

JULY 7, 2016

A Pre-Agenda Meeting was held in preparation for the July 12, 2016 Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, and Commissioner Duffy. Also in attendance were: County Administrator Sandrock, Assistant to the County Administrator Flores, Deputy County Attorney Tetreault, Minutes Trainee Cash, and various County staff members. The following members were absent: Commissioner Doherty

**The Meeting was called to order at 1:30 pm**

There was Board discussion on the following items:

**County Attorney: E-1**

**Purchasing: F-2, F-3, F-4, F-6**

**Real Estate Services: F-9**

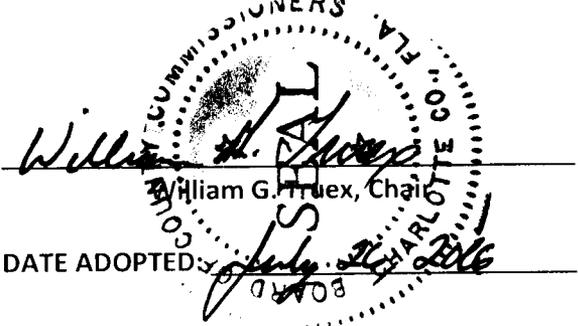
**Community Development: G-1**

**Human Resources: K-1**

**Public Works: N-1, N-2, N-3**

**Regular Agenda: R-1, R-2, R-3, R-4**

**ADJOURNED: 2:34 pm**



William G. Truex, Chair  
DATE ADOPTED: July 27, 2016

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Michelle DiBernardino  
Deputy Clerk

# COUNTY OF CHARLOTTE

## Board of County Commissioners

18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

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### County Commissioners

Bill Truex, District 3, Chairman  
Christopher Constance, District 2, Vice-Chairman  
Ken Doherty, District 1  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5



### County Administrator

Raymond J. Sandroek

### County Attorney

Janette S. Knowlton

### Clerk of the Circuit Court

Barbara T. Scott

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### Regular Meeting

July 12, 2016 9:00 am

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [David.Lyles@CharlotteCountyFL.gov](mailto:David.Lyles@CharlotteCountyFL.gov).

**9:00 A.M. Call to Order and Roll Call**

**Invocation** - For those who wish to join, please rise for the invocation  
No minister.

**Pledge of Allegiance**

**Changes to the Agenda:** See separate sheet

**Proclamations** - Commissioner Tricia Duffy

Artist of the Month - John Michael Pender  
Parks and Recreation Month

## Employee Recognition - Commissioner Tricia Duffy

Name	Department
<b>5 Years</b>	
Timothy Lavellee	Utilities
Frank Paoella	Public Safety
James Wood	Utilities
<b>10 Years</b>	
Jamie Scudera	Community Service
William White	Public Works
<b>25 Years</b>	
Rita Anderson	Utilities
Stephen Bozman	Utilities
Edwin Earnest, Jr	Utilities
Dawn Harrison	Public Works
Judith Hawkes	Utilities
Roger Hooghkirk	Facilities
Stephen Kipfinger	Utilities
Sue McKean	Utilities
Ann Payne	Utilities
Sheryl Thomas	Utilities

## Award Presentations

No Items

## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

## COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following MSBU Advisory Boards are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit application to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail [Kelly.Louttit@CharlotteCountyFL.gov](mailto:Kelly.Louttit@CharlotteCountyFL.gov).

- **Alligator Creek Waterway Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on August 12, 2019.
- **Boca Grande Street and Drainage Unit** is seeking two regular members to fill a vacant unexpired term. Term will expire on April 12, 2019.
- **Burnt Store Village Street and Drainage Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on April 12, 2019.
- **Gardens of Gulf Cove Street and Drainage Unit** is seeking two regular members to fill a vacant unexpired term. Term will expire on November 12, 2019.
- **Grove City Street and Drainage Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on February 12, 2019.
- **Gulf Cove Street and Drainage Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on August 12, 2019.
- **Gulf Cove Waterway Benefit Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on August 12, 2019.

- Manchester Waterway Benefit Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on January 12, 2019.
- Mid Charlotte Stormwater Utility Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on May 12, 2019.
- Northwest Port Charlotte Street and Drainage Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on December 12, 2019.
- Northwest Port Charlotte Waterway Unit** is seeking one regular member to fill a vacant unexpired term. Term will expire on June 12, 2019.
- Rotonda West Street & Drainage Unit** is seeking one regular member to fill a vacant term. Term will expire on December 25, 2016.



## REPORTS RECEIVED AND FILED

SHIP Loan Forgiveness Program Report



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Finance Division

(1) Finance

**RECOMMENDED ACTION:**

Approve the Clerk's Finance Memorandum.

**BUDGETED ACTION:**

No action needed.

