



Community Development

Contractor Licensing

18400 Murdock Circle

Port Charlotte, FL 33948

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Toll Free from Englewood: 941.697.4000

www.charlottecountyfl.com/bcs

“To exceed expectations in the delivery of public services.”

RE: INACTIVE STATUS OF CHARLOTTE COUNTY CONTRACTORS LICENSE

Dear Sir or Madam;

I wish to put my license on inactive status. I understand that while my license is on inactive status, I can do NO contracting in that category. If I do actively contract work, I am in direct violation of the Charlotte County Licensing regulations and action can be taken against my license.

I understand that I may only carry my license on an inactive status for a period of (5) five years. At any time during or at the end of that (5) five year period, I may activate my license by updating my file and paying the full fee.

There will be a \$50.00 fee due every renewal period for as long as the license remains under inactive status, up to (5) five total years. Nonpayment may cancel the license. I understand that it will be my responsibility to ensure the fee is paid, a renewal card **WILL NOT BE SENT** while under inactive status.

Signature of Contractor

Dated

Printed Name of Contractor

License Number

STATE OF FLORIDA
COUNTY OF CHARLOTTE

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by _____, who is personally known to me or who has produced _____ as identification and who did/did not take an oath.

Signature of Notary

NOTARY STAMP