

BOARD OF COUNTY COMMISSIONERS

JANUARY 12, 2016

A Regular Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

Members present were: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, Chief Deputy Board Services White, and Minutes Clerk Russo. The following members were absent: None

The meeting was called to order at 9:00 am.

The Invocation was given by Pastor Jim Stultz, Peace River Baptist Church, followed by the Pledge of Allegiance.

Changes to the Agenda:

Change #1: P-1 Replaced Interlocal Agreement.
Requested by: County Attorney

Change #2: F-4 Replaced Recommended Bids and Bidder Sheets.
Requested by: Purchasing

Change #3: L-1 Added "Resolution and" to item a) in the requested motion and added resolution.
Requested by: County Attorney

Change #4: P-2 Added Mid County Executive Summary attachment.
Requested by: Utilities

Change #5: D-1 c) ~~Cancel~~ Re-schedule the Tuesday April 19, 2016 Monthly Workshop to April 5, 2016 at 9 a.m.
Requested by: Administration

COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

Proclamations - Commissioner Bill Truex

COMMISSIONER DOHERTY MOVED TO APPROVE PROCLAMATIONS, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 5:0.

Artist of the Month - Lisette Otero-Lewis

Ms. Otero-Lewis accepted the Proclamation.

Celebrate Literacy Week

Adam Cummings and representatives accepted the Proclamation, and announced Literacy Week kick off on January 21, 2016.

Charlotte Harbor Kids Fest Month

Marc Solomon, Community Services Recreation Program Supervisor accepted the Proclamation.

Native Tree and Shrub Preservation Week

Dave Wilson, Parkside Urban Forestry and Waterways Committee accepted the Proclamation and thanked the Board.

St. Vincent De Paul Day

Cathy McKenna accepted the proclamation and announced a walk to be held on January 30, 2016 at the Sacred Heart Parish Church, registration at 9:00 a.m. followed by the walk at 10:00 a.m.

Dr. Martin Luther King Jr. Day

Chair Truex accepted the Proclamation.

Employee Recognition - Commissioner Bill Truex

5 Years: Bonnie Sauer, Utilities; Dino Garnett, Public Works; Robert Fair, Community Services; **10 Years:** Arthur Markham, Purchasing; Elizabeth Robling, Utilities; Gary Zoia II, Public Works; Jill Boyd, Community Services; Tracy Doherty, Public Works; **15 Years:** Bruce Schellinger, Utilities; James Anderson, Community Development; Thomas Macchia, Public Safety; **25 Years:** Denise Caruthers, Utilities;

Employee of the Month - November, 2015 Mark Ainscoe, Community Services

Tommy Scott, Community Services Director gave a brief overview of Mark Ainscoe's administration of CPR to an unresponsive citizen.

Fire & EMS Recognition Award, Mark Ainscoe

Marianne Taylor, Public Safety Director presented an award to Mr. Ainscoe for his bravery and confidence.

Award Presentations - No Items

CITIZEN INPUT - AGENDA ITEMS ONLY

Jonathan Cole, Giffels-Webster Engineers, Inc. gave a brief overview of Firm qualifications, rankings, and request further review.

Frank Carlin spoke to Manasota Key, past work experience, infrastructure knowledge, and thanked the Board for consideration for appointment.

Dave Kesselring commented on agenda items, sewer projects, testing, expansion methods, and water sampling systems.

COMMITTEE VACANCIES

Buena Vista Area Waterway Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Boca Grande Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit an application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Don Pedro & Knights Island Street & Drainage Unit Advisory Board is seeking two volunteers who must be a resident elector of the Unit and must provide a copy of their voter registration or similar proof of residency on the Island district map. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit application, resume and proof of residency to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Edgewater North Waterway Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteFL.com.

Englewood East Non-Urban Street and Drainage Advisory Board is seeking one volunteer. Terms: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Gardens of Gulf Cove Street & Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Grove City Street and Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Gulf Cove Waterway Benefit Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Harbour Heights Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or mail Kelly.Loustit@CharlottecountyFL.gov.

