

**BOARD OF COUNTY COMMISSIONERS**

**MAY 24, 2016**

A Regular and Land Use Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, Finance Director Larrivee, Minutes Supervisor DiBerardino, Minutes Secretary Russo, and Minutes Trainee Cash. The following members were absent: None

**The Meeting was called to order at 9:00 am**

The Invocation was given by Pastor Fennis Huggins, Port Charlotte New Testament Church of God, followed by the Pledge of Allegiance.

**Changes to the Agenda**

**Change #1:** T-6 Updated Petition Packet  
Requested by: Community Development

**Change #2:** R-1 Added Presentation  
Requested by: Public Works

**Change #3:** R-2 Added Agenda  
Requested by: Utilities

**Change #4:** E-1 Updated Event Funding Agreement  
Requested by: County Attorney

**Change #5:** U-1 Added Presentation  
Requested by: Economic Development

**Change #6:** N-5 Added Priority Project Information Packet  
Requested by: Public Works

**COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**Commissioner Doherty** advised the Board that Change #1 should reference T-5 not T-6.

**Proclamations - Commissioner Christopher Constance**

**COMMISSIONER DEUTSCH MOVED TO APPROVE THE PROCLAMATIONS, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**El Jobean Pre-Memorial Day Remembrance Celebration**

**Commissioner Deutsch** accepted the Proclamation and will deliver at event.

**National Garden Week**

Members of the Port Charlotte Garden Club, Lemon Bay Garden Club, and Punta Gorda Garden Club accepted the Proclamation.

**National Hepatitis Awareness Month**

Lauren Schmidt, Nathalie Moise, and Anna Scuteri accepted the Proclamation.

**Sugar Bert Boxing Title Belt National Qualifier Days**

Dr. Mark Asperilla and Sean Doherty, Sales and Marketing Manager accepted the Proclamation.

**Employee Recognition - Commissioner Christopher Constance**

Employee of the Month - April 2016 - Carl Stamps, Community Services

Lanette Hart, Library & Historical Division Manager gave a brief overview of Mr. Stamps' team involvement, dependability, and superior customer service work ethics.

**Employee Recognition - Commissioner Christopher Constance**

County Administrator Sandrock welcomed the Seventh Ambassador Program Graduates and detailed the program.

2016 Ambassador Program Graduates

Andra Bogardus, Community Development; Beth Scott, Community Development; Charles Peters, Public Works; David Rockow, Human Services; Debra Biondio, Human Services; Elise Czajkowski, Human Services; Jeannine Fettig, Community Development; Jennifer Rodgers, Records Management; Jennifer Buccieri, Facilities Construction; Kenna Hubai, Administration; Kevin Lapham, Budget and Administrative Services; Kristin Binns, Community Development; Patricia Sturgess, Community Services; Patricia Stefan, Budget and Administrative Services; Phillip (Keith) Morgan, Community Development; Richard Gromalski, Human Services; Ron Allen, Budget and Administrative Services; Rose Brooks, Human Services; Sandy Weaver, Utilities Department; Sean Maycock, Facilities Construction; Sherri Ouimet, Public Works; Stanley Hutt, Community Services; Terry Barnett, Public Works; Thaddeus Boston, Human Services; Wendy Welsh, Community Development.

**Award Presentations**

Combat Wounded Veteran

Award Certificate of Recognition, Combat Wounded Veteran to Conrad Taillon, United States Marine Corps.

**Commissioner Constance** gave a brief description of Mr. Taillon's injuries during combat in the United States Marine Corps. **Chair Truex** thanked Mr. Taillon and all veterans for their services.

#### **CITIZEN INPUT - AGENDA ITEMS ONLY**

Susan Hutt spoke to approval for 7.5 additional full time positions, new vehicles, Waterfest in-kind contributions, change orders, expenditures, and public input for park naming.

Don Gasgarth mentioned Olean between 41 and Harbor Boulevard public input recommendations, two left lanes, Southside sidewalks, Caring Way roundabout, Promenades traffic pattern recommendations, and no fixed medians.

John Thistle commented on the property located at 21500 Gibraltar Avenue, Port Charlotte, Florida.

Jim Fendrick spoke to the Olean project, proposals, sidewalks, speed limits, pointed out the Memory Care Cottage, and noted the importance of what would be best for business owners and citizens of Charlotte County.

#### **COMMITTEE VACANCIES**

Boca Grande Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on April 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Burnt Store Village Street and Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on April 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: kelly.Louttit@CharlotteCountyFL.gov.

Don Pedro & Knight Island Street & Drainage Unit Advisory Board is seeking one volunteer who must be a resident elector of the Unit and must provide a copy of their voter registration or similar proof of residency on the Island and reside in Zone 2 as shown on the district map. Terms: one regular member to serve a three year term which will expire on April 2020. Submit application, resume and proof of residency to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail kelly.Louttit@CharlotteCountyFL.gov.

