

BOARD OF COUNTY COMMISSIONERS

NOVEMBER 21, 2017

A Utilities Department Quarterly Update Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, and Minutes Clerk Cash. The following members were absent: None

The Meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

County Administrator Sandrock gave a brief overview of the Agenda.

Public Input

Kathleen Coppola spoke to Sewer Master Plan and septic tanks.

Susan Hutt discussed infrastructure repair and replacement, Health Department Septic Maintenance Program, and presented sewer articles to the Board.

Ann Loewe commented on emergency storm generators.

1. State of the Utilities Department

Travis Mortimer, Interim Utilities Director gave a brief overview of Operations, Operations Annual Highlights, Business Services, Engineering, Current Activities, Midway Boulevard Widening, East Port Stage 5 Reclaimed Storage, Spring Lakes Project, Department Challenges, Line Extension Program Update, Looking Ahead, and responded to Board inquiries.

Matt Valentine, Business Services Supervisor discussed Business Services Highlights, Customer Self-Service Portal, and responded to Board inquiries.

Joan Brown, Business Services Manager spoke to billing and payments.

Gordon Burger, Budget and Administrative Services Director mentioned utility debt.

Chair Truex discussed available utilities mapping tool, Renewal and Replacement (R & R) Program, and Line Extension (LE) program. **Commissioner Constance** commented on line looping, reuse water, storm spillage, Business Services call wait times, East Port Reclaimed Storage Pond, workforce career engagement, and available utilities mapping tool. **Commissioner Deutsch** noted billing, payments, and utility debt. **Commissioner Doherty** mentioned available utilities mapping tool and LE Program. **Commissioner Tiseo** conferred about storm spillage, emergency generators, billing, payments, and LE program.

2. Fiscal Services - Utilities Department Financial Update

Mr. Burger gave a brief overview of Utilities Operations Projected Revenue and Expenditures, 2017 Projected Actuals, introduced Richard Arthur, Financial Manager, and responded to Board inquiries.

Mr. Arthur spoke to Utilities Operations Projected Revenue, Expenditures, and water rates.

Commissioner Constance discussed Utilities Operations Projected Revenue and Expenditures. **Commissioner Tiseo** commented on Utilities Operations Projected Revenue, Expenditures, and water rates.

3. Sewer Master Plan Update

Mr. Mortimer introduced the Jones Edmunds Team, conversed about payment methods, Equivalent Residential Connections (ERC's), vacant lots, and project priority.

Christopher Baggett, Jones Edmunds and Associates, Inc. introduced Erin Hunt, Jones Edmunds and Associates, Inc., Tony Hairston, Raftelis Financial Consultants, Inc., gave a brief overview of Consecutive Five-Year Improvement Plans, 1st Five-Year Interval, Improvement Plans Summary, Septic to Sewer (S2S) Program Summary, S2S Program Implementation, The Risk of Delaying Implementation, Thank You to Our Partners, and responded to Board inquiries.

Mr. Hairston gave a brief overview of 5-Year Funding Summary, 5-Year SRF Loan Issuances, S2S Program Funding, Apportionment Methodology, What is the Customer's Payment, S2S Program Financials, and responded to Board inquiries.

Marilyn Miller, Assistant County Attorney mentioned MSBU's, payment methods, and vacant lots.

Chair Truex conferred about 1st Five-Year Interval, Consecutive Five-Year Improvement Plans, What is the Customer's Payment, S2S Program Summary, and S2S Program Funding. **Commissioner Constance** spoke to nitrogen loads, What is the Customer's Payment, S2S Program Funding, and S2S Program Summary. **Commissioner Deutsch** noted What is the Customer's Payment, S2S Program Summary, S2S Program Funding, and 1st Five-Year Interval. **Commissioner Doherty** discussed Consecutive Five-Year Improvement Plans, S2S Program Funding, S2S Program Summary, Appropriation Methodology, and 1st Five-Year Interval. **Commissioner Tiseo** commented on Apportionment Methodology, What is the Customer's Payment, and S2S Program Funding.

COMMISSIONER DOHERTY MOVED TO APPROVE THE SEWER MASTER PLAN AS THE APPROVED PLANNING DOCUMENT FOR THE WASTEWATER EXPANSION PROGRAM, SECONDED BY COMMISSIONER TISEO

MOTION CARRIED 5:0.

4. El Jobean East

Jonathan Cole, Giffels-Webster Engineers, Inc. gave a brief overview of Review and Recommendation of Wastewater Conveyance Type for the El Jobean Area, El Jobean - Overall Area, Background Summary, Existing Sewer Infrastructure, Focus - El Jobean East, The Problem, "On Site" Disposal Options, Off Site Disposal Options, Non-financial issues to consider, Combined Vacuum & Water Booster Station, Recommendation, and responded to Board inquiries.

Mr. Mortimer mentioned technologies and designs.

Chair Truex spoke to Combined Vacuum & Water Booster Station and Off Site Disposal Options. **Commissioner Constance** noted Off Site Disposal Options and existing sewer infrastructure. **Commissioner Deutsch** discussed Off Site Disposal Options. **Commissioner Doherty** commented on Off Site Disposal Options and Combined Vacuum & Water Booster Station. **Commissioner Tiseo** mentioned Non-financial issues to consider, Off Site Disposal Options, and Combined Vacuum & Water Booster Station.

COMMISSIONER DOHERTY MOVED TO APPROVE MOVING AHEAD WITH THE EL JOBEAN EAST COLLECTION SYSTEM AND PUMPING STATION AS PRESENTED, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

5. Ackerman Countryman

Mr. Cole gave a brief overview of Wastewater Expansion - Phase 2 Design Status, Original Overall Concept Plan, Survey and Design Status, Financial Realities, Maximize Charlotte County Utilities Department (CCUD) infrastructure, Use existing Charlotte County Utilities (CCU) infrastructure on O'Hara Drive, Install only what's needed now, Design concepts for installing new mains in areas where existing water mains will be replaced, Construction phasing concept, Construction phase 1, Construction phase 2, Focus on density, Construction cost per sub phase, Construction cost per phase, Recommendation, and responded to Board inquiries.

Mr. Mortimer mentioned Construction cost per phase and Sewer Master Plan.

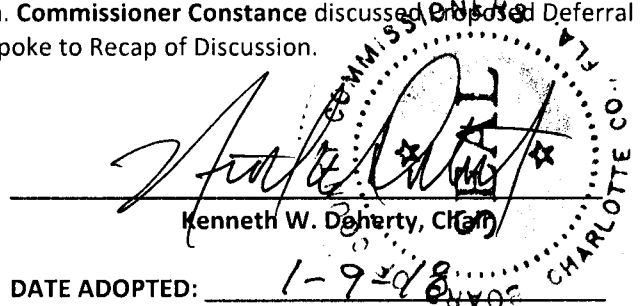
Chair Truex spoke to Construction cost per phase and Installing only what's needed now. **Commissioner Constance** noted Edgewater Boulevard. **Commissioner Tiseo** mentioned Construction cost per phase.

6. Closing Remarks

Mr. Mortimer gave a brief overview of Proposed S2S Project Implementation Process, Proposed Deferral Programs, Recap of Discussion, and responded to Board inquiries.

Chair Truex commented on Recap of Discussion. **Commissioner Constance** discussed Proposed Deferral Program and Recap of Discussion. **Commissioner Tiseo** spoke to Recap of Discussion.

ADJOURNED: 12:45 pm


Kenneth W. Doherty, Clerk
DATE ADOPTED: 1-9-18

ATTEST:

**ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

By: Michelle DeBerardino
Deputy Clerk