

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5



County Administrator

Raymond J. Sandroek

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Barbara T. Scott

AGENDA

PARKSIDE COMMUNITY REDEVELOPMENT AGENCY

APRIL 28, 2015, 9:00 am (or soon thereafter)
18500 Murdock Circle, Room 119

This CRA meeting will be held prior to Agenda Item R-1 of the April 28, 2015, County Commission Agenda.

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to Terri.Hendriks@charlottefl.com.

Call to Order of the Parkside CRA Meeting and Roll Call

CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

Item Number: 1 - March 3, 2015 Minutes

Recommended Action:

- a. Approve Parkside CRA - March 3, 2015 Minutes

Item Number: 2 - Parkside CRA Allocation Multi-Use Trails and Greenway Project

Recommended Action:

- a. Recommend the allocation of additional funding in the amount of \$1,200,000 from the TIF loan to further implement the Parkside CRA Citizens Master Plan.
- b. Recommend to establish Capital Improvement Project "Gertrude/Aaron Multi-Use Trail" as Phase 2 in the Parkside CRA.
- c. Recommend to rename Capital Improvement Projects "West Tarpon/Ambrose-Parkside Multi-Use Path" Phase 1 and "Gertrude/Aaron Multi-Use Trail" Phase 2 to "Parkside CRA Multi-Use Trails and Greenway" as a single CIP project encompassing two (2) phases.

BOARD OF COUNTY COMMISSIONERS

MARCH 03, 2015

A BCC Joint Meeting was held with Ex-Officio as the Governing Board of the Parkside Community Redevelopment Agency at the Murdock Administrative Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

Members present were: Chair Truex, Commissioner Constance, Commissioner Doherty, Commissioner Deutsch, Commissioner Duffy, County Administrator Sandroock, County Attorney Knowlton, and Minutes Secretary DiBerardino. The following members were absent: None

The Meeting was called to order at 1:30 pm, followed by the Pledge of Allegiance.

1. Public Comment on Agenda Items

David Smith spoke to the Master Plans, Bridge Plans and commended the Board for continually doing a great job.

Stephen Carter pointed out that the walkability issues need to be addressed in Parkside.

Joe Tiseo, Team Parkside Board thanked the Board for looking into issues within Parkside, walkways, connectivity, infrastructure, and funds.

Dr. Gary Burger, spoke to underground wires, Johnson Engineering, Elkam, trees, and thanked the Board for their assistance with the changes in Parkside.

Tim Kelly, Parkside Board Member provided information for upcoming events on March 14, 2015 Community Clean Up, April 25, 2015 Paint Your Heart Out Campaign, commended Rhonda Leonard, Code Compliance Officer for protecting the Parkside Area, and suggested the need for an Administrative Assistant for the Code Compliance Department.

Tess Canja, Team Parkside Board Member commented on the renovation, funds, and parks for Parkside.

Julie Mathis, Team Parkside Secretary thanked the Board for holding the meeting and requested monthly meetings in the future.

Howard Shaw spoke to vacant lots, rental property, and the applicant screening process.

Presentation

Debrah Forester, Redevelopment Manager gave a brief description of the Citizens Master Plan Review by outlining Safe and Attractive, Known For Great Public Spaces, Livable and Walkable, An Identifiable Destination, Urban in Character, Fostering Community, and Supporting Sustainable Economic Growth in detail.

Commissioner Constance questioned the design start time for Olean Boulevard, costs for bridges, tree canopies, solar power, District Wi-Fi, and suggested future Pilot Programs for trees. **Commissioner Duffy** spoke to landscaping, restaurant chains, volunteers, Home Depot cooperation, and fiber requirements with Comcast.

Joanne Vernon, County Engineer responded to design inquiries in detail. Gordon Burger, Budget and Administrative Services Director spoke to Budgeted Funds and Roadway Project Landscaping.

2. Citizens Master Plan Review - Updates on Projects

Commissioner Doherty questioned Allocated Funds.

3. Reallocation of Funds - Sunshine Lake

Ms. Forester mentioned Team Parkside requested reallocated funds back into the TIFF Budget.

COMMISSIONER DUFFY MOVED TO APPROVE MOVING TIFF FUNDS TO A GENERAL RESERVE, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 5:0.

