

BOARD OF COUNTY COMMISSIONERS

NOVEMBER 05, 2015

A Pre-Agenda Meeting was held in preparation for the **November 10, 2015** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Russo, and various County staff members. The following members were absent: None

The meeting was called to Order at 1:30 pm.

There was Board discussion on the following items:

County Attorney: E-2

Purchasing: F-2, F-4, F-5, F-7, F-9

Economic Development: I-1

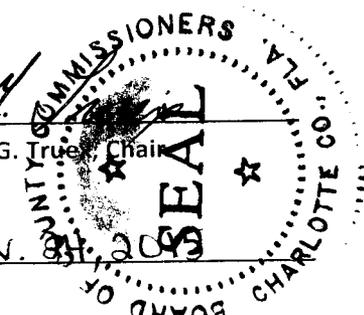
Regular Agenda: R-3, R-5

ADJOURNED: 1:57 pm



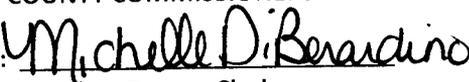
William G. Truex, Chair

DATE ADOPTED: NOV. 05, 2015



ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk

COUNTY OF CHARLOTTE NOVEMBER 5, 2015

Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Barbara T. Scott

Regular Meeting

November 10, 2015 9:00 am
18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to Terri.Hendriks@charlottefl.com

9:00 A.M. Call to Order and Roll Call

Invocation - For those who wish to join, please rise for the invocation

Chaplain Dennis Moreno
Signature Health Care Port Charlotte

Pledge of Allegiance

Changes to the Agenda: See separate sheet

Proclamations - Commissioner Tricia Duffy

Artist of the Month - Nancy Briechele
Kenneth L. Roberson, State Representative, District 75

Employee Recognition - Commissioner Tricia Duffy

Name	Department
5 Years	
Ismael Garcia	Utilities
Michael McCrumb	Utilities
10 Years	
Matthew Logan	Public Works
Federico Gardini	Public Safety
Richard Thorpe	Public Safety
Gail Karakeian	Budget & Administrative Services
James Jones	Public Works
Faezeh Andrews	Human Services
David Cegerenko	Utilities
Allan Lightbourn	Utilities
Tara Musselman	Public Works
Dennis Moore	Budget & Administrative Services

Employee Recognition (Continued...)

Name	Department
20 Years	
Hector Flores	Administration
25 Years	
Benjie Hyatt	Utilities
Raymond Christopher	Public Safety
30 Years	
John Shields	Public Works

Award Presentations

Voice of the People Award for Transformation

Voice of the People Award for Transformation presented to Charlotte County.



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Alligator Creek Waterway Unit Advisory Board is seeking one volunteer who must be resident of Charlotte County and reside within the Unit. Terms: one regular member for a three year term from the date of the establishment of the unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Greater Port Charlotte Street and Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term from the date of the establishment of the unit. Submit application to Charlotte County Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-743-3600 or email: Kelly.Louttit@CharlotteCountyFL.gov.

Grove City Street and Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Term: one regular member to serve a three year term from the date of the establishment of the unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

MPO - Bicycle/Pedestrian Advisory Committee (BPAC) is seeking one volunteer who must be a Charlotte County resident to serve as a Mid County Representative. The purpose of the BPAC is to provide recommendations on transportation plans and projects that the MPO Board will consider for adoption or approval. Deadline for submitting application is Wednesday, November 25, 2015. Please go online at www.ccmpto.com or contact the MPO for an application. The MPO mailing address is: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980; fax 941.883.3534; call 941.883.3535 or Email: Office@ccmpo.com. The MPO Board will elect the above position at its Monday, December 7, 2015 meeting.

Committee Vacancies (Continued...)

MPO – Charlotte County Transportation Disadvantaged Local Coordination Board (LCB) is seeking one volunteer who must be a Charlotte County resident to serve as a person with a disability representing the disabled in Charlotte County. The purpose of the LCB is to identify local service needs and to provide information, advice and direction to the Community Transportation Coordination of service to be provided to the transportation disadvantaged. Deadline for submitting application is Wednesday, November 25, 2015. Please go online at www.ccmpto.com or contact the MPO for an application. The MPO mailing address is: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980; fax 941.883.3534; call 941.883.3535 or Email: Office@ccmpto.com. The MPO Board will elect the above position at its Monday, December 7, 2015 meeting.

