

BOARD OF COUNTY COMMISSIONERS

OCTOBER 20, 2015

A Board Workshop was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida

Members Present were: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Assistant to the County Administrator Flores, County Attorney Knowlton, Minutes Supervisor Lansing, Minutes Trainee Thomas, and various staff members. The following Members were absent: None

The meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

Chair Truex opened the meeting.

1. Economic Development Director Comments

Tom Patton, Economic Development Director introduced Dr. Dawn M. Gaymer, Associate Provost, Extended University Programs for Western Michigan University (WMU).

Dr. Gaymer gave a brief overview of WMU programs and expressed University goals.

Commissioner Constance thanked WMU for focusing on this area. **Commissioner Duffy** and **Commissioner Doherty** welcomed the University to the area and offered their assistance if needed in the future.

2. Utilities Department - Infrastructure Update

Chair Truex mentioned there is a lot of information to review and turned the meeting over to County Administrator Sandrock.

Mr. Sandrock spoke to the number of related upcoming workshops, explained the windows, the importance of prioritizing, mentioned goals, said Administration has been working as a team with Utilities, requested additional Board guidance, noted the potential use of grants, suggested connection fee options, and introduced Dr. Herbert A. Marlowe, Jr.

Dr. Marlowe spoke to the phases, mentioned the Utilities Presentation, explained the process, made introductions, asked the Board for any policy concerns or format changes, summarized the program, and urged Board comments and concerns.

Gary Hubbard, Utilities Director facilitated the presentation, described the Renew and Replacement (R & R) Program, Sewer Master Plan, Master Planning Process, Future Policy Decisions and Moving Forward, paralleled visual slides and used a pipe display to depict samples of aging pipes, remarked on refinements made to the presentation and slides since 2014, spoke to program costs, replacement timelines, break hot spots within the County, staffing needs, project funding, line cost recovery fees, priorities, debt and funding options, development of a detailed annual financial plan, explained the need for future Board conceptual approval, existing and future capacities, mentioned the importance of

onsite systems versus central sewers, funding phases, pointed out ecological insight, phasing, construction efforts, expansion timelines, identifying growth within the Master Plan process, revenue projection and growth, spoke to being creative, advised what would be brought back to the Board at a future meeting, noted required Board approvals, and responded to Board inquiries.

Presentation

Renew and Replacement Program
Master Planning Process
Sewer Master Plan
Future Policy Decisions Moving Forward

Chair Truex questioned an increase in the number of fire hydrants, water mains, line breaks, and trim lines, expressed the importance of being proactive, and asked for the statutory requirements. **Commissioner Constance** questioned ratings, potable water systems related to new construction, expansions, County zones, TOHO Water Authority, costs per mile, Treatment Operations and Maintenance costs, supply costs, suggested amending the Water Main Break Cost Trend slide, asked for service area information, valve detail, mapping, grade reports, spoke to line cost recovery fees, requested a larger Targeted Renewal and Replacement (R & R) Location slide be provided to the Board, overall renewal plans, health assessments, and looping water. **Commissioner Deutsch** questioned if the breaks are a direct response to the age of the system or primarily a factor of the quality of the original installation, asked if there is any health issues related to the plastic used, opined part of the problem is the miles per customer costs, inquired lift station upgrade needs and replacement costs, wastewater, looping, public safety, private systems, efficiency and quality levels, State regulatory involvement and mentioned the importance of a contingency plan. **Commissioner Doherty** discussed past PVC used and related locations, spoke to coordinates, questioned current and future materials, asked for equipment life expectancy, (R & R) funding needs, location services, plumbing issues, infrastructure, questioned needs and timeline, vacant lots and revenue, potential vacant lot costs, facilities statutes, design expansions, expressed concern with the phasing timeline related to the Harbor Heights area as they have recently been assessed for paving, and asked for connection fee options. **Commissioner Duffy** spoke to the emphasis on stormwater as opposed to wastewater, discussed pipeline quality in Burnt Store, requested flushing detail, questioned lift stations, targeted (R & R) locations, the use of pipelining, remarked on wastewater and the need for sewers on US 41.

Recess: 10:30 am – 10:41 am

3. HR Management University

Presentation

Heather Bacus, Human Resource Director introduced Jackie Stevens, Human Resources Generalist.

Ms. Stevens facilitated the presentation, spoke to the program overview, related benefits, paralleled visual slides, and responded to Board inquiries.

Commissioner Deutsch questioned costs, staff targets, and timelines.

4. BP Settlement Back-up Information

Hector Flores, Assistant to County Administrator opened the discussion.

There was Board discussion on options to be considered including Waterfest, unfunded infrastructure needs, water, leverage, Grant process, bridges, and matched funds.

County Administrator Sandrock asked for Consensus and direction related to Waterfest.

Chair Truex mentioned Waterfest funding will be on a future Agenda for discussion.

AA. County Administrator: None

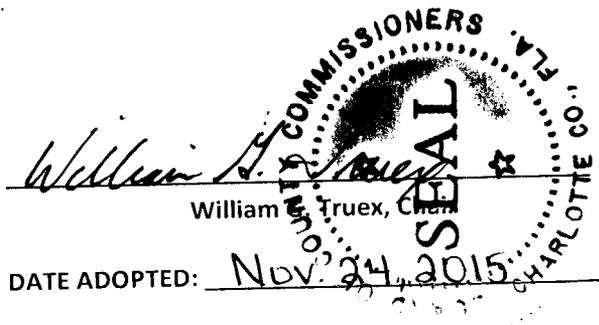
BB. County Attorney: None

County Attorney Knowlton commented on Sunshine Laws and Pre-Application Meeting.

CC. Commissioner Comments:

Chair Truex said the plan will evolve, noted impact fees, expressed the need to speed up the process, spoke to amending existing Ordinances. **Commissioner Constance** asked for verification related to West Michigan University intensions, mentioned cost density models, discussed the rate study, spoke to the importance of incentives needed to encourage businesses to locate in Charlotte County, commented on new performance related rules and regulations, scrub jays, and expressed concerns. **Commissioner Doherty** spoke to environmental impacts, scrub jays, fee schedule, and suggested a balanced approach be presented with the best proposal and timeline. **Commissioner Duffy** spoke to Facelift 41, scrub jays, and questioned Economic Development funding.

ADJOURNED: 12:50 pm



William E. Truex, Chairman

DATE ADOPTED: Nov. 24, 2015

ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle D. Barardino
Deputy Clerk