4. Reallocation of Funds - Harbor Blvd.

Ms. Forester gave a brief description for reallocation of funds for Harbor Blvd. and moving the resurfacing up three (3) years ahead of schedule.

Chair Truex requested clarification from staff for where the funds are coming from. **Commissioner Constance** advised he would be abstaining from the vote due to property ownership.

COMMISSIONER DUFFY MOVED TO APPROVE REALLOCATION OF \$400,000 OF RESURFACING FOR HARBOR BOULEVARD USING GAS TAX, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:0, COMMISSIONER CONSTANCE ABSTAINED

5. Gertrude Bridge - Change Order for Railing

Ms. Forester provided detailed information for bridge materials. Joanne Vernon, County Engineer thanked Johnson Engineering for modifications they provided at no cost.

Commissioner Duffy questioned lighting. **Commissioner Doherty** requested staff clarification of some engineering items.

COMMISSIONER DUFFY MOVED APPROVAL FOR RAILING CHANGE ORDER, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:1, COMMISSIONER DEUTSCH OPPOSED

6. CDBG Grant Application

Ms. Forester provided detailed information for the Grant Application Process and requested moving forward to March 24, 2015 for the Task Force Appointments and Public Hearing.

COMMISSIONER DEUTSCH MOVED TO FORWARD THE ITEM TO MARCH 24, 2015, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

7. Project Priorities

Ms. Forester spoke to the list of top five (5) Project Priorities from Team Parkside and requested a Motion from the Board to move forward with all the Projects or for some to be pulled for discussion.

Commissioner Doherty requested Ms. Forester provide a tally of the bottom line costs per Project. **Commissioner Duffy** commented on signage, bridges, West Tarpon and Ambrose enhancements. **Commissioner Deutsch** suggested discussing each project separately.

1.) Enhanced Signage and Wayfinding Program

COMMISSIONER DEUTSCH MOVED TO APPROVE ITEM #1 ENHANCED SIGNAGE AND WAYFINDING PROGRAM, SECONDED BY COMMISSIONER DUFFY

MOTION CARRIED 5:0.

3.) West Tarpon / Ambrose Enhancements

Chair Truex pointed out savings for CCU and the Sidewalk Project. **Commissioner Deutsch** questioned Item #3 West Tarpon / Ambrose Enhancements with CCU involvement and requested additional clarification. Board discussion ensued.

Ms. Vernon discussed expediting the design items with CCU. Bruce Bullert, Operations and Engineering Manager spoke to wastewater, designing, and sidewalks. Ms. Forester mentioned the costs involved.

COMMISSIONER DEUTSCH MOVED TO APPROVE ITEM #3 WEST TARPON / AMBROSE ENHANCEMENTS, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

Commissioner Deutsch spoke to Item #4 Event Square donations and commented it is too early to move forward on this project. **Commissioner Doherty** agreed and suggested additional review of programming for this location. **Commissioner Duffy** mentioned other options and locations for the Event Square.

8. Discussion/Direction on Project Cost Overruns

MINUTES ARE NOT OFFICIAL UNTIL ADOPTED
BY THE BOARD OF COUNTY COMMISSIONERS

Commissioner Doherty pointed out engineering costs, bids, TIFF Projects, and asked for clarification on project funding. **Commissioner Duffy** thanked everyone involved in Parkside, mentioned rental procedures, inquired about the Landlord Associations, and the bidding Timeline for Harbor Boulevard. **Commissioner Constance** spoke to cost savings, moving forward, and not delaying the project with costly engineering opinions.

Mr. Sandrock noted that reprioritization may need to be done for future projects and suggested scheduling a workshop.

David Milligan, Facilities Construction and Maintenance Director spoke to the status of the Park Master Plan and the McGuire Park RFP.

ADJOURNED: 3:34 pm

William G. Truex, Chair

DATE ADOPTED: _____

ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

By: _____
Deputy Clerk

**PARKSIDE COMMUNITY REDEVELOPMENT AGENCY
AGENDA**

Item Number: 2 - Parkside CRA Allocation Multi-Use Trails and Greenway Project

- a. Approve the allocation of additional funding in the amount of \$1,200,000 from the TIF loan to further implement the Parkside CRA Citizens Master Plan.
- b. Establish Capital Improvement Project "Gertrude/Aaron Multi-Use Trail" as Phase 2 in the Parkside CRA.
- c. Rename Capital Improvement Projects "West Tarpon/Ambrose-Parkside Multi-Use Path" Phase 1 and "Gertrude/Aaron Multi-Use Trail" Phase 2 to "Parkside CRA Multi-Use Trails and Greenway" as a single CIP project encompassing two (2) phases.

