

BOARD OF COUNTY COMMISSIONERS

JUNE 21, 2016

A Board Workshop was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Deputy County Administrator Shoemaker, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Trainee Cash, and various County staff members. The following members were absent: None

The Meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

County Administrator Sandrock gave a brief overview of the Agenda.

1. Infrastructure Wrap-Up

Dr. Herbert A. Marlowe, Jr. spoke to the 5 Year Capital Expansion, Transportation, Capital Millage Funding, mentioned changes, capacity, Burnt Store Road Phase 2, Kings Highway - 175 to Desoto County Line, Sandhill Boulevard Widening, House Bill sidewalks, Olean Boulevard, Gas Tax, Impact Fees, Easy Street, and requested strategy guidance from the Board.

Gordon Burger, Budget & Administrative Services Director responded to Board inquiries for taxes, funding, reserves, and borrowing.

Tommy White, Chief Deputy Board Services responded to Board inquiries for interest rates in detail and impact fee usage.

Chair Truex elaborated on impact fee usage. **Commissioner Constance** requested clarification for impact fees. **Commissioner Duffy** requested information for determining priorities for the House Bill and strategy feedback from County Administrator Sandrock. **Commissioner Doherty** requested clarification on gas tax usage for sidewalk funding, roadway, county collector roads, MSBU, and interest rates. **Commissioner Deutsch** questioned gas taxes, borrowing, and spoke to projections.

Joanne Vernon, County Engineer explained the House Bill requirements in detail. Dan Quick, Public Works Director commented on the School Board working together for safe routes to meet threshold criteria.

County Administrator Sandrock responded to Board inquiry of his recommendation for Strategy 1.

Dr. Marlowe detailed the Clerk Archive, Justice Center, Firing Range, District 2 CCSO Evidence & Forensics, Fire Stations #2 & #10 Replacement, Fire Station 5, Babcock Fire Station, Bunk House, and Landscaping.

Chair Truex requested clarification for the funding numbers. **Commissioner Doherty** spoke to the funding for remodeling estimate of existing Justice Center. **Commissioner Duffy** commented on the Clerk Archives, existing space, available County lease space, and firing range location.

Travis Mortimer, Capital Projects Manager detailed numbers, budgets, and scope of work. David Milligan, Facilities Construction & Maintenance Director commented on detailed space needs and scope updates. Mr. Burger spoke to new construction conservative estimates and detailed the Lee County model.

(Board Consensus: Proceed with Transportation Funding Strategy 1 and Facilities Funding Strategy 1)

2. BCC Focus Area Update

Mr. Burger gave a brief overview of the Strategic Plan, New Strategic Focus Area, High Level Global Statements, Long Range Outcomes, and detailed the Progress Update for the BCC Strategic Focus Area Goals.

Fiscal / Financial Planning

Heather Bacus, Human Resources Director spoke to the implementation of employee pay-for-performance and enhancing “line of sight” between various levels of county operations.

Mr. Burger spoke to integrating strategic goals into long range financial planning, Educating public on financial stability, and periodic financial updates.

Brian Gleason, Communications Manager commented on providing education on specific issues prior to and at public hearings.

Commissioner Constance requested timeline information. **Commissioner Duffy** discussed the interactive financial scorecard.

Efficient and Effective Government

County Administrator Sandrock spoke to exploring cooperative efforts with North Port, actively engaging in Peace River Water Authority policy direction, Southwest Florida Water Management District (SWFWMD) participation, and payment structure to retain employees. Mr. Burger commented on learning from other county’s best practices and promoting benefits of the Employee Health Center. Mr. Gleason spoke to improving communication, correcting misinformation, and utilization of social media.

Human Services

Hector Flores, Assistant to the County Administrator spoke to encouraging medical education, training, Affordable Housing, and advised the Board that Economic Development would provide updates at a later date. Vicki Carpenter, Human Services Director commented on assessing capabilities to meet medical needs of uninsured and underinsured population, coordination of pharmacy services between Family Health Centers and Virginia B. Andes, and efforts to secure additional FQHC resources.

Chair Truex commented on limited resources for citizens to select insurance plans. **Commissioner Duffy** spoke in support of the Virginia B. Andes, Affordable Health Care Act procedures, and insurance costs.

Recess: 10:45 am – 10:55 am

Public Safety

Marianne Taylor, Public Safety Director gave a brief overview of exploring MSTU's for EMS services and the increase in call volume. Gerard Mallet, Emergency Management Coordinator commented on evacuation routes and shelters. Mr. Milligan spoke to the Sheriff's Master Facility Plan and pointed out the new Sheriff's plan numbering system for the districts. Ms. Bacus detailed the implementation "fit for duty" standards and mandatory physicals.

Commissioner Duffy requested clarification for the relocation of District 3 headquarters.

Growth Management

Shaun Cullinan, Planning & Zoning Official spoke to continued progress in becoming "business-friendly", improving consistency and predictability of regulations, ensuring regionally consistent on codes, and FEMA mapping. Mr. Quick commented on Waters of the US.

Chair Truex mentioned the trip to Washington DC for meeting with FEMA and commended staff for all their efforts. **Commissioner Doherty** requested information on joint application reviews pertaining to the Waters of the US, scope of digital review process, and site plan file permitting review capabilities. **Commissioner Duffy** commented on Community Development doing an impressive job.

Water Resources

Gary Hubbard, Utilities Director spoke to Developing "Blue Water" strategy, drinking water – pursue interconnects (RO plant and Babcock Ranch), developing next stage of Wastewater Master Plan, educating citizens on benefits of having sewers in population dense areas, and education and promotion of reuse water. Ms. Vernon commented on stormwater – proactive strategies for TMDL and Waters of the US.

Chair Truex mentioned Water Summit presentation and water system costs. **Commissioner Constance** requested information for Babcock Ranch and commented on appreciation to CCTV for running the Liquid Assets segment, maintenance budgets, and sewer permits. **Commissioner Deutsch** commented on holding tanks and costs. **Commissioner Duffy** spoke to sewers and future holding tanks.

Mr. Mortimer commented on past meetings with the Health Department and Utilities.

Commissioner Constance questioned the Sign Ordinance for Board feedback.

Mr. Cullinan responded to Board inquiries.

Infrastructure

Mr. Mortimer spoke to developing a 20 year Capital schedule and identify funding, expanding to include maintenance projects (5, 10, 20 year schedules), and seeking all means of alternative funding (including state and federal).

Mr. Milligan commented on incorporating results of asset management study and Master Plans (parks, library, facilities, Sheriff) and detailed timeline adjustments.

Quality of Life

Mr. Quick spoke to creating policy on landscaping / streetscaping. John Elias, Maintenance & Operations Manager commented on sustainable CIP for landscaping, and exploring zone partnerships on landscaping. Tommy Scott, Community Services Director mentioned evaluating needs of active lifestyle community, multi-use path opportunities, softball/emerging sports as a niche for active life style, and exploring outdoor arts facility through a public/private partnership.

Chair Truex questioned building, site spacing, locations, and sound barriers. **Commissioner Constance** commented on reactive repair model, overall maintenance, and avoidance of overtime. **Commissioner Doherty** requested information for Fire Station timeline and assessment formats in comparison to the Lee County model. **Commissioner Duffy** spoke to past years Public Works cut backs, past meetings for road projects, future landscaping plans, budgets, demographics, and parks for children.

3. Utilities Working Topics

-Myakka Bridge Crossings

Mr. Hubbard gave a brief overview of the Myakka Bridge Crossings and introduced Tom Christ, Stantec Project Manager and Dick Michael, Senior Design Engineer.

Mr. Christ spoke to the Myakka River Bridge Crossing Task 1 Evaluation of Alternatives, Existing Bridge Alternatives, New Bridge Alternatives, Horizontal Directional Drill, and Portable Booster Pump Station. Mr. Michael detailed replacement of the existing bridge, booster station for immediate need, booster station being portable for future use, pump size, water pressure, Northbound crossing, and cost differentials.

Commissioner Constance requested information for pipe maintenance and voiced infrastructure concerns. **Commissioner Deutsch** spoke to booster stations. **Commissioner Doherty** inquired high pressure volumes and commented on boosters. **Commissioner Duffy** commented on bridge options.

-North Myakka River 24" Water Main Crossing

James Elder, Project Manager introduced Kreg Maheu, Vice President of Engineering and gave a brief overview of the Purpose of this Project, Current System, Route Evaluation Criteria, Methods of Construction, Permitting, Estimated Cost New 24" Water Main Crossing, and responded to Board inquiries.

Commissioner Truex spoke to Rotonda green belt area. **Commissioner Constance** commented on PVC pipe and the HDPE Trench. **Commissioner Deutsch** discussed PVC pipe concerns. **Commissioner Doherty** noted Board's consensus. **Commissioner Duffy** inquired about expense of County plant.

(Board consensus: Booster at 16)

-Ingraham Connection, 24" Water Main

Mr. Elder gave a brief overview of the Purpose of this Project, Project under consideration, Route Analysis, Map of all routes, Route Selection Criteria, Estimated Construction Costs, and Recommended Routes.

Commissioner Constance inquired about the high traffic routes and cost estimate guarantees. **Commissioner Deutsch** discussed percentage guarantee and residence inconvenience.

-Loveland Grand Master Lift Station and 48" Interceptor

Mr. Hubbard noted the Loveland Grand Master Lift Station and 48" Interceptor project being a continuation of the Midway project, displayed the 48" pipe, introduced Christopher Beers, Johnson Engineering and discussed Quesada Station, pipe size, Eastport Plant, Capital Improvements Plan (CIP), Financial Master Plan, State Revolving Fund (SRF), and existing pump station advantages.

Mr. Beers gave a brief overview of the Eastport Water Reclamation Facility Service Area, Loveland Grand Master Lift Station Midway, Olean, Westchester, Deep Creek Interceptor, Estimated Project Construction Costs, and responded to Board inquiries.

Commissioner Constance questioned project timing on Kings Highway and crossing locations. **Commissioner Deutsch** inquired about project funding and analysis of pump station replacements. **Commissioner Doherty** spoke to design velocity. **Commissioner Duffy** inquired about the connection in Deep Creek.

-Burnt Store Road Utility Alignments

David Trouteaud, P.E., Johnson Engineering spoke to Burnt Store Road Phase 2 – Existing Alignment, Proposed Alignment, Utility Alignment, Alignment Option #1 through Option #8, Items to Consider for Each Alignment, and Alignment Option #8 – Preferred Alignment.

Mr. Hubbard discussed the long term plan, water main sizes, Water Authority discussion, SWFWMD funds, and Burnt Store Road concerns. Mr. Mortimer noted Alignment Option #8 allows for unknown road projects.

Commissioner Constance discussed Alignment Option #4, Alignment Option #8, and developers' plans. **Commissioner Doherty** commented on Tuckers Grade extension.

(Board Consensus: Alignment Option #8)

- **(Addition) Parkside Force Main – Spring Lake to WaWa Analysis**

Mr. Trouteaud gave a brief overview of the Parkside Force Main – Spring Lake to WaWa Analysis and responded to Board inquiries.

Chair Truex noted the Board's consensus. **Commissioner Doherty** discussed parallel pipes and the operational aspect of alternating lines.

(Board Consensus: Location #1 and Directional Drill with 2 pipes)

RECESS: 12:40 pm – 3:11 pm

4. South County Library Programming

Mr. Mortimer gave a brief overview of the South County Community Library, commented on soil fields, testing, fill, excavation site removal contractors, past walk through meeting and conversations with City of Punta Gorda City Manager Howard Kunik. Mr. Scott detailed the standards, program, draft floor plan, building program, and responded to Board inquiries. Mr. Milligan commented on excavation costs, utilities sifting of fill, and surveys. County Administrator Sandrock mentioned County and City costs to absorb.

Chair Truex spoke to door locations, additional fill material, demucking soil, additional site evaluation, and excavation costs. **Commissioner Constance** commented on entry points, anticipated spoils, spray fields, private vendors at library, and adding donated items to library. **Commissioner Deutsch** discussed door locations, additional costs, and needing more information. **Commissioner Doherty** mentioned entry points, site elevation, clarifying scope of construction and engineering, defining responsibilities, needing additional information before decision, excavation costs, and bringing back to July Workshop. **Commissioner Duffy** commented on parking area, building security, Florida Public Library Standards, age specific spaces, technology, other library ideas, City workload, spray fields, City Council approval, land stability, and possible library vendors.

County Attorney Knowlton suggested further discussion to be addressed at the next workshop, then once agreement is made to proceed with an Interlocal Agreement with the City of Punta Gorda.

(Board Consensus: Bring back to Board in a month after refining the Agreement with the City, clarifying the scope, defining the suitability of the fill, source of fill, processing of fill, defining work responsibilities and determining costs)

5. Airport Authority June 16th Meeting Update

Chair Truex discussed transparency, agenda review, and more interaction with Airport Authority. **Commissioner Constance** spoke to proposed land swap between Industrial Development Authority (IDA) land and I-75 land, better communications, Airport Rescue and Firefighting Operation, and Western Michigan University (WMU) placement. **Commissioner Deutsch** commented on last Airport Authority meeting, Authority needing more information about the land swap, IDA meeting, and agenda review. **Commissioner Duffy** spoke to the hangar for WMU.

County Administrator Sandrock discussed Airport Rescue and Firefighting Operations on Workshop Agenda in July.

AA. County Administrator:

County Administrator Sandrock yielded comments to Emily Lewis, Legislative Manager.

Emily Lewis, Legislative Manager discussed the FEMA Appeal determinations for Don Pedro Knight Island, north beach fill and Stump Pass, pending issues, and conversations with Sarasota County about Manasota Key beach renourishment.

BB. County Attorney: None

CC. Commissioner Comments:

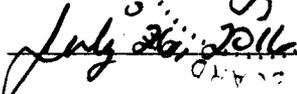
Chair Truex discussed affordable housing, El Jobean MSBU east and west side, Manasota Key signage code, and possible Transfer Station Policy changes. **Commissioner Constance** spoke to Sign Ordinance on July Workshop, Skype issue, affordable housing, Administration phone lines, MSBU assessments staying consistent, and Administration to consider changes to Transfer Station Policy. **Commissioner Deutsch** commented on El Jobean west side subdivided lots. **Commissioner Doherty** discussed El Jobean MSBU east and west side and Transfer Station Policy. **Commissioner Duffy** spoke to affordable housing, El Jobean MSBU east and west side, and Transfer Station Policy.

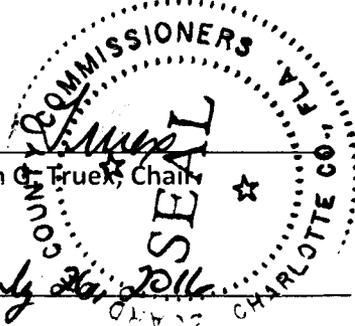
Mr. Mortimer commented on El Jobean MSBU design and construction. County Attorney Knowlton discussed El Jobean west side developers. Richard Allen, Solid Waste Operations Manager mentioned Transfer Station Policy, tracking volume, trips, and curb side service. Mr. Quick commented on Transfer Station volume cap vs. number of trips.

ADJOURNED: 4:47 pm



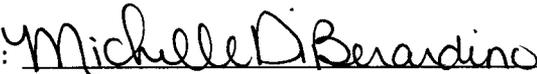
William G. Truex, Chair

DATE ADOPTED:  _____



ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 

Deputy Clerk