

BOARD OF COUNTY COMMISSIONERS

MARCH 13, 2018

A Regular Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, Clerk of the Circuit Court Roger D. Eaton, and Minutes Clerk Cash. The following members were absent: None

The Meeting was called to order at 9:00 am

The Invocation was given by Brian Stolarczyk, Lutheran Church of the Cross, followed by the Pledge of Allegiance.

Changes to the Agenda

Change #1: Proclamations Added, Florida Surveyors and Mappers Week
Requested by: Administration

Addition #1: R-3 Approve canceling the March 13, 2018 Charlotte Harbor CRA Meeting
Requested by: Commission Office

COMMISSIONER DEUTSCH MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 5:0.

Proclamations - Commissioner Bill Truex

COMMISSIONER CONSTANCE MOVED TO APPROVE THE PROCLAMATIONS, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

Artist of the Month - Janie Duke

Janie Duke accepted the Proclamation.

Charlotte County Easter Events Days

Mike Massoglia accepted the Proclamation.

Nancy Hart Day

Nancy Hart accepted the Proclamation.

Pam Phillippe Day

Pam Phillippe accepted the Proclamation.

Sun Safety Day

Commissioner Constance accepted the Proclamation.

(Change #1) Florida Surveyors and Mappers Week

Steven Ford accepted the Proclamation.

Employee Recognition

Employee of the Year 2017

Harold "Hal" Daniels, Budget and Administrative Services-Fiscal

Gordon Burger, Budget and Administrative Services-Fiscal Director gave a brief overview of Mr. Daniels' positive attitude and presented Award.

Recognition for March 13, 2018

5 Years: Kelvin Fulger, Utilities; James Hleuka, Utilities; William Van Helden, Public Safety; **10 Years:** Ryan Brady, Public Safety; **15 Years:** Beverly Cruz, Utilities; Reannon Juergensen, Public Safety; Sandra Lavoie, Utilities.

Award Presentations - None

CITIZEN INPUT - AGENDA ITEMS ONLY - None

COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Construction Industry Licensing Board is seeking one volunteer to represent the licensed "General Contractor" category. Volunteer must be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941- 743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Construction Industry Licensing Board is seeking one volunteer to represent the licensed "Professional Engineer" category. Volunteer must be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941- 743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

Manasota Key and Sandpiper Key Advisory Committee is seeking three volunteers who must be residents of Manasota Key or Sandpiper Key. Term: three members to serve a two year term from appointment

until November 30, 2020. For an application, contact Diane Clim at 941-743-1956 or email Diane.Clim@ChalotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

Boca Grande Street & Drainage Unit is seeking two members to fill vacant unexpired terms through October 31, 2018.

Buena Vista Area Waterway Unit is seeking one member to fill a vacant unexpired term through October 31, 2020.

Burnt Store Village Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2019.

Charlotte Ranchettes Unit is seeking one member to fill a vacant unexpired term through October 31, 2019.

Don Pedro Knight Islands Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2018.

Englewood East Non-Urban Street & Drainage Unit is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2020.

Gardens of Gulf Cove Street & Drainage Unit is seeking two members to fill vacant unexpired terms through October 31, 2018 and October 31, 2019.

Greater Port Charlotte Street & Drainage Unit is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.

Grove City Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2018.

Gulf Cove Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2018.

Gulf Cove Waterway Unit is seeking one member to fill a vacant unexpired term through October 31, 2019.

Mid Charlotte Stormwater Utility Unit is seeking one member to fill a vacant unexpired term through October 31, 2019.

Northwest Port Charlotte Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2018.

Northwest Port Charlotte Waterway Unit is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.

Placida Area Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2019.

Rotonda Heights Street & Drainage Unit is seeking one member to fill a vacant unexpired term through October 31, 2020.

Murdock Village Community Redevelopment Agency Advisory Committee is seeking one volunteer who is a licensed general contractor as defined in Chapter 475 FS (Part 1) and a resident of Charlotte County. Meetings are held quarterly at 5:00 p.m. in Murdock. Term will expire in September 2019. For additional information or to obtain an application, please email Joann.Dillon@CharlotteCountyFL.gov or call 941.743.1309.

