

BOARD OF COUNTY COMMISSIONERS

JUNE 23, 2016

A Pre-Agenda Meeting was held in preparation for the **June 28, 2016** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Deputy County Administrator Shoemaker, County Attorney Knowlton, Minutes Supervisor DiBerardino and various County staff members. The following members were absent: None

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

County Attorney: E-1, E-2

Purchasing: F-1

Real Estate Services: F-7

Community Development: G-1

Utilities: P-1, P-2

10:00 A. M. Public Hearing: S-1

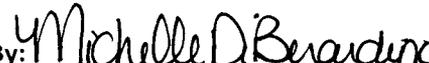
ADJOURNED: 1:41 pm



Seal text: BOARD OF COUNTY COMMISSIONERS, PORT CHARLOTTE, FLA. 33981
Seal center: SEAL
Text below seal: William G. Truex, Chair
DATE ADOPTED: June 23, 2016

ATTEST:

BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice-Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Tricia Duffy, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Barbara T. Scott

Regular Meeting

June 28, 2016 9:00 am

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@CharlotteCountyFL.gov.

9:00 A.M. Call to Order and Roll Call

Invocation - For those who wish to join, please rise for the invocation

Rev. Donna Loflin
Unity Church of Peace

Pledge of Allegiance

Changes to the Agenda: See separate sheet

Proclamations

 - Commissioner Bill Truex

No Items

Employee Recognition

 - Commissioner Bill Truex

Employee of the Month – May 2016
Brian Orlando-Reno
Budget and Administrative Services

Award Presentations

No Items

CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Alligator Creek Waterway Unit Advisory Board is seeking one volunteer who must be resident of Charlotte County and reside within the Unit. Terms: one regular member for a three year term which will expire August 2019. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Boca Grande Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on April 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Burnt Store Village Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on April 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: Kelly.Louttit@CharlotteCountyFL.gov.

Gardens of Gulf Cove Street & Drainage Unit Advisory Board is seeking two volunteers who must be residents of Charlotte County and reside within the Unit. Terms: two regular members to serve a three year term which will expire on November 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Grove City Street and Drainage Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year which will expire on February 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Gulf Cove Waterway Benefit Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on August 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Manchester Waterway Benefit Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire January 2020. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail: Kelly.Louttit@CharlotteCountyFL.gov.

Mid Charlotte Stormwater Utility Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on May 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Northwest Port Charlotte Street and Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on December 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Northwest Port Charlotte Waterway Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one regular member to serve a three year term which will expire on June 2019. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.

Rotonda West Street & Drainage Unit Advisory Board is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Term: one regular member to fill an unexpired term. The term will expire December 25, 2016. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950, call 941.575.3600 or e-mail Kelly.Louttit@CharlotteCountyFL.gov.



REPORTS RECEIVED AND FILED

No Items


CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

- (1) Finance
RECOMMENDED ACTION:
Approve the Clerk's Finance Memorandum.
BUDGETED ACTION:
No action needed.

B. Minutes Division

- (1) Minutes
RECOMMENDED ACTION:
Approve the following minutes:
May 24, 2016 Regular and Land Use Meeting
June 9, 2016 Pre-Agenda
June 10, 2016 Special Meeting
BUDGETED ACTION:
No action needed.

Board of County Commissioners

C. Commission Office

- (1) Re-Appointment-Don Pedro and Knight Island Street and Drainage Advisory Board
RECOMMENDED ACTION:
Approve the re-appointment of Timothy Malone as a regular member to Don Pedro and Knight Island Street and Drainage Advisory Board with a term expiring on April 28, 2020.
BUDGETED ACTION:
No action needed.
- (2) Appointments - Marine Advisory Committee
RECOMMENDED ACTION:
Approve the following appointments to the Charlotte County Marine Advisory Committee: Mr. Paul A. Bigness as member-at-large, filling the unexpired term of Bill Hoffman expiring December 31, 2016 and Dr. Roger Strube representing the Charlotte Harbor Yacht Club, filling unexpired term of John Dauster expiring December 31, 2018. These nominations were approved by the Marine Advisory Committee at their June 9th meeting.
BUDGETED ACTION:
No action needed.

D. Administration

Administration

No Items

Public Information Office

No Items

E. County Attorney

- (1) Interlocal Agreement with DeSoto County for Water and Sewer Service
RECOMMENDED ACTION:
Approve the Interlocal Agreement between Charlotte County and Desoto County for water and sewer service to The Links subdivision.
BUDGETED ACTION:
No action needed.

County Attorney (continued...)**(2) Prairie Creek Park License Agreement****RECOMMENDED ACTION:**

Approve a License Agreement between James C. Fox and Linda M. Fox, Co Trustees of the Fox Family Trust, and Charlotte County allowing the Fox's certain private access to Prairie Creek Park.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services**Fiscal Services**

No Items

Information Technology

No Items

Purchasing**(1) 16-333, Award, Annual Road Grading - Don Pedro/Knights Island - Public Works****RECOMMENDED ACTION:**

- a) Approve award of Bid #16-333, Annual Road Grading - Don Pedro/Knight Island to the lowest responsive, responsible bidder, Kelley Enterprises Inc. of Englewood, Florida at the unit prices submitted. Term of contract is from date of award through and including December 17, 2017; and
b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent.

BUDGETED ACTION:

No action needed. Budgeted in the Don Pedro/Knight Island MSTU, as approved in the FY16 budget process. Funding is supplied from assessments in the Don Pedro/Knight Island Street & Drainage MSTU.

(2) 16-218, Sewer Master Plan Consultant - Utilities**RECOMMENDED ACTION:**

- a) Approve new Capital Improvements Project c351603 "Charlotte County Utilities Sewer Master Plan"; and
b) Approve the ranking of Firms for Request for Proposal #16-218 Sewer Master Plan Consultant: 1st-Jones Edmunds & Associates, Inc. of Sarasota, FL; 2nd-Hazen & Sawyer of Sarasota, FL; and 3rd-Cardno, Inc. of Fort Myers, FL; and
c) Approve start of negotiations; and
d) Authorize the Chairman to sign the contract after completion of negotiations.

This project is for a Consultant to provide comprehensive professional services for the completion of a Sewer Master Plan.

BUDGETED ACTION:

No action needed.

(3) 16-324, Award, C.A.R.E. Facility Expansion - Facilities**RECOMMENDED ACTION:**

Approve the award of Bid #16-324, C.A.R.E. Facility Expansion to the lowest responsive, responsible bidder, Reyes Inc. of Cape Coral, Florida in the amount of \$163,580.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Master Space Plan", as approved in the FY16 budget process. Funding is supplied from Capital Projects, Ad valorem.

Real Estate Services

(4) Real Property Acquisition - Olean Boulevard Pond Site

RECOMMENDED ACTION:

Authorize the Chairman to execute the attached agreement for purchase and sale of real property needed for the Olean Boulevard improvement project.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Olean Blvd Widening" as approved in the FY16 budget process. Funding is supplied from the 2014 Sales Tax Extension.

(5) Resolution to Acquire - Olean Boulevard

RECOMMENDED ACTION:

Approve the Resolution authorizing and directing the voluntary acquisition of the real property or easement interests that may be required for the Olean Boulevard US 41 to Harbor Project.

BUDGETED ACTION:

No action needed.

(6) Lease Approval - Sheriff at Town Center Mall

RECOMMENDED ACTION:

Approve the lease for 3,000 square feet of office space to be utilized by the Sheriff Department at Port Charlotte Town Center Mall.

BUDGETED ACTION:

No action needed.

(7) FPL-Fire Station #9

RECOMMENDED ACTION:

Approve the Resolution approving and authorizing the Chairman to execute a "Consent" to Babcock Property Holdings, LLC to grant Florida Power & Light Company (FPL) a perpetual, non-exclusive power line easement adjacent to Fire Station #9, located off State Road 31.

BUDGETED ACTION:

No action needed.

G. Community Development

(1) DRC-PD-90-7(MM)3 Major Modification for the Charlotte Behavioral Health CSU Building Expansion

RECOMMENDED ACTION:

Approve the DRC-PD-90-7(MM)3 Major Modification to the Final Detail Plan Resolution permitting Charlotte Behavioral Health Care, Inc. to construct a 7,719 s.f. building addition to the existing Crisis Stabilization Unit building located at 1700 Education Way.

Quasi-Judicial

BUDGETED ACTION:

No action needed.

(2) FP-15-04-01, Babcock Phase 1A

RECOMMENDED ACTION:

Approve Final Plat for Babcock Property Holdings, LLC for Petition FP-15-04-01.

Quasi-Judicial

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items

Recreation

No Items

Libraries and Historical

No Items

I. Economic Development

No Items

J. Facilities Construction and Maintenance

No Items

K. Human Resources

No Items

L. Human Services

- (1) Family Service Center Tenant Lease Agreement with the Florida Center for Early Childhood, Inc.

RECOMMENDED ACTION:

Approve a new 12-month lease agreement for existing tenant, The Florida Center for Early Childhood, Inc., at the Family Service Center (FSC).

BUDGETED ACTION:

No action needed.

M. Public Safety

- (1) Emergency Management Preparedness and Assistance Grant

RECOMMENDED ACTION:

Approve a grant between Charlotte County and the Florida Division of Emergency Management for the FY16/17 Emergency Management Preparedness & Assistance (EMPA) Base Grant in the amount of \$105,806.

BUDGETED ACTION:

No action needed. Grant funds are included in the budget process for FY16/17 Emergency Management operating budget. The County match approved budget is \$105,806

- (2) Emergency Management Performance Grant

RECOMMENDED ACTION:

Approve a grant agreement between Charlotte County and the Florida Division of Emergency Management for the FY16/17 Emergency Management Performance Grant (EMPG) in the amount of \$80,187.

BUDGETED ACTION:

No action needed. Grant funds are included in the budget process for FY16/17 Emergency Management operating budget. The County match approved budget is \$80,187.

N. Public Works

No Items

O. Tourism Development

No Items

P. Utilities

- (1) Sewer Master Plan - Clean Water SRF Loan Application

RECOMMENDED ACTION:

Adopt a Resolution authorizing the Charlotte County Utilities department to submit an application to the Florida Department of Environmental Protection (FDEP) for a loan from the State Revolving Fund (SRF) program to finance the planning of the Sewer Master Plan and designating the County Administrator to execute the loan agreement and any other documents required by the Loan Agreement.

BUDGETED ACTION:

No action needed.

- (2) Request for Inclusion - FDEP Clean Water SRF Loan - Loveland Grand Master

RECOMMENDED ACTION:

a) Authorize staff to submit Request for Inclusion (RFI) forms to the Florida Department of Environmental Protection (FDEP) to be placed on the priority funding list for Clean Water (wastewater) State Revolving Fund (SRF) projects in Charlotte County; and

b) Staff will subsequently bring back to the Board a request for authorization to submit the applications to the program as part of the FDEP submittal process.

BUDGETED ACTION:

No action needed.

- Q. Other Agencies**
No Items


REGULAR AGENDA

- R. Regular Agenda**
No Items


PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

(1) Public Works

Slow Speed Minimum Wake Zone in the vicinity of Boca Grande Causeway

Conduct a public hearing to consider approval of an ordinance amending article II, Chapter 3-1 of the Charlotte County Code; amending the size of the slow speed minimum wake zone for vessels operating in areas adjacent to the Boca Grande Causeway.

(2) County Attorney

Request approval of Facility Rules applicable to County-owned or managed buildings & Conduct a Public Hearing to consider an Ordinance relating to Trespass Warnings on County property

a) Conduct a Public Hearing to consider an Ordinance relating to Trespass Warnings on County property; and

b) Approve Facility Rules applicable to all County owned or managed buildings, structures, conveyances and lands, for inclusion in the Administrative Code.


PRESENTATION AGENDA

- T. 10:00 A.M.**
No Items


CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice-Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Tricia Duffy, District 5