

**AGENDA**  
**SOUTH CHARLOTTE STORMWATER**  
**MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING**  
**WEDNESDAY JANUARY 10, 2024**

**10:00 a.m., Charlotte Harbor Event Center**  
**75 Taylor Street, Punta Gorda, Florida**

**BOARD MEMBERS:** Dr. Mary-Ellen Kiss, Chair  
Sandra Funk, Vice-Chair  
Dave Evans  
David Servis  
Craig Williams

**COUNTY STAFF:** Erica LeMaster, Community Liaison  
Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Election of Officers
4. Annual Review-Sunshine Law, Roberts Rules of Order, Public Records
5. Citizen Input on Agenda Items (3-Minute Limit)
6. Approval of Minutes: October 30, 2023
7. Unfinished Business
  - a. Update: Water Quality Monitoring Program
  - b. Jean La Fitte Bank Stabilization Project
  - c. Waterway Hurricane Debris Clean Up
8. New Business
  - a. Financial Reports
  - b. Burnt Store Rd / Bear Branch Creek
9. Citizen Input on MSBU Items (3-Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

**MINUTES  
SOUTH CHARLOTTE STORMWATER  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
WEDNESDAY, JANUARY 10, 2023**

**10:08 a.m. – 12:26 p.m.  
Charlotte Harbor Event Center  
75 Taylor Street, Punta Gorda, Florida**

**Members Present:** Dr. Mary Ellen Kiss, Chair  
Sandra Funk, Vice Chair  
Dave Evans  
Dave Servis

**Members Absent:** Craig Williams

**County Staff:** Erica LeMaster, Community Liaison  
Brandon Moody, Water Quality Manager  
Jason Thomas, Stormwater Engineer

**Guests:** See attached sign-in sheet

**Call to Order / Roll Call:**

The meeting was called to order at 10:08 a.m. A roll call was taken, and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Election of Officers:**

- Chair: Mr. Servis nominated Dr. Kiss, seconded by Mr. Evans.
- Vice-Chair: Ms. Funk nominated Mr. Evans, seconded by Mr. Servis.

All nominations were unanimously approved. Dr. Kiss accepted the position of Chair and Mr. Evans accepted the position as Vice-Chair.

**Sunshine Law, Roberts Rules of Order and Public Records:** The Advisory Board watched the Sunshine Law and Roberts Rules of Order video presented by the County Attorney. Ms. LeMaster reviewed where to find the Records Management Department contact information on the webpage and noted a public record request can be submitted to any county employee; there were no questions on Public Records Law.

**Citizen Input on Agenda Items (3-Minute Limit):**

Conversation ensued regarding Jean La Fitte Boulevard voicing concerns of an increase of flow since the Burnt Store Road expansion, the corner of Zemel Road and Burnt Store Road, bid process, concerns of property value depreciating, clarification of Southwest Florida Water Management Districts role (SWFWMD) and the lack of involvement of SWFWMD, private communities taking on maintenance, and communities that are unincorporated.

**Approval of Minutes:** The draft minutes from October 30, 2023, were unanimously approved as submitted.

**Unfinished Business:**

- a. Water Quality Monitoring Program: Mr. Moody advised the board of his findings with the groups concerns regarding sheet flow from the Charlotte County Landfill. He presented to the

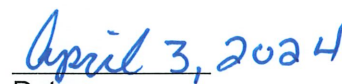
and drainage MSBU's, explaining that we would hire a consultant to oversee cost between streets and drainage MSBU's. Ms. Vernon confirmed this study would only be for one drainage basin. Dr. Kiss requested two items be focused on during the presentation. 1. An area wide plan, and 2. Identify different major structures, county-maintained structures, private community structures, and an interlocal agreement with other counties. Ms. Vernon explained that the hydraulic study would only identify current deficiencies and not provide recommendations for drainage improvements. She noted that even if deficiencies are found, due to the development of the area and the lack of charlotte county property, some options that would've been considered such as retention ponds may not be a possibility.