REPORTS RECEIVED AND FILED - None

CONSENT AGENDA

COMMISSIONER TRUEX MOVED TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF F-5, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

Clerk of the Circuit Court

A. Finance Division

1. Finance

RECOMMENDED ACTION: Approve the Clerk's Finance Memorandum. BUDGETED ACTION: No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION: Approve the following Minutes:

February 13, 2018 Regular Meeting and Executive Sessions
February 20, 2018 Workshop
February 22, 2018 Pre-Agenda

BUDGETED ACTION: No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Deep Creek Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION: Approve the appointment of John Bones to fill the unexpired term of Ron Woods on the Deep Creek Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020. BUDGETED ACTION: No action needed.

2. Appointment - Charlotte Ranchettes Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION: Approve the appointment of Kathleen Posey to fill the unexpired term of William Gomes on the Charlotte Ranchettes Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019. BUDGETED ACTION: No action needed.

D. County Administration

Administration - No Items.

Public Information Office - No Items.

E. County Attorney

1. Sunset Manatee Advisory Committee

RECOMMENDED ACTION: Approve a resolution to sunset the Manatee Advisory Committee. BUDGETED ACTION: No action needed. **RES 2018-028**

2. Amended and Restated Interlocal Agreement with Babcock Ranch Community Independent Special District relating to Solid Waste Collection

RECOMMENDED ACTION: Approve an Amended and Restated Interlocal Agreement with Babcock Ranch Community Independent Special district relating to Solid Waste Collection. BUDGETED ACTION: No action needed. **AGR 2018-009**

F. Budget and Administrative Services

Fiscal Services - No Items.

Information Technology - No Items.

Purchasing

1. 18-149, Firing Range Facility (Facilities)

RECOMMENDED ACTION: a) Approve award of Bid #18-149, Firing Range Facility, to the lowest responsive, responsible bidder, A2 Group Inc. of Port Charlotte, FL (best and final offer) in the amount of \$4,987,000. b) Approve budget resolution and budget adjustment BA18-018, in the amount Of 1,236,350. This is for the services of a Contractor to furnish all materials, labor, equipment and all other appurtenances required to successfully complete the construction of a fully-baffled, outdoor Firing Range Facility to be located at 25500 Airport Road, Punta Gorda, Florida. BUDGETED ACTION: Approve budget adjustment BA18-018, in the amount of \$1,236,350, increasing CIP project "Airport Annex", to provide for award of

the contract and 5% contingency. Funding for the adjustment is supplied from Capital Projects fund. RES 2018-029

2. 17-076, Change Order #2, Landfill Communication Tower (Public Safety)

RECOMMENDED ACTION: Approve File #17-076, Change Order #2, Landfill Communication Tower with Peak Power of Tampa, FL in the amount of \$3,075 for a disconnect switch and \$3,600 for conduit installation. BUDGETED ACTION: No action needed. Budgeted in CIP project "Public Safety Radio System Upgrade", as approved in the FY18 budget process. Funding for this phase of the project comes from the Radio Communications fund.

3. 17-398, Parade Circle Pathway Extension - Inner Circle Connection (Public Works)

RECOMMENDED ACTION: Approve award of Bid #17-398, Parade Circle Pathway Extension - Inner Circle Connection to the lowest responsive, responsible bidder: A2 Group, Inc. of Port Charlotte, FL for their "Best and Final Offer" in the amount of \$275,533.70; for the construction of an asphalt multi-use path connecting the existing asphalt path at both ends for the inner circle connection section of Parade Circle. BUDGETED ACTION: No action needed. Budgeted in CIP project, "Rotonda West - Parade Circle Pathways", as approved in the FY18 budget process. Funding is supplied from assessments in the Rotonda West Street & Drainage MSBU.

4. 16-420, Change Order #11, Cleaning Services, Charlotte County Facilities (Facilities)

RECOMMENDED ACTION: Approve Change Order #11 to Contract #16-420 Cleaning Services, Charlotte County Facilities-Annual with At Your Service Cleaning Group, Inc. of Sarasota, FL, for adding services at two (2) new locations: Tom Adams Bridge Tender House, Beach Road, Englewood, Florida for once per week cleaning services for \$216.50 per month/\$2,598 per year with option for a one (1) time construction clean of \$350 before weekly service is started. The second location is JB Yard Office Trailer and two (2) Outside Restrooms, 19815 Kenilworth Blvd., Port Charlotte, Florida for once per week cleaning services for \$135 per month/\$1,620 per year. BUDGETED ACTION: No action needed. Funding from various departments approved in the FY18 Budget Process.