#### B. Minutes Division

(1) Minutes

**RECOMMENDED ACTION:**

Approve the following minutes:

June 14, 2016 Regular and Land Use Meeting

June 23, 2016 Pre-Agenda Meeting

June 28, 2016 Regular Meeting

**BUDGETED ACTION:**

No action needed.

### Board of County Commissioners

#### C. Commission Office

No Items

#### D. Administration

Administration

No Items

Public Information Office

No Items

## E. County Attorney

(1) Proposed Charter Amendments Resolution

**RECOMMENDED ACTION:**

Approve a Resolution ordering and providing for a referendum election on November 8, 2016 to determine whether the electors of the county approve any/all of the four proposed Charter amendments as recommended by the Charter Review Commission.

**BUDGETED ACTION:**

No action needed.

(2) Executive Session concerning the civil lawsuit captioned John Doe, as parent of James Doe, a minor v. Charlotte County.

**RECOMMENDED ACTION:**

Set an Executive Session for Tuesday, July 12, 2016 at 1:00 p.m. in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned John Doe, as parent of James Doe, a minor v. Charlotte County, Case No. 15-000100CA.

**BUDGETED ACTION:**

No action needed.

## F. Budget and Administrative Services

### Fiscal Services

(1) Drug Abuse Trust Fund FY16

**RECOMMENDED ACTION:**

a) Approve a Resolution designating the Charlotte Behavioral Health Care as the recipient of the Charlotte County Drug Abuse Trust Fund grant and transfer \$50,000 from the Drug Abuse Trust Fund to Charlotte Behavioral Health Care; and

b) Approve a Resolution designating the Charlotte County Sheriff's Office as the recipient of the Charlotte County Drug Abuse Trust Fund grant and approve the transfer of \$20,000 from the fund to the Sheriff on behalf of Drug Free Charlotte.

**BUDGETED ACTION:**

No action needed.

### Information Technology

No Items

### Purchasing

(2) 15-205, Change Order #1, Midway Boulevard Widening Phase II - Public Works

**RECOMMENDED ACTION:**

Approve Change Order #1 to Contract #15-205, Midway Boulevard Widening Phase II with Forsberg Construction Inc., of Punta Gorda, Florida in the amount of \$470,059.10 and add an additional 30 calendar days to the Contract Time.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP projects "Midway Phase 3" (Utility, \$381,567), and "Midway Widening, Sharpe to Kings Hwy" (Roadway, \$88,492.10), as approved in the FY16 budget process. Funding for the roadway comes from the 2014 Sales Tax Extension; funding for the utility element comes from the Utility System-Capital Improvements Bond fund.

**Purchasing (Continued...)**

- (3) 15-251, Amendment #1 - Design Olean Boulevard Widening - Public Works  
**RECOMMENDED ACTION:**  
a) Approve Amendment #1 to Contract 15-251 Olean Boulevard Widening with Florida Transportation Engineering, Inc. in the amount of \$22,000, for a total revised Contract Amount of \$144,920; and  
b) Authorize the Chairman to sign Amendment #1.  
**BUDGETED ACTION:**  
No action needed. Budgeted in CIP project, "Olean Blvd Widening" as approved in the FY16 budget process. Funding is supplied from the 2014 Sales Tax Extension.
- (4) 15-359, Amendment #1 - GMP/CM@Risk - CCSO District 1 Headquarters - Facilities  
**RECOMMENDED ACTION:**  
a) Approve a Resolution approving budget adjustment BA16-043 to transfer \$250,000 from the Public Safety fund to augment the project budget for the District 1 Sheriff Headquarters; and  
b) Approve Amendment #1 to Contract 15-359, Construction Manager at Risk for Charlotte County Sheriff's Office District 1 Headquarters with Florida Premier Contractors, LLC for the Guaranteed Maximum Price (GMP) for the management/construction phase of the project in the amount of \$3,650,446 and a revised total project amount of \$3,685,815.76; and  
c) Authorize the Chairman to sign Amendment #1 to the Contract for the GMP for the construction phase of the Charlotte County Sheriff's Office District 1 Headquarters.  
**BUDGETED ACTION:**  
Approve a Resolution approving budget adjustment BA16-043, to transfer \$250,000 from Public Safety Sheriff's Fund to augment the project budget for the District 1 Sheriff Headquarters. Funding is supplied from the 2014 Sales Tax Extension, and Public Safety ad valorem.
- (5) 16-322, Ranking, Self-Insured Vision Insurance - Risk Management  
**RECOMMENDED ACTION:**  
a) Approve Request for Proposal #16-322, Self-Insured Vision Insurance with EyeMed Vision Care LLC of Mason, OH per the rates listed in the attached proposal; and  
b) Authorize the Chairman to sign the agreement when finalized; and  
c) Authorize the County Administrator to approve contract renewals. This is for a qualified firm to provide self-insured vision insurance services for the Board of County Commissioners, Clerk of Circuit Court, Property Appraiser, Tax Collector, Supervisor of Elections, Charlotte County Airport Authority, the Peace River Manasota Regional Water Supply Authority, Court Administration, Retirees and COBRA. The appointed Agent of Record for the County is the Gehring Group.  
**BUDGETED ACTION:**  
No action needed.
- (6) 16-389, Kronos Workforce Central - Information Technology  
**RECOMMENDED ACTION:**  
Approve the piggyback for File #16-389, Kronos Workforce Central off of the US Communities Contract #14-JLR-003, Workforce Management Solutions with Kronos Incorporated of Chelmsford, MA, for a 36 month term per the following:  
a) Approve the professional services for the implementation of Workforce Central in the amount of \$109,414; and  
b) Approve an annual application fee of \$98,558.40; and  
c) Approve the hardware rental fees at the unit prices for the Kronos InTouch 9000 H3, Standard, KR B/C at \$94.50 per month and Touch ID Plus Option for H3 In Touch at \$31.50 per month.  
**BUDGETED ACTION:**  
No action needed. Funding from the General Fund approved in the FY16 Budget Process.