Gardens of Gulf Cove Street & Drainage Unit Advisory Board is seeking two volunteers who must be a residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on November 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Grove City Street and Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year which will expire on February 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Gulf Cove Waterway Benefit Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on August 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Manchester Waterway Benefit Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire January 2020. Submit application and resume to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: Kelly.Louttit@CharlotteCountyFL.gov.

Mid Charlotte Stormwater Utility Advisory Board is seeking one volunteer who must be resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on May 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Northwest Port Charlotte Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on December 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail kelly.Louttit@CharlotteCountyFL.gov.

Northwest Port Charlotte Waterway Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on June 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

**REPORTS RECEIVED AND FILED - No Items**

**CONSENT AGENDA**

**COMMISSIONER DUFFY MOVED TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF N-2 AND P-2, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**Clerk of the Circuit Court**

**A. Finance Division**

**(1) Finance**

RECOMMENDED ACTION: Approve the Clerk's Finance Memorandum. BUDGETED ACTION: No action needed.

**B. Minutes Division**

(1) Minutes

RECOMMENDED ACTION: Approve the following minutes:

April 12, 2016 Regular Meeting  
April 26, 2016 Regular Meeting  
May 02, 2016 Joint Workshop with BCC, City and School Board  
May 05, 2016 Pre-Agenda

BUDGETED ACTION: No action needed.

**Board of County Commissioners**

**C. Commissioner Office**

(1) Re-Appointment - Mid Charlotte Stormwater Utility Unit Advisory Board

RECOMMENDED ACTION: Approve the re-appointment of Mr. Benjamin Petrone as a regular member to the Mid Charlotte Stormwater Utility Advisory Board with the term expiring on May 24, 2020. BUDGETED ACTION: No action needed.

(2) Re-Appointment - Construction Industry Licensing Board - Consumer Advocate

RECOMMENDED ACTION: Approve the re-appointment of Mr. Thomas Burns as the consumer advocate to the Construction Industry Licensing Board with the term expiring on May 22, 2020. BUDGETED ACTION: No action needed.

(3) Re-Appointment - Construction Industry Licensing Board - Specialty Contractor

RECOMMENDED ACTION: Approve the re-appointment of Mr. Carleton L. Strong, Sr. as the specialty contractor to the Construction Industry Licensing Board with the term expiring on May 22, 2020. BUDGETED ACTION: No action needed.

(4) Appointment - Murdock Village Community Redevelopment Agency Advisory Committee

RECOMMENDED ACTION: Approve the appointment of Ms. Nicole A. Noles as a member-at-large to the Murdock Village Community Redevelopment Agency Advisory Committee with the term expiring on November 20, 2018. BUDGETED ACTION: No action needed.

**D. Administration**

(1) Additional Staffing

RECOMMENDED ACTION: a) Request Board approval of 7.5 additional full time equivalent (FTEs) positions for Human Services-Housing Division (0.5 FTE), Community Development (6.0 FTEs), and Public Works-Mosquito & Aquatic Weed Control Division (1.0 FTE); and b) Approve the Resolution authorizing budget adjustment BA16-038 in the amount of \$142,444; and c) Authorize the addition of three vehicles to the County Fleet. BUDGETED ACTION: Approve the Resolution authorizing budget adjustment BA16-038 in the amount of \$142,444. **RES2016-065**

**Chair Truex** commented on enterprise funds and mentioned the difficulty locating qualified applicants. **Commissioner Constance** spoke to citizen input inquiry for positions, requests for additional employee needs, and requested clarification from Administration for departmental requests that were evaluated. **Commissioner Duffy** mentioned Building Department fees, budgets for staff allowances, and permit increases.

(2) Set a Joint Meeting with Sarasota County

RECOMMENDED ACTION: Set a Joint Meeting between Charlotte County and Sarasota County on Wednesday, October 19, 2016 at 1:00 p.m., in the Murdock Administration Center, Room 119. BUDGETED ACTION: No action needed.

**Public Information Office - No Items**

**E. County Attorney**

(1) Approve the Event Funding Agreement between Charlotte County and Englewood Beach Waterfest, Inc.

**(Change #4) Updated Event Funding Agreement**

RECOMMENDED ACTION: a) Approve the Event Funding Agreement between Charlotte County and Englewood Beach Waterfest, Inc.; and b) Authorize the Chairman to sign the Funding Agreement; and c) Approve the Resolution authorizing budget amendment BA16-040 in the amount of \$73,475. BUDGETED ACTION: Approve the Resolution authorizing budget adjustment BA16-040 in the amount of \$73,475. The Englewood Beach Waterfest, Inc. is requesting an amount not to exceed \$98,475 which will be a combination of direct funding, in-kind contribution and services provided. This expenditure is funded in the General Fund - BCC Control. See attached Funding Request List. **AGR2016-024, RES2016-066**

**Chair Truex** commented on funding the Englewood Beach Waterfest for the second year. **Commissioner Constance** spoke to funding requests and sponsorships. **Commissioner Doherty** discussed the new policy for event funding. **Commissioner Duffy** mentioned past year's event with Board contributions.