**IS THIS ITEM BUDGETED (IF APPLICABLE) - True
Budget Action**

No action needed. Funding from the Parkside Redevelopment Fund approved in the FY15 budget process.

Financial Impact Summary Statement

Funding for this expenditure comes from the Parkside Redevelopment Fund, Improvement other than buildings.

Detailed Analysis Attached - False

Budget Officer-

BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

On March 3, 2015, the Parkside CRA approved the West Tarpon/Ambrose - Parkside Multi-Use Path CIP which was subsequently approved by the Charlotte County Board of County Commissioners ("BCC") on March 24, 2015.

On April 14, 2015, the BCC held a Public Meeting to consider applying for a Community Development Block Grant ("CDBG") to fund sewer, water, and sidewalk improvements in the Parkside CRA for Gertrude and Aaron. These streets are identified on the Parkside CRA Multi-Use Trails and Greenway Master Plan. With the BCC approval, the County is applying for CDBG to fund improvements in the Parkside CRA which will be coordinated with CCU for planned improvements along Gertrude and Aaron Street.

Approval will allow this segment of the trail system to be designed and constructed either as a component of the CDBG project or directly following completion of the utility work which will provide a cost savings to the Parkside CRA.

The estimated cost for design and construction of Gertrude/Aaron – Phase 2 includes a 10-foot multi-use path, pocket park, landscaping, lighting and signage along these two

sections is approximately \$1.2 million. If the CDBG grant is awarded the cost to the Parkside CRA may be reduced by approximately \$375,000.

If approved, this agenda item will create one CIP for West Tarpon/Ambrose-Parkside Multi-Use Path" Phase 1 and "Gertrude/Aaron Multi-Use Trail" Phase 2 that will be identified as "Parkside CRA Multi-Use Trails and Greenway". This project is consistent with the Parkside CRA Multi-Use Trails and Greenway Master Plan. Team Parkside Board supports allocating these funds from the Parkside loan to this project.

ATTACHMENTS:

File Name	Description	Upload Date	Type
<u>Parkside Trailways Master Plan.pdf</u>	Multi-use Path and Greenway Master Plan	4/10/2015	Cover Memo
<u>Location Map.pdf</u>	Segment 1 - West Tarpon and Ambrose	4/20/2015	Backup Material
<u>Location Map Gertrude Aaron Segment.pdf</u>	Segment 2 - Gertrude and Aaron	4/20/2015	Backup Material
<u>Funding Allocations 04.13.15.pdf</u>	Funding Allocations to Date	4/13/2015	Backup Material
<u>c191504 West Tarpon Ambrose Sidewalk.pdf</u>	c191504 Original Project Sheet	4/20/2015	Backup Material
<u>c191505 Parkside CRA Multi-use Trails and Greenway Proposed CIP 4.28.2015.pdf</u>	Revised CIP Project Sheet c191505	4/20/2015	Backup Material
<u>CIP BA15-032.pdf</u>	CIP Adjustment - BA15-032	4/20/2015	Backup Material



Land Information Section

Parkside Community Redevelopment Area

Conceptual Multi-Use Trail and Greenway Plan



PHASE I

- 10 Foot Path on One Side With a Standard Sidewalk on the Other Side
- 10 Foot Path on Both Sides

FEATURES

- Proposed Pocket Parks
- Major Parks (Existing & Proposed)
- Proposed Pedestrian Bridge

FUTURE PHASES

- 10 Foot Path on One Side With a Standard Sidewalk on the Other Side
- Future Network
- Future Boardwalk

0 330 660 1,320 Feet

Stateplane Projection
Datum: NAD83
Units: Feet

Source: Property Appraiser
Growth Management

Metadata available upon request



CHARLOTTE COUNTY

West Tarpon / Ambrose Multiuse Path



Stateplane Projection
 Datum: NAD83
 Units: Feet
 Source: Community Development
 Metadata available upon request



(Not To Scale)

This map is a representation of compiled public information. It is believed to be an accurate and true depiction for the stated purpose, but Charlotte County and its employees make no guarantees, implied or otherwise, to the accuracy, or completeness. We therefore do not accept any responsibilities as to its use. This is not a survey or is it to be used for design. Reflected Dimensions are for informational purposes only and may have been rounded to the nearest tenth. For precise dimensions, please refer to recorded plats and related documents.

