

BOARD OF COUNTY COMMISSIONERS

JULY 06, 2017

A Pre-Agenda Meeting was held in preparation for the July 11, 2017 Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Deutsch, and Commissioner Doherty (via conference call). Also in attendance were: County Administrator Sandroock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Light, and various County staff members. The following members were absent: Commissioner Constance and Commissioner Tiseo.

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

Purchasing: F-1

Utilities: P-1

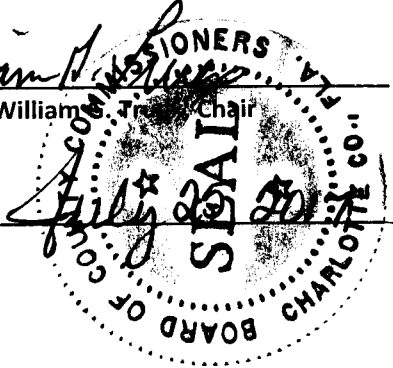
Regular Agenda: R-2

ADJOURNED: 1:35 pm

William Truex

 William Truex, Chair

DATE ADOPTED: *July 20, 2017*



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: *Michelle DeBiardino*
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle
 Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Bill Truex, District 3, Chairman
 Christopher Constance, District 2
 Ken Doherty, District 1, Vice-Chairman
 Stephen R. Deutsch, District 4
 Joseph Tiseo, District 5



County Administrator

Raymond J. Sandroek

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

July 11, 2017 9:00 am

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@CharlotteCountyFL.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M. Call to Order and Roll Call

Invocation - For those who wish to join, please rise for the invocation

Pledge of Allegiance

Changes to the Agenda: See separate sheet

Proclamations - Commissioner Joseph Tiseo

Parks and Recreation Month

Employee Recognition - Commissioner Joseph Tiseo

Name	Department
5 Years	
Scott Morris	Public Safety
Judith Plante	Public Works
William Thornton	Utilities
Robert Weaver	Public Works
10 Years	
Michael Brucci	Public Safety
Richard Kuhar	Public Safety
Andrew Miller	Public Safety
James Ritch	Public Safety
Lynne Stickley	Public Safety
20 Years	
Patrick Ferriter	Public Works

Award Presentations

2017 FAC Presidential Scholarship

Commissioner Chris Constance, newly installed President of the Florida Association of Counties, will present the 2017 FAC Presidential Scholarship.



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Environmentally Sensitive Lands Oversight Committee is seeking one Business/Land Development Representative volunteer who must be a Charlotte County resident. Term will expire three years from the date of appointment. To obtain an application, please contact Lisa Eby at 941.743.1300 or email Lisa.Eby@CharlotteCountyFL.gov.

Manasota and Sandpiper Advisory Committee is seeking one volunteer who must be a resident of Manasota Key or Sandpiper Key. Term: one member to serve an unexpired term from appointment until November 30, 2017. For an application contact Diane Clim at 941.743.1956 or email Diane.Clim@CharlotteCountyFL.gov

Murdock Village Community Redevelopment Agency Advisory Committee is seeking a member-at-large to serve on the committee. Must be a resident of Charlotte County. Meetings are held quarterly on the second Monday of the month (January, April, July and October) in Murdock at 5 p.m, and as called. To obtain and application, please email: Joann.Dillon@CharlotteCountyFL.gov or call 743-1309.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking three members to fill vacant unexpired terms. The length of each term will be drawn at the first Advisory Board Meeting to be scheduled at such time a quorum of three members is reached.

- **Charlotte Ranchettes Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **Deep Creek Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.

- **Englewood East Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2020.

- **Gardens of Gulf Cove Street & Drainage Unit** is seeking four members to fill vacant unexpired terms. The length of each term will be drawn at the first Advisory Board meeting to be scheduled at such time a quorum of three members is reached.

- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **Harbour Heights Waterway Maintenance District** is seeking one member to fill a vacant unexpired term through October 31, 2018.

Committee Vacancies (continued...)

·**Mid Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms. The length of each term will be drawn at the next Advisory Board meeting.

·**Northwest Port Charlotte Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.

·**Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

·**South Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.

·**West Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.



REPORTS RECEIVED AND FILED

No Items



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

(1) Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

(1) Minutes

RECOMMENDED ACTION:

Approve the following Minutes:

June 13, 2017 BCC Regular and Land Use Meeting

June 20, 2017 BCC Workshop

June 22, 2017 BCC Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

(1) Appointment - Gulf Cove Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Gary C. Grosskopf to the Gulf Cove Street & Drainage Unit Advisory Board. The term will be effective immediately and will expire on October 31, 2020.

BUDGETED ACTION:

No action needed.

Commission Office (continued...)

(2) **Re-Appointment - Englewood East Non-Urban Street & Drainage Unit Advisory Board**

RECOMMENDED ACTION:

Approve the re-appointment of Joseph H. Murray to the Englewood East Non-Urban Street & Drainage Unit MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

BUDGETED ACTION:

No action needed.

D. Administration

Administration

(1) **Civil Air Patrol Funding Request**

RECOMMENDED ACTION:

Approve the Resolution authorizing budget adjustment BA17-056 in the amount of \$3,000 which would increase the funding agreement between the Civil Air Patrol and Charlotte County to a total of \$21,500.

BUDGETED ACTION:

Approve Budget Adjustment BA17-056 in the amount of \$3,000 from Boater Revolving Fund Contingency Reserves. There is no local match required.

Public Information Office

No Items

E. County Attorney

No Items

F. Budget and Administrative Services

Fiscal Services

No Items

Information Technology

No Items

Purchasing

(1) **16-218, Amendment #1, Charlotte County Sewer Master Plan (Utilities)**

RECOMMENDED ACTION:

a) Approve the Interlocal Agreement between Charlotte County and the City of Punta Gorda for Sewer Master Planning by including the City's sewer service project within the County-wide Sewer Master Plan; and

b) Approve Amendment #1 to Contract #16-218, Sewer Master Plan, with Jones Edmunds & Associates, for additional master planning services to include the City of Punta Gorda, in the amount of \$89,000, plus extend the contract completion date to December 31, 2017; and

c) Authorize the Chairman to sign the Interlocal Agreement between Charlotte County and the City of Punta Gorda and sign Amendment #1.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Charlotte County Utilities Department Sewer Master Plan," as approved in the FY17 budget process. Funding for County portion of the project is provided from SRF and Utility Operating fund. The City will be submitting payment to the Utility Operating fund for the cost associated with their portion of the project.

Purchasing (continued...)

(2) 17-390 Capital Construction Program Management Office Assessment (Administration)

RECOMMENDED ACTION:

- a) Approve the Award of File #17-390 for the piggyback of Capital Construction Program Management Office Assessment services from KPMG LLP, Orlando, Florida under the State of Florida's State Term Contract #973-000-14-01 for a total cost of \$123,000; and
b) Approve the Resolution and budget adjustment BA17-055 in the amount of \$123,000.

BUDGETED ACTION:

Approve budget adjustment BA17-055 to transfer \$123,000 from the general fund reserve to cover the cost of the Capital Construction Program Management Office Assessment services from KPMG LLP.

(3) Property Deletions for the month of July, 2017 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of July, 2017.

BUDGETED ACTION:

No action needed.

Real Estate Services

No Items

G. Community Development

No Items

H. Community Services

Parks and Natural Resources

(1) Oyster Creek Environmental Park License Agreement

RECOMMENDED ACTION:

To approve the License Agreement between Hidden Waters Property Owner's Association, Inc. and Charlotte County to install a pedestrian entrance into the Oyster Creek Environmental Park.

BUDGETED ACTION:

No action needed.

Recreation

No Items

Libraries and Historical

No Items

I. Economic Development

(1) Set a Public Hearing to Consider an Ordinance Repealing Ordinance 2007-087 the Murdock Village MSTU

RECOMMENDED ACTION:

Set a Public Hearing for July 25, 2017, at 10:00 a.m., or as soon thereafter as may be heard, to consider an ordinance repealing Ordinance 2007-087 which established the Murdock Village MSTU.

BUDGETED ACTION:

No action needed.

J. Facilities Construction and Maintenance

No Items

K. Human Resources

No Items

L. Human Services

No Items

M. Public Safety

No Items

N. Public Works

- (1) Set a Public Hearing to Consider an Ordinance Amending Section 2-4-10 of the Charlotte County Code of Laws and Ordinances relating to Operation of Golf Carts

RECOMMENDED ACTION:

Set a Public Hearing for July 25, 2017 at 10:00 a.m. or as soon thereafter as may be heard, to consider an ordinance amending Section 2-4-10 of the Charlotte County Code of Laws and Ordinances relating to Operation of Golf Carts.

BUDGETED ACTION:

No action needed.

O. Tourism Development

No Items

P. Utilities

- (1) State of Florida Department of Economic Opportunity CDBG Contract # 16DB-OK-09-18-01-N 20

RECOMMENDED ACTION:

Authorize the Chairman to approve and execute voluntary termination letter pertaining to the State of Florida Department of Economic Opportunity CDBG Contract # 16DB-OK-09-18-01-N 20.

BUDGETED ACTION:

No action needed. Budgeted in two CIP projects: "Parkside CRA Multi-use Trails & Greenway" and "Parkside Gertrude and Aaron Street Improvements." These projects will be moved to FY18, and allow for application of other grant opportunities.

Q. Other Agencies

No Items



REGULAR AGENDA

R. Regular Agenda

- (1) Commission Office
Appoint by Ballot - South Gulf Cove Waterway MSBU Advisory Board

RECOMMENDED ACTION:

Choose by ballot to fill the unexpired term of Tom Ireland on the South Gulf Cove Waterway Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2018.

- (2) Community Development
Discussion and possible action regarding Medical Marijuana Dispensaries

RECOMMENDED ACTION:

That the Board of County Commissioners direct the County Administrator's Office to direct County staff on the crafting of regulations regarding Medical Marijuana Dispensaries in unincorporated Charlotte County.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

(1) Economic Development

Murdock Village Community Redevelopment Area Plan Revisions

Conduct a public hearing to consider revisions to the Murdock Village Community Redevelopment Plan and adoption of a resolution approving the amendment.



PRESENTATION AGENDA

T. 10:00 A.M

No Items



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bill Truex, District 3, Chairman
Ken Doherty, District 1, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5