Marine Advisory Committee is seeking one volunteer to serve in the capacity of Member at Large. This term will fill an unexpired term and will expire December 31, 2016. Please call the Commission Office at 941.743.1300 for an application form to turn in with your resume.

Northwest Port Charlotte Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Pirate Harbor Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three term from the date of the establishment of the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Placida Area Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Loustit@CharlottecountyFL.gov.

Rotonda West Street & Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Term: one regular member to serve a three year term from the date of the establishment of the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Loustit@CharlotteCountyFL.gov.
South Gulf Cove Beautification Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from date of the establishment of the Unit. Submit application/resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: Judith.Nothdurft@CharlottecountyFL.gov.

South Gulf Cove Non-Urban Street & Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one a regular member to serve a three year term from the date of the establishment of the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

West Charlotte Stormwater Utility Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term from the date of the establishment of the Unit. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Chair Truex asked to move items R-5 and R-3 next on the agenda.

Consensus: Board agreed to move items out of order.

(Taken Out of Order)

Regular Agenda

(5) Commission Office

Florida Department of Agriculture

RECOMMENDED ACTION: As requested by the Florida Department of Agriculture an informational item announcing the Forest Service and the Management Plan Advisory Group for the Babcock Ranch Preserve will be conducting a public meeting on Wednesday, January 13, 2016 at 9:00 am at the Event Center in Punta Gorda.

Carl Conrath, Florida Forest Service (FFS) gave a brief overview of the Babcock Ranch Preserve Management Planning Advisory Group, and stated they are having an event at the Event Center with public comment for review of the revisions.

Commissioner Doherty advised he will be attending the meeting and pointed out an executive summary on the Florida Forest Service website for the review of the ten (10) year plan.

(3) County Administration

Utilities Department Transformation Initiative

RECOMMENDED ACTION: Update Board on Utilities Department transformation initiative.

County Administrator Sandrock gave a brief overview of the Utilities Department transformation initiative from the KPMG audit, commended Utilities staff, and support staff from other departments for their efforts.

Gary Hubbard, Utilities Director commented on results of past audits, commended efforts of team involvement for the preparation for action plans from KPMG audit.

David Roberts, KMPG Engagement Director spoke to results from transformation project, successful main factors, collaboration, Background, Overview of the Transformation Initiative (April – December 2015), What Made This Effort Successful, Current State Snapshot of the Transformation Initiative, Highlights of Utilities Project Results to Date, Countywide Applicability, and What are County Employees Saying.

Chair Truex spoke to past utility issues, noticeable changes, focus of the audit, commended KPMG, County Administrator Sandrock, staff, and future benefits. **Commissioner Constance** commented on enhanced quality, efficiency within the Utilities Department, past phone interactions, billing department, and mentioned long term customer service needs. **Commissioner Doherty** commended County Administrator Sandrock, Mr. Hubbard, KPMG, staff, and future interface with the public within other departments. **Commissioner Duffy** commended KPMG, staff, County Administrator Sandrock, and commented on accomplishments with organizational change.

Chair Truex presented Rev. Haddock with the Dr. Martin Luther King Jr. Day Proclamation.

REPORTS RECEIVED AND FILED - No Items

CONSENT AGENDA

COMMISSIONER DOHERTY MOVED TO APPROVE THE BALANCE OF THE CONSENT AGENDA WITH THE EXCEPTION OF F-4, F-5, P-2, SECONDED BY CHAIR TRUEX

Commissioner Constance spoke to M-2 and pointed out discussion with staff for Nextel fees.

MOTION CARRIED 5:0.

Clerk of the Circuit Court

A. Finance Division

(1) Finance

RECOMMENDED ACTION: Approve the Clerk's Finance Memorandum. BUDGETED ACTION: No action needed.

