

FEBRUARY 12, 2018

A Pre-Agenda Meeting was held in preparation for the February 13, 2018 Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, and Commissioner Tiseo. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Light, and various County staff members. The following members were absent: Commissioner Truex.

The Meeting was called to order at 9:00 am

There was Board discussion on the following items:

Commission Office: C-5

Fiscal Services: F-1

Purchasing: F-3


Parks and Natural Resources: H-1

Regular Agenda: R-2

Public Hearing Agenda: S-1

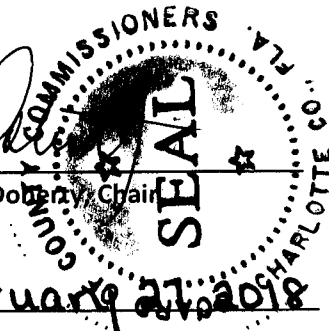
Presentation Agenda: T-1

ADJOURNED: 9:16 am



 Kenneth W. Doherty, Chair

DATE ADOPTED: February 27, 2018



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBernardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

February 13, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor Brian Stolarczyk
Lutheran Church of the Cross

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Ken Doherty

Artist of the Month - Jill Lindsay

Fit For Life Senior Games 2018

Punta Gorda Herald Sun Newspapers Day

Roger E. Tetrault Day

Spring Training Month 2018

St. Vincent De Paul Day

Through the Chew Week

Employee Recognition

Commissioners' Award for Customer Service - First Quarter FY2017/18 - Jeff Keyser

<u>Name</u>	<u>Department</u>
<u>5 Years</u>	
<u>Cindy DiGiacomo</u>	<u>Community Services</u>
<u>Rene Fleites</u>	<u>Budget & Admin Services</u>
<u>Raiford Futch III</u>	<u>Tourism Development</u>
<u>John Gregal</u>	<u>Utilities</u>

<u>10 Years</u>	
<u>Elaine Jones</u>	<u>Public Information</u>
<u>Matthew Miszewski</u>	<u>Public Safety</u>
<u>Michael Hockenson</u>	<u>Public Works</u>
<u>Bruce Bullert</u>	<u>Utilities</u>

<u>15 Years</u>	
<u>Rhonda Leonard</u>	<u>Community Development</u>
<u>John Crabtree</u>	<u>Public Works</u>

<u>20 Years</u>	
<u>William Byle</u>	<u>Community Development</u>
<u>Charles Nader</u>	<u>Public Safety</u>

<u>25 Years</u>	
<u>Robert Whidden</u>	<u>Utilities</u>
<u>Anthony Cissell</u>	<u>Public Works</u>

Award Presentations

Recognize George Smith, Public Works Signing and Marking Technician, for performing lifesaving activities at an automobile accident.



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Construction Industry Licensing Board is seeking a volunteer to represent the "Professional Engineer" category. Volunteer must be a resident of Charlotte County for at least two years and be a licensed professional engineer. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Construction Industry Licensing Board is seeking one volunteer to represent the consumer advocate category. Volunteer must be a resident of Charlotte County for at least two years and have no financial interest, direct or indirectly with the building trades. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1298 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Parks and Recreation Advisory Board is seeking one volunteer who must be a resident of Charlotte County and live in Commission District #3. Term is until November 2020. To obtain an application, please contact Diane Whidden at 941-743-1300 or e-mail Diane.Whidden@CharlotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018.
- **Buena Vista Area Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Burnt Store Village Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Charlotte Ranchettes Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Don Pedro & Knight Islands Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2019.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2019.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.

- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

The following MSBU Advisory Board is seeking volunteers who must be residents of Charlotte County and reside within the unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, FL. 33982, call 941.833.5600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Barrier Islands Fire Service Unit** is seeking five members to fill vacant unexpired terms. The length of each term will be drawn at the first Advisory Board meeting to be scheduled at such time a quorum of three members is reached.



REPORTS RECEIVED AND FILED

Clerk of Court's County Investment Report, December 31, 2017.



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following minutes:

January 16, 2018 Workshop

January 22, 2018 Pre-Agenda

January 23, 2018 Regular and Land Use Meeting

BUDGETED ACTION:

Board of County Commissioners

C. Commission Office

1. Re-Appointment - Boca Grande Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Re-appoint Edward Siegel to the Boca Grande Street & Drainage MSBU Advisory Board with term expiration October 31, 2020.

BUDGETED ACTION:

No action needed.

2. Re-Appointment - Mid-Charlotte Stormwater Utility MSBU Advisory Board

RECOMMENDED ACTION:

Re-appoint Benjamin Petrone to the Mid-Charlotte Stormwater Utility Unit MSBU Advisory Board with term expiration October 31, 2020.

BUDGETED ACTION:

No action needed.

3. Re-Appointment - Gardens of Gulf Cove Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Re-appoint Martha Vanderbilt to the Gardens of Gulf Cove Street & Drainage MSBU Advisory Board with term expiration October 31, 2020.

BUDGETED ACTION:

No action needed.

4. Appointment - Historical Advisory Committee

RECOMMENDED ACTION:

Approve the appointment of Ms. Kelly Gaylord to the Historical Advisory Committee as the Lemon Bay Historical Society Representative. Term is effective immediately and will expire in September 2020

BUDGETED ACTION:

No action needed.

5. William R. Gaines, Jr. Memorial Park Proposed Name Change

RECOMMENDED ACTION:

Approve the renaming of William R. Gaines, Jr. Memorial Park to William R. Gaines, Jr. Veterans Memorial Park.

BUDGETED ACTION:

D. County Administration

Administration

1. Utility Director

RECOMMENDED ACTION:

Approve the appointment of Julian Deleon as Utility Director, effective March 21, 2018.

BUDGETED ACTION:

No action needed.

2. 2020 1% Local Option Sales Tax

RECOMMENDED ACTION:

Authorize the County Administrator to move forward with the 2020 1% Local Option Sales Tax and resulting referendum before the voters of Charlotte County in the November 2020 election.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Executive Session: Teresa Gould v. Charlotte County, Case No. 2:16-cv-761-FtN-99-MRM

RECOMMENDED ACTION:

Conduct an Executive Session on February 13, 2018, at 2:00 p.m. (or as soon thereafter as may be convened) in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned *Teresa Gould v. Charlotte County*, Case No. 2:16-cv-761-FtN-99-MRM.

BUDGETED ACTION:

No action needed.

2. Executive Session concerning the civil lawsuit captioned Jerrud Johnson v. Charlotte County

RECOMMENDED ACTION:

Conduct an Executive Session for February 13, 2018 at 2:30 PM in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned *Jerrud Johnson v. Charlotte County* Case No. 16-1158CA.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Health Department Dental Fee Schedule

RECOMMENDED ACTION:

Approve the Health Department Dental Fee Schedule which is being consolidated into one resolution with other Health Department fees for ease of reference.

BUDGETED ACTION:

No action needed.

Information Technology

No Items.

Purchasing

2. 15-403, Amendment #1, Design Recreation Centers-Ann Dever Memorial and North Charlotte Regional Parks (Facilities)

RECOMMENDED ACTION:

- a) Approve Amendment #1 to Contract #15-403 Design Recreation Centers-Ann Dever Memorial and North Charlotte Regional Parks with FleischmanGarcia of Sarasota, FL for a not to exceed amount of \$46,260 for relocation and redirection of the South Entrance Drive to North Charlotte Regional Park; and
- b) Authorize the Chairman to sign Amendment #1 to the contract in the amount of \$46,260 and a revised total contract amount of \$1,569,536.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "North Charlotte Regional Park Recreation Center", as approved in the FY18 budget process.

3. 18-036, Award, Winchester Boulevard Landscaping and Irrigation (Public Works)

RECOMMENDED ACTION:

Approve award of Bid #18-036, Winchester Boulevard Landscaping and Irrigation to the lowest responsive, responsible bidder, A+ Environmental Restoration LLC of Arcadia, FL for a total project amount of \$462,824.78.

BUDGETED ACTION:

No action needed. Budgeted in CIP Project, "Winchester Corridor South", as approved in the FY18 budget process.

4. 18-027, Charlotte County 10-Year Bridge Maintenance Program (Public Works-Engineering)

RECOMMENDED ACTION:

- a) Approve the ranking of firms for Request for Proposal 18-027 Charlotte County 10-Year Bridge Maintenance Program: 1st – CES/American of Port Charlotte, FL; and 2nd - Johnson Engineering of Port Charlotte, FL; and 3rd - Master Consulting Engineers, Inc. of Tampa, FL; and
- b) Approve start of Negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations for a Consultant to assist the County to develop a comprehensive 10-Year Bridge Maintenance Program.

BUDGETED ACTION:

No action needed. Budgeted in the Capital Maintenance Plan for Bridges, as approved in the FY18 budget process.

5. Property Deletions for the month of February, 2018 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of February, 2018.

BUDGETED ACTION:

No action needed.

Real Estate Services

6. Lot Donation

RECOMMENDED ACTION:

Accept the donation of the lots as described on the attached Exhibit "A" entitled Lot Donation to Charlotte County.

BUDGETED ACTION:

No action needed.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

1. William R. Gaines, Jr. Memorial Park CIP

RECOMMENDED ACTION:

- a) Request approval to amend the FY 2018 Capital Improvements Program to include the William R. Gaines, Jr. Memorial Park project; and
- b) Approve the Resolution and Budget Adjustment BA18-016 in the amount of \$500,000 to transfer funds from the Community Services Capital Maintenance Plan for Sunrise Park to the William R. Gaines, Jr. Memorial Park.

BUDGETED ACTION:

Approve budget adjustment BA18-016 in the amount of \$500,000 transferring previously approved funds in the Community Services CMP for Sunrise Park improvements, to a new project titled "Wm. R. Gaines Jr. Memorial Park."

Recreation

No Items.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

1. Murdock Village CRA Meeting

RECOMMENDED ACTION:

Approve setting a meeting of the Murdock Village Community Redevelopment Agency for February 27, 2018 at 10:00 a.m., or soon thereafter, in Room 119.

BUDGETED ACTION:

No action needed.

2. Charlotte Harbor CRA Meeting

RECOMMENDED ACTION:

Approve setting a meeting of the Charlotte Harbor Community Redevelopment Agency for February 27, 2018 at 10:00 a.m., or soon thereafter, in Room 119.

BUDGETED ACTION:

No action needed.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

1. Authority Designation Resolution

RECOMMENDED ACTION:

Approve the Resolution authorizing County Administrator, or his/her designee, to execute Human Services Department grant applications, agreements, and related documents.

BUDGETED ACTION:

No action needed.

M. Public Safety

No Items.

N. Public Works

1. FY 2018/2019 FDEP Beach Management Funding Assistance Grant Award

RECOMMENDED ACTION:

- a) Request Board approval to accept Florida Department of Environmental Protection Beach Management Funding Assistance Grant Award 17CH1 for the amount of \$728,952.86 and
- b) Authorize the Chairman or his designee to sign the attached grant agreement and all necessary documents related to the grant award.

BUDGETED ACTION:

No action needed. Funding from CIP projects "Stump Pass Monitoring" and "Stump Pass Dredging", approved in the FY18 budget process. Required match is provided from multiple funding sources including The Stump Pass Beach Renourishment MSBU/TU, FEMA., WCIND, BIF, and Tourist Development funds.

2. Greater Port Charlotte Sidewalks

RECOMMENDED ACTION:

- a) Approve new CIP project "Greater Port Charlotte Dorchester Sidewalks" for FY18; and
- b) Approve the Resolution and Budget Adjustment BA18-014, in the amount of \$225,000 moving GPC funds from reserves to fund the design for a new CIP project "GPC Dorchester Sidewalks".

BUDGETED ACTION:

Approve budget adjustment BA18-014, in the amount of \$225,000 moving GPC funds from reserves to fund the design for a new CIP project "GPC Dorchester Sidewalks". Funding for this expenditure is provided from GPC Street and Drainage MSBU assessments.

O. Tourism Development

No Items.

P. Utilities

No Items.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Appoint by Ballot - Don Pedro & Knight Islands MSTU Advisory Board
Commission Office
Choose by ballot to fill the unexpired term of Don Milroy on the Don Pedro & Knight Islands Street & Drainage MSTU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2018.
2. Traffic Calming
Public Works
 - a) Approve the resolution adopting a Traffic Calming Policy; and
 - b) Approval to select a street to be chosen for a pilot program test.
3. Family Services Presentation
County Administration
Family Services Presentation



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. Affordable Housing
Real Estate Services
Conduct a public hearing to consider adopting the resolution to declare certain real property owned by Charlotte County to be reserved for affordable housing.



PRESENTATION AGENDA

T. 10:00 A.M.

1. Funding Methodology and Financing Plan for the Charlotte County Comprehensive shoreline Management Program
Presentation by PARC Consulting of the Funding Methodology and Financing Plan for the Charlotte County Comprehensive Shoreline Management Program
No action needed. Presentation only.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman

Joseph Tiseo, District 5, Vice-Chairman

Bill Truex, District 3

Christopher Constance, District 2

Stephen R. Deutsch, District 4