

BOARD OF COUNTY COMMISSIONERS

MARCH 08, 2018

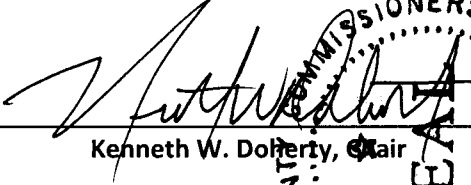
A Pre-Agenda Meeting was held in preparation for the **March 13, 2018** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Commissioner Constance (via telephone), Commissioner Deutsch (arrived at 1:07pm), Commissioner Tiseo, and Commissioner Truex. Also in attendance were: Deputy County Administrator, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Light, and various County staff members. The following members were absent: Chair Doherty.

The Meeting was called to order at 1:00 pm

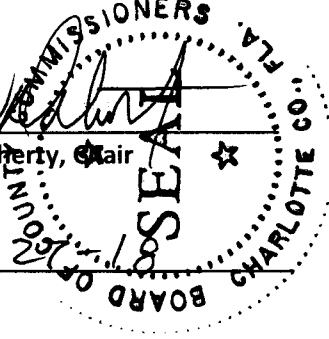
There was Board discussion on the following items: **None**

ADJOURNED: 1:08 pm



Kenneth W. Doherty, Chair

DATE ADOPTED: 3-27-18



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DeBerardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

March 13, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Brian Stolarczyk
Lutheran Church of the Cross

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Bill Truex

Artist of the Month - Janie Duke
Charlotte County Easter Events Days
Nancy Hart Day
Pam Phillippe Day
Sun Safety Day

Employee Recognition

Employee of the Year 2017
Harold "Hal" Daniels
Budget and Administrative Services-Fiscal

Recognition for March 13, 2018

Name	Department
5 Years	
Kelvin Fulger	Utilities
James Hleuka	Utilities
William Van Helden	Public Safety
10 Years	
Ryan Brady	Public Safety
15 Years	
Beverly Cruz	Utilities
Reannon Juergensen	Public Safety
Sandra Lavoie	Utilities

Award Presentations



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Construction Industry Licensing Board is seeking one volunteer to represent the licensed "General Contractor" category. Volunteer must be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Construction Industry Licensing Board is seeking one volunteer to represent the licensed "Professional Engineer" category. Volunteer must be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Manasota Key and Sandpiper Key Advisory Committee is seeking three volunteers who must be residents of Manasota Key or Sandpiper Key. Term: three members to serve a two year term from appointment until November 30, 2020. For an application, contact Diane Clim at 941-743-1956 or email Diane.Clim@CharlotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of

Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018.
- **Buena Vista Area Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Burnt Store Village Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Charlotte Ranchettes Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Don Pedro Knight Islands Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2020.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2019.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2018.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

Murdock Village Community Redevelopment Agency Advisory Committee is seeking one volunteer who is a licensed general contractor as defined in Chapter 475 FS (Part 1) and a resident of Charlotte County. Meetings are held quarterly at 5:00 p.m. in Murdock. Term will expire in September 2019. For additional information or to obtain an application, please email Joann.Dillon@CharlotteCountyFL.gov or call 941.743.1309.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following minutes:

February 13, 2018 Regular Meeting and Executive Sessions

February 20, 2018 Workshop

February 22, 2018 Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Deep Creek Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of John Bones to fill the unexpired term of Ron Woods on the Deep Creek Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

BUDGETED ACTION:

No action needed.

2. Appointment - Charlotte Ranchettes Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Kathleen Posey to fill the unexpired term of William Gomes on the Charlotte Ranchettes Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

No Items.

Public Information Office

No Items.

E. County Attorney

1. Sunset Manatee Advisory Committee

RECOMMENDED ACTION:

Approve a resolution to sunset the Manatee Advisory Committee.

BUDGETED ACTION:

No action needed.

2. Amended and Restated Interlocal Agreement with Babcock Ranch Community Independent Special District relating to Solid Waste Collection

RECOMMENDED ACTION:

Approve an Amended and Restated Interlocal Agreement with Babcock Ranch Community Independent Special district relating to Solid Waste Collection.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

No Items.

Information Technology

No Items.

Purchasing

1. 18-149, Firing Range Facility (Facilities)

RECOMMENDED ACTION:

a) Approve award of Bid #18-149, Firing Range Facility, to the lowest responsive, responsible bidder, A2 Group Inc. of Port Charlotte, FL (best and final offer) in the amount of \$4,987,000.

b) Approve budget resolution and budget adjustment BA18-018, in the amount of \$1,236,350.

This is for the services of a Contractor to furnish all materials, labor, equipment and all other appurtenances required to successfully complete the construction of a fully-baffled, outdoor Firing Range Facility to be located at 25500 Airport Road, Punta Gorda, Florida.

BUDGETED ACTION:

Approve budget adjustment BA18-018, in the amount of \$1,236,350, increasing CIP project "Airport Annex", to provide for award of the contract and 5% contingency. Funding for the adjustment is supplied from Capital Projects fund.

2. 17-076, Change Order #2, Landfill Communication Tower (Public Safety)

RECOMMENDED ACTION:

Approve File #17-076, Change Order #2, Landfill Communication Tower with Peak Power of Tampa, FL in the amount of \$3,075 for a disconnect switch and \$3,600 for conduit

installation.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Public Safety Radio System Upgrade", as approved in the FY18 budget process. Funding for this phase of the project comes from the Radio Communications fund.

3. 17-398, Parade Circle Pathway Extension - Inner Circle Connection (Public Works)

RECOMMENDED ACTION:

Approve award of Bid #17-398, Parade Circle Pathway Extension - Inner Circle Connection to the lowest responsive, responsible bidder: A2 Group, Inc. of Port Charlotte, FL for their "Best and Final Offer" in the amount of \$275,533.70; for the construction of an asphalt multi-use path connecting the existing asphalt path at both ends for the inner circle connection section of Parade Circle.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Rotonda West - Parade Circle Pathways", as approved in the FY18 budget process. Funding is supplied from assessments in the Rotonda West Street & Drainage MSBU.

4. 16-420, Change Order #11, Cleaning Services, Charlotte County Facilities (Facilities)

RECOMMENDED ACTION:

Approve Change Order #11 to Contract #16-420 Cleaning Services, Charlotte County Facilities-Annual with At Your Service Cleaning Group, Inc. of Sarasota, FL, for adding services at two (2) new locations: Tom Adams Bridge Tender House, Beach Road, Englewood, Florida for once per week cleaning services for \$216.50 per month/\$2,598 per year with option for a one (1) time construction clean of \$350 before weekly service is started. The second location is JB Yard Office Trailer and two (2) Outside Restrooms, 19815 Kenilworth Blvd., Port Charlotte, Florida for once per week cleaning services for \$135 per month/\$1,620 per year.

BUDGETED ACTION:

No action needed. Funding from various departments approved in the FY18 Budget Process.

5. 18-174, Work Order #71, Design-Bermont Road Multi-Use Path (Public Works)

RECOMMENDED ACTION:

Approve Request for Letters of Interest #15-421, Work Order #71, File #18-174 Design-Bermont Road Multi-Use Path to the top-ranked firm, Southwest Engineering and Design, Inc. of Punta Gorda, FL for a total not-to-exceed amount of \$153,665.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Sidewalk Hazard Mitigation (HB41)", as approved in the FY18 budget process.

6. 15-173, Amendment #3, Design-Burnt Store Road Phase 2 (Public Works)

RECOMMENDED ACTION:

- a) Approve Amendment #3 to Contract #15-173 Design-Burnt Store Road Phase 2 Widening with Johnson Engineering in the amount of \$15,180, adding 60 calendar days to the completion time; and
b) Authorize the Chairman to sign the Amendment.

This is for the revision of roadway and lighting plans for driveway access revisions.

BUDGETED ACTION:

No action needed. Budgeted in CIP Project, "Burnt Store Road Phase 2" as approved in the FY18 budget process. Funding is supplied from an FDOT 50% matching grant, with the match coming from capital gas taxes.

7. Property Deletions for the month of February, 2018 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of February, 2018.

BUDGETED ACTION:

No action needed.

Real Estate Services

8. Acquisition of FDOT Parcels at Maryknoll Lake

RECOMMENDED ACTION:

Approve the resolution to accept the conveyance of a parcel of land known as Maryknoll Lake from the State of Florida Department of Transportation to the county.

BUDGETED ACTION:

No action needed.

9. Mosquito Control Lease

RECOMMENDED ACTION:

Approve the lease of 1.5 acres to be utilized by the Mosquito Control at 12421 Burnt Store Road.

BUDGETED ACTION:

No action needed. Funding from Mosquito Control approved in the FY18 Budget Process.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

No Items.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

No Items.

M. Public Safety

No Items.

N. Public Works

No Items.

O. Tourism Development

No Items.

P. Utilities

No Items.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. 2018 Federal Legislative Agenda
County Administration
Discussion and approval of the 2018 Federal Legislative Agenda.
2. Guidelines for Requesting In-Kind Services
County Attorney
Discussion and approval of Guidelines for Requesting In-Kind Services, Application and Scoring Criteria.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

No Items.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman

Joseph Tiseo, District 5, Vice-Chairman

Bill Truex, District 3

Christopher Constance, District 2

Stephen R. Deutsch, District 4

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops