BOARD OF COUNTY COMMISSIONERS

APRIL 07, 2016

A Pre-Agenda Meeting was held in preparation for the **April 12, 2016** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Assistant to the County Administrator Flores, County Attorney Knowlton, Minutes Secretary Russo, Minutes Trainee Cash, and various County staff members. The following members were absent: None

The Meeting was called to order at 1:30 pm.

There was Board discussion on the following items:

Fiscal Services: F-1

Purchasing: F-2, F-3, F-7

Regular Agenda: R-1, R-2, R-5

Public Hearing: S-1

ADJOURNED: 1:52 pm

William G. Truex, Chair

DATE ADOPTED: April 19, 2016

ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBerardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners
Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5

County Administrator
Raymond J. Sandrock
County Attorney
Janette S. Knowlton
Clerk of the Circuit Court
Barbara T. Scott

Regular Meeting
April 12, 2016 9:00 am
18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.764.4191, TDD/TTY 941.743.1234, or by email to Raymond.Carter@CharlotteCountyFL.gov.

9:00 A.M. **Call to Order and Roll Call**

Invocation - For those who wish to join, please rise for the invocation

No Minister

Pledge of Allegiance

Changes to the Agenda: See separate sheet

Proclamations - Commissioner Stephen R. Deutsch

Artist of the Month - Karen Nolan
Autism Awareness Month
Charlotte Stone Crabs Month
David Dunn-Rankin Day
Library Appreciation Month
Parliamentary Law Month

Employee Recognition - Commissioner Stephen R. Deutsch

Name	Department
5 Years	
David Coble	Public Works
Randal Moore	Public Works
10 Years	
Gary Grossman	Public Works
William Depremio, Jr.	Utilities

Employee Recognition (continued...)

15 Years
Andrew Mitchell Public Safety

20 Years
Curtiss Owens Public Safety

25 Years
Hung Do Public Works

Award Presentations

No Items

CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Boca Grande Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on April 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Buena Vista Area Waterway Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on January 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Gardens of Gulf Cove Street & Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on November 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Gulf Cove Waterway Benefit Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on August 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Marine Advisory Committee is seeking one volunteer to serve as Member-at-Large to fill an unexpired term that will expire December 31, 2016. To obtain an application, please call Joann Dillon at 941.743.1309 or email Joann.Dillon@CharlottecountyFL.gov.

Mid Charlotte Stormwater Utility Advisory Board is seeking one volunteer who must be resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on May 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Murdock Village Community Redevelopment Agency Advisory Committee is seeking one volunteer to serve as Member-at-Large (term will expire November 20, 2018). Applicant must be a resident of Charlotte County. To obtain an application, please call 941.743.1309 or email Joann.Dillon@CharlottecountyFL.gov.

Northwest Port Charlotte Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on December 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

Northwest Port Charlotte Waterway Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on June 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

South Gulf Cove Waterway Benefit Unit Advisory Board is seeking one volunteer to serve a regular member for a three year term from the date of the establishment of the Unit. Applicants must be a resident of Charlotte County and reside within the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlottecountyFL.gov.

REPORTS RECEIVED AND FILED

2015 Community Redevelopment Agency Annual Reports for the following: Charlotte Harbor CRA, Murdock Village CRA, and Parkside CRA

CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

(1) Finance
RECOMMENDED ACTION:
Approve the Clerk's Finance Memorandum.
BUDGETED ACTION:

B. Minutes Division

(1) Minutes
RECOMMENDED ACTION:
Approve the following minutes:
March 8, 2016 BCC Regular Meeting
March 14, 2016 BCC Workshop
March 15, 2016 BCC Workshop
March 17, 2016 Pre-Agenda
March 22, 2016 Regular and Land Use Meeting
BUDGETED ACTION:
No action needed.

Board of County Commissioners

C. Commission Office

(1) Appointment - South Gulf Cove Beautification Advisory Board

RECOMMENDED ACTION:
Approve the appointment of Daren "Daz" Jensen as a regular member to the South Gulf Cove Beautification Advisory Board with the term expiring on November 12, 2019.

BUDGETED ACTION:
No action needed.

(2) Appointment – South Gulf Cove Beautification Advisory Board

RECOMMENDED ACTION:
Approve the appointment of Suzanne Bassett as a regular member to the South Gulf Cove Beautification Advisory Board with the term expiring on November 12, 2019.

BUDGETED ACTION:
No action needed.

D. Administration

Administration

No Items

Public Information Office

No Items

E. County Attorney

No Items

F. Budget and Administrative Services

Fiscal Services

(1) Renewal of Pooled Commercial Loan

RECOMMENDED ACTION:
Request the Board approve a Resolution authorizing the refinancing of an existing Commercial Paper loan in the amount of $7,911,000 from the Florida Pooled Commercial Paper Loan Program of the Florida Local Government Finance Commission that was used to fund Burnt Store Road Phase I Construction, the South Bridge Waterway Dredging, the Town Estates Paving, and the Tropical Gulf Acres Paving projects. The loan is secured with a covenant to budget and appropriate non-ad valorem revenues.

BUDGETED ACTION:
No action needed. Debt service payments included in current and future budget as planned during original borrowing.

Information Technology

No Items

Purchasing

(2) 13-242 Accela Maintenance Agreement Amendment #1

RECOMMENDED ACTION:

a) Approve Amendment #1 to Accela Maintenance Agreement, File #13-242 for Charlotte County's Accela Software Enterprise Program with Accela, Inc. for a period of five (5) years in the amount of $144,599.46 per year; and

b) Authorize the Chairman to sign the attached Amendment for the Maintenance Agreement between the County and Accela.

BUDGETED ACTION:

No action needed. Funding from the General Fund – IT approved in the FY13 Budget Process.

(3) 14-249 Amend #1-CEI Svs-Gateway Harbor Walk- Phase1A - Public Works

RECOMMENDED ACTION:

a) Approve Amendment #1 to Contract 14-249 CEI Services - Gateway Harbor Walk Phase 1A with CDM Smith Inc. of Sarasota, FL in the amount of $65,257.50 and a revised contract amount of $312,765.75; and

b) Authorize the Chairman to sign Amendment #1 for the extension of the CEI Contract time and services to oversee the construction portion.

BUDGETED ACTION:

No action needed. Budgeted in CIP Project "Charlotte Harbor Gateway" as approved in the FY16 budget process. Funding is supplied from the Charlotte Harbor CRA, subsequently reimbursed from Local Boater Improvement funds.

(4) 15-354, Work Assignment #7 – Piper Road North

RECOMMENDED ACTION:

Approve award of Work Assignment #7 to Contract #15-354, Construction/Geotechnical Testing Services, with Lomski Engineering & Testing, Inc. in the not-to-exceed amount of $209,800 for services related to the Piper Road North Project.

BUDGETED ACTION:

No action needed.

(5) 16-079, Award, Fencing, Installation, Maintenance & Repairs – Annual Contract

RECOMMENDED ACTION:

a) Approve award Bid of #16-079, Fencing Installation, Maintenance and Repairs – Annual Contract to the lowest responsive bidder, ERS Construction, of Punta Gorda, Florida at the hourly rate bid. Term of contract is from date of award through and including September 30, 2017; and

b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

BUDGETED ACTION:

No action needed; budgeted in various cost centers. Funding for this item comes from various sources as approved in the FY16 budget process.

Purchasing (Continued...)

(6) 16-146, Award, Dredging - Buena Vista Grassy Point

RECOMMENDED ACTION:

Approve Award of Bid #16-146, Dredging- Buena Vista Grassy Point, to the lowest responsive, responsible bidder Marine Contracting Group, Inc. of Punta Gorda, FL in the amount of $297,514.88.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Buena Vista WW Maintenance Dredging", as approved in the FY16 budget process.

(7) 16-247 Sunshine Lake Circulation Pumps - Public Works

RECOMMENDED ACTION:

Approve the award of Bid #16-247, Sunshine Lake Circulation Pumps to the sole responsive, responsible bidder, Medora Corporation of Dickinson, ND in the amount of $172,496.10.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Sunshine Lake/Sunrise Waterway Water Quality Project", as approved in the FY16 budget process. Funding is supplied from assessments in the Mid Charlotte Stormwater Unit.

(8) Property Deletions for the month of April, 2016

RECOMMENDED ACTION:

Approve deletion of the property inventory items listed on the attached for the month of April, 2016.

BUDGETED ACTION:

No action needed.

