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RESOLUTION
NUMBER 2004- 062

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, ESTABLISHING THE LITTLE GASPARILLA ISLAND ADVISORY COMMITTEE; PROVIDING FOR ITS MEMBERSHIP, DUTIES, POWERS, APPOINTMENT, AND REGULATION; AND REQUIRING COMPLIANCE WITH ALL APPLICABLE LAWS.

RECITALS

WHEREAS, the Board of County Commissioners of Charlotte County (hereinafter the "Board") is authorized to establish advisory committees; and

WHEREAS, the Board has determined that it would be in the best interests of the residents of Little Gasparilla Island to establish an advisory committee to discuss matters of concern to the Island's residents, including, but not limited to, the development of a community plan, emergency medical services, fire suppression services, right-of-way and access issues, the development of recommendations regarding island infrastructure and environmental issues, the development of the findings of the prior Little Gasparilla Island Steering Committee, and to advise the Board on said matters.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Charlotte County, Florida:

1. Committee Is Established. There is hereby established the Little Gasparilla Island Advisory Committee (hereinafter the "Committee").
2. Purposes. The purposes of the Committee include evaluating the recommendations of the public and county staff regarding matters affecting Little Gasparilla Island, including such things as the development of a community plan, emergency medical

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services, fire suppression services, right-of-way and access issues, island infrastructure, environmental issues, and the development of the findings of the prior Little Gasparilla Island Steering Committee.

3. Membership. The Committee shall consist of seven (7) members. One member shall represent the Hideaway Beach Club Owners Association, one member shall represent the Placida Beach Club Owners Association, one member shall represent the Gaspar's Hideaway Homeowners Association, one member shall represent the Little Gasparilla Property Owner's Association, Inc., and three members will serve as at-large positions. The Committee shall have one hundred and twenty (120) days to design a set of protocols (by-laws). The initial membership of the Committee shall consist of all members of the previous Little Gasparilla Island Steering Committee, who shall be reappointed. Members of the Committee shall be appointed by the Board as vacancies arise. All members shall serve without compensation.

4. Member Requirements. Each member must be able to devote the time necessary to fulfill the purposes of the Committee.

5. Removal from Office; Failure to Attend Meetings.

(a) Any member of the Committee may be removed from office, with or without cause, by a majority vote of the Board of County Commissioners.

(b) In the event that any Committee member is absent from three (3) consecutive Committee meetings without a satisfactory excuse acceptable to the Committee Chairman, the Committee Chairman shall state such fact at the next regularly scheduled Committee meeting and shall thereafter notify, in writing, the Chairman of the

Board of County Commissioners of the Committee member's failure to attend without satisfactory excuse. The Board of County Commissioners shall review the Committee Chairman's notification at a County Commission meeting and may declare the Committee member's position to be vacant if the County Commission concurs that the Committee member was absent from three (3) consecutive Committee meetings without a satisfactory excuse and shall promptly fill the vacant position. The Committee member shall not serve at any meetings after his or her position is declared vacant.

(c) If any member of the Committee is absent for more than one-third of the Committee's meetings in a given fiscal year, it shall be deemed that the member has tendered his/her resignation from such Committee. The Board of County Commissioners shall as soon as practicable after such resignation, declare the position to be vacant and shall promptly act to fill the vacancy. The Committee member shall not serve at any meetings after his/her position has been declared vacant by the Board of County Commissioners.

6. Officers, Quorum and Rules of Procedure.

(a) Annually the membership of the Committee shall elect a chairman, vice chairman, and a secretary from among the members. Officers' terms shall be for one (1) year, with eligibility for reelection.

(b) The presence of four (4) or more members shall constitute a quorum of the Committee necessary to take action and transact business. In addition, an affirmative vote of a majority of members present and voting, after quorum requirements have been met, shall be necessary in order to take official action. A tie vote shall not be considered

an affirmative vote. In addition, approval of a revision to the bylaws to forward to the Board of County Commissioners for approval shall require a two-thirds vote of Committee members present and voting.

(c) The Committee shall keep a written record of meetings, resolutions, reports, findings, determinations, and exhibits. Copies of all Committee minutes, resolutions, reports, findings, determinations, and exhibits shall be submitted to the Board of County Commissioners. All meetings shall be open to the public and shall be subject to Chapter 286, Florida Statutes.

(d) The Committee, its members, and all its proceedings shall be governed by the applicable provisions of the Florida Sunshine Law, Chapter 286, Florida Statutes, the Florida Public Records Law, Chapter 119, Florida Statutes, and the Florida Ethics Code, Chapter 112, Florida Statutes, and any other State or County statute, ordinance, or rule. The Committee, its members, and its proceedings shall be governed by and conducted in accordance with Robert's Rules of Order, insofar as they do not conflict with any other provision(s) of this Resolution.

7. Reimbursement of Expenses. Members of the Committee shall serve without compensation but shall be entitled to receive reimbursement for expenses reasonably incurred in the performance of their duties upon approval of the Board of County Commissioners.

8. Meetings. The Committee shall first meet as soon as practicable. Thereafter, the Committee Chair shall determine the frequency of meetings. Meetings shall

be scheduled to facilitate the attendance of such county personnel as may be necessary for items under discussion.

9. Notices. The Committee Chair shall take all necessary steps to cause the publication of notice of Committee meetings, to make a record of the meetings and actions of the Committee, and to report the activities of the Committee to the Board from time to time or upon request of the Board.

10. Support. The Community Development Department shall provide the Committee with technical or administrative support.

PASSED AND DULY ADOPTED this 13 day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

By: Matthew D. DeBoer
Matthew D. DeBoer, Chair

ATTEST:
Barbara T. Scott, Clerk of Circuit
Court and Ex-officio Clerk to the
Board of County Commissioners

By: Anne L. Pfahler
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: Renée Francis Lee
Renée Francis Lee, County Attorney

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