

BOARD OF COUNTY COMMISSIONERS

OCTOBER 05, 2017

A Pre-Agenda Meeting was held in preparation for the **October 10, 2017** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Truex (via conference call), Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Light, and various County staff members. The following members were absent: None

**The Meeting was called to order at 1:30 pm**

There was Board discussion on the following items:



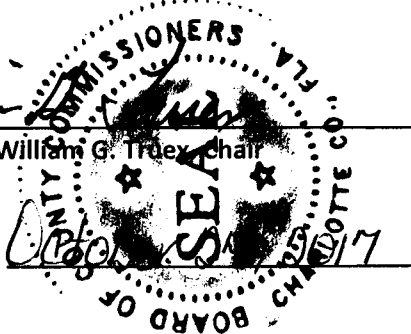
**Finance: A-1**

**Purchasing: F-2, F-3, F-4**

**Recreation: H-3**

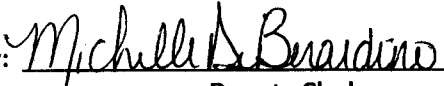
**Regular Agenda: R-8**

**ADJOURNED: 1:55 pm**

  
\_\_\_\_\_  
William G. Truex, Chair  
DATE ADOPTED:  \_\_\_\_\_  


ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By:  \_\_\_\_\_  
Deputy Clerk

# COUNTY OF CHARLOTTE

## Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

### County Commissioners

Bill Truex, District 3, Chairman  
Ken Doherty, District 1, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Joseph Tiseo, District 5



### County Administrator

Raymond J. Sandrock

### County Attorney

Janette S. Knowlton

### Clerk of the Circuit Court

Roger D. Eaton

## Regular Meeting

October 10, 2017 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [David.Lyles@charlottecountyfl.gov](mailto:David.Lyles@charlottecountyfl.gov).

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

**9:00A.M.**

### Call to Order and Roll Call

**Invocation-** If you wish to join, please rise for the invocation

Pastor Brian Stolarczyk  
Lutheran Church of the Cross

**Changes to the Agenda:** See separate sheet.

### Proclamations/Awards

#### Pledge of Allegiance

#### Proclamations

##### - Commission Stephen R. Deutsch

Artist of the Month - Kimberley Heffley  
Florida Native Plant Month  
International Archaeology Day

#### Employee Recognition

##### - Commissioner Stephen R. Deutsch

Name	Department
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### 10 Years

Daryn Favara                      Public Safety

### 15 Years

Reginald Reed                      Public Works

Ruben Wamba                      Utilities

## Award Presentations

1.    **NASCLA Investigator Training Program Award**  
Recognize Erin Mullen-Travis, Community Development's Licensing Manager, for becoming the first local licensing official in the US to complete the Investigator Training Program from the National Association Of State Contractor's Licensing Agencies.
2.    **Public Information Award**  
NACIO Awards of Excellence  
National Association of County Information Officers 2017 Awards of Excellence  
Brian Gleason, Todd Dunn, and Elizabeth Billings, Superior Award for Audio Visual: One time Programing, Charlotte County Can't Stop The Feeling Parody Video  
  
NACIO Awards of Excellence  
National Association of County Information Officers 2017 Awards of Excellence  
Brian Gleason, Todd Dunn, and Elizabeth Billings, Best of Class in Audio Visual, Charlotte County Can't Stop The Feeling Parody Video  
  
Hometown Media Awards  
Alliance for Community Media 2017 Hometown Media Award Winner  
Brian Gleason, Todd Dunn, and Elizabeth Billings, Best of Web Based Program Access Center Professional



## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



## COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**Environmentally Sensitive Lands Oversight Committee** is seeking one Business/Land Development Representative volunteer who must be a Charlotte County resident. Term will expire three years from the date of appointment. To obtain an application, please contact Lisa Eby at 941-743-1300 or email [Lisa.Eby@CharlotteCountyFL.gov](mailto:Lisa.Eby@CharlotteCountyFL.gov).

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail [MSBU-TU@CharlotteCountyFL.gov](mailto:MSBU-TU@CharlotteCountyFL.gov).

- **Alligator Creek Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms. The length of each term will be drawn at the first Advisory Board Meeting to be scheduled at such time a quorum of three members is reached.
- **Buena Vista Area Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Burnt Store Village Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Charlotte Ranchettes Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Don Pedro & Knights Island Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2020.
- **Edgewater North Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking four members to fill vacant unexpired terms. The length of each term will be drawn at the first Advisory Board meeting to be scheduled at such time a quorum of three members is reached.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Harbour Heights Waterway Maintenance District** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2020.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Manchester Waterway Benefit Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Mid Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms. The length of each term will be drawn at the next Advisory Board meeting.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.

- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Rotonda Sands North Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Rotonda West Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **South Gulf Cove Beautification Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **South Gulf Cove Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **South Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.



## REPORTS RECEIVED AND FILED



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Finance Division

1. Finance  
**RECOMMENDED ACTION:**  
Approve the Clerk's Finance Memorandum.  
**BUDGETED ACTION:**  
No action needed.

#### B. Minutes Division

1. Minutes  
**RECOMMENDED ACTION:**  
Approve the following Minutes:  
September 19, 2017 Regular Meeting  
September 21, 2017 Pre-Agenda Meeting

**BUDGETED ACTION:**

No action needed.

**Board of County Commissioners**

**C. Commission Office**

1. Appointment - Charlotte Ranchettes Street & Drainage Unit Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Christopher Hallinan to fill the unexpired term of Victor Dudash on the Charlotte Ranchettes Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

**BUDGETED ACTION:**

No action needed.

2. Appointment - Marine Advisory Committee

**RECOMMENDED ACTION:**

Approve the appointment of Michael Savino to the Marine Advisory Committee as the Isles Yacht Club representative. Mr. Savino will be replacing Jake Dye, and has been nominated by the Isles Yacht Club. Term will expire on December 31, 2020.

**BUDGETED ACTION:**

No action needed.

3. Appointment - Mid Charlotte Stormwater Utility Unit Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Mark Pricer to a vacant term on the Mid Charlotte Stormwater Utility Unit Advisory Board. This term will be effective immediately. The length of the term will be drawn at the first regular Advisory Board meeting after this appointment.

**BUDGETED ACTION:**

No action needed.

4. Appointment - Northwest Port Charlotte Waterway Unit Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Buford Lundy to fill the unexpired term of Joseph Fabini on the Northwest Port Charlotte Waterway Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019.

**BUDGETED ACTION:**

No action needed.

5. Re-Appointments - Murdock Village Community Redevelopment Agency Advisory Committee

**RECOMMENDED ACTION:**

Approve the re-appointments to the Murdock Village Community Redevelopment Agency Advisory Committee - Alice M. Exposito as the Member-at-Large and Marie C. LaBrosse as the Property Owner Representative. Terms are for three years and will expire in September 2020.

**BUDGETED ACTION:**

No action needed.

6. Re-Appointments - MSBU-TU Advisory Boards

**RECOMMENDED ACTION:**

The following list of Advisory Board members terms expire on October 31, 2017 and have requested re-appointment. Approve the re-appointments to the following Advisory Boards:

- Burnt Store Village Street & Drainage: David Servis

- Deep Creek Non-Urban Street & Drainage: Ronald Woods
- Don Pedro & Knight Island Street & Drainage: Dean Beckstead
- Edgewater North Waterway: Keith Waltz, Jr.
- Grove City Street & Drainage: Audrey Shinske
- Northwest Port Charlotte Street & Drainage: Nancy Marroquin
- Pirate Harbor Street & Drainage: George Taylor
- Rotonda Sands North Street & Drainage: Richard Grunt
- South Gulf Cove Beautification: Sandra Slater
- South Gulf Cove Street & Drainage: John Paine
- South Gulf Cove Waterway: Joe Huerta

These appointments will be effective immediately and will expire on October 31, 2020.

**BUDGETED ACTION:**

No action needed.

## D. County Administration

### Administration

No Items.

### Public Information Office

No Items.

## E. County Attorney

1. Executive Session concerning the civil lawsuit captioned Jerrud Johnson v. Charlotte County

**RECOMMENDED ACTION:**

Set an Executive Session for November 14, 2017 at 2:00 PM in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned *Jerrud Johnson v. Charlotte County* Case No. 16-1158CA.

**BUDGETED ACTION:**

No action needed.

## F. Budget and Administrative Services

### Fiscal Services

No Items.

### Information Technology

No Items.

### Purchasing

1. 16-334, Change Order #6, County Right of Way Landscape Maintenance - Annual Contract (Public Works)

**RECOMMENDED ACTION:**

Approve Change Order #6 to Contract #16-334, County Right of Way Landscape Maintenance - Annual Contract, as awarded to Walkers Service Inc. of Bradenton, Florida for additional landscape services in Charlotte County in the amount of \$21,600.

**BUDGETED ACTION:**

No action needed. Budgeted in the Transportation Trust Fund as part of the FY18 budget process. Funding is supplied from gas taxes.

2. 17-350, Safety Mowing, Roadway Rights-Of-Way (Public Works)

**RECOMMENDED ACTION:**

- a) Approve award Bid #17-350, Safety Mowing - Roadway Rights-Of-Way to the overall lowest responsive, responsible bidder: Pro-Evergreen Unlimited, Inc, of Punta Gorda, FL at the unit prices listed on the attached, for the term of October 1, 2017 through and including September 30, 2018; and
- b) Authorize the County Administrator to approve two additional one-year terms at the same prices, terms and conditions by mutual consent. This is an annual contract for safety mowing of roadway rights-of-way, easements and drainage facilities.

**BUDGETED ACTION:**

No action needed. Budgeted in various MSBUs and the Transportation Trust Fund as part of the FY18 budget process. Funding is supplied from gas taxes and various street and drainage MSBUs.

3. 18-019, Playground Equipment (Community Services)

**RECOMMENDED ACTION:**

- a) Approve the 'piggyback' purchase for File #18-019, Playground Equipment, from Landscape Structures, Inc. of Delano, MN, in the amount of \$252,161.52 from the HGACBuy Cooperative; and
- b) Approve the Resolution and Budget Adjustment BA18-005, in the amount of \$252,162, to add CIP project "Playground Installation & Retrofit" to the FY18 Adopted CIP, and carry over the funding estimated to be completed in the prior year.

**BUDGETED ACTION:**

Approve budget adjustment BA18-005, in the amount of \$252,162, to add CIP project "Playground Installation & Retrofit" to the FY18 Adopted CIP, and carry over the funding estimated to be completed in the prior year.

4. 17-068, Change Order #1, Line Extension Materials - Annual Contract (Utilities)

**RECOMMENDED ACTION:**

Approve Change Order #1 to Contract #17-068, Line Extension Materials - Annual Contract, as awarded to Ferguson Enterprises, Inc., of Port Charlotte, FL to modify pricing for all HDPE pipe items from the awarded unit price to vendor cost + 10% markup.

**BUDGETED ACTION:**

No action needed. Items will be placed into inventory and charged as used.

5. Property Deletions for the month of October, 2017 (Purchasing)

**RECOMMENDED ACTION:**

Approve the deletion of the property inventory items listed on the attached for the month of October, 2017.

**BUDGETED ACTION:**

No action needed.

**Real Estate Services**

No Items.

**Risk Management**

No Items.

**Transit**

No Items.

**G. Community Development**

No Items.

**H. Community Services**



### Parks and Natural Resources

1. Englewood Beach Waterfest 2017 - Temporary use of golf carts  
**RECOMMENDED ACTION:**  
Approve the Resolution authorizing the temporary use of golf carts on designated county roads and on Englewood Beach solely by Event Personnel and Designated County Staff during the Englewood Beach Waterfest and allow for the operation of motorized carts on the beach for official business.  
**BUDGETED ACTION:**  
No action needed.
2. Renaming of Bay Heights Park  
**RECOMMENDED ACTION:**  
Approve the renaming of Bay Heights Park to "Lemon Bay Sunrise Rotary Park."  
**BUDGETED ACTION:**  
No action needed.

### Recreation

3. Charlotte Sports Park Improvements  
**RECOMMENDED ACTION:**  
Approve the Charlotte Sports Park Improvements list for a total estimated costs of \$88,095. This is an annual process between the County and the Tampa Bay Rays per the Charlotte Sports Park Agreement.  
**BUDGETED ACTION:**  
No action needed. Funding from the Stadium Improvement Fund included in the Proposed FY18 Budget Process.

### Libraries and Historical

No Items.

### Environmental Services

No Items.

## **I. Economic Development**

1. Re-Appointment- Industrial Development Authority  
**RECOMMENDED ACTION:**  
Approve the re-appointment of James Coalwell of Centennial Bank to the Charlotte County Industrial Development Authority.  
**BUDGETED ACTION:**  
No action needed.
2. Parkside CRA Meeting  
**RECOMMENDED ACTION:**  
Approve setting a meeting of the Parkside Community Redevelopment Agency for October 24, 2017 at 10:00 a.m., or soon thereafter, in Room 119.  
**BUDGETED ACTION:**  
No action needed.
3. Murdock Village CRA Meeting  
**RECOMMENDED ACTION:**  
Approve setting a meeting of the Murdock Village Community Redevelopment Agency for

October 24, 2017 at 10:00 a.m., or soon thereafter, in Room 119.

**BUDGETED ACTION:**

No action needed.

**J. Facilities Construction and Maintenance**

No Items.

**K. Human Resources**

No Items.

**L. Human Services**

No Items.

**M. Public Safety**

No Items.

**N. Public Works**

No Items.

**O. Tourism Development**

No Items.

**P. Utilities**

No Items.

**Q. Other Agencies**

No Items.



## REGULAR AGENDA

**R. Regular Agenda**

1. Appoint by Ballot - Placida Area Street & Drainage Advisory Board  
**Commission Office**  
Choose by ballot to fill the unexpired term of Marvin Medintz on the Placida Area Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.
2. Appoint by Ballot - Harbour Heights Street & Drainage Advisory Board  
**Commission Office**  
Choose by ballot to fill the unexpired term of Joseph Ginter on the Harbour Heights Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.
3. Appoint by Ballot - Manasota Key Street & Drainage Advisory Board  
**Commission Office**  
Choose by ballot to fill the unexpired term of Tommy Brock on the Manasota Key Street & Drainage Municipal Service Taxing Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

4. Appoint by Ballot - Pirate Harbor Waterway Advisory Board  
**Commission Office**  
Choose by ballot to fill the unexpired term of Jeffrey Nilsson on the Pirate Harbor Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.
5. Performance Evaluation - County Administrator, Raymond J. Sandrock  
**County Administration**  
Discussion of County Administrator, Raymond Sandrock's annual performance evaluation.
6. Performance Evaluation - County Attorney, Janette Knowlton  
**County Attorney**  
Discussion of County Attorney, Janette Knowlton's annual performance evaluation.
7. Performance Evaluation - Economic Development Director, Lucienne Pears'  
**Economic Development**  
Discussion of Economic Development Director, Lucienne Pears' annual performance evaluation.



## PUBLIC HEARING AGENDA

### S. 10:00 A.M. Public Hearing

1. Ordinance Amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142, and 2-5-145 of the Code of Laws and Ordinances of Charlotte County, Florida governing security alarm systems  
**County Attorney**  
Conduct a public hearing to consider an Ordinance amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142, and 2-5-145 of the Code of Laws and Ordinances of Charlotte County, Florida governing security alarm systems.
2. Ordinance Amending the Barrier Islands Fire Service Unit to Create an Advisory Board and Clarify the Assessment Procedure  
**Public Safety**  
Conduct a public hearing to consider an Ordinance amending the Barrier Islands Fire Service Unit to Create an Advisory Board and Clarify the Assessment Procedure.



## PRESENTATION AGENDA

### T. 10:00 A.M.

1. NG911 Stakeholder Awareness  
NG911 Stakeholder Awareness presentation by Laurie Anderson, E-911 Coordinator.



## CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



**AA. County Administrator**

**BB. County Attorney**

**CC. Commissioner Comments**