## Purchasing (Continued...)

- (7) 16-395, Award, Network Core Replacement Program - Information Technology

**RECOMMENDED ACTION:**

a) Approve a Resolution approving budget adjustment BA16-044 to transfer \$381,000 from the Capital Projects fund to augment the project budget for the IT Infrastructure Replacement Project; and  
b) Approve the award of a "piggyback" purchase off of the National Joint Powers Alliance Contract # 100614, Technology Solutions including Equipment & Accessories for additional purchases under File #16-395, Network Core Replacement Program, from CDW-G, of Vernon Hills, IL for a total cost of \$ 381,384.

**BUDGETED ACTION:**

Approve a Resolution approving budget adjustment BA16-044 to transfer \$381,000 from the Capital Projects fund to augment the project budget for the IT Infrastructure Replacement Project. Funding is supplied from Capital Projects, ad valorem.

- (8) Property Deletions for the month of July, 2016

**RECOMMENDED ACTION:**

Approve deletion of the property inventory items listed on the attached for the month of July, 2016.

**BUDGETED ACTION:**

No action needed.

## Real Estate Services

- (9) Acquisition of 22975 Bayshore

**RECOMMENDED ACTION:**

Authorize the Chairman to execute the Purchase and Sale Agreement with the successors to Thelma Moore's Life Estate, Charles Kevin Moore and Carmen Louise Stewart, for the fee simple acquisition of real property located along Bayshore Road in Charlotte County, adjacent to the County's Bayshore Live Oak Park.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Bayshore Live Oak Park", as approved in the FY16 budget process and later amended. Funding is supplied for the Capital Projects, ad valorem.

## Risk Management

- (10) Tri-Party Confidentiality Agreement with BenTek and CareHere

**RECOMMENDED ACTION:**

Approve Tri-Party Confidentiality Agreement between Charlotte County, BenTek, and CareHere.

**BUDGETED ACTION:**

No action needed.

## Transit

No Items

## G. Community Development

- (1) DRC-PD-15-03, Final Detail Site Plan Approval for 7-Eleven Store # 37538

**RECOMMENDED ACTION:**

Approve a Resolution of a Final Detail Plan for 7-Eleven, DRC-PD-15-03. This resolution will allow the demolition of a portion of an existing structure and construct a new convenience store building with fueling stations. The subject site contains 1.32 acre more or less and is located at 3358 and 3362 Tamiami Trail on Parcels P-1 and P1-5 in Section 22, Township 40 South, Range 22 East in Port Charlotte, Florida. It is also located in the Parkside CRA.

**Quasi-Judicial**

**BUDGETED ACTION:**

No action needed.

## H. Community Services

### Parks and Natural Resources

No Items

### Recreation

No Items

### Libraries and Historical

No Items

## I. Economic Development

No Items

## J. Facilities Construction and Maintenance

No Items

## K. Human Resources

### (1) IUPAT Successor Agreement

#### **RECOMMENDED ACTION:**

Approve a three year collective bargaining agreement with the International Union of Painters and Allied Trades (IUPAT), AFL-CIO, Local 2301, for the period of October 1, 2016 through September 30, 2019, and authorize the Administrator to execute the agreement.

#### **BUDGETED ACTION:**

No action needed. The contract is consistent with what has been proposed for the FY16/17 budget.

## L. Human Services

No Items

## M. Public Safety

### (1) Community Emergency Response Team (CERT) Grant

#### **RECOMMENDED ACTION:**

a) Authorize the Chairman to sign the grant application for FY16/17 Community Emergency Response Team grant in the amount of \$10,000 for the Emergency Management Division; and  
b) Approve the resolution authorizing the County Administrator or designee to execute Emergency Management grant applications and necessary related documents from the Florida Division of Emergency Management to include the Emergency Management Preparedness and Assistance Grant (FDEM), Emergency Management Performance Grant (FDEM), State Homeland Security Grant Program (FDEM), HAZMAT Analysis Grant (FDEM), Community Emergency Response Team Grant (Volunteer Florida) and the Citizen Corp Grant (Volunteer Florida).

#### **BUDGETED ACTION:**

A budget amendment will be returned to the Board once a letter of award is received. The match is provided through staff hours worked in the CERT program, program materials and administrative costs already included in the Emergency Management budget.

## N. Public Works

### (1) Adopt-A-Cemetery Programs

#### **RECOMMENDED ACTION:**

a) Adopt Resolution establishing "Adopt-A-Cemetery" Programs, under the "Keep Charlotte Beautiful" Program umbrella, fashioned after the established "Adopt-A-Road" and "Adopt-A-Shore" Program areas; and

b) Authorize the Executive Director of Keep Charlotte Beautiful to execute agreements and other necessary documents with volunteer organizations on behalf of Charlotte County.

#### **BUDGETED ACTION:**

No action needed.

## N. Public Works (Continued...)

(2) Arthropod Control Budget FY16-17

**RECOMMENDED ACTION:**

Approve and authorize the Chair to execute the FY16/17 detail work plan budget for arthropod (mosquito) control per Florida Administrative Code 5E-13.

**BUDGETED ACTION:**

No action needed.

(3) Set Public Hearing - Slow Speed Minimum Wake Zone near entrance of Coral Creek

**RECOMMENDED ACTION:**

Set a public hearing for Tuesday, July 26, 2016 at 10:00 a.m., or soon thereafter as may be heard, to consider approval of an ordinance amending article II, Chapter 3-1 of the Charlotte County Code; amending the size of the slow speed minimum wake zone for vessels operating near the entrance of Coral Creek and South and East of the roadway known as Anglers Way.

**BUDGETED ACTION:**

No action needed. New marine markers are budgeted in the Boater Improvement Fund, as approved in the FY16 budget process. Funding is supplied from State boater registration fees.

## O. Tourism Development

No Items

## P. Utilities

(1) Resolution Authorizing Submission of Requests for Inclusion for the FDEP SRF Program

**RECOMMENDED ACTION:**

Approve a Resolution authorizing the Charlotte County Utilities Director to submit Request for Inclusion forms to the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) program. This resolution would authorize form submissions for the 2016 Capital Improvement Program projects for the Clean Water and Drinking Water SRF Program.

**BUDGETED ACTION:**

No action needed.

## Q. Other Agencies

No Items

# REGULAR AGENDA

## R. Regular Agenda

(1) County Attorney  
Appointment of Dr. Frank L. Lapore for CC Health Department

**RECOMMENDED ACTION:**

- a) Skype discussion with Dr. Frank L. Lapore; and
- b) Approve appointment of Dr. Frank L. Lapore MT (ASCP), DPM, MBA as the Administrator of the Charlotte County Health Department.

(2) Public Works  
Mosquito Control Update

**RECOMMENDED ACTION:**

Mosquito Control update on Zika, Public Works and Department of Health.

(3) Commission Office  
Select By Ballot - RESTORE Act Advisory Board

**RECOMMENDED ACTION:**

Select by ballot one member to the RESTORE Act Advisory Board to serve as a representative of the environmental science or advocacy; coastal resource management category

## R. Regular Agenda (Continued...)

- (4) Purchasing  
16-152, Multi-Space Parking Meter System - Community Services

**RECOMMENDED ACTION:**

- a) Approve the ranking of firms for Request for Proposal #16-152, Multi-Space Parking Meter System: 1st-T2 Systems, Inc. of Indianapolis, IN; 2nd-Parkeon, Inc. of Moorestown, NJ; and 3rd-IPS Group, Inc. of San Diego, CA; and  
b) Approve start of negotiations; and  
c) Authorize the Chair to sign the contract after completion of negotiations. This project is to provide a multi-space parking meter system at various beach locations and public boat ramps; and  
d) Request the Board consider sanctions to Parkeon, Inc. of Moorestown, NJ up to and including being disqualified from bidding or responding to requests for proposals or letters of interest issued by the County for twelve months from the date of the opening, in accordance with Charlotte County Resolution #2011-221 (Request for Proposal #16-152, on page 13, Section RP-21, Rules For Proposals).



## PUBLIC HEARING AGENDA

### S. 10:00 A.M. Public Hearing

No Items



## PRESENTATION AGENDA

### T. 10:00 A.M.

No Items



## CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

### AA. County Administrator:

### BB. County Attorney:

### CC. Commissioner Comments:

Bill Truex, District 3, Chairman  
Christopher Constance, District 2, Vice-Chairman  
Ken Doherty, District 1  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5