**Advisory Board Open Discussion:** The group discussed sheet flow, private communities upstream affecting communities downstream, older constructed homes being at risk to new construction being built at a higher elevation, retention pond overflow, lack of land potentially deterring additional retention ponds. Concerns were raised regarding new developments affecting drainage along the west side of Burnt Store Road. Mr. Thomas explained that nothing can be done regarding past developments, educating the group on new development stormwater management standards, and using the future Firelight development as an example, the development is required to ensure the predevelopment stormwater runoff rate is met in post development. Conversation ensued regarding Federal and State directives, and the group was advised that the county follows Southwest Florida Water Management District (SWFWMD) guidelines, but the Board of County Commissioners could provide additional restrictions or requirements. Conversation continued discussing the Burnt Store Road Expansion Project and concerns of additional waterflow. Drainage concerns were voiced regarding Prada Road, Dorado Drive, and Zemel Road. The group discussed the 2005 Burnt Store Area Plan, and Mr. Thomas explained the most recent model constructed by Johnson Engineering that includes box culverts and raising Burnt Store Road to a higher elevation to act as a dam, informing the group that this road is an evacuation route. He explained that this model is still being used today to serve as a basis for current development. The group questioned why the Board of County Commissioners hasn't given approval to update the 2005 PPE area plan. Questions were also asked as to why there isn't a comprehensive plan to include all studies per development being integrated. Ms. Vernon informed the group that each studies result is provided, but the studies can't be integrated. The group commented on the need for a representative of SWFWMD to attend an MSBU Advisory Board meeting. Mr. Thomas advised that we have reached out twice with no response and will continue to invite a representative. The group requested cost estimates for the study, and Ms. Vernon will provide an update on current cost estimates. The group discussed the possibility of requesting that the annual assessment rate per Equivalent Residential Unit (ERU) be raised, and Ms. McDonald advised that there has been pushback in the past regarding citizens not in favor of a rate increase and an increase would only occur if the budget could not afford the annual proposed work program.

**Citizen Input on MSBU Items (3-Minute Limit):** Discussion ensued regarding the importance of including streets and drainage in the hydraulic study, stating that the county should be responsible in funding a comprehensive study since the county approves the permits and plans for new developments. Ms. Vernon confirmed that stormwater volume calculations for the major stormwater ditches and infrastructure capture the runoff from roadside swales, however stormwater runoff volume calculations per street will not be included in this hydraulic study unless each Street & Drainage MSBU approved funding. Discussion continued stressing the importance for an updated PPE study, also pointing out the imminent need for a cross-county interlocal agreement with Lee County including the four jurisdictions that border the Caloosahatchee.

Meeting adjourned at 6:28 p.m.  
Submitted by: Erica LeMaster  
Public Works Department

  
Chair Signature

  
Date



# South Charlotte Stormwater MSBU

## Fund Financial Report

Oct. 1, 2022 - Sept. 30, 2023

*Unaudited as of 9.30.23*

	Actual FY2022	Adopted Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$4,708,572	\$3,623,859	\$4,584,725	\$4,584,725
<b>Revenues</b>				
Assessments & Earnings	612,748	634,187	874,268	874,268
Grant & Subsidy Revenue	-	1,666	-	-
Loans & Borrowing	-	-	-	-
<b>Total Revenue</b>	\$612,748	\$635,853	874,268	\$874,268
<b>Expenditures</b>				
Contract Services	13,430	33,824	12,574	12,574
Pipe Lining	360,592	500,000	161,120	161,120
Water Quality	-	98,148	117,650	117,650
Public Works Services	185,519	813,363	90,342	90,342
Internal Charges	26,330	16,846	16,846	16,846
Purchased Services	99,987	144,103	128,138	128,138
Materials and Supplies	-	-	-	-
Capital Outlay	723	-	15,886	15,886
Debt Services	-	-	-	-
<b>Project Costs</b>				
Nat'l Pollution Discharge Elimination	50,013	41,667	22,795	22,795
Total Maximum Daily Load Program	-	138,658	-	-
Caloosahatchee TMDL/BMAP	-	11,930	-	-
<b>Total Expenditures</b>	\$736,595	\$1,798,539	\$565,353	\$565,353
<b>Reserves (Ending Fund Balance)</b>	\$4,584,725	\$2,461,173	\$4,893,640	\$4,893,640
<i>Reserve %</i>	86.2%	57.8%	89.6%	89.6%

Date Prepared: 10/26/2023

# Monthly Funding Report

START DATE:

06/30/2023

END DATE:

09/30/2023

## South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Comp	Total Cost
	12318	GIS Update		07/25/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	<b>Work Order 12318 Total</b>		<b>TECHNOLOGY BLVD, PUNTA GORDA, 33950</b>		0.25	18.24	0.00	0.00	0.00	1.00	18.24
	<b>GIS Update Total</b>				0.25	18.24	0.00	0.00	0.00	1.00	18.24
	14384	Investigation		08/01/2023	1.00	74.78	0.00	3.92	0.00	0.00	78.70
	<b>Work Order 14384 Total</b>		<b>30398 BEECH RD, PUNTA GORDA, 33982</b>		1.00	74.78	0.00	3.92	0.00	1.00	78.70
	<b>Investigation Total</b>				1.00	74.78	0.00	3.92	0.00	1.00	78.70
	10820	Major Outfall Maintenance - Menzi		07/05/2023	8.00	583.52	0.00	463.84	0.00	0.00	1,047.36
	10820	Major Outfall Maintenance - Menzi		07/06/2023	8.00	583.52	0.00	463.84	0.00	0.00	1,047.36
	<b>Work Order 10820 Total</b>		<b>GREEN GULF BLVD, PUNTA GORDA, 33955</b>		16.00	1,167.04	0.00	927.68	0.00	7,063.00	2,094.72
	12893	Major Outfall Maintenance - Menzi		07/05/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	12893	Major Outfall Maintenance - Menzi		07/06/2023	2.00	145.88	0.00	115.96	0.00	0.00	261.84
	<b>Work Order 12893 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		12.00	875.28	0.00	695.76	0.00	3,339.00	1,571.04
	12920	Major Outfall Maintenance - Menzi		07/06/2023	4.00	291.76	0.00	231.92	0.00	0.00	523.68
	12920	Major Outfall Maintenance - Menzi		07/07/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	12920	Major Outfall Maintenance - Menzi		07/11/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 12920 Total</b>		<b>29963 BERMONT RD, PUNTA GORDA, 33982</b>		24.00	1,750.56	0.00	1,391.52	0.00	5,488.00	3,142.08

# Monthly Funding Report

START DATE:

06/30/2023

END DATE:

09/30/2023

## South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	14025	Major Outfall Maintenance - Menzi		07/20/2023	9.50	692.93	0.00	550.81	0.00	0.00	1,243.74
	<b>Work Order 14025 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		9.50	692.93	0.00	550.81	0.00	3,452.00	1,243.74
	14027	Major Outfall Maintenance - Menzi		07/21/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 14027 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		10.00	729.40	0.00	579.80	0.00	2,795.00	1,309.20
	14062	Major Outfall Maintenance - Menzi		07/26/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 14062 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		10.00	729.40	0.00	579.80	0.00	3,455.00	1,309.20
	14224	Major Outfall Maintenance - Menzi		07/27/2023	9.50	692.93	0.00	550.81	0.00	0.00	1,243.74
	<b>Work Order 14224 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		9.50	692.93	0.00	550.81	0.00	3,678.00	1,243.74
	14305	Major Outfall Maintenance - Menzi		07/28/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 14305 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		10.00	729.40	0.00	579.80	0.00	2,888.00	1,309.20
	14414	Major Outfall Maintenance - Menzi		08/01/2023	14.00	1,001.32	0.00	625.12	0.00	0.00	1,626.44
	<b>Work Order 14414 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		14.00	1,001.32	0.00	625.12	0.00	3,345.00	1,626.44
	14481	Major Outfall Maintenance - Menzi		08/02/2023	13.00	933.34	0.00	647.78	0.00	0.00	1,581.12
	14481	Major Outfall Maintenance - Menzi		08/03/2023	9.50	692.93	0.00	550.81	0.00	0.00	1,243.74
	<b>Work Order 14481 Total</b>		<b>BERMONT RD, PUNTA GORDA, 33982</b>		22.50	1,626.27	0.00	1,198.59	0.00	6,720.00	2,824.86
	14585	Major Outfall Maintenance - Menzi		08/04/2023	20.00	1,367.60	0.00	579.80	0.00	0.00	1,947.40

