

BOARD OF COUNTY COMMISSIONERS

JUNE 09, 2016

A Pre-Agenda Meeting was held in preparation for the **June 14, 2016** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Deutsch, Commissioner Doherty and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Assistant to the County Administrator Hector Flores, County Attorney Knowlton, Minutes Trainee Cash, and various County staff members. The following members were absent: Commissioner Constance.

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

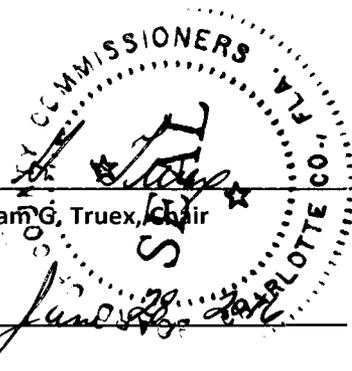
Administration: D-1

Purchasing: F-3, F-4, F-5, F-7

ADJOURNED: 2:01 pm



William G. Truex, Chair



DATE ADOPTED: June 9, 2016

ATTEST:
BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBerardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Barbara T. Scott

Regular and Land Use Meeting

June 14, 2016 9:00 am

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.764.4191, TDD/TTY 941.743.1234, or by email to David.Lyles@CharlotteCountyFL.gov.

9:00 A.M. Call to Order and Roll Call

Invocation - For those who wish to join, please rise for the invocation

Pledge of Allegiance

Changes to the Agenda: See separate sheet

Proclamations - Commissioner Stephen R. Deutsch

Amateur Radio Week
Artist of the Month - Lynne James
Summer Camp Month

Employee Recognition - Commissioner Stephen R. Deutsch

Name	Department
5 Years	
Eric Bush	Budget and Administrative Services
10 Years	
Ronald Cook	Utilities
Jeffery Jozefiak	Public Safety
Fabian Rojas	Budget and Administrative Services
Elaine Shanks	Utilities
15 Years	
Simon Cannizzaro	Public Safety
Lorenzo Daetz	Public Works
Christopher Mott	Public Safety

Employee Recognition (continued...)

20 Years

Robert Hunek Community Development
Todd Mead Public Safety

30 Years

Darlene Roman Budget and Administrative Services

Award Presentations

Award for Operational Excellence

Dave Harrowood from Baldrige Group will be presenting the Utilities Department with an award for Operational Excellence.

Combat Wounded Veteran

Award Certificate of Recognition, Combat Wounded Veteran to Robert "Bob" Bosserdet, U.S. Marine Corps.



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

RESTORE Act Advisory Board is seeking a volunteer to represent the environmental science or advocacy; coastal resource management category. To obtain an application, contact Mindy Collier at 941.764.4520 or email Mindy.Collier@CharlotteCountyFL.gov.



REPORTS RECEIVED AND FILED

No Items



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

(1) Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

(1) Minutes

RECOMMENDED ACTION:

Approve the following minutes:

May 10, 2016 Regular Meeting

May 10, 2016 MSBU Workshop

May 17, 2016 Board Workshop

May 19, 2016 Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

(1) Re-Appointment Northwest Port Charlotte Waterway Unit Advisory Board

RECOMMENDED ACTION:

Approve the re-appointment of Paul Elliott as a regular member to the Northwest Port Charlotte Waterway Advisory Board with the term expiring on June 14, 2019.

BUDGETED ACTION:

No action needed.

(2) Re-Appointment Placida Area Street and Drainage Advisory Board

RECOMMENDED ACTION:

Approve the re-appointment of Arthur Hanson as a regular member to the Placida Area Street and Drainage Advisory Board with the term expiring on January 14, 2020.

BUDGETED ACTION:

No action needed.

D. Administration

Administration

(1) Reschedule the First and Final Budget Public Hearings

RECOMMENDED ACTION:

- a) Reschedule the First Budget Public Hearing from Thursday, September 8, 2016 to Monday, September 12, 2016 at 5:01 p.m.; and
- b) Reschedule the Final Budget Public Hearing from Thursday, September 22, 2016 to Monday, September 26, 2016 at 5:01 p.m.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items

E. County Attorney

No Items

F. Budget and Administrative Services

Fiscal Services

(1) Application of the Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) allocation

RECOMMENDED ACTION:

- a) Approval to apply for the 2016 US Department of Justice (DOJ) Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), Edward Byrne Memorial Justice Assistance Grand (JAG) in the amount of \$26, 859, with the Budget and Administrative Services administering the grant; and
- b) Approve County Resolution authorizing the County Administrator to execute all the necessary grant documents related to this grant.

BUDGETED ACTION:

No action needed. Fiscal Services portion of the grant will be added to the FY17 budget. There are no County match required.

Information Technology

No Items

Purchasing

(2) 12-050 Stump Pass 10-yr Amend #4

RECOMMENDED ACTION:

- a) Approve Amendment #4 to Contract #12-050 Stump Pass Ten-Year Management Plan with Coastal Engineering Consultants, Inc. of Naples, FL for an increase of \$658,337; and
- b) Authorize the Chairman to sign associated amendment.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Stump Pass Maintenance Dredging", as approved in the FY16 budget process. Funding is supplied from MSBU/TU assessments in the Stump Pass Beach Nourishment Unit.

Purchasing (continued...)**(3) 14-195 Manasota Key Design, Amendment #1****RECOMMENDED ACTION:**

Approve Amendment #1 to Contract #14-195, Manasota Key Master Plan Design with The Weiler Engineering Corp. of Punta Gorda for an additional \$23,375. This amendment is for the preparation of 60% Plan Redesign for Gulf Boulevard portion of the project.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Manasota Key Community Plan", as approved in the FY16 budget process. Funding is supplied from assessments in the Manasota Key Street and Drainage MSTU.

(4) 16-147, Award, Elevator Modernization - Justice Center**RECOMMENDED ACTION:**

Approve Award of Bid #16-147, Elevator Modernization - Justice Center, to the lowest responsive/responsible Contractor, General Elevator Solutions, LLC of Cape Coral, FL, for a total cost of \$189,931.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Capital Infrastructure Replacements", as approved in the FY16 budget process. Funding is supplied from Capital Projects, ad valorem.

(5) 16-152 Multi-Space Parking Meter System**RECOMMENDED ACTION:**

- a) Approve the ranking of firms for Request for Proposal #16-152, Multi-Space Parking Meter System: 1st-T2 Systems, Inc. of Indianapolis, IN; 2nd-Parkeon, Inc. of Moorestown, NJ; and 3rd-IPS Group, Inc. of San Diego, CA; and
- b) Approve start of negotiations; and
- c) Authorize the Chair to sign the contract after completion of negotiations. This project is to provide a multi-space parking meter system at various beach locations and public boat ramps.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Parking Meter Replacement", as approved in the FY16 budget process. Funding is supplied from Capital Projects, ad valorem.

(6) 16-208, Award, Rotonda West Sidewalk Construction (Public Works)**RECOMMENDED ACTION:**

Approve the award of Bid #16-208, Rotonda West Sidewalk Construction to the lowest responsive, responsible bidder, General Contracting Services, Inc. of Port Charlotte, Florida in the amount of \$363,433.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Rotonda West - Parade Circle Pathways", as approved in the FY16 budget process. Funding is from assessments in the Rotonda West Street & Drainage MSBU.

(7) 16-251, Award, Landscaping - Toledo Blade Blvd. (Public Works)**RECOMMENDED ACTION:**

Approve Award of Bid #16-251, Landscaping - Toledo Blade Boulevard, to MRT Lawn and Garden Center, Inc. of Venice, FL, for the total bid price of \$146,313.30.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Thoroughfare Landscaping" as approved in the FY16 budget process. Funding is supplied from Capital Projects, ad valorem and gas taxes.

Purchasing (continued...)**(8) 16-289 Alligator Creek Waterway Dredging (Public Works-Engineering)****RECOMMENDED ACTION:**

Approve the award of Bid #16-289, Alligator Creek Waterway Dredging to the lowest responsive, responsible bidder, Waterfront Property Services, LLC dba Gator Dredging, for the total project amount of \$798,714.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Alligator Creek 6' Dredging", as approved in the FY16 budget process and later amended. Funding is supplied from assessments in the Alligator Creek Waterway MSBU.

(9) 16-294, Award, Stormwater Control Structure - Lion Heart Waterway**RECOMMENDED ACTION:**

Approve award of Bid #16-294, Stormwater Control Structure - Lion Heart Waterway to the lowest responsive, responsible bidder, Pac Comm, Inc. of Miami, Florida for the total project cost of \$1,464,183.34.

BUDGETED ACTION:

No action needed. Budgeted in CIP projects "Greater Port Charlotte Drainage Control Structure Replacements" and "Water & Sewer Waterway Crossings", as approved in the FY16 budget process. Funding for the structures comes from assessments in the Mid Charlotte Stormwater MSBU (\$1,416,454.64); funding for the utility impacts, comes from the Utility Repair & Replacement fund (\$47,728.70).

(10) 16-295 Manasota Key Beach Renourishment 10 Year Management Plan**RECOMMENDED ACTION:**

- a) Approve ranking of firms for Request for Proposal #16-295 Manasota Key Beach Renourishment 10 Year Management Plan: 1st - Coastal Engineering Consultants, Inc. of Naples, FL; 2nd - Johnson Engineering, Inc. of Port Charlotte, FL; and 3rd Taylor Engineering, Inc. of Sarasota, FL.; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "North Manasota Key Beach Renourishment", as approved in the FY16 budget process and later amended. Funding is being provided from BP Settlement funds.

(11) 16-303, Award, Sale of County Owned Properties**RECOMMENDED ACTION:**

Approve the award of Bid #16-303, Sale of County Owned Properties, to the highest bidder per parcel as identified on the attached tabulation - recommendation of award.

BUDGETED ACTION:

No action needed.

(12) 16-353, Approve, Lighting Retrofit - North Charlotte Regional Park**RECOMMENDED ACTION:**

Approve File #16-353, Lighting Retrofit - North Charlotte Regional Park, for sports lighting, which is a piggyback off of the Clay County Contract RFP#13/14-8, with Musco Sports Lighting, LLC, located in Muscatine, Iowa, for the total amount of \$423,000.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Sports Lighting Replacement & New Construction" as approved in the FY16 budget process and later amended. Funding is supplied from Capital Projects Fund, ad valorem.

Purchasing (continued...)**(13) 16-355, Award, Waste Compactor - Solid Waste Division****RECOMMENDED ACTION:**

a) Approve the piggyback purchase off of the Florida Sheriffs Association Contract #15-13-0904, Cab & Chassis & Other Fleet Equipment, Specification #60, 80,000lb Landfill Compactor, and award File #16-355 Waste Compactor - Solid Waste Division to Nortrax, of Lutz, Florida in the amount of \$553,504.80; and

b) Approve the on-line sale of Fixed Asset #33502 with Gov-Deals, Inc.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Waste Compactor", as approved in the FY16 budget process. Funding is supplied from the Solid Waste Enterprise Fund.

(14) Property Deletions for the month of June, 2016**RECOMMENDED ACTION:**

Approve deletion of the property inventory items listed on the attached for the month of June, 2016.

BUDGETED ACTION:

No action needed.

Real Estate Services

No Items

Risk Management**(15) Section 125 Cafeteria Plan****RECOMMENDED ACTION:**

Approve and sign standard Section 125 Cafeteria Plan Document.

BUDGETED ACTION:

No action needed.

G. Community Development**(1) DRC-PD-98-1(MM)5 Major Modification****RECOMMENDED ACTION:**

Approve the DRC-PD-98-1 (MM) 5 Major Modification Resolution authorizing Community Blue Heron Pines Joint Venture to develop Blue Heron Pines North Parcel located at 29225 Jones Loop Road.

BUDGETED ACTION:

No action needed.

(2) Resolution Approving CSZ-16-05-01, Certification of Density Units by Andress Family Florida Limited Partnership**RECOMMENDED ACTION:**

Adopt a Resolution approving CSZ-16-05-01, the certification of 55 units of density from property owned by the Andress Family Florida Limited Partnership.

BUDGETED ACTION:

No action needed.

Quasi-Judicial

H. Community Services

Parks and Natural Resources

No Items

Recreation

No Items

Libraries and Historical

No Items

I. Economic Development

No Items

J. Facilities Construction and Maintenance

No Items

K. Human Resources

(1) Addition of BCC Executive Assistant position

RECOMMENDED ACTION:

- a) Request Board approval to add an additional full-time Executive Assistant for the office of the Board of County Commissioners; and
- b) Request approval of the Resolution authorizing budget adjustment BA16-041 in the amount of \$12,332.

BUDGETED ACTION:

Approval of the Resolution authorizing budget adjustment BA16-041 in the amount of \$12,332.

L. Human Services

No Items

M. Public Safety

(1) FY 16/17 Hazard Analysis Grant

RECOMMENDED ACTION:

- a) Approve an agreement with the Florida Division of Emergency Management for the FY 16/17 Hazard Analysis Update Grant in the amount of \$3,793.00; and
- b) Approve Budget Adjustment #BA16-037 in the amount of \$3,793.00; and
- c) Authorize the Chair to sign any related documents.

BUDGETED ACTION:

Approve Budget Adjustment #BA16-037 in the amount of \$3,793.00. There is no County match.

(2) Florida Alert Memorandum of Agreement

RECOMMENDED ACTION:

Request Board approval of a Memorandum of Agreement between Charlotte County and the Florida Division of Emergency Management governing the use of the Florida Alert System.

BUDGETED ACTION:

No action needed.

N. Public Works

- (1) Set a Public Hearing – Slow Speed Minimum Wake Zone in the vicinity of Boca Grande Causeway

RECOMMENDED ACTION:

Set a public hearing for Tuesday, June 28, 2016 at 10:00 a.m., or soon thereafter as may be heard, to consider approval of an ordinance amending article II, Chapter 3-1 of the Charlotte County Code; amending the size of the slow speed minimum wake zone for vessels operating in areas adjacent to the Boca Grande Causeway.

BUDGETED ACTION:

No action needed. New marine markers are budgeted in the Boater Improvement Fund, as approved in the FY16 budget process. Funding is supplied from State boater registration fees.

O. Tourism Development

No Items

P. Utilities

- (1) Line Extension Program and Rebate Resolution

RECOMMENDED ACTION:

- a) Request Board approval of the Line Extension Rebate Resolution; and
- b) Approve the Resolution authorizing Budget Adjustment BA16-036 in the amount of \$126,692.

BUDGETED ACTION:

Approve the Resolution authorizing Budget Adjustment BA16-036 in the amount of \$126,692.

- (2) Utility Agreement – Palmetto Punta Gorda–Burnt Store Rd., LLC

RECOMMENDED ACTION:

The Utility Department is seeking approval from the Board of County Commissioners to enter into an off-site Utility Agreement with Palmetto Punta Gorda-Burnt Store Rd., LLC

BUDGETED ACTION:

No action needed. Following approval of Utility Agreement, funding will be provided from Utilities Wastewater Connection Fee Fund and Water Connection Fee Fund.

Q. Other Agencies

No Items



REGULAR AGENDA

R. Regular Agenda

- (1) WCIND June 24, 2016

RECOMMENDED ACTION:

Discussion and direction of the West Coast Inland Navigation District's (WCIND) June 24, 2016 Board Meeting Agenda.

- (2) Utilities

Initial Assessment Resolution - US 41 Utility Expansion MSBU

RECOMMENDED ACTION:

Adopt three initial assessment resolutions (water, sewer and reclaimed water) for the US 41 MSBU.

Regular Agenda (continued...)**(3) Utilities**Initial Assessment Resolution - El Jobean MSBU**RECOMMENDED ACTION:**

Adopt one initial assessment resolution (sewer) for the El Jobean MSBU.

(4) UtilitiesInitial Assessment Resolution - Ackerman Countryman MSBU**RECOMMENDED ACTION:**

Adopt two initial assessment resolutions (water and sewer) for the Ackerman Countryman MSBU.

(5) County AttorneySan Sebastian Harbor Sewer MSBU**RECOMMENDED ACTION:**

- a) Approve an Interlocal Agreement with the City of Punta Gorda for the creation of an MSBU to fund the construction of sewer collection facilities in the San Sebastian Harbor Neighborhood; and
 b) Approve an Initial Assessment Resolution for the San Sebastian Harbor Sewer MSBU.

(6) Approve and Authorize the Mailing of the MSBU Notices**RECOMMENDED ACTION:**

Approve and authorize the mailing of the required first-class notification of proposed Municipal Services Benefit Unit (MSBU) assessment rates for FY16/17 for those units with a proposed rate increase above the previously established maximum or MSBUs assessed for the first time.

BUDGETED ACTION:

No action needed. Mailing costs are budgeted in the General Fund - BCC Controlled, and will be charged back to the appropriate MSBU.

**PUBLIC HEARING AGENDA****S. 10:00 A.M. Public Hearing****(1) Public Works**Conduct a Public Hearing for No Thru Trucks on a Portion of Olean Blvd

Conduct a public hearing on June 14, 2016 at 10:00 a.m. or soon thereafter as may be heard to repeal ordinance 78-24; amend article II, Chapter 2-4, of the code of laws and ordinances, Charlotte County, Florida; amend section 2-4-24 to provide for the prohibition of vehicles over six wheels on Olean Blvd between Kings Hwy and Easy Street.

(2) Community Development

Conduct a Public Hearing to consider amendments to Chapters 2-2, 3-2, 3-3 and 3-8 of the Charlotte County Code relating to contractor licensing, building, the fire prevention code and the elimination of the Construction Board of Adjustments and Appeals and associated redistribution of their duties.

Conduct a Public Hearing at 10am or as soon thereafter to consider amendments to Chapters 2-2, 3-2, 3-3, and 3-8 of the Charlotte County Code of Laws and Ordinances relating to contractor licensing, building, the fire prevention code and the elimination of the Construction Board of Adjustment and Appeals - this item will also redistribute the duties of the CBAA as appropriate.

10:00 A.M. Public Hearing (continued...)

- (3) Settlement Agreement Fees & Costs Andress, et al. v. CC

RECOMMENDED ACTION:

- a) Approval of the Settlement Agreement regarding attorney fees and costs on the Andress Family et al. v. Charlotte County lawsuit; and
b) Authorize the Chairman and County Attorney to execute the Settlement Agreement and take all steps necessary to effectuate the same.

BUDGETED ACTION:

No action needed.

T. 2:00 P.M. Land Use Public Hearing

- (1) Community Development

PA-16-03-04-LS, Remedial Amendment per Stipulated Settlement Agreement - Charlotte County Comprehensive Plan

Approve an ordinance adopting an amendment to the County's Comprehensive Plan. Petition PA-16-03-04-LS is a remedial plan amendment to the County's Comprehensive Plan involving the requirements identified in the Stipulated Settlement Agreement for DOAH Case No. 16-001071GM.

Legislative

- (2) Community Development

FP-16-01-01, Rowland Country Estates

Approve Final Plat for a two-lot minor subdivision to be named Rowland Country Estates, for Matthew D. Adams.

Quasi-Judicial



PRESENTATION AGENDA

U. 10:00 A.M.

No Items

V. 2:00 P.M.

No Items



PUBLIC WORKSHOP AGENDA

Public input permitted.

W. 10:00 A.M.

No Items

X. 2:00 P.M.

No Items



BOARD WORKSHOP AGENDA

No public input.

Y. 10:00 A.M.

No Items

Z. 2:00 P.M.

No Items



1 P.M. CITIZEN INPUT – ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5