**F. Budget and Administrative Services**

**Fiscal Services - No Items**

**Information Technology - No Items**

**Purchasing**(1) 16-296, Award, Dredging Harbour Heights Waterways - Public Works

RECOMMENDED ACTION: Approve the award of Bid #16-296, Dredging - Harbour Heights Waterways to the lowest responsive, responsible, bidder, Marine Contracting Group, Inc., of Punta Gorda, Florida in the amount of \$289,170. BUDGETED ACTION: No action needed. Budgeted in CIP project "Harbour Heights Waterway Maintenance Dredging", as approved in the FY16 budget process. Funding is supplied from assessments in the Harbour Heights Waterway MSBU.

(2) 14-394, Change Order #1, CEI Services - FDOT US 41 Improvements - Utilities

RECOMMENDED ACTION: Approve Change Order #1 to File #14-394, Work Order #21, Contract #10-269 Engineers of Record, for US 41 Utility Engineering CEI Services, to Hazen and Sawyer of Sarasota, FL: for a re-allocation of funds with no increase to the total cost of \$183,150. This work order is for construction observation services associated with FDOT's US 41 improvement project. BUDGETED ACTION: No action needed. Funding from the Utilities Renewal and Replacement Fund approved in CIP "Utility Installations for US 41 Widening" in the FY16 budget process.

(3) 15-220, Change Order #4, East-West Spring Lake Waste Water Expansion-Contract C - Utilities

RECOMMENDED ACTION: a) Approve the Resolution authorizing budget adjustment BA16-034, in the amount of \$298,282 to fund a new Capital Improvements Project "GPC Drainage Pipes E/W Spring Lake"; and b) Approve Change Order #4 to Contract #15-220, East-West Spring Lake Waste Water Expansion-Contract C with Stevens & Layton, Inc., of Fort Myers, Florida in the amount of \$393,282 and add an additional 30 calendar days to the Contract Time; and c) Approve new Capital Improvements Project c411621 "GPC Drainage Pipes E/W Spring Lake". BUDGETED ACTION: Approve the Resolution authorizing budget adjustment BA16-034, in the amount of \$298,282, advancing funds from the Greater Port Charlotte Street & Drainage MSBU Fund Reserves, to fund a new Capital Improvement Project "GPC Drainage Pipes E/W Spring Lake". Funding is supplied from assessments in the Greater Port Charlotte Street & Drainage MSBU. Funding for the remaining \$95,000 will be supplied from the Utility Renewal & Replacement fund, TMDL grant funds, Utility Sewer Connection Fee fund, and East West Spring Lake Wastewater MSBU assessments. **RES2016-067**

(4) 15-316, Change Order #1, East-West Spring Lake Waste Water Expansion-Contract B - Utilities

RECOMMENDED ACTION: a) Approve the Resolution authorizing budget adjustment BA16-035, in the amount of \$552,024 to fund Capital Improvements Project "GPC Drainage Pipes E/W Spring Lake"; and b) Approve Change Order #1 to Contract #15-316, East-West Spring Lake Waster Water Expansion-Contract B with Guymann Construction of FL, Inc., of Fort Myers, Florida in the amount of \$638,674.00 and add an additional 45 calendar days to the Contract Time; and c) Approve new Capital Improvements Project c411621 "GPC Drainage Pipes E/W Spring Lake". BUDGETED ACTION: Approve the Resolution authorizing budget adjustment BA16-035 in the amount of \$552,024, advancing funds from the Greater Port Charlotte Street & Drainage MSBU Fund Reserves, to fund Capital Improvement Project "GPC Drainage Pipes E/W Spring Lake". Funding is supplied from assessments in the Greater Port Charlotte Street & Drainage MSBU. Funding for the remaining \$86,650 will be supplied from the Utility Renewal & Replacement fund, TMDL grant funds, and East West Spring Lake Wastewater MSBU assessments. **RES2016-068**

(5) 16-196, Consultant-Asset Mgmt (EAM) / Work Order System (CMMS) - Public Works

RECOMMENDED ACTION: a) Approve the ranking of firms for Request for Proposal #16-196 Asset Management (EAM) / Work Order (CMMS) - Procurement & Implementation: 1st-LA Consulting of Debary, FL; 2nd-Areina, Inc. of Fort Myers, FL; and 3rd-Plante & Moran, PLLC of Southfield, MI; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the contract after completion of negotiations. This project is for a Consultant to assist the County in a resource analysis, review, procurement and Implementation of a computerized management/work order system as it pertains to a Government/Public Works Department. BUDGETED ACTION: No action needed. Budgeted in CIP project "Enterprise Asset Management/Work Order System Upgrade", as approved in the FY16 budget process. Funding for the Public Works Phase is from gas taxes.

**Real Estate Services**

(6) County property being proposed as surplus

RECOMMENDED ACTION: Approve the Resolution that declares the real property listed on Exhibit "A" to be surplus to County needs and authorizes County staff to dispose of the real property in accordance with the provisions of Florida Statute 125. BUDGETED ACTION: No action needed. **RES2016-069**

(7) Resolution to Acquire

RECOMMENDED ACTION: Approve the Resolution authorizing and directing the acquisition by active negotiations of the real property located at 21500 Gibraltar Avenue, Port Charlotte, Florida (aka Peace Lutheran Church of Port Charlotte) that may be required for the future potential expansion of the Family Services Center. BUDGETED ACTION: No action needed. **RES2016-070**

**Risk Management - No Items**

**Transit**

(8) Resolution Setting Fares

RECOMMENDED ACTION: Approve the Resolution requesting Charlotte County Transit Dial-a-Ride transportation fares to be set at \$2.00. BUDGETED ACTION: No action needed. Grant funds and the required cash match are included in the FY16/17 operating Budget under Budget and Administration Services Transit Division. **RES2016-071**

**G. Community Development**

(1) Set a public hearing to consider amendments to Chapters 2-2, 3-2, 3-3 and 3-8, Charlotte County Code relating to contractor licensing, building, the fire prevention code and the elimination of the Construction Board of Adjustments and Appeals

RECOMMENDED ACTION: Set a public hearing for Tuesday, June 14, 2016 at 10:00 a.m., or as soon thereafter as may be heard, to consider amendments to the Charlotte County Code of Laws and Ordinances relating to contractor licensing, the fire prevention code and the elimination of the Construction Board of Adjustments and Appeals. BUDGETED ACTION: No action needed.

## H. Community Services

### Parks and Natural Resources

#### (1) Park Naming

RECOMMENDED ACTION: Name the new park on the North side of the US 41 bridge "Live Oak Point". The Charlotte Harbor Community Redevelopment Agency Advisory Committee recommended the name at their May 2, 2016 Committee Meeting and the Parks & Recreation Advisory Board approved the naming on May 6, 2016. BUDGETED ACTION: No action needed. Any related signage would come from CIP 'Charlotte Harbor Gateway' as approved in the FY16 budget process. **RES2016-072**

### Recreation - No Items

### Libraries and Historical - No Item

#### I. Economic Development - No Items

#### J. Facilities Construction and Maintenance - No Items

#### K. Human Resources - No Items

#### L. Human Services - No Items

#### M. Public Safety

#### (1) Lease Agreement Transfer

RECOMMENDED ACTION: Approve the transfer of the Ground Lease Agreement between Charlotte County and Sunshine Towers, Inc. to SBA Towers IX, LLC. BUDGETED ACTION: No action needed. **AGR2016-025**

### N. Public Works

#### (1) Stump Pass Erosion Control - Easement

RECOMMENDED ACTION: Approve and authorize the Chairman to sign the Easement between Charlotte County and the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida as approved by Resolution 16-025. The easement on Stump Pass State Park is to facilitate the construction of the low crested terminal groin and the backfill of the groin. BUDGETED ACTION: No action needed. Costs related to this easement are budgeted in "Stump Pass Dredging" approved in the FY16 budget process. **AGR2016-026**

#### (2) Harbor Boulevard Enhancement - Easement

RECOMMENDED ACTION: Approve and authorize the Chairman to sign an Agreement between Charlotte County and Charlotte Medical Plaza, LLC to provide a permanent and temporary construction easement needed by the County for the Harbor Boulevard Enhancement project. BUDGETED ACTION: No action

needed. Budgeted in CIP project "Parkside-Harbor Boulevard - US 41 to Olean", as approved in the FY16 budget process and later amended. Funding is supplied from the Parkside CRA. **AGR2016-027**

**COMMISSIONER DUFFY MOVED TO APPROVE AGREEMENT 2016-027, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 4-0., COMMISSIONER CONSTANCE ABSTAINED (FORM 8B FILED).**

(3) Set a public hearing for No Thru Trucks - A Portion of Olean Blvd.

RECOMMENDED ACTION: Set a public hearing for Tuesday, June 14, 2016 at 10:00 a.m., or soon thereafter as may be heard, to repeal ordinance 78-24; amend article II, Chapter 2-4, of the code of laws and ordinances, Charlotte County, Florida; amend section 2-4-24 to provide for the prohibition of vehicles over six wheels on Olean Blvd. between Kings Hwy. and Easy Street. BUDGETED ACTION: No action needed. Signing and Marking materials were budgeted in the FY16 budget process. Funding is provided from gas taxes.

(4) Automated Traffic Management Software (ATMS) Upgrade - LAP Agreement with FDOT

RECOMMENDED ACTION: a) Approve the Resolution authorizing the Chairman to execute the Local Agency Program Agreement (LAP) with the Florida Department of Transportation for ATMS Upgrade project (438142-1-58-01 / Federal # 8886901A) that provides for reimbursement of expenses up to \$150,000; and b) Approve the Resolution authorizing budget adjustment BA16-039 in the amount of \$175,000 for hardware and software, providing for reimbursement from FDOT grant funding in the amount of \$150,000. BUDGETED ACTION: Approve the Resolution authorizing budget adjustment BA16-039 in the amount of \$175,000, to increase CIP project "Signal Timing Analysis and Implementation", which was approved in the FY16 budget process. Funding is supplied from capital gas taxes, to be reimbursed by this additional grant, up to \$150,000. **RES2016-073, RES2016-074, AGR2016-028**

(5) Small County Outreach Program Grant FY16

**(Change #6) Added Priority Project Information Packet**

RECOMMENDED ACTION: Authorize an application to the Florida Department of Transportation for the Small County Outreach Program (SCOP) FY16 Grant; funds will be applied to the Burnt Store Road Phase 2 Project. BUDGETED ACTION: No action needed. Budgeted in CIP project "Burnt Store Road Phase 2", as approved in the FY16 budget process. The project will be amended to recognize additional grant revenue, if approved. Match would come from gas taxes.

**Chair Truex** commented on the application being submitted to the Florida Department of Transportation for the Small County Outreach Program Fiscal Year 2016 Grant.

(6) Letter of Support for the Charlotte County Airport Authority

RECOMMENDED ACTION: Approval and authorization for the Chairman to sign a Letter of Support for the Charlotte County Airport Authority efforts to have the airport designated as an emerging Strategic Intermodal System (SIS) facility. BUDGETED ACTION: No action needed.

**O. Tourism Development – No Items**

**P. Utilities**

(1) Resolution to Apply for East/West Spring Lake Drinking Water State Revolving Loan

RECOMMENDED ACTION: Approve the Resolution to apply for the East/West Spring Lake Drinking Water State Revolving Loan. BUDGETED ACTION: No action needed. Subsequent approval of the loan will require a budget adjustment. **RES2016-075**

(2) Modify the Effective Date of the Distribution/Collection Fee

RECOMMENDED ACTION: Modify the Effective Date of the increased Distribution/Collection Fee, adopted on January 26, 2016 by Resolution Number 2016-017, from May 1, 2016 to October 1, 2016. BUDGETED ACTION: No action needed.

**Chair Truex** requested clarification on the reimbursement of fees.

Gary Hubbard, Utilities Director confirmed that the five customers that have already paid will be refunded the difference.

**COMMISSIONER DOHERTY MOVED TO APPROVE THE MODIFICATION OF THE EFFECTIVE DATE OF THE INCREASED DISTRIBUTION / COLLECTION FEE, ADOPTED ON JANUARY 26, 2016 BY RESOLUTION NUMBER 2016-017, FROM MAY 1, 2016 TO OCTOBER 1, 2016, SECONDED BY COMMISSIONER DEUTSCH**

**MOTION CARRIED 5:0.**

**Q. Other Agencies – No Items**

**REGULAR AGENDA**

**R. Regular Agenda**

(1) Public Works

**(Change #2) Added Presentation**

Olean Boulevard Improvements

RECOMMENDED ACTION: Discussion and direction of the various options for the Olean Boulevard project.

Dan Quick, Public Works Director gave a brief overview of presentation given to Sales Tax Committee, noted the utilization to the maximum, congestion problems, intersection fixes, sidewalk additions, County Engineer recommendations, and LED street lighting. Brian Barnes, Projects Engineer introduced Gary Ng, FTE Lead Designer Project Consultant.

Mr. Ng commented on Existing Conditions, Current Budget, Alternatives, Public Meeting Results, Recommendations, Lighting - 2 Decisions, Conventional vs. LED Lights, and spoke about project lengths.

Mr. Barnes discussed the recommended option, sidewalks, directional median, right-of-ways, surrounding property owners, concrete separators, street widths, light options, the Florida Department of Transportation (FDOT) US 41 Improvement plans, design process, LED lights, and requested Board direction.

**Chair Truex** mentioned lighting consistency, five lane directional, cost savings, easements, existing sidewalks and cost to design extension to Easy Street. **Commissioner Constance** noted he would be abstaining from vote, pointed out safety options, surrounding property owners, sidewalk adjustments, bridges, congestion, and expanding project to Easy Street. **Commissioner Deutsch** spoke to schematics and Florida Department of Transportation (FDOT) light signals. **Commissioner Doherty** commented on five lane roadway, sidewalks, medians, easements, costs, and extending to Easy Street. **Commissioner Duffy** discussed concrete separators, roundabouts, six foot sidewalks, street widths, extension to Easy Street and the FDOT US 41 improvement plans.

**COMMISSIONER DOHERTY MOVED TO APPROVE ALL RECOMMENDATIONS, DECORATIVE LIGHTING, LOOK AT COST TO DESIGN TO EASY STREET, AND IF THERE IS A SOLUTION FOR A 6 FOOT SIDE WALK ON THE NORTH SIDE, SECONDED BY COMMISSIONER DUFFY**

**MOTION CARRIED 4:0., COMMISSIONER CONSTANCE ABSTAINED (FORM 8B FILED)**

**RECESS: 10:22 am - 10:32 am**

**U. 10:00 A.M.**

(1) Economic Development Strategic Plan

**(Change #5) Added Presentation**

Presentation of the 2016 Economic Development Strategic Plan.

Lucienne Pears, Economic Development Director gave a brief overview of the 2016 Strategic Plan and introduced Melissa Medley, CME Principal, VisionFirst Advisors.

Ms. Medley introduced Nancy Blum-Heintz, Senior Consultant, gave a brief update on the Economic Development Strategic Plan follow up, commented on A New Way to Partner, VisionFirst Advisors Core Team, Scope of Work, Project Approach, Research & Level Setting, Workforce Demographics, Industry Trends, Gathering Input, Community Interest Survey, Findings, Product Development Recommendations, Product Development Recommendations - Workforce, Innovation, Entrepreneurial Support and Business Growth, Strategic Partnership Recommendations, Marketing Recommendations, and Additional Recommendations.

**Chair Truex** expressed the need to keep moving forward with this plan, commented on local business involvement, workforce development, certificated programs, and thanked everyone for the information provided. **Commissioner Constance** requested documentation, thanked Melissa Medley for the presentation, spoke to workforce demographics, State help, four year strategy, community survey,

intermodal transit, and Western Michigan University. **Commissioner Deutsch** discussed the economic base and workforce resources. **Commissioner Doherty** commended research, spoke to the outside image of the County, multiple partnerships, 55 plus resident resources, marketing opportunities, and focusing on the strategic plan. **Commissioner Duffy** thanked Melissa Medley and Lucienne Pears for the information, commented on creating a task force, encouraging entrepreneurs, incubator program center, a technology center in Murdock Village, targeted marketing plan, building a reputation, 1% sales tax contribution towards Economic Development, young retirees, and working together with Babcock Ranch.

Ms. Pears responded to Board inquiries for worker integration from other areas. Ms. Medley responded to Board inquiries, incentives offered, state level funding, citizen involvement, and Western Michigan benefits.

(2) Utilities

**(Change #3) Added Agenda**

Water Authority Meeting Agenda - June 1, 2016

RECOMMENDED ACTION: Board discussion and direction on Peace River Manasota Regional Water Supply Authority (Authority) Board agenda items to be discussed on June 1, 2016 during the Authority Board of Directors Meeting.

Mr. Hubbard gave a brief overview of the Peace River Manasota Regional Water Supply Authority Board of Director's Meeting Agenda for June 1, 2016 and responded to Board inquiries.

**Chair Truex** questioned the two political consultant's functions. **Commissioner Constance** spoke to the RV Griffin Reserve triangle, Orange Hammock Ranch Conservation property, reservoirs, the Master Plan, Phase 4 Interconnection, and the two political consultants. **Commissioner Doherty** commented on comparables to the RV Griffin Reserve, the Master Plan, R&R costs for budgeting, and Phase 4 Interconnection. **Commissioner Duffy** requested more information on the two political consultant's communications and involvements.

**(Consensus: To prepare a letter of support to the Peace River Manasota Regional Water Supply Authority for the Orange Hammock Ranch Conservation effort)**

**RECESS: 11:54 am - 1:00 pm**

**CITIZEN INPUT - ANY SUBJECT**

**1 P.M. Citizen Input**

John Peszko, Rotonda West MSBU Chairman spoke to the drainage problems in Rotonda, correspondence with Attorney's Office, letters from State Attorney General's Office, and suggested piping to correct the problem.

Sue Killian, member of the Rotonda West MSBU and Community Relations Committee commented on a past meeting before the Board with other MSBU members, discussed drainage study, flooding issues,

plans made with Public Works, pipe issues, right of way issues, maintenance, drainage flow lines, and requested Board Support.

Hank Killian, representing West County Storm Water MSBU discussed the golf course's MSBU payments, street and drainage problems, MSBU changes, and officer term limits.

Rosemary Lindle commented on drainage issues, street runoff, swales, pooled water, hogs tearing up yards, mosquitoes, interconnected systems, and expressed support for the Resolution.

Gary Marty, President of the San Sebastian Homeowners' Association noted the sewers and road project received a favorable vote within the community and mentioned appreciation for the Board's support.

**Chair Truex** indicated where the problem is in Rotonda West, discussed overgrowth issues, builders filling in swales, utilities and drainage easements, reinstating the golf course easement, and requested Staff updates. **Commissioner Deutsch** spoke to the easement transfer. **Commissioner Doherty** commented on the two primary MSBUs in Rotonda, other communities in the County having similar issues, street and drainage MSBU purpose, storm water MSBU purpose, primary drainage system for Rotonda, easement usage, golf course assessed MSBU, and MSBUs demarcations. **Commissioner Duffy** inquired about the location of Rotonda West's street and drainage problems, requested more information from Staff and gave her support to help correct the problem.

