

BOARD OF COUNTY COMMISSIONERS

MAY 17, 2018

A Pre-Agenda Meeting was held in preparation for the **May 22, 2018** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Manager DiBerardino, Minutes Clerk Light, and various County staff members. The following members were absent: None.

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

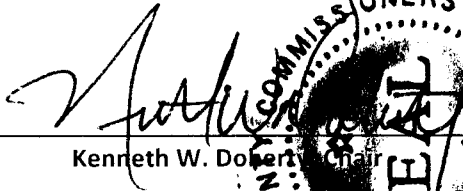
County Attorney: E-1

Purchasing: F-7

Utilities: P-1

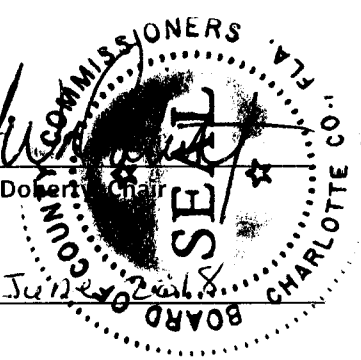
Regular Agenda: R-1

ADJOURNED: 1:50 pm



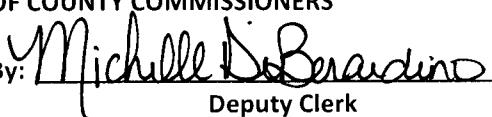
Kenneth W. Doherty, Chair

DATE ADOPTED: 12 June 2018



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular and Land Use Meeting

May 22, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Reverend Clifton Burritt
Sonrise Baptist Church of Englewood

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Bill Truex

13th Army Band of the Florida National Guard Day
El Jobean Pre-Memorial Day Remembrance Celebration
Emergency Medical Services Week
National Garden Week
National Public Works Week

Summer Camp Month

Employee Recognition

Employee of the Month - April 2018

Kathy Brantley

Human Resources

First Name	Last Name	Department
Christy	Barnes	Budget and Administrative Services
Shannon	Carter	Budget and Administrative Services
Julie	Couturiaux	Facilities
Denise	Davison	Public Works
Crystal	Diff	Community Services
Stacia	Eason	Public Works
Lloyd	Eason	Utilities
Kellyann	Eller	Community Development
Judith	Fauly	Administration
Elie	Fischhof	Budget and Administrative Services
Thomas	Freimark	Budget and Administrative Services
Patrick	Fuller	Public Safety
Gail	Gursky	Community Development
Kathleen	Harriott	Community Services
Jennifer	Henderson	Utilities
Carrie	Hussey	Human Services
Ross	Iglesias	Budget and Administrative Services
Lindsey	Johnson	Public Works
Danielle	Jorge	Public Works
Jammie	Leibman	Budget and Administrative Services
Amy	Lemieux	Community Services
Charles	Lindback	Human Services
Syndi	Merriman	County Attorney's Office
Casey	Rodman	Community Development
Roberto	Santos	Community Services
Marc	Solomon	Community Services
Barbara	Yingling	Community Development
Vitaliy	Zhigulin	Community Services

Award Presentations

1. Commissioners' Award for Customer Service - Commissioner Constance
Second Quarter Commissioners' Award FY2017/18 - Larry Brown



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Buena Vista Area Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Charlotte Ranchettes Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Grove City Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **South Gulf Cove Beautification Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **South Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

Parks and Recreation Advisory Board is seeking one volunteer who must be a resident of Charlotte County to fill an at-large position. Term will expire four years from date of appointment. To obtain an application, please contact Lisa Eby at 941-743-1300 or e-mail Lisa.Eby@CharlotteCountyFL.gov.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following minutes:

April 23, 2018 Annual Joint Workshop

April 24, 2018 Regular and Land Use Meeting

May 3, 2018 Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Buena Vista Waterway MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of George Chamberlain, Jr. to fill the unexpired term of Kenneth Kiley on the Buena Vista Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019.

BUDGETED ACTION:

No action needed.

2. Appointment - Affordable Housing Advisory Committee

RECOMMENDED ACTION:

Approve the appointment of Alecia A. Cunningham to the Affordable Housing Advisory Committee as an advocate for Low-Income persons. Effective immediately 05/22/2018 and expiring 5/22/2021.

BUDGETED ACTION:

No action need.

D. County Administration

Administration

1. Utility Director
RECOMMENDED ACTION:
Approve the appointment of Craig Rudy as Utility Director, effective July 11, 2018.
BUDGETED ACTION:
No action needed.
2. June 5, 2018 El Jobean Sewer MSBU Methodology
RECOMMENDED ACTION:
Approve the El Jobean Sewer MSBU Methodology Workshop on June 5, 2018 at 12:30 p.m. in Room 119.
BUDGETED ACTION:
No action needed.
3. Revise June 19, 2018 Monthly Workshop
RECOMMENDED ACTION:
 - a) Approve the title change of June 19, 2018 Monthly Workshop to Strategic Plan Update; and
 - b) Approve the location change of 18500 Murdock Circle, Commission Chambers, Room 119 to Port Charlotte Beach Complex, 4500 Harbor Blvd.**BUDGETED ACTION:**
No action needed.