5. 18-174, Work Order #71, Design-Bermont Road Multi-Use Path (Public Works)

RECOMMENDED ACTION: Approve Request for Letters of Interest #15-421, Work Order #71, File #18-174 Design-Bermont Road Multi-Use Path to the top-ranked firm, Southwest Engineering and Design, Inc. of Punta Gorda, FL for a total not-to-exceed amount of \$153,665. BUDGETED ACTION: No action needed. Budgeted in CIP project, "Sidewalk Hazard Mitigation (HB41)", as approved in the FY18 budget process.

Chair Doherty commented on Birchcrest Boulevard walking conditions and funding. **Commissioner Truex** questioned Birchcrest Boulevard walking conditions.

Joanne Vernon, County Engineer discussed HP41 Sidewalk Projects and Greater Port Charlotte Streets and Drainage Unit.

COMMISSIONER TRUEX MOVED TO APPROVE REQUEST FOR LETTERS OF INTEREST #15-421, WORK ORDER #71, FILE #18-174 DESIGN-BERMONT ROAD MULTI-USE PATH TO THE TOP-RANKED FIRM,

SOUTHWEST ENGINEERING AND DESIGN, INC. OF PUNTA GORDA, FL FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$153,665, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

6. 15-173, Amendment #3, Design-Burnt Store Road Phase 2 (Public Works)

RECOMMENDED ACTION: a) Approve Amendment #3 to Contract #15-173 Design-Burnt Store Road Phase 2 Widening with Johnson Engineering in the amount of \$15,180, adding 60 calendar days to the completion time; and b) Authorize the Chairman to sign the Amendment. This is for the revision of roadway and lighting plans for driveway access revisions. BUDGETED ACTION: No action needed. Budgeted in CIP Project, "Burnt Store Road Phase 2" as approved in the FY18 budget process. Funding is supplied from an FDOT 50% matching grant, with the match coming from capital gas taxes.

7. Property Deletions for the month of February, 2018 (Purchasing)

RECOMMENDED ACTION: Approve the deletion of the property inventory items listed on the attached for the month of February, 2018. BUDGETED ACTION: No action needed.

Real Estate Services

8. Acquisition of FDOT Parcels at Maryknoll Lake

RECOMMENDED ACTION: Approve the resolution to accept the conveyance of a parcel of land known as Maryknoll Lake from the State of Florida Department of Transportation to the county. BUDGETED ACTION: No action needed. RES 2018-030

9. Mosquito Control Lease

RECOMMENDED ACTION: Approve the lease of 1.5 acres to be utilized by the Mosquito Control at 12421 Burnt Store Road. BUDGETED ACTION: No action needed. Funding from Mosquito Control approved in the FY18 Budget Process. AGR 2018-010

Risk Management - No Items.

Transit - No Items.

G. Community Development - No Items.

H. Community Services

Parks and Natural Resources - No Items.

Recreation - No Items.

Libraries and Historical - No Items.

Environmental Services - No Items.

I. Economic Development - No Items.

J. Facilities Construction and Maintenance - No Items.

K. Human Resources - No Items.

L. Human Services - No Items.

M. Public Safety - No Items.

N. Public Works - No Items.

O. Tourism Development - No Items.

P. Utilities - No Items.

Q. Other Agencies - No Items.

REGULAR AGENDA

R. Regular Agenda

1. 2018 Federal Legislative Agenda

County Administration

Discussion and approval of the 2018 Federal Legislative Agenda.

Emily Lewis, Legislative Manager introduced Greg Burns, Van Scoyoc Associates, Inc.

Mr. Burns gave a brief overview of the 2018 Federal Legislative Agenda and responded to Board inquiries.

Chair Doherty commented on environmental permitting. **Commissioner Constance** discussed Federal Aviation Administration Authorization, Tiger Grants, and opioid issues. **Commissioner Deutsch** noted opioid issues. **Commissioner Tiseo** spoke to medical marijuana program. **Commissioner Truex** mentioned opioid issues.

COMMISSIONER TRUEX MOVED TO APPROVE THE 2018 FEDERAL LEGISLATIVE AGENDA WITH THE PROVISION THAT STAFF CAN MAKE ADJUSTMENTS TO THE TEXT AS NECESSARY, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 5:0.