MPO - Citizens Advisory Committee is seeking the following volunteers' who must be Charlotte County residents. One At Large Representative, one Mid County Representative, two West County Representatives and two South County Representatives. The purpose of the CAC is to review and make recommendations on transportation plans and projects that the MPO Board will consider for adoption or approval. Deadline for submitting application is Wednesday, November 25, 2015. Please go online at www.ccmpto.com or contact the MPO for an application. The MPO mailing address is: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980; fax 941.883.3534; call 941.883.3535 or Email: Office@ccmpto.com. The MPO Board will elect the above position at its Monday, December 7, 2015 meeting.

South Gulf Cove Beautification Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members for three year term from date of appointment. Submit application/resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: Judith.Nothdurft@CharlotteCountyFL.gov.

**REPORTS RECEIVED AND FILED**

Clerk of Court's County Investment Report, September 30, 2015

Clerk of Court's County Investment Report/Interest on Investments, September 30, 2015

**CONSENT AGENDA****Clerk of the Circuit Court****A. Finance Division**

(1) Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

- (1) Minutes
RECOMMENDED ACTION:
Approve the following minutes:
September 22, 2015 Regular and Land Use Meeting
October 22, 2015 Pre Agenda Meeting
BUDGETED ACTION:
No action needed.

Board of County Commissioners

C. Commission Office

- (1) Appointment - Deep Creek Street and Drainage Advisory Board
RECOMMENDED ACTION:
Appoint Phillip Jacobus to the Deep Creek Street and Drainage Advisory Board as a regular member to serve a three year term from the date of establishment of the Unit.
BUDGETED ACTION:
No action needed.
- (2) Appointment - Murdock Village Community Redevelopment Agency Advisory Committee
RECOMMENDED ACTION:
Appoint Mr. Carl J. Johnson to the Murdock Village Community Redevelopment Agency Advisory Committee as the Member at Large for a three year term, effective immediately and shall expire September 20, 2018.
BUDGETED ACTION:
No action needed.

D. Administration

Administration

No Items

Public Information Office

No Items

E. County Attorney

- (1) Resolution Electing to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments
RECOMMENDED ACTION:
Set a public hearing for December 8, 2015 at 10:00 a.m., or as soon thereafter as may be heard, to consider adoption of a Resolution electing to use the Uniform Method of Collecting Non-Ad Valorem Special Assessments.
BUDGETED ACTION:
No action needed.
- (2) Deed of Release for Property Escheated to Charlotte County
RECOMMENDED ACTION:
Authorize the Chair to execute a Deed of Release for real property escheated to Charlotte County in error.
BUDGETED ACTION:
No action needed.

F. Budget and Administrative Services

Fiscal Services

(1) Community Transportation Coordinator Designation

RECOMMENDED ACTION:

Approve Resolution requesting that the Charlotte County Transit Division of Charlotte County continue in the status of Community Transportation Coordinator for Charlotte County.

BUDGETED ACTION:

No action needed.

Information Technology

No Items

Risk Management

No Items

Purchasing

(2) 15-024, Change Order #7, 2015 Paving Program

RECOMMENDED ACTION:

Request the Board approve Change Order #7 to Contract #15-024, 2015 County Paving Program with Ajax Paving Industries, Inc., adding 20 calendar days and \$208,492.37 for a revised estimated cost of \$11,320,577.17.

BUDGETED ACTION:

No action needed. Funded in CIP "Road & Bridge Paving Program" as approved in the FY16 budget process. Funding is supplied from gas taxes.

(3) 15-161, Award, Ingraham Water Transmission Main

RECOMMENDED ACTION:

Approve award of File #15-161, Work Order #29, Contract #10-269, Engineers of Record-CCU, Ingraham Water Transmission Main, Design & Construction Services, to DMK Associates, of Englewood for the not to exceed amount of \$193,375.

BUDGETED ACTION:

No action needed. Funded in CIP "Ingraham Potable Water SR771-Rotonda Booster Station", with funding from Utilities Capital Improvements Bond Fund, as approved in the FY16 budget process.

(4) 15-402, Award, Contractor/Builder - Annual Contract

RECOMMENDED ACTION:

a) Approve Award of Bid #15-402, Contractor/Builder - Annual Contract, at the hourly rate bid to ERS Construction of Punta Gorda, FL. Term of contract is to be from date of award through and including December 31, 2016; and

b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

BUDGETED ACTION:

No action needed. Budgeted in various funds and cost centers.

(5) 15-418, Award, Vehicles - Annual Contract

RECOMMENDED ACTION:

a) Approve award of Bid #15-418, Vehicles - Annual Contract, for a 3.05% discount off of Ford Factory invoice and a 0% mark-up on dealer installed options, to Bartow Ford. Term of contract is from date of award through and including September 30, 2016; and

b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

This is an annual contract that allows for the purchase of Ford vehicles on an "as needed basis".

BUDGETED ACTION:

No action needed. This item is budgeted in the vehicle replacement fund.

Purchasing (Continued...)

(6) 15-436, Award, Emergency Medical Transport Billing Services

RECOMMENDED ACTION:

- a) Approve the award of Request for Proposal #15-436 Emergency Medical Transport Billing Services to Advanced Data Processing Inc. a subsidiary of Intermedix Corporation of Fort Lauderdale, FL; at the base fee of 3.25% of net collections, for billing and collection of Non-Medicaid transports and \$9.00 per Medicaid transport processed; and
- b) Authorize the Chairman to sign the contract for services providing Emergency Medical Services (EMS) Patient Accounts Receivable Services (PARS).

BUDGETED ACTION:

No action needed. Budgeted in the Emergency Medical Services operating budget.

(7) 15-449, Award, Water Main Replacement & Extension

RECOMMENDED ACTION:

Approve the award of Bid #15-449, Water Main Replacement & Extension, to the lowest, responsive, responsible bidder, D.M. Construction Corporation, of Punta Gorda, FL, for the total project amount of \$213,166.80 for Cape Horn Boulevard in Punta Gorda water main replacement and Bachmann Boulevard in Port Charlotte water main extension.

BUDGETED ACTION:

No action needed. Funding from Utilities Repair & Replacement fund approved in CIP projects "Water & Sewer Waterway Crossings" and "Water Distribution Pipe Replacement", as well as Water Connection Fees in CIP project "Major Water Transmission Lines". These projects were approved in the FY16 budget process.

(8) 16-010, Piggyback, Four Steel 6x4 Dump Trucks

RECOMMENDED ACTION:

Approve the award of File #16-010, for the Piggyback Purchase of Four Workstar 7500 Steel 6x4 Dump Trucks to Rechten International Trucks, Inc. under the Florida Sheriffs Association Contract #15-13-0904, Specification #14 for a total cost of \$478,544.

BUDGETED ACTION:

No action needed. Funding from CCU Operations and Maintenance Fund approved in the FY16 Budget Process.

(9) 16-059 Office Supplies Annual Contract

RECOMMENDED ACTION:

- a) Approve File No. 16-059, to "Piggyback" the National Cooperative Purchasing Alliance Contract #NCPA11-01, Office Supplies, Supply & Deliver, with American Office Products Distributor's, Inc. and Keeton's Office & Art Supply of Bradenton, Florida, as our local distributor, per the contract terms as specified on the attached documentation for the period from January 1, 2016 through and including November 30, 2017; and
- b) Authorize the County Administrator to approve renewal options at the same prices terms and conditions, by mutual consent and only if this option of renewal is exercised in accordance with the NCPA Contract terms.

BUDGETED ACTION:

No action needed. This expenditure is budgeted within each department's budget.

Real Estate Services

No Items

G. Community Development

No Items

H. Community Services

Parks and Natural Resources

No Items

Recreation

No Items

Libraries and Historical

No Items

Environmental Services

No Items

I. Economic Development

(1) Project BAM Incentive Resolution

RECOMMENDED ACTION:

- a) Approve the Resolution detailing performance based incentive for the establishment of a headquarters operation in Charlotte County; and
- b) Approve an additional \$64,000 be appropriated, bringing the total appropriated budget for the EDO Incentive Project to \$1,664,200.

BUDGETED ACTION:

Approve an additional appropriation in the amount of \$64,000 to fund Project BAM incentives in the EDO Incentive Program project. Funding for this incentive will come from General Fund Reserve for Contingency, and will increase the overall EDO Incentive Program Budget to \$1,664,200.

(2) Support activities for Western Michigan University (WMU)

RECOMMENDED ACTION:

- a) Request authorization for the Chairman to prepare and execute a letter of support from the Board of County Commissioners to State Department of Education regarding Western Michigan University's application to expand operations to Charlotte County, FL; and
- b) Amend the 2016 State Legislative Program to include a statement in support of partnerships with institutions of higher education.

BUDGETED ACTION:

No action required.

J. Facilities Construction and Maintenance

No Items

K. Human Resources

No Items

L. Human Services

(1) Emergency Solutions Grant Budget Adjustment

RECOMMENDED ACTION:

Approve and sign Resolution for Budget Amendment #BA16-004 in the amount of \$76,905 for the 2015 Emergency Solutions Grant which the Board accepted at its September 8, 2015 meeting.

