



## Community Services Tournament Refund Guideline

The following is the Tournament Refund Guideline that outlines all refunds due to rain and/or poor field conditions for the Charlotte County athletic fields:

- **Zero (0) games played:**
  - Full refund of all rental, lighting and field prep charges for that particular day on all individual fields that are canceled provided the cancellation occurs on the day of scheduled play prior to first pitch.
  - Full refund of all staff fees for that particular day for all field rentals provided the cancellation occurs on the day prior to scheduled play.
  - Staff fees will be reduced to no more than two (2) hours for the day when all field rentals are canceled provided the cancellation occurs on the day of scheduled play.
- **One (1) game played:**
  - Four (4) complete innings constitutes one (1) game.
  - Rental cost will be reduced to 50% of the cost per field that is canceled.
  - Field prep fees not utilized for the remainder of day will be deducted from the rental fees.
  - Light fees (hourly) not utilized for the remainder of day will be deducted from the rental fees.
  - Staff fees will be reduced to no more than four (4) hours for that particular day provided games are canceled within a two (2) hour period from the start of the tournament. If tournament organizers wish to wait out the weather conditions, they will be charged staff fees for the full day.
- **Two (2) games played:**
  - Rental cost will be reduced to 75% of the cost per field that is canceled.
  - Field prep fees not utilized for the remainder of day will be deducted from the rental fees.
  - Light fees (hourly) not utilized for the remainder of day will be deducted from the rental fees.
  - Staff fees will be reduced to no more than six (6) hours for that particular day provided games are canceled within a four (4) hour period from the start of the tournament. If tournament organizers wish to wait out the weather conditions, they will be charged staff fees for the full day.
- **Three (3) or more games played:**
  - No credit or refund for any daily fees.
- It is essential that tournament organizers communicate all field cancellations via email to the Facility Supervisor responsible for each tournament as soon as they are confirmed.
  - Charlotte Sports Park - [Jill.Boyd@CharlotteCountyFL.gov](mailto:Jill.Boyd@CharlotteCountyFL.gov)
  - Charlotte County Athletic Fields [David.Plautz@CharlotteCountyFL.gov](mailto:David.Plautz@CharlotteCountyFL.gov) or [Lonne.Moore@CharlotteCountyFL.gov](mailto:Lonne.Moore@CharlotteCountyFL.gov)