County Attorney Knowlton confirmed in 2005 Public Works turned the easements over to the golf course which makes them private property, discussed finding solutions and keeping everyone posted on the progress.

V. 2:00 P.M. - No Items

**PUBLIC WORKSHOP AGENDA - Public input permitted.**

W. 10:00 A.M. - No Items

X. 2:00 P.M. - No Items

**BOARD WORKSHOP AGENDA - No public input.**

Y. 10:00 A.M. - No Items

Z. 2:00 P.M. - No Items

AA. **County Administrator:**

County Administrator Sandrock discussed requests from the City of Punta Gorda regarding the South County Library budget, a potential library grant and the East and West El Jobean MSBU developer.

**Chair Truex** inquired about the referendum that was approved by the voters and discussed lot developments. **Commissioner Constance** discussed speaking with the El Jobean developer and requested staff to provide a very accurate map. **Commissioner Doherty** spoke to meeting with the El Jobean developer and the design.

**BB. County Attorney: None**

**CC. Commissioner Comments:**

**Chair Truex** spoke to the feasibility study for the Visitor's Center, funding, getting other parties involved to make the Visitor's Center a success, Citrus Growers Associations, land swapping concerns, Interlocal Agreement with Airport, process of planning the Punta Gorda Public Library, library budget, estimate of costs for library, team approach to build the library, Changes to the Agenda, adding Airport Authority Agenda to Board Meetings for review, Advisory Committee Meeting updates, May 26<sup>th</sup> Mental Health Summit, and expressed condolences to Lyndon Reinwald's family. **Commissioner Constance** noted that he will be out of town June 5<sup>th</sup> through June 9<sup>th</sup> and will miss the Pre-Agenda Meeting scheduled for June 9<sup>th</sup>, thanked **Commissioner Deutsch** for airport update, discussed four possible locations for the Visitor's Center, discussion with Pam Seay, support from private sector and other government agencies, land swapping benefits, expenses for Visitor's Center, several phases in initiating the Visitor's Center, stakeholders involved for Visitor's Center, reaching out to owner for donation of Impact Building for South County Library, Advisory Committee Meeting updates and interviews for the Health Department Director. **Commissioner Deutsch** spoke to the Visitor's Center progress, workshop discussion for ideas and concepts for Visitor's Center, Impact Building, meeting with Tom Cavanaugh, Punta Gorda Public Library concepts, Peace River Wildlife Center, Sugar Bert Boxing event, El-Jobean Pre-Memorial Day Remembrance Celebration, and Advisory Committee Meeting updates. **Commissioner Doherty** discussed email received from Chris Doolin confirming the Board's designees for the Small County Coalition annual meeting, feasibility study for Visitor's Center, making an informed decision regarding the Visitor's Center, land swapping, asked cost involved from Administration, meeting with Secretary Hattaway, meeting with Tom Cavanaugh, draft program, Board having a programming discussion, and Advisory Committee Agendas and Advisory Committee Meeting updates. **Commissioner Duffy** discussed meeting with Tom Cavanaugh, Punta Gorda Public Library options, Impact Building, looking in new direction, Babcock Ranch, and Advisory Committee Meeting updates.

**RECESS: 2:15 - 2:25 pm**

**Commissioner Constance** asked for a point of privilege to show photos of the Veteran's Memorial in Punta Gorda.

#### **PUBLIC HEARING AGENDA**

**S. 10:00 A.M. Public Hearing - No items**

**T. 2:00 P.M. Land Use Public Hearing**

(1) Community Development

FP-16-01-01, Rowland Country Estates

Approve Final Plat for a two-lot minor subdivision to be named Rowland Country Estates, for Matthew D. Adams. Quasi-Judicial

Steven Ellis, Planner II notified the Board that the Applicant requested a continuance until June 14, 2016.

(2) Community Development

SV-16-01-01, Tarpon

Approve the Resolution granting a street vacation to Peter and Ebba Patrick for Petition SV-16-01-01. Legislative **RES2016-076**

Mr. Ellis gave a brief overview of Petition SV-16-01-01 in detail and responded to Board inquiries.

**Chair Truex** inquired about the property lines. **Commissioner Constance** discussed the surrounding lots. **Commissioner Duffy** asked about the location of the property on the map.

Sara Castro, Attorney for Applicant responded to inquiries from the Board. Jeffrey Sankbeil, neighbor to the North explained property lines and pointed out boat and trailers in the cul-de-sac from the aerial photos.

**Public Hearing**

**COMMISSIONER CONSTANCE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**COMMISSIONER DOHERTY MOVED APPROVAL OF RESOLUTION 2016-076, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 5:0.**

(3) Community Development

SV-16-02-02, River Drive

Approve the Resolution granting a street vacation to Tiny and Patricia Van Tonder for Petition SV-16-02-02. Legislative **RES2016-077**

Mr. Ellis gave a brief overview of Petition SV-16-02-02 in detail and responded to Board inquiries.

