

**BOARD OF COUNTY COMMISSIONERS**

**APRIL 05, 2016**

A Board Workshop was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Deputy County Administrator Shoemaker, Assistant County Administrator Flores, County Attorney Knowlton, Chief Deputy Board Services White, Minutes Secretary Russo, Minutes Trainee Cash, and various County staff members. The following members were absent: None

**The Meeting was called to order at 9:00 am**, followed by the Pledge of Allegiance.

County Administrator Sandrock gave a brief overview of the Agenda, stated Family Services item being postponed for further information, and introduced Dr. Herbert A. Marlowe, Jr.

**1. Countywide Infrastructure Update**

Dr. Marlowe gave a brief overview of the focus for discussion on Infrastructure, Funding Priorities, Processes and Policy, 20-Year Integrated Plan, and informed the Board of a future Workshop in May.

Gordon Burger, Budget & Administrative Services Director spoke to the Agenda for the Annual Review of Reserve Levels, Annual Review of Impact Fees and Eligible Projects, Review of Draft CIP Policy, Review of 20-Year Capital Maintenance Plan, Review of 20-Year Capital Needs Assessment, Five Year Capital Maintenance Issues, Five Year Capital Expansion Priorities, Identify Issues and Decision Points for May Workshop, and FSC Considerations.

**Reserves Policy**

**Commissioner Constance** spoke to Sarasota County total annual budget. **Commissioner Doherty** requested clarification for future capital, Cash Carried Forward Reserve, Revenue totals, Reserve for Contingencies, Gas Tax Roads, and suggested a comparison with Sarasota and Lee County. **Commissioner Duffy** questioned Fiscal Stabilization Reserves.

**Ad Valorem Reserves - Projected for 2016 / 2017**

**Commissioner Doherty** questioned categories for Reserves, Road Capital Needs, Contingency, Fiscal Stabilization, Future Capital, triggers for funds, and contract issues.

**Impact Fees**

Claire Jubb, Community Development Director discussed Impact Fee Options and Projected Impact Fees.

**Chair Truex** spoke to tax base, impact fees, lack of affordable housing, and construction taxes. **Commissioner Constance** commented on the new medical building on Harbor Boulevard and questioned impact fee loss. **Commissioner Doherty** requested clarification for Projected Impact Fees and Lee County tax increment, suggested review of the Lee County Ad Valorem concept. **Commissioner Deutsch** noted issues for residential housing, lack of workforce, and economic development. **Commissioner Duffy** mentioned impact fees, options, permitting activity, and voiced concern for the lack of commercial growth.

County Administrator Sandrock noted review of the Lee County Ad Valorem concept and further discussion with regards to impact fees at the May Workshop. Dr. Marlowe requested clarification for the data the Board would like to review in comparison to Lee County at the May Workshop.

## Processes and Policy (Revised CIP Policy)

### Draft CIP Policy

Mr. Burger commented on past Strategic Planning discussion, noted the infrastructure focus, reporting structure, mentioned policy completion, and flexibility.

Travis Mortimer, Capital Projects Manager gave a brief overview of the Streamline Process, Funding, Technology Upgrades, Project Manager Responsibilities, and commented on reporting improvements.

**Chair Truex** suggested corrections be completed to the CIP draft for Board review, and commented on project contractor positions. **Commissioner Constance** spoke to landscape policy suggestions, key roadway focus, requested CIP maintenance updates, and commended staff for a job well done. **Commissioner Doherty** requested clarification for the policy draft, mentioned CIP timeline, and definition suggestions. **Commissioner Deutsch** questioned CIP technological improvements, maintenance, and suggested building in funds for changes to projects. **Commissioner Duffy** spoke to road widening projects, past discussions, landscaping, and the Gasparilla Road budget.

County Administrator Sandrock commented on the CIP completion and the landscape policy request. Dan Quick, Public Works Director suggested Winchester Boulevard matrix.

### 20-Year CIP Projections

Mr. Mortimer gave a brief overview of the CIP, CNA, Definitions, Capital Maintenance or Replacement Project, Information Technology Purchases, CIP Review Committee, CIP Review Committee, and the Ranking and Scoring Method.

**Chair Truex** commented on verbiage, percentages on projects, and the 5 Year Projects. **Commissioner Constance** suggested language changes for land values and requested clarification for policy categorization. **Commissioner Doherty** questioned the CIP and CNA descriptions, R&R, suggested categories with totals on a future list of projects with completion dates for Board review, commented on Ranking and Scoring method, and including the public at the Annual Budget meetings.

County Administrator Sandrock noted project lists, processes, and Board review for priorities. Tommy White, Chief Deputy Board Services pointed out the importance of specifying Capital Maintenance Projects or Capital Projects for tax exempt money for borrowing. Mr. Burger spoke to the 20-Year Budget Planning.

**RECESS: 10:45 am – 10:55 am**

### Capital Maintenance Schedule

Mr. Burger gave brief overview of the Capital Maintenance Schedule, Capital Millage Funding, Gas Tax Road & Bridge, 5 Year Capital Maintenance Gas Tax Funding, 5 Year Capital Maintenance Utilities, 5 Year Capital Expansion Capital Millage Funding, 5 Year Capital Expansion Transportation, 5 Year Capital Expansion Utilities.