B. Minutes Division

(1) Minutes

RECOMMENDED ACTION: Approve the following minutes:
November 10, 2015 BCC Regular Meeting
November 17, 2015 BCC Workshop
November 24, 2015 Regular and Land Use Meeting

December 7, 2015 BCC Pre-Agenda
December 21, 2015 BCC Special Meeting

BUDGETED ACTION: No action needed.

Board of County Commissioners

C. Commission Office

(1) Re-Appointment- Grove City Street and Drainage Advisory Board

RECOMMENDED ACTION: Re-appoint Patricia Shinske to the Grove City Street and Drainage Unit Advisory Board as a regular member to serve a three year term from the date of the establishment of the Unit. BUDGETED ACTION: No action needed.

(2) Re-Appointments Marine Advisory Committee

RECOMMENDED ACTION: Re-appoint the following people to the Marine Advisory Committee: Mr. Gerald Meckenberg-USCG Auxillary, Flotilla 87, Ms. Susan Bareither-USCG Auxillary Flotilla 98, Mr. John Dauster-Charlotte Harbor Yacht Club, Mr. Leonard Harris-Burnt Store Isles Boat Club, Inc., Ms. Sarah Buck-Punta Gorda Sailing Club and Mr. John (Jay) Buckley as a Member-at-Large. All terms are for three years and will expire on 12/31/2018. These reappointments have been confirmed and approved by the Marine Advisory Committee. BUDGETED ACTION: No action needed.

(3) Re-Appointment West Charlotte Stormwater Advisory Board

RECOMMENDED ACTION: Re-appoint Stanley Plizga to the West Charlotte Stormwater Utility Unit Advisory Board as a regular member to serve a three year term from the date of the establishment of the Unit. BUDGETED ACTION: No action needed.

(4) Appointment- Don Pedro and Knights Islands Street and Drainage Advisory Board

RECOMMENDED ACTION: Appoint Lindsay Yates to Don Pedro & Knight Island Street and Drainage Advisory Board as a regular member to serve for a three year term from the date of the establishment of the Unit. BUDGETED ACTION: No action needed.

D. County Administration

Administration

(Change #5) (1) c) Re-schedule the Tuesday April 19, 2016 Monthly Workshop to April 5, 2016 at 9 a.m.

RECOMMENDED ACTION: a) Reschedule the Thursday, February 4, 2016 Pre Agenda Meeting to Monday, February 8, 2016 at 9:00 a.m. in B106; and b) Reschedule the Thursday, March 3, 2016 Pre Agenda Meeting to Monday, March 7, 2016 at 9:00 a.m. in B106; and c) Cancel the Tuesday, April 19, 2016 Monthly Workshop; and d) Reschedule the Thursday, April 21, 2016 Pre Agenda Meeting to Monday, April 25, 2016 at 9:00 a.m. in B106. BUDGETED ACTION: No action needed.

Public Information Office - No Items

E. County Attorney

(1) Approval of Agreement Between Charlotte County and Diane K. Kiesling for Hearing Officer Services

RECOMMENDED ACTION: Approve the Agreement and authorize the Chairman to execute an Agreement between Charlotte County and Diane K. Kiesling for Hearing Officer Services pursuant to Ordinance No. 93-44, and Chapter 4-4, Charlotte County Code, to preside over an evidentiary hearing for a rate increase application filed by Waste Management, Inc. of Florida. BUDGETED ACTION: No action needed. Funding from the Charlotte County Landfill Fund approved in the FY16 Budget Process.

(2) Authorization to file Petition regarding Sun River Utilities, Inc. Notice of Abandonment

RECOMMENDED ACTION: Authorize the County Attorney to file a Petition to appoint a receiver with respect to the Notice of Abandonment served on Charlotte County by Sun River Utilities, Inc. BUDGETED ACTION: No action needed.

(3) Executive Session concerning the civil lawsuit captioned Sophia Necochea v. Charlotte County

RECOMMENDED ACTION: Set an Executive Session for January 12, 2016 at 1:30 p.m. in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned Sophia Necochea v. Charlotte County, Case No. 15-769CA. BUDGETED ACTION: No action needed.

F. Budget and Administrative Services

Fiscal Services

(1) Amend Boater Improvement Fund Project - PGPD GPS Plotter

RECOMMENDED ACTION: Adopt amendment to Resolution 2015-036 Exhibit A, Item 15, for the Punta Gorda Police Department GPS Plotter project to include an underwater metal detector. BUDGETED ACTION: No action needed. Budgeted in the Boater Improvement Fund based on the awarded projects.

Information Technology - No Items

Purchasing

(2) 06-148 East Port Water Reclamation Facility Expansion

RECOMMENDED ACTION: Approve Change Order to second phase of Work Order #39, File #06-148, East Port Water Reclamation Facility Expansion, Contract #05-042, with Jones, Edmunds & Associated in the amount of \$160,500. BUDGETED ACTION: No action needed. Budgeted in CIP project "East Port Expansion Water Reclamation Facility" as approved in the FY16 budget process.

(3) 14-161, Change Order Approvals, Banner Software Upgrade & Migration and Hardware

RECOMMENDED ACTION: Approve Change Order #1, #2, #3 and #4 to File #14, 161 for Banner System Software Upgrade and Migration, with Hansen Banner LLC of Atlanta, GA, in the amount of \$26,270. BUDGETED ACTION: No action needed. Budgeted in CIP project "CCU Business Services Customer Billing" as approved in the FY16 budget process.

(Change #2) (4) Replaced Recommended Bids and Bidder Sheets 16-007, Award, Sale of County Owned Properties

RECOMMENDED ACTION: Approve the award of Bid #16-007, Sale of County Owned Properties, to the highest bidder per parcel as identified on the attached tabulation recommendation of award. BUDGETED ACTION: No action needed.

Commissioner Constance commended Paul Payette, Real Estate Services Manager for doing a great job and spoke to the real estate market.

COMMISSIONER CONSTANCE APPROVED THE AWARD OF BID 16-007, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

(5) 16-008 Ranking, Design-WWTR Expansion Phase 2

RECOMMENDED ACTION: a) Approve ranking of firms for Request for Proposal #16-008, Design-Wastewater Expansion Phase 2: 1st - Stantec Consulting Services, Inc.; 2nd - Giffels-Webster Engineers, Inc., and 3rd Johnson Engineering, Inc.; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide professional design services to complete a preliminary engineering report and design of the wastewater system and potable water system improvements for the Charlotte Harbor Water Quality Initiative - Phase 2 Project including the area generally south of Edgewater Drive, between Lakeview Boulevard and Cabaret Street, Port Charlotte, Florida. BUDGETED ACTION: No action needed. Budgeted in CIP project "Charlotte Harbor Water Quality Initiative Phase II" as approved in the FY16 budget process.

Kim Corbett, Purchasing Manager spoke to recommended bids and bidder sheets 16-008 in detail and process.

Commissioner Doherty spoke to the interview process being necessary for some in person answers. **Commissioner Constance** requested clarification for the number of firms.

COMMISSIONER DOHERTY MOVED TO APPROVE INTERVIEW PROCESS FOR THE REQUEST FOR PROPOSAL (RFP) SET FOR FIFTEEN MINUTES PER FIRM ON JANUARY 26, 2016 AT 3:00 PM, SECONDED BY COMMISSIONER DUFFY

MOTION CARRIED 5:0.

(6) 16-052 Ranking-Negotiations, Water, Sewer Rate Study

RECOMMENDED ACTION: a) Approve the ranking of firms for Request for Proposal #16-052, Water, Sewer, Reclaimed Water and Miscellaneous Fees - Rate Study: 1st-Public Resource Management Group, Inc. of Maitland, FL; and 2nd-Raftelis Financial Consultants, Inc. of Casselberry, FL; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the contract after completion of negotiations. This project is to obtain professional financial management consulting and utility rate-making services for the Utilities Department. BUDGETED ACTION: No action needed. Funding from the Utility Operation and Maintenance Fund approved in the FY16 Budget Process.

(7) 16-092 Regulatory Compliance

RECOMMENDED ACTION: Approve award of File #16-092, Work Order #38, Contract #10-269, Engineers of Record Utilities, Regulatory Compliance Services - Wastewater, to Stantec Consulting Services of Sarasota for the not to exceed amount of \$157,165. BUDGETED ACTION: No action needed. Funding from Utilities Operation and Maintenance Fund approved in the FY16 Budget Process.

(8) 16-118, Award, Natural Gas Pool Manager - Annual

RECOMMENDED ACTION: a) Award Bid #16-118, Natural Gas Pool Manager - Annual, to FPL Energy Services, Inc. of West Palm Beach, FL at the unit cost submitted; and b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year terms, at the same prices, terms, and conditions, by mutual consent. BUDGETED ACTION: No action needed; budgeted in various cost centers. Funding for this item comes from various sources as approved in the FY16 budget process.

(9) 16-129, Award, Piggyback, Purchase of Vacuum Truck

RECOMMENDED ACTION: Approve the Award of File #16-129, for the Piggyback Purchase of One (1) each 2016 Freightliner M2-112 4x6 4,000 gallon Vacuum Truck to SBL Freightliner LLC DBA, Lou Bachrodt Freightliner under the Florida Sheriffs Association Contract #15-13-0904, Specification #14 for a total cost of \$224,715. BUDGETED ACTION: No action needed. Budgeted in CIP project "Equipment Replacement & Additional for Utilities-FY16" as approved in the FY16 budget process.

(10) 16-166, Award, Purchase of Boom Mowers

RECOMMENDED ACTION: a) Approve a piggyback purchase off of the Florida Sheriffs Association, Contract #15-13-0904, Spec#21, Off-Road Utilities, Medium/Heavy Trucks & Other Fleet Equipment, and award File No. 16-166, Purchase of Boom Mower from Nortrax of Lutz, Florida, in the amount of \$354,474; and b) Approve the on-line sale of Fixed Asset #30289 and #30290 with Gov-Deals, Inc. BUDGETED ACTION: No action needed. Budgeted in CIP "Tractor/Boom Mower Replacement" as approved in the FY16 budget process.

(11) Property Deletions for the Month of January 2016

RECOMMENDED ACTION: Approve deletion of the property inventory items listed on the attached for the month of January, 2016. BUDGETED ACTION: No action needed.

Real Estate Services

(12) Quit Claim Deed - 401 Shreve Street, Punta Gorda

RECOMMENDED ACTION: Approve a resolution authorizing the Board of County Commissioners to accept the conveyance to the County of a 6.25 acre parcel of land located at 401 Shreve Street, Punta Gorda, Florida, 33950 to be utilized for the construction of a public library and archive (the South County Community Library & Archive). BUDGETED ACTION: No action needed.

Risk Management - No Items

G. Community Development - No Items

H. Community Services

Parks and Natural Resources - No Items

Recreation

(1) Port Charlotte Beach Fishing Pier

RECOMMENDED ACTION: Approve the Resolution Renaming the Port Charlotte Beach Fishing Pier to the John Calendine Memorial Fishing Pier. BUDGETED ACTION: No action needed. Funding from General Fund - Community Services approved in the FY16 budget process.

Libraries and Historical

(2) Punta Gorda Historical Center Funding Agreement

RECOMMENDED ACTION: a) Approve Funding Agreement to provide funds in the amount of \$50,000 for the renovation of the Punta Gorda History Center; and b) Approve and sign Resolution authorizing Budget Amendment #BA16-012 in the amount of \$50,000. BUDGETED ACTION: Approve Budget Adjustment #BA16-012 in the amount of \$50,000.