Real Estate Services

No Items

G. Community Development

(1) Resolution Approving TDU-15-10-02, Transfer of Density Units by Newfoundland Five, Inc.

RECOMMENDED ACTION:

Adopt a Resolution approving TDU-15-10-01, the transfer of 62 units of density to property located at 3426, 3430, 3432, and 3436 Taylor Road, owned by Newfoundland Five, Inc.

Quasi-Judicial

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items

Recreation

No Items

Libraries and Historical

No Items

I. Economic Development

(1) Resolution for Approval of the Ad Valorem Tax Exemption Annual Report Form

RECOMMENDED ACTION:

Request approval of the attached Resolution approving the Ad Valorem Tax Exemption annual report form.

BUDGETED ACTION:

No action needed.

J. Facilities Construction and Maintenance

No Items

K. Human Resources

No Items

L. Human Services

No Items

M. Public Safety

(1) Tactical Medic Interlocal Agreement

RECOMMENDED ACTION:

Request Chairman to sign the Tactical Medic Interlocal Agreement between the Charlotte County Sheriff's Office and the Board of County Commissioners.

BUDGETED ACTION:

No action needed. Funding from the General Fund approved in the FY16 Budget Process.

N. Public Works

No Items

O. Tourism Development

No Items

P. Utilities

(1) Parkside CRA - Clean Water SRF Loan Application

RECOMMENDED ACTION:

Adopt a resolution authorizing the Charlotte County Utilities department to submit an application to the Florida Department of Environmental Protection (FDEP) for a loan from the State Revolving Fund (SRF) program to finance the construction costs for the Parkside CRA project.

BUDGETED ACTION:

No action needed. Subsequent approval of the loan will require a budget amendment.

Q. Other Agencies

No Items

REGULAR AGENDA

R. Regular Agenda

(1) Commission Office

BCC Event Funding Policy

RECOMMENDED ACTION:

Discussion and approval of Event Funding Policy

(2) Tourism Development

Air Show

RECOMMENDED ACTION:

a) Airshow presentation

b) Board discussion and direction

(3) Administration

Sales Tax Projects Update

RECOMMENDED ACTION:

a) Sales Tax presentation

b) Board discussion and direction

(3) Utilities

East and West Spring Lakes Project Update

RECOMMENDED ACTION:

Provide an update to the Board of County Commissioners for the East and West Spring Lakes Project.

(4) Utilities

Phase 2 - Ackerman Countryman Project Update

RECOMMENDED ACTION:

Provide an update to the Board of County Commissioners for the Phase 2 - Ackerman Countryman Project.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

(1) Purchasing

16-180, Award, 2016 County Paving Program – Public Works

a) Conduct a public hearing and approve resolution authorizing BA16-030 in the amount of $1,550,000 to fund additional paving in CIP Project "PGNU Paving FY16-20"; and

b) Approve the Award of Bid #16-180, 2016 County Paving Program, to the lowest responsive, responsible bidder, Ajax Paving Industries of Florida, LLC of North Venice, Florida for a total project cost of $18,196,953.

10:00 A.M. Public Hearing (continued...)

(2) Economic Development
Ad Valorem Tax Exemption Ordinance for Cheney Brothers, Inc.
a) Conduct a public hearing to approve an Approve an Ordinance granting ad valorem tax exemption to Cheney Brothers, Inc. pursuant to Charlotte County Code Chapter 1-7, Article VII; and
b) Authorize Chair to execute the Program Agreement with Cheney Bros for tax exemption as approved in Ordinance 2016-18.

(3) County Attorney
Master Capital and Service Assessment Ordinance
Conduct a public hearing to be held on April 12, 2016 at 10:00 a.m., or soon thereafter, to adopt the amended and restated master capital project and service assessment ordinance.

T. 2:00 P.M. Land Use Public Hearing

No Items

PRESENTATION AGENDA

U. 10:00 A.M.

No Items

V. 2:00 P.M.

No Items

PUBLIC WORKSHOP AGENDA

Public input permitted.

W. 10:00 A.M.

No Items

X. 2:00 P.M.

No Items

BOARD WORKSHOP AGENDA

No public input.

Y. 10:00 A.M.

No Items

Z. 2:00 P.M.

No Items

CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5

Board of County Commissioners
Schedule of Future Closures/Hearings/Workshops