**Chair Truex** questioned Cyrano Drive properties. **Commissioner Constance** requested clarification for no allowance of the utility easement and buildable lots. **Commissioner Doherty** inquired about the dedication of the right-of-way. **Commissioner Duffy** asked about access to property.

Patricia Van Tonder, Applicant detailed issues on the property, dumping, showed picture of trees growing in roadway, and discussed maintenance of roadway.

**Public Hearing**

COMMISSISONER DUFFY MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2016-077, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

(4) Community Development

PP-16-03-02, Villa Milano Phase 3

Approve Preliminary Plat for Villa Milano Phase 3 Subdivision, for Maronda Homes, Inc. of Florida, for Petition PP-16-03-02. Quasi-Judicial

**Chair Truex** polled the Board for Ex Parte Disclosures and **Commissioner Doherty** advised he submitted the required forms to the Clerk's Office.

Minutes Secretary Russo administered oath for testimony.

Mr. Ellis gave a brief overview of Petition PP-16-03-02 in detail and responded to Board inquiries.

**Public Hearing**

COMMISSISONER DUFFY MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

COMMISSIONER DOHERTY MOVED TO APPROVE PETITION PP-16-03-02, SECONDED BY COMMISSIONER DUFFY

MOTION CARRIED 5:0.

(5) Community Development

**(Change #1)** Updated Petition Packet

An Ordinance Adopting PA-15-10-10-LS, Revisions to the Potable Water and Sanitary Sewer subelement of the Infrastructure Element of the Comprehensive Plan

Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment to amend the Potable Water and Sanitary Sewer (WSW) subelement of the Infrastructure Element to clarify County policy with regard to utility extensions through the Rural Service Area, the requirement to connect to existing or extended utility lines, and the expansion of the service areas of utility companies regulated

by the Florida Public Service Commission, and to correct certain terminology; Petition No. PA-15-10-10-LS; Applicant: Charlotte County Board of County Commissioners. Legislative **ORD2016-022**

Matthew Trepal, Principal Planner gave a brief overview of PA-15-10-10-LS, mentioned Revisions to the Potable Water and Sanitary Sewer subelement of the Infrastructure Element of the Comprehensive Plan, and responded to Board inquiries. Venkat Vattikuti, County Transportation Engineer spoke to the changes in the urban service area.

**Commissioner Constance** spoke to the policy and urban service area. **Commissioner Doherty** commented on rural service areas, infrastructure, public utilities, financial components, and waste water treatment availability.

#### **Public Hearing**

**COMMISSIONER CONSTANCE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**COMMISSIONER CONSTANCE MOVED TO APPROVE ORDINANCE 2016-022 OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, PURSUANT TO SECTION 163.3184(3), FLORIDA STATUTES, AMENDING THE POTABLE WATER AND SANITARY SEWER (WSW) SUBELEMENT OF THE INFRASTRUCTURE ELEMENT OF THE COUNTY'S COMPREHENSIVE PLAN TO CLARIFY THE COUNTY'S POLICY WITH REGARDS TO UTILITY EXTENSIONS THROUGH THE RURAL SERVICE AREA, THE REQUIREMENT TO CONNECT TO EXISTING OR EXTENDED UTILITY LINES, AND THE EXPANSION OF THE SERVICE AREAS OF UTILITY COMPANIES REGULATED BY THE FLORIDA PUBLIC SERVICE COMMISSION AND TO CORRECT CERTAIN TERMINOLOGY; PETITION NO. PA-15-10-10-LS; APPLICANT: BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR TRANSMITTAL OF ADOPTED ORDINANCE; AND PROVIDING AN EFFECTIVE DATE, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

(6) Community Development

PA-16-02-01-LS, an Amendment to Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County)

Transmit a Large Scale Plan Amendment to the Department of Economic Opportunity (DEO) for review and comment; the request is to amend the Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County) to add the Babcock Trail Alignment; Petition No. PA-16-02-01-LS; Applicant: Charlotte County Board of County Commissioners. Legislative

Mr. Trepal gave a brief overview of Petition PA-16-02-01-LS, an Amendment to the Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County) and responded to Board inquiries. Mr. Vattikuti discussed the road surface, alignment, and responded to Board inquiries.

Commissioner Constance questioned the Genesis map, Tucker's Grade, and asked if this is a proposed trail. Commissioner Duffy discussed the location of the trail.

Public Hearing

COMMISSIONER CONSTANCE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

COMMISSIONER CONSTANCE MOVED TO APPROVE AN AMENDMENT PA-16-02-01-LS, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

ADJOURNED: 3:15 pm

  
William G. Trifex  
William G. Trifex, Chair  
DATE ADOPTED: June 20, 2016

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Michelle DiBernardino  
Deputy Clerk