

**CHARLOTTE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL EMPLOYMENT OPPORTUNITY**

POLICY STATEMENT

Charlotte County Board of County Commissioners is an equal opportunity employer and is committed to an active Equal Employment Opportunity Program (EEOP). It is the stated policy of Charlotte County that all employees and applicants shall receive equal consideration and treatment in employment without regard to race, color, religion, ancestry, national origin, age (over 40), sex, marital status, familial status (having children under the age of 18), medical condition, disability or handicap.

All recruitment, hiring, placements, transfers and promotions will be on the basis of individual skills, knowledge and abilities, and the feasibility of any necessary job accommodation, regardless of the above identified bases. All other personnel actions such as compensation, benefits, layoffs, terminations, training, etc., are also administered without discrimination. Equal employment opportunity will be promoted through a continual and progressive EEOP.

The objective of an EEOP is to ensure nondiscrimination in employment and, wherever possible, to actively recruit and include for consideration for employment minorities, women, and the handicapped.

The Human Resource Director has been designated EEO Coordinator. Inquiries concerning the application of Federal and State laws and regulations should be referred to her/him. The coordinator is responsible for administering program progress and initiating corrective action when appropriate. All personnel actions are monitored and analyzed to ensure the adherence of this policy.

To achieve the goals of our EEOP, it is necessary that each employee of Charlotte County, understand the importance of the program and his/her individual responsibility to contribute toward its maximum fulfillment.