BUDGETED ACTION:

Approve Budget Amendment #BA16-004 in the amount of \$76,905. There is 100% match that will be provided from general revenues in the Human Services Department salaries and program accounts.

M. Public Safety

(1) EMS County Grant

RECOMMENDED ACTION:

a) Approve and authorize the Chairman to sign an application for an Emergency Medical Services County Grant from the Florida Department of Health for EMS training, equipment and supplies in the amount of \$20,585; and

b) Approve a Resolution certifying that the EMS County Grant funds received shall be used to improve and expand the County's pre-hospital EMS system and will not be used to supplant existing County EMS budget allocations.

BUDGETED ACTION:

A budget amendment will be returned to the Board once the letter of award is received. No match is required.

N. Public Works

No Items

O. Tourism Development

No Items

P. Utilities

(1) Drinking Water State Revolving Fund Request for Inclusion Submittal Authorization

RECOMMENDED ACTION:

Authorize staff to submit Request for Inclusion (RFI) Forms to the Florida Department of Environmental Protection (FDEP) to be placed on the priority funding list for Drinking Water Facilities State Revolving Fund (SRF) in Charlotte County. Staff will subsequently bring back to the Board a request for authorization to submit the applications to the program as part of the FDEP submittal process.

BUDGETED ACTION:

No action needed. Subsequent approval of the loan will require a budget amendment.

Q. Other Agencies

No Items



REGULAR AGENDA

R. Regular Agenda

(1) Commission Office

Appoint by Ballot - Pirate Harbor Streets and Drainage Advisory Board

RECOMMENDED ACTION:

Select by ballot one regular member to the Pirate Harbor Streets and Drainage Advisory Board for the term of three years from the date of establishment of the Unit.

(2) Commission Office

Appoint by Ballot - Punta Gorda Community Redevelopment Agency

RECOMMENDED ACTION:

Select by ballot, a representative to serve on the Punta Gorda Community Redevelopment Agency for a four-year term.

Regular Agenda (Continued...)

- (3) Commission Office
Interim Economic Development Director Salary Increase
RECOMMENDED ACTION:
a) Discussion and direction on salary increase for Interim Economic Development Director and vehicle usage; and
b) Authorize Chairman to execute whatever documents necessary to effectuate same.
- (4) Commission Office
Discussion & Direction on the Westcoast Inland Navigation District (WCIND) November 13, 2015 Board Meeting Agenda
RECOMMENDED ACTION:
Discussion & Direction on the Westcoast Inland Navigation District (WCIND) November 13, 2015 Board Meeting Agenda
- (5) County Administration
Update on Sales Tax Projects
RECOMMENDED ACTION:
Update on Sales Tax Projects.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

- (1) Budget and Administrative Services
Approve and Sign Resolution to Adopt Budget Adjustments
Conduct a public hearing to consider approving a resolution to adopt budget adjustments that amend the FY14/15 budget. These budget adjustments which impact various funds are required to complete the FY14/15 budget closing process and satisfy audit requirements.
- (2) County Attorney
Ordinance Amending Section 3-8 of the County Code of Ordinances Relating to Mandatory Connection to Public and Private Utilities
Conduct a public hearing to consider approving an Ordinance amending County Code Chapter 3-8, Articles II and IV, Relating to Mandatory Connection to Public and Private Utilities.

T. 2:00 P.M. Land Use Public Hearing
No Items



PRESENTATION AGENDA

U. 10:00 A.M.
No Items

V. 2:00 P.M.
No Items



PUBLIC WORKSHOP AGENDA

Public input permitted.

- W. 10:00 A.M.**
No Items
- X. 2:00 P.M.**
No Items



BOARD WORKSHOP AGENDA

No public input.

- Y. 10:00 A.M.**
No Items
- Z. 2:00 P.M.**
No Items



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5

**Board of County Commissioners
Schedule of Future Closures/Hearings/Workshops**

Tuesday, November 17, 2015	09:00 am	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, November 19, 2015	01:30 pm	**RESCHEDULED to 11/23** Board of County Commissioners Pre- Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Monday, November 23, 2015	09:00 am	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, November 24, 2015	09:00 am	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Thursday, December 03, 2015	01:30 pm	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 08, 2015	09:00 am	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, December 15, 2015	09:00 am	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, December 17, 2015	01:30 pm	**CANCELED** Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 22, 2015	09:00 am	**CANCELED** Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte