

## BOARD OF COUNTY COMMISSIONERS

MAY 18, 2023

A Focus Area Workshop - Public Services was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex (via teleconference), Vice Chair Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Welsh. The following members were absent: None.

**The Meeting was called to order at 2:00 pm**, followed by the Pledge of Allegiance.

County Administrator Flores highlighted Focus Area Workshop - Public Services.

### 1. Financial Trends for Public Services

Francine Lisby, Financial Manager gave a brief overview of Agenda, Proposed Performance Based Budget Summary Sheets, Public Services, Where does the money go: Strategic Focus Areas – Proportional Expenditures, Public Services – Fiscal Year (FY) 2021 Expenditures, Where does the money come from: Public Services - FY 2021 Revenue Sources, Historical Trend: Total Expenditures by Department, Total full-time equivalent (FTE) by Department, \$ Spent Per Capita on Public Safety, FTE Per Thousand for Public Safety, \$ Spent Per Capita on Human Services, FTE Per Thousand for Human Services, \$ Spent per Capita on Culture & Recreation, FTE per Thousand for Culture & Recreation, \$ Spent Per Capita on Water & Sewer, FTE Per Thousand for Water & Sewer, \$ Spent Per Capita on Solid Waste, FTE Per Thousand for Solid Waste, Population data, and Vision/Mission/Values.

**Vice Chair Constance** discussed Where does the money go: Strategic Focus Areas – Proportional Expenditures, Public Services – FY 2021 Expenditures, Where does the money come from: Public Services - FY 2021 Revenue Sources, neighboring counties, spending, benchmarks, \$ Spent Per Capita on Public Safety, effectiveness rating, FTE per Thousand for Culture & Recreation, and \$ Spent per Capita on Culture & Recreation. **Commissioner Deutsch** commented on overtime hours, vacancies, cost, savings, benefits, and budget. **Commissioner Tiseo** mentioned FTE per Thousand for Culture & Recreation, budget, approved positions, and vacancies.

### 2. Public Service Goals

- a. Optimize Organization Based On Levels of Service
- b. Levels of Maintenance

Ms. Lisby gave a brief overview of Public Services: Bold Goals, Optimize Organization based on Levels of Service, responded to Proposed Performance Based Budget Summary Sheets: Public Works, process, and cash flows.

John Elias, Public Works Director gave a brief overview of Background, Public Staff Requests (FY 2021-2023), Englewood East - 1985, Englewood East - 1995, Englewood East - 2005, Englewood East - 2022, Mid County - 1985, Mid County - 1995, Mid County 2005, Mid County 2022, Business Services, Solid Waste, Mosquito & Aquatic Weed Control, Engineering, Maintenance & Operations – Asset Management, Maintenance & Operations – Lighting, Maintenance & Operations, replied to data, Municipal Service Benefit Unit (MSBU) system, funding, challenges, outsourcing, and equipment rentals.

Brian Jones, Animal Control Division Manager gave a brief overview of Animal Control and Staffing Levels, Levels of Service, Demands on Service, Animal Control, replied to Florida Fish and Wildlife Conservation Commission (FWC).

Tara Brady, Projects Manager gave a brief overview of Asset Management System, Expected Benefits, Cityworks Configuration, Public Works Work Orders Dashboard: All, Closed, Brush Cutting, Grove City, Asset Details Summary, Asset Details Closed Work Orders, Hurricane Ian 2022 Project, Sample Report, Insights: Work Order (WO) Dash, and Customer Calls.

**Vice Chair Constance** spoke to Background, calculations, cost, maintenance, population, Proposed Performance Based Budget Summary Sheets: Public Works, Animal Control, alligators, process, FWC, Brush Cutting, Asset Details, Asset Details Summary, Asset Details Closed Work Orders, and Insights: WO Dash. **Commissioner Deutsch** noted Background, data, Solid Waste, and Hurricane Ian. **Commissioner Doherty** remarked on Maintenance & Operations, equipment, and process. **Commissioner Tiseo** discussed Solid Waste, funding, Maintenance & Operations, availability, equipment, timeframe, and process.

### 3. Public Service Highlights

- a. Transit
- b. Human Services
- c. Not For Profits
- d. Court Funding

Ms. Lisby gave a brief overview of Court-Related Budget: Services Included, Florida Statute (FS) 29.008 County funding of court-related functions, Fine and Forfeiture Budget, Court Related County Funded Positions, Fine and Forfeiture Budget Request, County Aid to Nonprofit Organizations and Health Department, Not For Profit Funding Requests, Charlotte Behavioral Health: Central Receiving Facility, FS 394.76, Central Receiving Facility Unduplicated Admissions, and Historical Trends - Total Expenditures.

Jon Embury, Florida Twentieth Judicial Circuit Court Administrative Services Manager gave a brief overview of New Position Request – Charlotte County Pretrial Services, House Bill (HB) 1627, bond requirements, National Crime Information Center (NCIC), Florida Crime Information Center (FCIC), and databases.

Amira Fox, Florida Twentieth Judicial Circuit State Attorney gave a brief overview of State Attorney County Budget Recap, Fine and Forfeiture Budget Request, remarked on Charlotte County Sheriff's Office (CCSO), partnership, Narcotics Enforcement Task Force (NETFORCE), fentanyl, drug trafficking operation, process, specialized funding and positions, growth, public safety, crime rate, budget requests and formula, Legislative Agenda, Florida Department of Law Enforcement (FDLE), and Homeland Security Investigations (HSI).

Kathleen Smith, Florida Twentieth Judicial Circuit Public Defender gave a brief overview of Workload, Funding, County Alignment, Cost to Incarcerate, Summary, noted General Revenue (GR), bond conditions, process, intake cases, data, efficiency, treatment, rehabilitation, and savings.

Heidi Maddox, Transit Projects Manager gave a brief overview of Transit Services, Transit Expenditure & General (Gen) Fund Support, Transportation Disadvantaged, Transit Ridership: Purpose - 2019, Purpose - 2022, Transportation Disadvantaged: Coordinated Provider Programs (Sweat Equity), Cumulative Annual Ridership, Post-COVID Impacts, Future Measures, Scheduling Enhancements, Scheduling Dashboard, Transportation Development Plan (TDP), and TDP Items.

Carrie Walsh, Human Services Director gave a brief overview of 2022 Department Totals, Intake Services Division, Neighborhood Services Division, Aging and Adult Services Division, Veteran Services Division, and Mandated Services.

**Vice Chair Constance** commented on State Attorney County Budget Recap, Legislative Agenda, advocacy, Florida Twentieth Judicial Circuit, deficiency, funding, budget, Sarasota County, Cost to Incarcerate, and healthcare. Cumulative Annual Ridership, personnel and mental health infrastructure, Transit Ridership: Purpose - 2019, Purpose - 2022, Scheduling Enhancements, Scheduling Dashboard, TDP Items, community outreach, Hurricane Ian, Shore Point Health, Riverside Unit, Not For Profit Funding Requests, value, staffing positions and functions, United Way Worldwide, and distributions. **Commissioner Doherty** mentioned needs, Legislative Agenda, lobbying, Judicial Circuits, funding, data, fentanyl, cost share, Local Coordinating Board (LCB) Meeting, Scheduling Enhancements, ridership, TDP Items, staffing challenges, and requirements. **Commissioner Tiseo** spoke to growth, budget, State Attorney County Budget Recap, Legislative Session, responsibility, cost shift, funding, precedent, request process, lobbying, public safety, tax dollars, CCSO, State Attorney Office (SAO) Team Members/Needs, Funding, Cost to Incarcerate, Summary, Transit Ridership: Purpose - 2019, Purpose - 2022, personnel, Scheduling Enhancements, applications, ridership, Historical Trends - Total Expenditures, FS 394.76, Not For Profit Funding Requests, and 2022 Department Totals.

Debbie Stanbro, Office of the Twentieth Judicial Circuit State Attorney Executive Director replied to SAO Team Members/Needs, benefits, Investigator position, and adjustments.

County Attorney Knowlton interjected on Agreement 2021-077 and language.

Angie Matthiessen, United Way of Charlotte County Executive Director responded to Not For Profit Funding Requests, staffing needs, administrative capacity and cost, The Community Foundation of Sarasota County, Inc., Season of Sharing Campaign, value, budget, and distributions.

**AA. County Administrator**

County Administrator Flores noted process, Not for Profits, Court Funding, Utilities, and budget.

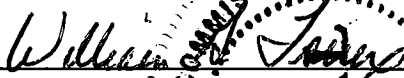
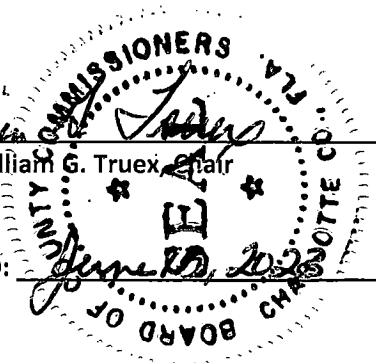
**Vice Chair Constance** discussed funding requests, MSBUs, Not for Profits, General Fund, State's Attorney, responsibility, recurring funding, Senate President, and lobbying. **Commissioner Doherty** commented on State's Attorney funding request, CCSO, lobbying, assistance, fentanyl, and funding. **Commissioner Tiseo** mentioned State's Attorney funding request, consensus, cost shifting, options, and lobbying.

Ms. Lisby replied to General Fund, cash flow, Fine and Forfeiture, and budget.

**BB. County Attorney - None**


**CC. Commissioner Comments - None**

ADJOURNED: 4:46 pm

  
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William G. Truex, Chair  
DATE ADOPTED:  June 15, 2023  
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The seal is circular with the text "BOARD OF COUNTY COMMISSIONERS" around the top and "CHARLOTTE COUNTY FLORIDA" around the bottom. In the center, there is a date stamp "JUN 15 2023" and a signature "William G. Truex".

ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By:   
\_\_\_\_\_  
Deputy Clerk