2. Guidelines for Requesting In-Kind Services after their second year

County Attorney

Discussion and approval of Guidelines for Requesting In-Kind Services, Application and Scoring Criteria.

County Attorney Knowlton gave a brief overview of policy Guidelines for Requesting In-Kind Services, Application and Scoring Criteria, and responded to Board inquiries.

Lori Tetreault, Deputy County Attorney spoke to reporting policies, Event Development Program cap, and Sheriff in-kind services

County Administrator Sandrock commented on standardized reporting and Sheriff in-kind services.

Chair Doherty mentioned policy simplification and Sheriff in-kind services. **Commissioner Constance** noted data collection, reporting methods, and funding guidelines. **Commissioner Deutsch** discussed event considerations. **Commissioner Tiseo** inquired about uniform reporting, policy standards, and funding guidelines. **Commissioner Truex** spoke to reporting methods.

COMMISSIONER CONSTANCE MOVED TO POSTPONE THIS ITEM TIME CERTAIN FOR TWO WEEKS, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

(Addition #1) 3. Approve canceling the March 13, 2018 Charlotte Harbor CRA Meeting

Chair Doherty clarified the cancellation. **Commissioner Tiseo** questioned the cancellation. **Commissioner Truex** explained the cancellation.

COMMISSIONER DEUTSCH MOVED TO APPROVE CANCELING THE MARCH 13, 2018 CHARLOTTE HARBOR CRA MEETING, SECONDED BY CHAIR DOHERTY

MOTION CARRIED 5.0.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing - No Items.

PRESENTATION AGENDA

T. 10:00 A.M. - No Items.

CITIZEN INPUT - ANY SUBJECT

Damian Ochab, South Manasota Key Association President opined Legislative Agenda priorities.

AA. County Administrator:

County Administrator Sandrock indicated upcoming workshop topics and July scheduling conflict.

Chair Doherty discussed July scheduling conflict. **Commissioner Constance** noted July scheduling conflict. **Commissioner Deutsch** spoke to July scheduling conflict. **Commissioner Tiseo** commented on July scheduling conflict. **Commissioner Truex** mentioned July scheduling conflict.

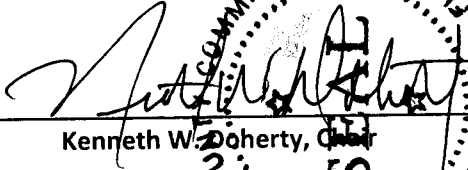
BB. County Attorney: None

CC. Commissioner Comments:

Chair Doherty discussed Tallahassee legislative appropriations, Combat Veteran Recognition Program, Fairgrounds and Stadium turn lanes, and Home Rule. Commissioner Constance noted Tallahassee legislative appropriations, Florida Association of Counties (FAC), National Association of Counties (NACO), Sun Safety Day Proclamation, Combat Wounded Warrior Recognition, Combat Veteran Recognition Program, Fairgrounds and Stadium turn lanes, and Constitutional Review Commission (CRC). Commissioner Deutsch spoke to Senior Olympics, Tallahassee legislative appropriations, Combat Wounded Warrior Recognition, Combat Veteran Recognition Program, and Fairgrounds and Stadium turn lanes. Commissioner Tiseo commented on Tallahassee legislative appropriations and Fairgrounds and Stadium turn lanes. Commissioner Truex mentioned Tallahassee legislative appropriations and Fairgrounds and Stadium turn lanes.

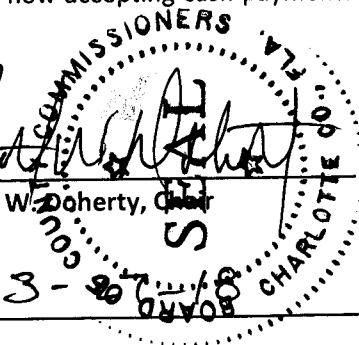
Clerk of the Circuit Court Roger D. Eaton highlighted that his office is now accepting cash payments for court-related fines and fees at trusted retail locations.

ADJOURNED: 10:28 am



Kenneth W. Doherty, Chair

DATE ADOPTED: 3-9-18



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 

Deputy Clerk