

**BOARD OF COUNTY COMMISSIONERS**

**JULY 18, 2023**

A Utilities Department Quarterly Update Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo (via teleconference). Also in attendance were: County Administrator Flores, County Attorney Knowlton, Minutes Clerk Johnston, and various County staff members. The following members were absent: None.

**The Meeting was called to order at 1:00 pm**, followed by the Pledge of Allegiance.

**Public Input**

Richard Russell commented on bonds, repayment, potable and reclaimed water, new positions, equipment, growth, quarterly updates, and impact fees.

1. Fiscal Update

County Administrator Flores highlighted Utilities Department Quarterly Update Meeting.

Richard Arthur, Fiscal Services Manager gave a brief overview of Topics of Discussion, Bond Rating Scenarios, Cape Haze Septic to Sewer Project, Estimated Cape Haze Scenarios, Updated Cape Haze Scenarios, Cape Haze Septic to Sewer Funding Options, and Target State Revolving Fund (SRF) Loans for Septic to Sewer.

**Chair Truex** discussed Updated Cape Haze Scenarios, maintenance, longevity, county-wide systems, construction timeline, water table, bacteria, red zone, low pressure system (LPS) tanks, technology, drain field, and pump outs. **Commissioner Constance** mentioned rating, Bond Rating Scenarios, Updated Cape Haze Scenarios, county-wide systems, lifespans, maintenance, costs, rate payers, bacteria, and LPS tanks. **Commissioner Deutsch** noted Target SRF Loans for Septic to Sewer, aerobic systems, and South Gulf Cove. **Commissioner Doherty** spoke to Updated Cape Haze Scenarios, county-wide systems, maintenance, costs, technology, Target SRF Loans for Septic to Sewer, Health Department, LPS tanks, new construction, drain field, and pump outs. **Commissioner Tiseo** commented on Updated Cape Haze Scenarios, maintenance, costs, rate payers, Target SRF Loans for Septic to Sewer, technology, drain field, elevations, and pump outs.

Dave Watson, Utilities Director interjected on consultants, county-wide systems, scenarios, lifespans, maintenance, costs, new construction, Health Department, and LPS tanks.

## 2. Utility Update

Mr. Watson gave a brief overview of Agenda, Monthly Purchases from Water Authority Average Daily Per Month, Water Produced at Burnt Store Average Daily Per Month, Reclaimed Distributed, Water Reclamation Facilities Percent of Capacity – Last 12 Months, Water Distribution, Wastewater/Reclaim Events, New Customers, Engineering, Business Services, Customer Support Data, Public Relations, Employee Performance Measures, Babcock Water Supply Timeline, and Utility Initiatives.

**Commissioner Constance** discussed Utility Initiatives, training programs, internships, and employee retention. **Commissioner Tiseo** mentioned Utility Initiatives and credit rating.

## 3. New Positions & Equipment Requests RES 2023-126

Mr. Watson gave a brief overview of Manpower Study Recommendations, Fiscal Year (FY) 2024 & FY 2025 Budget: Proposed Additional Positions (38), and Proposed Additional Vehicles and Equipment.

**Chair Truex** remarked on phasing and overtime hours. **Commissioner Constance** noted FY 2024 & FY 2025 Budget: Proposed Additional Positions (38), salary costs, funding source, problem areas, and Proposed Additional Vehicles and Equipment. **Commissioner Deutsch** spoke to current vacant positions, FY 2024 & FY 2025 Budget: Proposed Additional Positions (38), and Proposed Additional Vehicles and Equipment. **Commissioner Doherty** commented on FY 2024 & FY 2025 Budget: Proposed Additional Positions (38) and Proposed Additional Vehicles and Equipment. **Commissioner Tiseo** discussed salary, equipment, phasing, costs, overtime hours, rate, and impacts.

County Administrator Flores replied to positions, equipment, salary, and costs.

Mr. Arthur responded to additional positions, phasing, salary, equipment, costs, and scenarios.

**COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2023-126 APPROVING POSITION MODIFICATIONS REQUEST MOD23-04 FOR ADDITIONAL POSITIONS AND EQUIPMENT, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 4:1., COMMISSIONER DEUTSCH OPPOSED**

## 4. Projects Update

Mr. Watson gave a brief overview of Engineering Projects, East Port Expansion, Burnt Store Replacement, Ackerman – Water Quality Improvement, Lakeview/Midway – Water Quality Improvement, Cape Haze – Water Quality Improvement, State Road (SR) 776 Force Main Replacement (Biscayne to Sports Park), Master Plans & Reports, West Port Expansion, South County Upgrades, Repair and Replacement (R&R) Projects in Design, and R&R Projects in Planning.

Chair Truex mentioned fees, uses, Schedule A, systems, rate schedule, and sewer treatment facilities improvements. Commissioner Constance noted East Port, West Port, budget, Resources and Ecosystems Sustainability, Tourist, Opportunities, and Revived Economies of the Gulf Coast States (RESTORE), funding, rate payers, future capacity, fees, inflation, indexing, and 7-7-7. Commissioner Doherty spoke to revenue streams, debt retirement, options, bonds, repayment, and growth. Commissioner Tiseo commented on methodology and connection fees.


Mr. Arthur remarked on funds, fees, utility dollars, growth rate, indexing, East Port and Burnt Store plants, 7-7-7, modeling, Schedule A, collection systems, and uses.


AA. County Administrator - None

BB. County Attorney - None

CC. Commissioner Comments - None

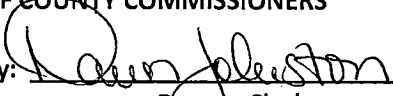
ADJOURNED: 2:27 pm

  
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William G. Truex, Chair

  
DATE ADOPTED: August 1, 2023

ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By:   
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Deputy Clerk