I. Economic Development - No Items

J. Facilities Construction and Maintenance

(1) Rebecca Neal Owens Lease

RECOMMENDED ACTION: Approve a Resolution authorizing the Chairman to sign and execute a three year Lease between Senior Friendship Centers and Charlotte County for the Rebecca Neal Owens Center. BUDGETED ACTION: No action needed.

K. Human Resources - No Items

L. Human Services

(Change #3) (1) Added Resolution and to item a) in the requested motion and added resolution. Stillwater Home Lease Renewal

RECOMMENDED ACTION: a) Approval of the lease between the County and Community Assisted & Supportive Living for the Stillwater property (CASL); and b) Authorize the Chair to sign the lease. BUDGETED ACTION: No action needed.

(2) CHASE/Attorney General Settlement Fund Grant

RECOMMENDED ACTION: a) Accept the CHASE /Fl. Attorney General settlement funds in the amount of \$10,202.22 for consumer education; and b) Accept the grant agreement; and c) Approve Budget Adjustment #BA16-013 in the amount of \$10,203. BUDGETED ACTION: No action needed. Approve budget adjustment #BA16-013 in the amount of \$10,203. No County match is required.

(3) Community Action Agency Advisory Board (CAAAB) 2016 Annual Re-Appointments

RECOMMENDED ACTION: Request approval to re-appoint all twelve (12) Community Action Agency Advisory Board (CAAAB) members for the 2016 calendar year as follows: Elected Officials: Phil Wickstrom, Paul Polk, Commissioner Stephen R. Deutsch, and Alleen Miller. Representatives of the Disadvantaged Sector: Pastor Brian Armen, Lynn Dorler, Carrie Blackwell-Hussey, and Michael Haymans. Representatives of the Community-At-Large Sector: Angela Solomon, Paula Wilman, Dianne Munson, and Paul Froeschle. BUDGETED ACTION: No action needed.

M. Public Safety

(1) Ambulance Fee Waiver Program

RECOMMENDED ACTION: Approve an Ambulance Fee Waiver program allowing the write off of ambulance transport fees for citizens who may be suffering from financial hardship. BUDGETED ACTION: No action needed. Funding from the General Fund, Emergency Medical Services and Human Services approved in the FY16 budget process.

(2) Nextel Closing of Frequency Reconfiguration Agreement

RECOMMENDED ACTION: Authorize the Chairman to sign the Nextel Closing of Frequency Reconfiguration Agreement. BUDGETED ACTION: No action needed.

N. Public Works - No Items

O. Tourism Development - No Items

P. Utilities

(Change #1) (1) Replaced Interlocal Agreement (1) Approval of Amendment to Water and Wastewater Interlocal Agreement with Lee County

RECOMMENDED ACTION: Authorize Chairman to sign an amended and restated Interlocal agreement with Lee County which authorizes Charlotte County to provide water, sewer, and reclaimed water service in certain areas of northern unincorporated Lee County. BUDGETED ACTION: No action needed.

(Change #4) (2) Added Mid County Executive Summary attachment. Approve Conceptual Implementation of Mid-County Sewer Expansion

RECOMMENDED ACTION: Request conceptual approval to begin implementation of Mid-County Sewer Expansion program as outlined in the October 20, 2015 Board Infrastructure Workshop, as described in the attachments subject to each phase of the expansion program being brought before the Board for final approval. BUDGETED ACTION: No action needed.

Gary Hubbard, Utilities Director gave a brief overview of Infrastructure Workshop, Sewer Master Plan, Sewer Connections, Sewer Revenue Projection, Proposed Sewer Expansion Funding, Proposed Assessment Timetable, Future BCC Approval and Next Steps.

Chair Truex spoke to CIP funds and full picture of understanding of needs. **Commissioner Constance** commented on timeline, built area, customer base, lines, and funding. **Commissioner Deutsch** commented on phases of Sewer Program. **Commissioner Doherty** mentioned Department of Environmental Protection (DEP) permits and flexibility of the pace of the program. **Commissioner Duffy** spoke to flexibility and lightly populated areas.

COMMISSIONER DOHERTY MOVED TO APPROVE CONCEPTUAL IMPLEMENTATION OF MID-COUNTY SEWER EXPANSION BULLET ONE OF PRESENTATION, SECONDED BY COMMISSONER DEUTSCH

MOTION CARRIED 5:0.

Q. Other Agencies - No Items

REGULAR AGENDA

R. Regular Agenda

(1) Community Development

Local Floodplain Management Ordinance Higher Regulatory Standards

RECOMMENDED ACTION: Provide direction to staff relating to the various higher regulatory standards that should be included in the revised local floodplain management ordinance.

Claire Jubb, Community Development Director gave a brief overview of the Local Floodplain Management Ordinance in detail.

Chair Truex detailed pylons, stilts, area enclosures, and allowances of water flow. **Commissioner Constance** spoke to requirements for homeowners insurance, high level homes, existing grades, and suggested consistency for acronyms. **Commissioner Deutsch** requested staff clarification for floodplain definitions, commented on waterfront properties, elevations, seawalls, and insurance costs.

Commissioner Doherty commented on floodplain regulations, mapping, computer models, calibration, historical data, and accuracy of topographic information.

Substantial Improvement

Consensus 5:0.

Enclosure Limitations

Chair Truex requested clarification for elevator, stairways, and requested detailed information to be included.

Consensus 5:0.

Limit installation of mobile homes

Commissioner Constance suggested verbiage changes.

Consensus 5:0

Protection of critical facilities

Commissioner Doherty requested a list of structures that fall into this category.

Consensus: 5:0

Require piling foundation for mobile homes in V zone

Consensus: 5:0

Freeboard

Chair Truex commented on freeboards, requested further insurance information. **Commissioner Doherty** mentioned Federal Emergency Management Agency (FEMA) maps and suggested waiting for further information.

Consensus: To table until further information provided.

Amend definition of Substantial Damage

Commissioner Doherty commented on damage process, hurricanes, and requested further information.

Consensus: To table until further information provided.

Language to address Coastal A Zones

Commissioner Doherty suggested once the maps are created then bring it back to the Board.

Consensus: To table until further information provided.

Clarify the limit of fill in A-Zones

Chair Truex spoke to flexibility, consistency of slopes, and opportunities for citizens. **Commissioner Constance** requested clarification of road inclusions. **Commissioner Doherty** commented on finished floor elevations, slopes, and setbacks.

Consensus: To add some flexibility.

(2) Committee Vacancies

Appoint by Ballot-Manasota Key Street and Drainage MSTU Advisory Board Unit.

RECOMMENDED ACTION: Select by ballot one regular member to the Manasota Key Street and Drainage Advisory Board for a three year term consistent with the establishment of the Unit.

COMMISSIONER DUFFY MOVED TO APPOINT BY BALLOT TALLY OF FIVE VOTES TO FRANCISCO CARLIN TO THE MANASOTA KEY STREET AND DRAINAGE MSTU ADVISORY BOARD UNIT, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

(4) Commission Office

Discussion on Department of Health

RECOMMENDED ACTION: Discussion on Department of Health.

County Administrator Sandrock mentioned past discussions with Kim Barnhill, Deputy Secretary for Health Systems, Florida Department of Health and Mary Kay Burns, Charlotte County Interim Health Officer, commented on reserves, dental, primary care, expansion grants, and Virginia B. Andes receiving support from Desoto County.

Chair Truex commented on past discussions with Ms. Barnhill, FQHC, lack of coverage, and involvement with Sarasota County. **Commissioner Constance** requested clarification on Virginia B. Andes, spoke to the need for a Physician, suggested having the Sarasota Director involvement. **Commissioner Doherty** advised the Board of his position to allow Sarasota act as interim. **Commissioner Duffy** commended Ms. Burns for past involvement.

