

BOARD OF COUNTY COMMISSIONERS

JANUARY 9, 2024

A Utilities Department Quarterly Update Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Flores, County Attorney Knowlton, Minutes Clerk Johnston, and various County staff members. The following members were absent: None.

The Meeting was called to order at 1:00 pm, followed by the Pledge of Allegiance.

Changes to Agenda

Change #1: Item 3, Added attachment – Updated Presentation.

Requested by: Utilities

County Administrator Flores added Change #2, Added attachment – Updated Presentation to Water Authority Update.

COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO AGENDA, SECONDED BY COMMISSIONER TISEO

MOTION CARRIED 5:0.

Public Input – None

County Administrator Flores highlighted Utilities Department Quarterly Update Meeting.

1. Fiscal Update

Rick Arthur, Fiscal Services Manager gave a brief overview of Topics of Discussion, Utility Revenue Allocation, Utility Debt Service Funding, Rate Model Update, Connection Fees Analysis Update, Reimbursement Resolution, and Next Steps / Timeline.

Chair Truex commented on bond rating, revenues, and fees. **Commissioner Constance** discussed Utility Revenue Allocation, June 20, 2023 Board Workshop Rate Model Update presentation, wastewater expansion, budget, and connection fees. **Commissioner Doherty** mentioned connections, fees, map, reliable revenue, and debt. **Commissioner Tiseo** noted Utility Revenue Allocation, Reimbursement Resolution, Rate Model Update, Connection Fees Analysis Update, and bond rating.

Gordon Burger, Budget and Administrative Services Director remarked on debt, fees, and rate payers.

2. Utility Update

Dave Watson, Utilities Director gave a brief overview of Agenda, Monthly Purchases from Water Authority Average Daily Per Month, Water Produced at Burnt Store Average Daily Per Month, Reclaimed Distributed, Water Reclamation Facilities Percent of Capacity – Last 12 Months, Water Reclamation Facilities Remaining Equivalent Residential Connections (ERCs), Water Distribution, Wastewater / Reclaim Events, Source of Sanitary Sewer Spills (SSOs), Cause of SSO's, Customers Per System Type, New Customers, Miscellaneous Data, Business Services, Customer Support Data, Public Relations, Employee Performance Measures, Babcock Water Supply Timeline, Direct Potable Reuse, and Utility Initiatives.

Chair Truex spoke to Water Reclamation Facilities Remaining ERCs, Customer Support Data, Business Services, Employee Performance Measures, and Direct Potable Reuse. **Commissioner Constance** commented on Water Reclamation Facilities Remaining ERCs, Source of SSOs, Business Services, and Direct Potable Reuse. **Commissioner Doherty** discussed Water Reclamation Facilities Remaining ERCs, Direct Potable Reuse, and Babcock Water Supply Timeline. **Commissioner Tiseo** mentioned Water Reclamation Facilities Remaining ERCs, Source of SSOs, vacuum system maintenance, Business Services, and Direct Potable Reuse.

County Administrator Flores replied to feasibility.

3. Projects Update

(Change #1) Added attachment – Updated Presentation.

Ken Stecher, Utilities Operation Manager gave a brief overview of Engineering Projects, Development Projects, East Port Expansion, Burnt Store Replacement, Ackerman – Water Quality Improvement, Lakeview / Midway – Water Quality Improvement, Cape Haze – Water Quality Improvement, Master Plans & Reports, West Port Expansion, South County Upgrades, Repair and Replacement (R&R) Projects in Design, R&R Projects in Planning, and MT003: Resiliency and Modernization Grant.

4. West County Update

David O'Connor, HDR gave a brief overview of Work to Date, West County Wastewater Flow Projections, Rotonda Water Reclamation Facility (WRF) Condition Assessment, Apples-to-apples Evaluation of Retaining or Eliminating Rotonda WRF for West County Service Area Treatment of 5 million gallons per day (MGD) Annual Average Daily Flow (AADF), West Port WRF Phase 1 Design Considerations, West Port WRF Capacities with Operational Flexibility for Advanced Wastewater Treatment (AWT) Compliance, Rotonda WRF Improvements Summary, West Port WRF Improvements Summary, and Board Input Request.

Commissioner Constance noted Apples-to-apples Evaluation of Retaining or Eliminating Rotonda WRF for West County Service Area Treatment of 5 MGD AADF and West Port. **Commissioner Tiseo** spoke to Apples-to-apples Evaluation of Retaining or Eliminating Rotonda WRF for West County Service Area Treatment of 5 MGD AADF, West County Wastewater Flow Projections, and West Port WRF Phase 1 Design Considerations.

Mr. Stecher interjected on Rotonda, West Port, reclaim system, deep well, West County, design, and expandability.

5. Water Authority Update

(Change #2) Added attachment – Updated Presentation.

Richard Anderson, Peace River Manasota Regional Water Supply Authority (PRMRWSA) Operations Director gave a brief overview of Agenda, Surface Water Supply Expansion Project, Estimated Total Project Costs Surface Water Supply Expansion Project (SWSEP), SWSEP Allocation Examples, Charlotte County Utilities (CCU) Potential Debt Service Cost for SWSEP: 3 MGD, SWSEP Project Schedule, and Decision Schedule.

Ann Lee, PRMRWSA Finance and Budget Senior Manager gave a brief overview of Current Charges per 1,000 Gallon, Potential Cost for SWSEP, CCU Potential Debt Service Cost for SWSEP: 3 MGD, and Assumed Annual Debt Service.

Commissioner Constance commented on Surface Water Supply Expansion Project, Current Charges per 1,000 Gal, CCU Potential Debt Service Cost for SWSEP: 3 MGD, and Assumed Annual Debt Service. **Commissioner Doherty** mentioned SWSEP Allocation Examples, plant expansion, and timeline. **Commissioner Tiseo** noted Estimated Total Project Costs SWSEP, Babcock, SWSEP Allocation Examples, and tiered system.

6. Wastewater Ordinance Update

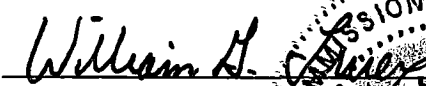
Mr. Stecher gave a brief overview of Chapter 3-8 – Water and Sewer Article V, Major Revisions to Article V, and Revisions to Article V.

AA. County Administrator

BB. County Attorney

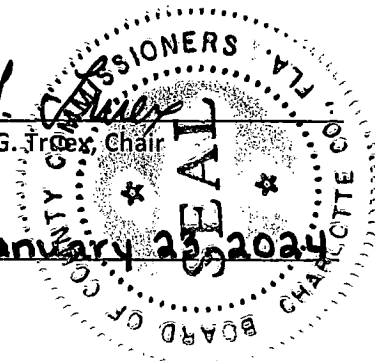
CC. Commissioner Comments

ADJOURNED: 3:15 pm



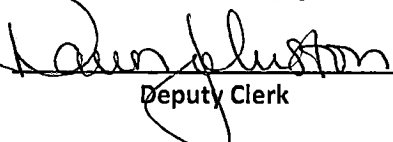
William G. Trice, Jr., Chair

DATE ADOPTED: January 23, 2024



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 

Deputy Clerk