

BOARD OF COUNTY COMMISSIONERS

FEBRUARY 16, 2016

A Board Workshop was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Deputy County Administrator Shoemaker, Assistant County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Russo. The following members were absent: None

The Meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

1. Economic Development Director Comments

Lucienne Pears, Economic Development Director spoke to Chamber of Commerce event, survey results, business results, affordable housing, quality healthcare, and workforce housing availability.

Commissioner Constance commented on affordable housing, requested information for rental property, and pointed out units on the east side of interstate 75. **Commissioner Deutsch** spoke to low income housing, section 8 housing issues, and mentioned limited rental property for the workforce in Charlotte County. **Commissioner Duffy** expressed concern for the housing issues, qualified workforce, and technical school shortages.

2. Facilities Construction and Maintenance Department – Infrastructure Update

- Facility Condition Assessment (FCA)
- Capital and Operational Cost Perspective
- Master Space Plan
- Facilities Master Plan
- 20 – year Vision

Facilities Infrastructure Presentation

County Administrator Sandrock spoke to infrastructure, solutions, timeline, and introduced staff for presentation.

Dr. Herbert A. Marlowe, Jr. gave a brief overview of the Facilities Construction and Maintenance Infrastructure Agenda.

David Milligan, Facilities Construction and Maintenance Director spoke to Facility Condition Assessment (FCA), Capital and Operational Cost Perspective, Master Space Plan, Facilities Master Plan, 20 Year Vision, Part 1 Facility Condition Assessment (FCA), County Facility Inventory, County Site Map, General Facilities Information, Number of Buildings, Age of Facilities, Current Replacement Value (CRV), Facility Index (FCI), Asset Portfolio Summary 5-Year FCI, System Condition Index (SCI), UniFormat II Classification Code, System Condition Index Report Example, Priority 1, Priority 2, Priority 3, System Condition Index Report, FCI and SCI Assessment Examples, System Assessment Example, Condition by Disciplines, Five Year Deferred Maintenance Cost by Priority, Five Year Differed Maintenance Cost an Annual Life Cycle

Replacement Cost, Part II Capital Project Perspective, Capital Project Perspective, Capital Project Perspective, Capital Project Perspective, Part III Master Space Plan, Master Space Plan 2016, Master Space Plan Phase II, County Facility Inventory, Spatial Inventory Floor Plan, Spatial Chart, Spatial Summary Table, Organizational Use Chart, County-Wide Spatial Chart, County Wide Spatial Summary Table, County Wide Organizational Use Chart, Strategic Master Space Plan Phase III, Part IV: Facilities Master Plan, Public Safety, Public Safety and Judicial, General Government (BCC), Constitutional Officials and State Agencies, Community Services, Part V: 20 Year Vision, Year Vision, Vision Timeline List, Vision Cost by Horizon, Horizon Cost Breakdown, Project Triggers, Future Considerations, Future Direction, and pointed out buildings that did not need assessments.

Chair Truex mentioned past and current permitting processes. **Commissioner Constance** spoke to record retention, digitalization of files, paperless suggestions, commented on assessment records, insurance, pump stations, and space needs for the Clerk. **Commissioner Deutsch** questioned reported numbers for facility and maintenance costs, Marine Service Units, and commented on the property appraiser process. **Commissioner Doherty** commented on design effects for soft costs, requested clarification for Facilities Condition Index (FCI) costs, 5-year horizons, and circulation. **Commissioner Duffy** spoke to the Master Space Plan, consultant fees, and budgeted funds.

Asset Management Repair & Replacement

Gordon Burger, Budget and Administrative Services Director outlined the records retention process, future goals, past records of General Development, and informed the Board of the job responsibilities for Jennifer Rodgers, Records Management Liaison Officer. Travis Mortimer, Capital Projects Manager commented on past studies for the Cultural Center and Family Services. County Administrator Sandrock noted the gathered data for options. Dr. Marlowe mentioned consultants and pointed out workforce issues.

Facilities Master Plan

Mr. Mulligan gave a brief overview of the of the Master Space Plan and Facilities 20-Year Projects vision in detail and responded to Board inquiries.

Chair Truex spoke to reanalyzing the master space plan. **Commissioner Doherty** requested staff create a five (5) year project list showing additional funds. **Commissioner Constance** spoke to space needed for an Employee Services South County location, suggested points within the City, and spoke to past conversations with the Surgeon General. **Commissioner Duffy** commented on the Transit Facility, Gray Street Annex Renovation, Supervisor of Election locations, Babcock, Bunkhouse restoration, Murdock Village, Fire Station locations, and Sheriff District Office. **Commissioner Deutsch** mentioned past conversations with Sheriff Prummell with regards to Marine Services Divisions.

Commissioner Comments:

Chair Truex detailed the Western Michigan trip, conversations with the Dean, incubator project, lab procedures, engineering lab, and commended Western Michigan staff for all the information and positivity. **Commissioner Constance** spoke to the Housing Authority empty lot issue, asked Board to reach out to any of the parties involved for status, and mentioned the Western Michigan trip. **Commissioner Duffy** commented on the feedback for the property and pointed out the airport

transformation once the University settles in. Commissioner Doherty mentioned future growth for the community once Western Michigan arrives.

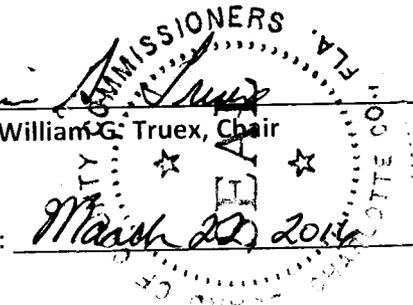
County Attorney Knowlton provided the Board with appraisal information.

ADJOURNED: 11:27 am



William G. Truex, Chair

DATE ADOPTED: March 20, 2016



ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBernardino
Deputy Clerk