COMMISSIONER CONSTANCE MOVED APPROVAL FOR CHAIR TRUEX TO PUT IN A REQUEST TO HAVE SARASOTA COUNTY DEPARTMENT OF HEALTH OVERSEE CHARLOTTE COUNTY DEPARTMENT OF HEALTH AS INTERIM, SECONDED BY CHAIR TRUEX

Motion Carried 5:0.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing - No Items

T. 2:00 P.M. Land Use Public Hearing - No Items
PRESENTATION AGENDA

U. 10:00 A.M. - No Items

V. 2:00 P.M. - No Items

PUBLIC WORKSHOP AGENDA

W. 10:00 A.M. - No Items

X. 2:00 P.M. - No Items

BOARD WORKSHOP AGENDA

Y. 10:00 A.M. - No Items

Z. 2:00 P.M. - No Items

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Commissioner Constance gave a brief overview of the Charlotte County 2015 Summer Tourism, Englewood Beach Waterfest, Summer Season Statistics, Estimated Number of Visitors, Direct Expenditures, Total Economic Impact, Average Party Size, Average Length of Stay, Average Party Budget, Visitor Origin Distribution, Top Domestic DMA's, Smith Travel Research Occupancy, Purpose of Trip, Types of Websites Consulted for Travel Information, Booked Trip on Internet, Charlotte Messaging, How Visitors Travel to Charlotte, Airports Deplaned, Repeat Charlotte County Visitation, How First Learn About Charlotte, Type of Lodging, Party Composition, Activities Enjoyed in Area, Satisfaction Plan to return, Demographics, and Charlotte Comments.

Chair Truex commented on presentation that **Commissioner Constance** detailed, asked for copy of the slide show, questioned hard numbers, mentioned Stump Pass, update delays, modifications, and Waterfest, pointed out jail population numbers decreasing, mental health numbers, female jail population, Charlotte County Jail ranking, and Washington DC trip. **Commissioner Constance** spoke to past briefing with Patrick J. Lehman, Executive Director Peace River Manasota Regional Water Supply Authority, agreement for pipeline, policies, funds, rural economic development initiatives, resource management, and requested Administration attach the WCIND Agenda to the BCC Agenda. **Commissioner Doherty** requested clarification for Southwest Florida Water Management District (SWFWMD) percentage. **Commissioner Deutsch** spoke to West Coast Inland Navigation District (WCIND) dredging permit, assessment of old railroad trestles, reports, concerns with pylons, and Stump

Pass. **Commissioner Duffy** spoke to a letter from Dr. Bradshaw, salary issues for Lucienne Pears, Economic Director contract.

ADJOURNED 12:24 pm

BOARD OF COUNTY COMMISSIONERS

JANUARY 12, 2016

An Executive Session was held at the Murdock Administration Complex in Commission Chambers, Room 119, Port Charlotte, Florida. The following members were present: Chair Truex, Commissioner Doherty, and Commissioner Duffy. Also in attendance was: County Attorney Knowlton, Minutes Clerk Russo.

The Executive Session was called to Order at 1:28 pm.

The opening of the public portion of the Executive Session was announced. County Attorney Janette Knowlton informed the attorney/client portion of the Executive Session would be held in the County Attorney's Conference Room, advised the purpose of the session is to discuss the lawsuit captioned Sophia Necochea v. Charlotte County Case No. 15-769CA and stated the following would be in attendance: **Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, Commissioner Duffy**, County Attorney Knowlton, County Administrator Sandrock, and Assistant County Attorney Philip Fairman.

EXECUTIVE SESSION RECESS: 1:28 pm – 1:44 pm.

The Executive Session was reconvened and closed in Room 119 with **Chair Truex, Commissioner Constance, Commissioner Doherty**, Attorney Knowlton, and Minutes Clerk Russo present.

ADJOURNED: 1:44 pm



William G. Truex, Chair ☆
DATE ADOPTED: February 9, 2016


ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

By: Michelle D. Berardino
Deputy Clerk