**Chair Truex** questioned R&R fund definition and requested from County Administrator Sandrock information on the Cultural Center conditions for repairs or maintenance. **Commissioner Constance** commented on phasing, requested a report showing the past 10 years of funding, completion information for current or future projects for comparison, suggested repairs to the Cultural Center, and clarification for Legislative funds applied towards the Bunk House Restoration Project. **Commissioner Deutsch** noted Harbor Boulevard / US 41 not shown on the list, expectations of change to project lists, and mentioned Toledo Blade timeline. **Commissioner Doherty** suggested Edgewater and County Road 771 to be added to the 20-year project list, commented on Harborview Road, safety issues, Toledo Blade/State Road 776, requested clarification on totals, Grand Total Variances, and differences from past Workshops. **Commissioner Duffy** pointed out right of way costs, Tuckers Grade Extension,

Bissett Park, poor conditions at the Cultural Center, Bunk House Restoration Project, complaints from citizens, and commented on Sarasota's funding statistics.

Mr. Quick clarified Phase 2 is in progress, detailed phasing timeline and pointed out sidewalks. David Milligan, Facilities Construction & Maintenance Director responded to Board inquiries. Tommy Scott, Community Services Director spoke to the Bunk House Restoration project funding. Emily Lewis, Legislative Manager commented on Legislative Funding.

## ~~2. Family Services Center (Requirements)~~

### 3. South County Overlay

Ms. Jubb spoke to public discussions, business owner responses, priorities, and past conversations with the City regarding the South County Overlay project.

**Chair Truex** pointed out discussion points, priorities, setbacks, and a detailed map with no start or stop points. **Commissioner Doherty** suggested obtaining a scope from the City, expectations of the project, and commented on ascetics. **Commissioner Duffy** spoke to landscaping, signage, and provided suggestions.

County Administrator Sandrock spoke to past conversations with the City and scale backs.

### 4. TDC/Event Funding Policy

**Commissioner Constance** gave a brief overview of the TDC/Event Funding Policy, application process, and scoring.

**Chair Truex** commented on event funding requests, ranking, changes, and future discussions. **Commissioner Constance** suggested language for incline services and commented on TDC funding. **Commissioner Doherty** spoke to economic impact, production of room nights, suggested changes, and requested a report for past event funding. **Commissioner Duffy** mentioned including Sheriff Fees for events in future budgets.

Lorah Steiner, Tourism Development Director spoke to TDC/Event Funding Policy, duplication correction, staff recommendations, and suggested language removal.

County Attorney Knowlton requested clarification for the primary focus, timing, and multiple day events. Assistant County Administrator Flores noted application submittal due dates.

#### AA. County Administrator:

Mr. Mortimer informed the Board he will be presenting the Sales Tax Projects at the April 12, 2016 BCC Regular Meeting.

**Chair Truex** suggested all projects be shown with the requested information. **Commissioner Constance** requested a detailed map showing projects, phasing, and dollar values for South County Regional Library. **Commissioner Doherty** requested Olean Boulevard and Piper Road be shown at the Sales Tax Project presentation.

#### BB. County Attorney - None

#### CC: Commissioner Comments:

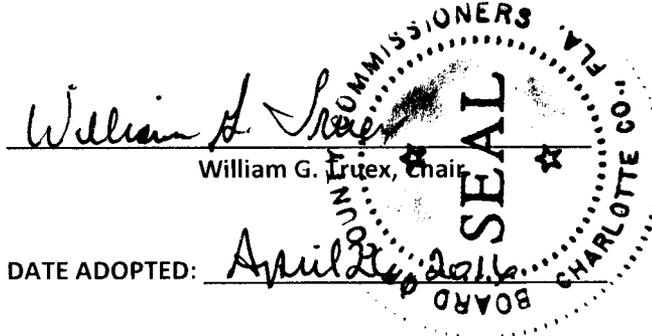
**Chair Truex** mentioned beach parking, requested information from staff for beach vendor licensing, pointed out beach erosion issues, Emergency Declarations, upcoming Beaches & Shores Committee discussions, Congressman Tom Rooney's involvement, permitting, and north and south beach areas. **Commissioner Constance** commented on erosion issues, vendors, Family Services, suggested the Loveland location for

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nonprofit offices, mentioned past discussions with Public Works for roundabout options. **Commissioner Deutsch** noted Emergency Declarations and suggested t-groin systems. **Commissioner Doherty** pointed out Florida Association of Counties (FAC) meeting in Orlando and suggested meeting changes. **Commissioner Duffy** spoke to splash pad photos received for McGuire Park, beach erosion, and beach chair vendors.

Mr. Scott explained flat fee inclusions for vendors and spoke to sea turtle season. Deputy County Administrator Shoemaker mentioned rules and codes for wildlife protection. Mr. Quick spoke to RFP's, permitting, contract negotiations, suggested assistance from staff with assisting in the permitting project.

ADJOURNED: 1:11 pm

  
William G. Truex, Chair  
DATE ADOPTED: April 5, 2016

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Michelle DiBerardino  
Deputy Clerk