

BOARD OF COUNTY COMMISSIONERS

APRIL 23, 2018

A Pre-Agenda Meeting was held in preparation for the **April 24, 2018** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Commission Minutes Manager DiBerardino, Minutes Clerk Light, and various County staff members. The following members were absent: None.

The Meeting was called to order at 9:00 am

There was Board discussion on the following items:

Fiscal: F-1

Information Technology: F-2

Purchasing: F-3, F-4, F-7


Community Development: G-2, G-3

Tourism Development: O-1

Regular Agenda: R-2, R-3, R-4


10:00 am Public Hearing: S-1

ADJOURNED: 9:35 am



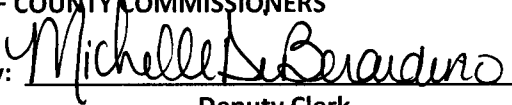
Kenneth W. Doherty

DATE ADOPTED: 5/8/18



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 

Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular and Land Use Meeting

April 24, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor Bill Frank
First Baptist Church of Punta Gorda

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Ken Doherty

[Darcie Nicolosi Day](#)

[Dee Hawkins-Garland Day](#)

[Hibiscus Day](#)

[National Drinking Water Week](#)

[National Economic Development Week](#)

[National Minority Health Month](#)

[National Physical Fitness and Sports Month](#)

[Native Tree and Shrub Preservation Week](#)

Older Americans Month

Employee Recognition

Employee of the Month - March 2018

Jon Jensen II

Public Safety

Award Presentations

1. APWA Awards

APWA Award for Management Innovation - Storm Debris Collection Management System
APWA Award for Project of the Year: Transportation Projects Under \$25,000,000 -
\$75,000,000 - Edgewater Drive Phase II Improvements

2. Humanitarian Award

Humanitarian Award Recipient - Dr. Mark O. Asperilla



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Murdock Village Community Redevelopment Agency Advisory Committee is currently seeking a licensed general contractor. Must be a resident of Charlotte County. Term will expire September 2020. Meetings are held quarterly in Murdock at 5:00 p.m. To obtain an application, please call 941-743-1309 or email Joann.Dillon@CharlotteCountyFL.gov.

MPO – Bicycle/Pedestrian Advisory Committee (BPAC) is seeking one volunteer to serve as the West County Representative. The BPAC reviews and makes recommendations on transportation plans and projects that the MPO Board will consider.

MPO – Citizens' Advisory Committee (CAC) is seeking is seeking one volunteer to serve as the West County Representative. The CAC reviews and makes recommendations on transportation plans and projects that the MPO Board will consider

MPO – Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking one volunteer to serve as the Citizen Advocate Representative. The LCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordination of transit services to be provided to transportation disadvantaged.

Deadline for submitting applications is Wednesday, April 25, 2018. Please go online at www.ccmpto.com or contact the MPO for an application. The MPO mailing address is: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980; fax 941.883.3534; call 941.883.3535 or email: Office@ccmpo.com. The MPO Board will elect the above position at its Monday, May 7, 2018 meeting.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be residents of Charlotte County and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Buena Vista Area Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following minutes:

March 21, 2018 Joint Meeting with Sarasota County

March 27, 2018 Regular and Land Use Meeting

April 3, 2018 Emergency Meeting

April 5, 2018 Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Beaches and Shores Advisory Committee

RECOMMENDED ACTION:

Approve the appointment of Jeffrey K. Anlauf to the Beaches and Shores Advisory Committee as the Member-at-Large. Term is effective immediately and will expire on December 31, 2021.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

1. Canceling May 15, 2018 BCC Workshop

RECOMMENDED ACTION:

Approve canceling the May 15, 2018 BCC Workshop at 9:00 a.m. in Room 119.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Set a Public Hearing for May 22, 2018 to consider an Ordinance Relating to Unity of Title

RECOMMENDED ACTION:

Set a Public Hearing for May 22, 2018, at 10:00 a.m., or soon thereafter as it may be heard, to consider an Ordinance relating to Unity of Title.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Approve the Updated Financial Reserves Policy

RECOMMENDED ACTION:

Approve the updated Financial Reserve Policy as discussed during the November 21, 2017 Utilities Quarterly BCC Meeting.