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 Updated: 3/4/2015 9:11:55 AM by: TDoherly
 P:\Engineering\STORMWTR\ARCVIEW\Sidewalks\Parkside\ParksideSidewalk location.mxd

AZALEA-AVE



CHARLOTTE COUNTY

Gertrude/Aaron Multiuse Trail



Project Location

Stateplane Projection
 Datum: NAD83
 Units: Feet
 Source: Community Development
 CCGIS
 Metadata available upon request



(Not To Scale)



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FINANCIAL OVERVIEW AS OF APRIL 13, 2015

LOAN	\$9,000,000
Allocated Funds	
Harbor Blvd - US41 to Olean	\$4,035,000
Elkcam Multi-Use Path	652,000
Code Enforcement Materials	5,000
Undergrounding Utilities	543,722
West Tarpon/Ambrose MUP	974,000
Decorative Railing - Gertrude	50,730
Wayfinding Project	60,000
TOTAL	\$6,320,452
Unallocated Funds	\$2,679,548
Revenue	
2013 TIF	\$42,773
2014 TIF	\$84,660
TOTAL	\$127,433

FY2015 Capital Improvements Budget / FY 2015 - FY 2020 Project Detail

Project No. C191504

GENERAL PROJECT DATA:		CONCURRENCY REQUIREMENTS (Y/N)		PROJECT NEED CRITERIA	PROJECT SCHEDULE	FY15	FY16	FY17	FY18	FY19	FY20		
Project Title:	West Tarpon /Ambrose - Parkside	Does project add new capacity?	No	Safety	Desgn/Arch	1	2	3	4	1	2	3	4
Functional Area:	Multi-Use Path	Is project required to maintain level of service:		Mandate	Land/ROW								
Department:	Sidewalks	- Within 5 years? List project in CIE	N/A	Replace	Construct								
Location:	Public Works - Engineering	- From 6 to 10 years? Monitor Annually	N/A	Growth	Equipment								
	Mid County- Parkside CRA												

PROJECT DESCRIPTION:
 This project will provide for a 10' multi-use path, landscaping and decorative lighting along West Tarpon from US 41 to Ambrose Lane, and Ambrose Lane from West Tarpon to Elkcam.
 Installation of approximately 3,375 LF of pathway.

PROJECT RATIONALE (Include Additional LOS Detail, if necessary):
 At a Parkside Community Redevelopment Agency meeting on March 3, 2015, the Board approved moving forward with this project.

OPERATING BUDGET IMPACT:
 Annual Maintenance of pathway, landscaping and street lighting.

REPLACEMENT COUNTY PROPERTY NO.:

	Prior Actual	Est FY14	Calc. for FY15			FY15	FY16	FY17	FY18	FY19	FY20	FUTURE	Total
			Orig. FY15	Est c/o to FY15	New \$ FY15								
EXPENDITURE PLAN (000'S)													
Design/Arch/Eng					95	95							95
Land (or ROW)													
Construction					845	845							845
Internal Costs					34	34							34
Equipment													
Interest													
Other Fees & Costs													
Total Project Cost					974	974							974
FUNDING PLAN (000'S)													
TIF					974	974							974
External Borrowing													
Grants													
TOTAL FUNDING					974	974							974
LOAN REPAYMENT SCHEDULE (000'S)													
TOTAL LOAN REPAYMENT													
OPERATING BUDGET IMPACT (000'S)													
Personal Svc.							15						15
Non-personal													
Capital													
Total Operating							15						15

FY2015 Capital Improvements Budget / FY 2015 - FY 2020 Project Detail

Project No. c191505

GENERAL PROJECT DATA:		CONCURRENCY REQUIREMENTS (Y/N)		PROJECT NEED CRITERIA	PROJECT SCHEDULE	FY15	FY16	FY17	FY18	FY19	FY20
Project Title:	Parkside CRA Multi-use Trails and Greenway	Does project add new capacity?	No	Safety	Design/Arch	1	2	3	4		
Functional Area:	Sidewalks	Is project required to maintain level of service:		Mandate	Land/ROW						
Department:	Public Works - Engineering	- Within 5 years? List project in CIE	N/A	Replace	Construct						
Location:	Mid County- Parkside CRA	- From 6 to 10 years? Monitor Annually	N/A	Growth	Equipment						

PROJECT DESCRIPTION:
 Multi-phase project to create intergrated, multi-use trail system, pocket parks, and bridges within the Parkside CRA
 Phase 1 - West Tarpon to Ambrose may include: 10' multi-use path, landscaping and decorative lighting. Approximately 3,375 LF
 Phase 2 - Gertrude (Caring Way to Aaron) and Aaron Lane (Gertrude to Harbor lift Station) may include: 10' multi-use path, landscaping, decorative lighting, pocket park, signage. Approximately 6,864 LF.

PROJECT RATIONALE (Include Additional LOS Detail, if necessary):
 BCC adopted the CRA Citizens Master Plan in 2011. The Multi-Use Trails and Greenway Plan is included in the Citizens Master Plan. At a Parkside Community Redevelopment Agency meeting on March 3, 2015, the Board approved moving forward with Phase 1 of this project.

OPERATING BUDGET IMPACT:
 Annual Maintenance of pathway, landscaping and street lighting.

The Board of County Commissioners amended the FY15 adopted CIP to include Phase 1 at the meeting of 3/24/15.
 The Board of County Commissioners amended the FY15 adopted CIP to include Phase 2 at the meeting of 4/28/15.

REPLACEMENT COUNTY PROPERTY NO.:

	Prior Actual	Est FY14	Calc. for FY15			FY15	FY16	FY17	FY18	FY19	FY20	FUTURE	Total
			Orig. FY15	Est c/o to FY15	New \$ FY15								
EXPENDITURE PLAN (000'S)													
Design/Arch/Eng					215	215							215
Land (or ROW)													
Construction					1,889	1,889							1,889
Internal Costs					70	70							70
Equipment													
Interest													
Other Fees & Costs													
Total Project Cost					2,174	2,174							2,174
FUNDING PLAN (000'S)													
TIF					2,174	2,174							2,174
External Borrowing													
Grants													
TOTAL FUNDING					2,174	2,174							2,174
LOAN REPAYMENT SCHEDULE (000'S)													
TOTAL LOAN REPAYMENT													
OPERATING BUDGET IMPACT (000'S)													
Personal Svc.							15						15
Non-personal													
Capital													
Total Operating							15						15



Budget Adjustment

Adjustment #: BA15-032	Dept.: BCC Cnt Function-Gen Govt	Fund #: 1062	Fund Name: Parkside Redevelopment
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Revenues:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
Total All Revenues					<u>\$ -</u>		

Expenditures:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
Parkside CRA Multi-use Trails and Greenway	Design	c191505.311.00311	n/a	n/a	\$ 120,000	\$ 95,000	\$ 215,000
Parkside CRA Multi-use Trails and Greenway	Internal Labor	c191505.420.00000	n/a	n/a	\$ 36,000	\$ 34,000	\$ 70,000
Parkside CRA Multi-use Trails and Greenway	Construction Other Than Bldgs - Capital	c191505.630.00000	n/a	n/a	\$ 1,044,000	\$ 845,000	\$ 1,889,000
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
Total All Expenditures					<u>\$ 1,200,000</u>		

Justification:

on November 27, 2012 Resolution 2012-215 approved a 9 million dollar loan to the Parkside CRA to finance improvements to the CRA. On March 24, 2015, the Board approved adoped and funded the design and construction of a 10' multi-use pathway and amenities on West Tarpon Blvd from US 41 to Ambrose Lane and on Ambrose Lane from West Tarpon Blvd to Elkcam. This amendment will allocate additional funding in the current year budget for Phase 2, Gertrude and Aaron sidewalk improvements in the Parkside CRA, further implementing the Parkside CRA Citizens Master Plan.

Note: If this is used for a CIP amendment, include a copy of the old CIP project sheet and the new CIP project sheet