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## South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	14585	Major Outfall Maintenance - Menzi		08/08/2023	20.00	1,458.80	0.00	579.80	0.00	0.00	2,038.60
	14585	Major Outfall Maintenance - Menzi		08/15/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 14585 Total</b>										
			<b>BERMONT RD, PUNTA GORDA, 33982</b>		50.00	3,555.80	0.00	1,739.40	0.00	9,807.00	5,295.20
	14996	Major Outfall Maintenance - Menzi		08/16/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	14996	Major Outfall Maintenance - Menzi		08/18/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	<b>Work Order 14996 Total</b>										
			<b>BERMONT RD, PUNTA GORDA, 33982</b>		20.00	1,458.80	0.00	1,159.60	0.00	6,912.00	2,618.40
	15152	Major Outfall Maintenance - Menzi		08/23/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	15152	Major Outfall Maintenance - Menzi		08/24/2023	9.50	692.93	0.00	550.81	0.00	0.00	1,243.74
	<b>Work Order 15152 Total</b>										
			<b>BERMONT RD, PUNTA GORDA, 33982</b>		19.50	1,422.33	0.00	1,130.61	0.00	8,201.00	2,552.94
	16306	Major Outfall Maintenance - Menzi		09/13/2023	10.00	729.40	0.00	579.80	0.00	0.00	1,309.20
	16306	Major Outfall Maintenance - Menzi		09/14/2023	9.50	692.93	0.00	390.33	0.00	0.00	1,083.26
	16306	Major Outfall Maintenance - Menzi		09/15/2023	10.00	729.40	0.00	332.50	0.00	0.00	1,061.90
	16306	Major Outfall Maintenance - Menzi		09/19/2023	5.00	364.70	0.00	289.90	0.00	0.00	654.60
	16306	Major Outfall Maintenance - Menzi		09/21/2023	7.00	510.58	0.00	405.86	0.00	0.00	916.44
	<b>Work Order 16306 Total</b>										
			<b>PELICAN DR, Punta Gorda, 33982</b>		41.50	3,027.01	0.00	1,998.39	0.00	24,107.00	5,025.40
	<b>Major Outfall Maintenance - Menzi Total</b>										
					268.50	19,458.47	0.00	13,707.69	0.00	91,250.00	33,166.16
	6140	MSBU Administrative Work		07/17/2023	2.00	145.88	0.00	0.00	0.00	0.00	145.88
	6140	MSBU Administrative Work		08/09/2023	4.00	291.76	0.00	0.00	0.00	0.00	291.76
	6140	MSBU Administrative Work		08/21/2023	4.00	291.76	0.00	0.00	0.00	0.00	291.76

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## South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
				<b>MSBU Minutes Total</b>								
				07/10/2023	10.00	729.40	0.00	0.00	0.00		729.40	
	6140	MSBU Administrative Work		07/10/2023	1.50	109.41	0.00	0.00	0.00		109.41	
	6140	MSBU Administrative Work		07/12/2023	2.00	145.88	0.00	0.00	0.00		145.88	
	6140	MSBU Administrative Work		07/17/2023	5.50	401.17	0.00	0.00	0.00		401.17	
	6140	MSBU Administrative Work		07/18/2023	0.50	36.47	0.00	0.00	0.00		36.47	
	6140	MSBU Administrative Work		07/19/2023	0.50	36.47	0.00	0.00	0.00		36.47	
	6140	MSBU Administrative Work		08/08/2023	1.00	72.94	0.00	0.00	0.00		72.94	
	6140	MSBU Administrative Work		08/10/2023	2.50	182.35	0.00	0.00	0.00		182.35	
	6140	MSBU Administrative Work		08/11/2023	2.00	145.88	0.00	0.00	0.00		145.88	
	6140	MSBU Administrative Work		09/15/2023	2.00	145.88	0.00	0.00	0.00		145.88	
	6140	MSBU Administrative Work		09/19/2023	1.50	109.41	0.00	0.00	0.00		109.41	
	6140	MSBU Administrative Work		09/25/2023	2.00	145.88	0.00	0.00	0.00		145.88	
	6140	MSBU Administrative Work		09/26/2023	0.50	36.47	0.00	0.00	0.00		36.47	
	6140	MSBU Administrative Work		09/27/2023	1.00	72.94	0.00	0.00	0.00		72.94	
				<b>Administrative Time Total</b>								
					22.50	1,641.15	0.00	0.00	0.00		1,641.15	
	6140	MSBU Administrative Work		07/17/2023	3.00	218.82	0.00	11.76	0.00		230.58	
				<b>MSBU Meeting Total</b>								
					3.00	218.82	0.00	11.76	0.00		230.58	
	6140	MSBU Administrative Work		07/17/2023	3.00	276.84	0.00	0.00	0.00		276.84	
		<b>Work Order 6140 Total</b>			38.50	2,866.21	0.00	11.76	0.00	63.25	2,877.97	
				<b>MSBU Administrative Work Total</b>								
					38.50	2,866.21	0.00	11.76	0.00	63.25	2,877.97	
3843		Project Management		06/30/2023	0.25	21.36	0.00	0.98	0.00		22.34	



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06/30/2023

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09/30/2023

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	3843	Project Management		07/12/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/13/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/14/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/18/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/19/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/20/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/21/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/25/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/26/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/27/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		07/28/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/02/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/03/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/04/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/08/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/09/2023	0.75	63.66	0.00	2.92	0.00		66.58
	3843	Project Management		08/10/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/11/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/15/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/16/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/17/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/18/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3843	Project Management		08/22/2023	0.25	21.36	0.00	0.98	0.00		22.34

# Monthly Funding Report

START DATE:

06/30/2023

END DATE:

09/30/2023

## South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3843	Project Management		08/23/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		08/24/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		08/25/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		08/31/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/01/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/06/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/07/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/12/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/13/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/14/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/15/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/19/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/20/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/21/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/22/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/26/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/27/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/28/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3843	Project Management		09/29/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
		<b>Project Inspection Total</b>			11.25	960.89	0.00	44.08	0.00	0.00	1,004.86
	3843	Project Management		07/11/2023	0.25	21.36	0.00	0.00	0.00	0.00	21.36
	3843	Project Management		07/28/2023	0.25	21.36	0.00	0.00	0.00	0.00	21.36
		<b>Project Meetings Total</b>			0.50	42.73	0.00	0.00	0.00	0.00	42.72



**Monthly Funding Report:**

START DATE:

06/30/2023

END DATE:

09/30/2023

**South Charlotte Storm Water Utility Unit**

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	4058	Project Management		09/06/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/07/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/08/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/13/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/14/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/15/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/20/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	4058	Project Management		09/21/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	4058	Project Management		09/22/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
		<b>Work Order 4058 Total</b>			35.00	2,990.75	0.00	0.00	0.00	0.00	2,990.75
<b>c390202 - National Pollution Discharge Elimination</b>											
		<b>Project Management Total</b>			47.50	4,058.45	0.00	45.06	3,420.00	0.00	7,523.40
15521		PW Daily Operations		08/28/2023	6.00	437.64	0.00	0.00	0.00	0.00	437.64
		<b>Transporting Equipment to Fleet Total</b>			6.00	437.64	0.00	0.00	0.00	0.00	437.64
		<b>Work Order 15521 Total</b>	<b>PELICAN DR, Punta Gorda, 33982</b>		6.00	437.64	0.00	0.00	0.00	0.00	437.64
		<b>PW Daily Operations Total</b>			6.00	437.64	0.00	0.00	0.00	0.00	437.64
		<b>South Charlotte Storm Water Utility Unit Total</b>			361.75	26,913.78	0.00	13,768.43	3,420.00	0.00	44,102.11

# Monthly Funding Report

START DATE:

06/30/2023

END DATE:

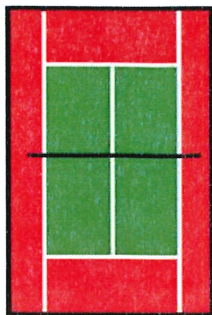
09/30/2023

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					361.75	26,913.78	0.00	13,768.43	3,420.00		44,102.11

Grand totals for all MSBUs reported



# Stewart

## Tennis Courts & Fencing, Inc.

PO Box 485 Terra Ceia, FL 34250

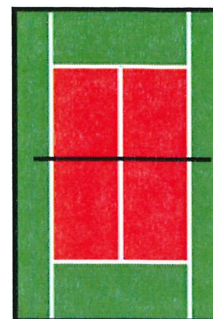
Office: 941-746-7718

Fax: 941-746-7116

Toll Free: 1-800-232-3490

tim.stewarttennis@gmail.com

CBC1252242



Charlotte County Facilities Dept  
7000 Florida Street  
Punta Gorda, FL 33950  
[randy.vowell@charlottecountyfl.gov](mailto:randy.vowell@charlottecountyfl.gov)

### Scope- Fence installation at 1530 Henry street

STCF retie approx. 150 feet of fence and cut one cabbage palm down out of fence line and dispose of

#22- 552

Labor cost is \$55.00 per man hour. Man hours will be 35 man hours.... \$1925.00

*Stewart will not be held responsible for damage done to sprinklers plants, grass and/or sidewalks. However, we can repair them but there will be a charge  
If weather is colder than 50 degrees and our rain chances are 50%, or higher, we choose if we work that day or days.*

We propose hereby to furnish material and labor- complete in accordance with above specifications in the sum of: **\$1925.00**

**All monies due upon completion of each phase. Final pay upon completion of entire job.**

**Any permits or engineering fees are not included in these prices. If these are required, STC&F will obtain, and supply required permits but the fees plus contractor's time are to be reimbursed by owner.**

Note: The above prices and specifications are subject to change after **30** days.

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_





**South Charlotte Stormwater  
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance  
Wednesday, January 10, 2024

Location: 75 Taylor Street, Punta Gorda, Florida  
Charlotte Harbor Event Center

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Erica LeMaster	<a href="mailto:Erica.LeMaster@charlottecountyfl.gov">Erica.LeMaster@charlottecountyfl.gov</a>	941.575.3626
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CHARLES + SHARON TALESCH		
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SANDY FUNK	ON FILE	ON FILE
DAVE SERVIS	SERVISDAVE@YAHOO.COM	941 575-5191
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David Pears		