BUDGETED ACTION:

No action needed.

Information Technology

2. Interlocal Agreement with CCSO

RECOMMENDED ACTION:

Approve Interlocal Agreement with the Charlotte County Sheriff's Office for the technical and operational support of common IT systems and services.

BUDGETED ACTION:

No action needed.

Purchasing

3. 18-054, Approve, Storm Debris Clearing, Water Flow Obstruction (Public Works)

RECOMMENDED ACTION:

a) Approve Bid #18-054, Storm Debris Clearing-Water Flow Obstruction with TSI Disaster Recovery LLC of St. Cloud, FL as primary contractor for Groups A, B, and C, and ATL Diversified Industries of West Palm Beach, FL as secondary contractor for Groups A, B, and C for the term from April 1, 2018 up to and including December 31, 2018 with option to renew for two additional one-year periods, by mutual agreement, at the same prices, terms, and conditions; and

b) Authorize Administrator to approve two additional renewals. This is for clearing, removal, and proper disposal of storm-related debris and vegetation.

BUDGETED ACTION:

No action needed. In the case of a storm event the necessary budget adjustments will be made at that time.

4. 18-216, Ranking, Gulf Cove Sidewalk Design (Public Works)

RECOMMENDED ACTION:

a) Approve the ranking of firms for Request for Proposal #18-216, Gulf Cove Sidewalk Design: 1st – Johnson Engineering, Inc.; 2nd – DMK Associates, Inc., and 3rd – CES/American; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the contract after completion of negotiations.

This is for a qualified firm to provide Engineering services in the design, permitting and construction management of the Gulf Cove Sidewalk design within the Gulf Cove MSBU, Englewood, Florida.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Gulf Cove Sidewalks" as adopted in the FY18 budget process, and subsequently amended as part of the 2nd quarter budget adjustments. Funding for this expenditure comes from Gulf Cove St/Dr assessments.

5. 18-290, Award, Sale of County Owned Properties (Real Estate Services)

RECOMMENDED ACTION:

Approve Award of Bid #18-290, Sale of County Owned Properties, to the highest bidder per parcel as identified on the attached tabulation - recommendation of award.

BUDGETED ACTION:

No action needed.

6. 16-349, Amendment #1, Construction Manager At Risk - Ann Dever Memorial Regional and North Charlotte Regional Parks, Guaranteed Maximum Price (Facilities)

RECOMMENDED ACTION:

- a) Approve Amendment #1 to Contract #16-349 Construction Manager at Risk - Ann Dever Memorial Regional and North Charlotte Regional Parks (Sales Tax Projects) with P.J. Hayes, Inc. d/b/a Tandem Construction of Sarasota, FL for the Guaranteed Maximum Price (GMP) for the management/construction phase of the project in the amount of \$14,628,477 and a revised total contract amount of \$14,761,461.39; and
- b) Authorize the Chairman to sign Amendment #1 to the Contract for the GMP for the construction phase of the Ann Dever Memorial Regional and North Charlotte Regional Parks; and
- c) Approve Budget Resolution and Budget Adjustment BA18-022, in the amount of \$1,980,000.

BUDGETED ACTION:

Approve budget adjustment BA18-022, in the amount of \$1,980,000, increasing CIP project "North Charlotte Regional Park Recreation Center", to provide for the award of the contract, including relocation of the access driveway. Funding for the adjustment is supplied from the 2014 Sales Tax Extension, reducing the "Ann Dever Memorial Regional Park Recreation Center" project.

7. 18-242, Ranking, Building Inspection and Plan Review Services (Community Development)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #18-242 Building Inspection and Plan Review Services: 1st - Bureau Veritas North America, Inc.; 2nd - NOVA Engineering and Environmental LLC, and 3rd - C.A.P. Government, Inc.; and
- b) Authorize the Chairman to sign the contracts.

This is for private provider firms as defined in Florida State Statutes 553.791 to perform plan reviews and inspections for compliance with the Florida Building Code and any other Local, State or Federal Codes relating to the construction of the building with the exception of any local land development or zoning codes.

BUDGETED ACTION:

No action needed. Funding from Building Construction Services approved in the FY18 Budget Process.

8. 18-343, Piggyback Purchase, One (1) Volvo Excavator (Public Works-Solid Waste)

RECOMMENDED ACTION:

- a) Approve the award of a "Piggyback" Purchase, File #18-343, Crawler Excavator, from Flagler Construction Equipment LLC, of Davie, Florida ("Piggyback off the Florida Sheriffs Association and Florida Association of Counties, Contract # FSA 17-VEH15.0 Specification #41) for a total cost of \$273,738 to purchase a Volvo EC350EL Crawler Excavator with options for Solid Waste; and
- b) Approve the property deletion of Asset #28028 (Caterpillar Excavator) to be sold via an on-line auction service with Gov-Deals, Inc.

BUDGETED ACTION:

No action needed. Funding from Solid Waste/Equipment approved in the FY18 Budget Process.

Real Estate Services

No Items.

Risk Management

No Items.

Transit

No Items.

G. Community Development

1. 2018 Interlocal Agreement

RECOMMENDED ACTION:

Approve the 2018 Interlocal Agreement for Coordinated Planning and School Concurrency (ILA), as amended by the tri-party Staff Working Group representing Charlotte County, the City of Punta Gorda, and the School District of Charlotte County.

BUDGETED ACTION:

No action needed.

2. Resolution Approving CSZ-17-12-02, Certification of Density Units by Janet Scinta

RECOMMENDED ACTION:

Adopt a Resolution approving CSZ-17-12-02, the certification of 5 units of density from property owned by Janet Scinta.

BUDGETED ACTION:

No action needed.

3. Resolution Approving TDU-17-12-03, Transfer of Density Units by Janet Scinta

RECOMMENDED ACTION:

Adopt the Resolution approving TDU-17-12-03, the transfer of 4 units of density to property located at 9011 Burnt Store Road, owned by Janet Scinta.

BUDGETED ACTION:

No action needed.

4. Resolution Approving CSZ-15-12-03, Certification of Density Units by Sage Andress, Holly Andress, Noel Andress, Karen Savulis-Andress, the Andress Family Florida Limited Partnership, and Rotonda-Lakes II Limited Partnership

RECOMMENDED ACTION:

Adopt a Resolution approving CSZ-15-12-03, the certification of 202 units of density from property owned by Sage Andress, Holly Andress, Noel Andress, Karen Savulis-Andress, the Andress Family Florida Limited Partnership, and Rotonda-Lakes II Limited Partnership.

BUDGETED ACTION:

No action needed.

5. FP-13-01-01, Coral Caye

RECOMMENDED ACTION:

Approve an Amended Developer's Agreement, extending it for two (2) years, for Placida Commons, LLC, for Coral Caye Subdivision, under Petition #FP-13-01-01.

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

No Items.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

No Items.

M. Public Safety

No Items.

N. Public Works

1. Burnt Store Rd Phase 2 Design 435388-1-38 FDOT Supplemental Agreement #1

RECOMMENDED ACTION:

Approve and authorize the Chairman to sign FDOT TRIP Grant Supplemental Agreement #1 and Resolution for Contract #ARR06, FPN#435388-1-38-01 for the Design of Roadway Widening to Burnt Store Road Phase II, South of Tern Bay Road, to Notre Dame Road; said amendment to add post design construction services to the agreement.

BUDGETED ACTION:

No action needed. Budgeted in CIP Project "Burnt Store Road Phase 2 Widening", as approved in the FY18 budget process.

O. Tourism Development

1. Adopting Amended Guidelines for In-Kind Services for Events

RECOMMENDED ACTION:

Approval of Amended Guidelines for Requesting In-kind Services, application and scoring criteria.

BUDGETED ACTION:

No action needed.

P. Utilities

No Items.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Initial Assessment Resolutions for Manasota Key and Don Pedro/Knight Island Beach Renourishment MSBUs

County Attorney

Approve the Initial Assessment Resolutions for Manasota Key and Don Pedro/Knight Island Beach Renourishment MSBUs.

2. 2018 Florida International Airshow Request for In-Kind Funding

Tourist Development

Approve in-kind services for the 2018 Florida International Air Show. Value of in-kind services requested is \$31,823.

3. 2018 Waterfest Request for In-Kind Funding

Tourist Development

Approve in-kind services for the 2018 Englewood Beach Waterfest. Value of in-kind services requested is \$50,000.

4. 18-194, Ranking, Design Build Fire Station 10 (Facilities)

Purchasing

a) Approve ranking of firms for Request for Proposal #18-194, Design Build Fire Station #10: 1st - Magnum Builders of Sarasota, Inc.; 2nd - Wharton-Smith, Inc., and 3rd - Fowler Construction and Development, Inc.; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide professional design build services of the new construction of Fire Station #10 on Palm Island, Florida replacing the existing structure.

5. Gasparilla Road - Intersection Studies

Public Works

Review the draft results and recommendations from the Intersection Safety Study conducted by the consultant along Gasparilla Road. Staff is seeking direction and authorization to implement any or all proposed intersection changes.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. Second Quarter Budget Adjustments

Budget and Administrative Services

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY17/18 Budget. These adjustments which impact various funds are needed to align the FY17/18 Budget with required changes and actual activity.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



LAND USE PUBLIC HEARING AGENDA

U. 2:00 P.M. Land Use Public Hearing

1. DRC-17-00072, Riverwood Activity Center Expansion

Planning and Zoning

Riverwood CDD is requesting Final Detail Site Plan for the Riverwood Activity Center expansion. (PD-88-04A). This project is proposing to expand the existing activity center, relocating the guardhouse, renovating pool areas, remodeling two existing buildings, adding a new fitness center, adding pickle ball courts, providing new sidewalks, and parking. This 33.9+/- acre site is located at 4250 Riverwood Drive, Port Charlotte, FL., in Section 21, Township 40, Range 21.

Quasi-Judicial

2. Local Amendment to the Sandhill DRI DO, Petition Number LADO-18-01-02

Community Development

Approve a Resolution pursuant to Section J(1)(k) of the Sandhill Development of Regional (DRI) Development Order (DO), Resolution Number 2017-255, and Section 380.06(19)(e) 2. F.S., an amendment to the Sandhill DRI DO by 1) using the approved equivalency matrix to exchange 19,440 square feet of approved commercial development on commercial portion (Lots 1 through 8) of Parcels C-21 and C-25 of Tract 1 of the Sandhill DRI for 120 hotel rooms on commercial portion of Parcel C-21 of Tract 1, and 2) revising

Exhibit B, Map H Note #1 and Map H, Exhibit #2 Notes; for the property bounded on the north and east by Veterans Boulevard, on the south by Peachland Boulevard, on the west by Loveland Boulevard; the subject property currently containing a total of 51.07± acres, in the Port Charlotte area; Commission District I; Petition No. LADO-18-01-02; Applicant: Charlotte Commons Venture, LLC; providing for an effective date. The Sandhill DRI is located south of the DeSoto County Line, north of Rampart Boulevard, east of Loveland Boulevard and west of the Deep Creek area; Section 7, Township 40 South, and Range 23 East, in the Port Charlotte area, currently containing a total of 713.12± acres. This application shall not be deemed to be a substantial deviation and does not require the filing of a Notice of Proposed Change.

Quasi-Judicial

AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4