



Community Development Zoning Division

18400 Murdock Circle, Port Charlotte, FL 33948-1094

Phone: 941.743.1964 | Fax: 941.743.1598

www.CharlotteCountyFL.gov

"Delivering Exceptional Service"

Application – Farmers’ Market

Incomplete applications will not be accepted.

Received By: _____	Date of Submittal: _____
Receipt Number: _____	Permit Number: _____

The completed application for a Farmers' Market Permit must be submitted to the Charlotte County Zoning Division office at least fifteen (15) business days prior to the beginning of the proposed Farmers' Market. Farmers' Market is to be an accessory use to the following primary use, which may be in PKR, RSF, RMF, or PD zoning districts. Submit with the completed application a drawn to scale site plan and copy of vendor's license is required.

1. Property Address: _____ (Location of event) (Address) (City) (Zip)
2. Name of Applicant: _____ _____ (Home Address) (City) (State) (Zip) _____ (Phone Number) / (Fax Number) / (E-mail Address)
3. Name of Event and/or Sponsor: _____ _____ (Address) (City) (State) (Zip) _____ (Phone Number) / (Fax Number) / (E-mail Address)
4. Property Owner(s) of Record: _____ _____ (Address) (City) (State) (Zip) _____ (Phone Number) / (Fax Number) / (E-mail Address)
5. Owner's Authorization: Should an applicant not be the owner of the property the applicant must submit a notarized authorization giving the applicant the right to apply for this permit.
6. Zoning Classification of Property: _____
7. Dates of Farmers' Market: From: _____ To: _____ Must be renewed every six (6) months
8. Hours of Operation for the Farmers' Market: _____

(Return completed form to the Zoning Office)



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Affidavit of Applicant

I, the undersigned, being first duly sworn, depose and say that I am the owner, attorney, attorney-in-fact, agent, lessee or representative of the owners of the majority of the property described and which is the subject matter of the proposed application; that all answers to the questions in this application, and all sketches, data and other supplementary matters attached to and made a part of the application are honest and true to the best of my knowledge and belief. I understand this application must be complete and accurate before the application may be considered, and that if I am not the owner of the property, I have attached a notarized authorization from the owner(s) to submit with this application. I further agree to abide by all requirements for Farmers' Market as set forth in Section 3-9-91 of Charlotte County Code.

State of _____, County of _____

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this _____ day of _____, 20____, by _____ who is personally known to me or who has produced _____ as identification and who did/did not take an oath.

Signature of Notary

Signature of Applicant

Printed Name of Notary

Commission Number

Property Owner's Consent

I, _____, property owner of _____
(print name)

do hereby give permission to _____, to operate a Farmers' Market, as permitted by the Charlotte County Code, Section 3-9-91, at the forementioned location.

State of _____, County of _____

The foregoing instrument was acknowledged before me, by means of physical presence or Online notarization, this _____ day of _____, 20____, by _____ who is personally known to me or who has produced _____ as identification and who did/did not take an oath.

Signature of Notary

Signature of Owner

Printed Name of Notary

Commission Number



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Please be advised that an application for the following Farmers' Market has been made and possibly will be taking place subject to approval by the:

- Charlotte County Sherriff's Department
- Charlotte County Fire/EMS, and
- Charlotte County Public Works

Written description of proposed Farmers' Market, including dates and times:

As per Charlotte County Zoning Code, **Section 3-9-91 Farmers' Market Code**, approval signatures are required from the following offices prior to final approval by the Zoning Official and/or Zoning Designee.

Charlotte County Sheriff's Office

Date

Charlotte County Fire/EMS Department

Date

Charlotte County Public Works Department

Date

(Return completed form to the Zoning Office)

Farmers' Market Sign-Off Contacts

SHERIFF'S OFFICE (Please contact the closest office to your event)

District 1 - Englewood

11051 Willmington Blvd., Englewood, FL 34224
941.475.9005
Hours: Monday through Friday 8:30 am to 5:00 pm

District 2 - Office

992 Tamiami Trl., Ste. A, Port Charlotte, FL 33948
941.613.3245
Hours: Monday through Friday 8:30 am to 5:00 pm

District 3 - Office

3110 Loveland Blvd., Port Charlotte, FL 33980
941.258.3900
Hours: Monday through Friday 8:30 am to 5:00 pm

District 4 - Office

7474 Utilities Rd., Punta Gorda, FL 33982
941.639.2101
Hours: Monday through Friday 8:30 am to 5:00 pm

District 5 - Office

17000 Telegraph St., Punta Gorda, FL 33982

FIRE/ EMS DEPARTMENT

Scott Morris- Scott.Morris@CharlotteCountyFL.gov
26571 Airport Rd., Punta Gorda, FL 3982 941.833.5600
Hours: Monday through Friday 8:00 am – 5:00 pm

PUBLIC WORKS DEPARTMENT

Ravi Kamarajugadda – Ravi.Kamarajugadda@CharlotteCountyFL.gov
410 Taylor St., Punta Gorda, FL 33950
941.575.3668
Hours: Monday through Friday 8:00 am to 5:00 pm

Joanne Vernon – Joanne.Vernon@CharlotteCountyFL.gov
410 Taylor St., Punta Gorda, FL 33950
941.575.3661
Hours: Monday through Friday 8:00 am to 5:00 pm