Public Information Office

No Items.

E. County Attorney

1. Extension of Contract with Peter Ravella Consulting, LLC
RECOMMENDED ACTION:
Authorize the County Attorney to continue to extend through May the current contract with Peter A. Ravella Consulting, LLC (PARC) for finalization of the beach renourishment assessment methodology.
BUDGETED ACTION:
No action needed. Funding from Project "Manasota Key North Beach Nourishment" approved in the FY18 Budget Process. Funding is supplied from BP Settlement Funds.

F. Budget and Administrative Services

Fiscal Services

1. 2018 Authorize Mailing-MSBU
RECOMMENDED ACTION:
 - a) Approve and authorize the mailing of the required first-class notification of proposed Municipal Services Benefit Unit (MSBU) assessment rates for FY18/19 for properties assessed for the first time in the Charlotte County Sanitation Unit; and
 - b) Approve a proposed four percent (4%) across the board rate increase for Charlotte County Fire Rescue Dept.

BUDGETED ACTION:

No action needed. Mailing costs are budgeted in the General Fund – BCC Control, and will be charged back to the appropriate MSBU

Information Technology

No Items.

Purchasing

2. 16-420, Change Order #13, Cleaning Services, Charlotte County Facilities (Facilities)

RECOMMENDED ACTION:

Approve Change Order #13 to Contract #16-420 Cleaning Services, Charlotte County Facilities-Annual with At Your Service Cleaning Group, Inc. of Sarasota, FL, to add cleaning services at the new West County Annex Building for \$1,875 per month.

BUDGETED ACTION:

No Action Needed. Amount Budgeted in FY18

3. 18-284, Award, Forrest Nelson Boulevard Force Main Replacement (Utilities)

RECOMMENDED ACTION:

Approve the Award of Bid #18-284, Forrest Nelson Boulevard Force Main Replacement, to the lowest, responsive, responsible bidder, Cobb Site Development, Inc., of Wauchula, FL, for the total bid price of \$562,410.25

BUDGETED ACTION:

No action needed. Budgeted in the Utilities Capital Maintenance plan, as approved in the FY18 budget process. Funding is supplied from the Utility Renewal and Replacement Fund.

4. 16-334, Approve Change Order #11, Right of Way Landscape Maintenance - Annual (Public Works)

RECOMMENDED ACTION:

Approve Change Order #11 to Contract #16-334, County Right of Way Landscape Maintenance - Annual Contract as awarded to Walker's Service Inc. for additional landscape maintenance in the amount of \$215,825.

BUDGETED ACTION:

No action needed. Budgeted in Road and Bridge Infrastructure and various MSBU's as approved in the FY18 Budget Process. Funding is supplied from gas taxes (\$168,448), Placida St/Dr MSBU assessments (\$23,080), and South Gulf Cove St/Dr MSBU assessments (\$24,297).

5. 18-394, Piggyback, Purchase One (1) John Deere Excavator (Public Works-M&O)

RECOMMENDED ACTION:

- a) Approve the award of a "Piggyback" Purchase, File #18-394 John Deere Excavator, from Dobbs Equipment LLC (fka Nortrax, Inc.) of Riverview, Florida, Piggyback off the Florida Sheriffs Association and Florida Association of Counties, Contract # FSA 17-VEH15.0 Specification #41, for a total cost of \$367,428.40 to purchase a John Deere 300G Excavator with options for Public Works-Maintenance and Operations; and
b) Approve the property deletion of Asset #32114 (Kobelco SK295LC Excavator) to be sold via an on-line auction service with Gov-Deals, Inc.

BUDGETED ACTION:

No action needed. Budgeted in the Heavy Equipment Plan, as approved in the FY18 budget process.

6. 02-201 Amendment #7 Airport Commerce Park Piper Rd Design (Public Works)

RECOMMENDED ACTION:

- a) Approve Amendment #7 to Contract #02-201, Airport Commerce Park Design (Piper Road), with Johnson Engineering in the not-to-exceed amount of \$53,685; and
- b) Authorize Chairman to sign the Amendment.

This is for additional engineering and design services required for signalization of the intersection at Piper Road at Henry Street.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Piper Road North/ECAP", as approved in the FY18 budgeted process and later amended. Funding is supplied from the 2014 Sales Tax Extension.

- 7. 17-414, Amendment #1, South Gulf Cove Lock Assessment and Repair (Public Works)

RECOMMENDED ACTION:

- a) Approve Amendment #1 to Contract #17-414 South Gulf Cove Lock Assessment and Repair with Electro Hydraulic Machinery, Inc. for Phase Two for the repair and parts replacement in the amount of \$360,084; and
- b) Authorize the Chairman to sign Amendment #1 to the Contract for the repair phase of the South Gulf Cove Lock Assessment and Repair.
- c) Approve budget Amendment BA18-025 in the amount of \$210,487.

BUDGETED ACTION:

Approve budget adjustment BA18-025 in the amount of \$210,487 to provide additional funding in the South Gulf Cove Waterway MSBU. Funding is supplied from the South Gulf Cove Waterway Mtc. MSBU assessments.

Real Estate Services

No Items.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

No Items.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

- 1. Award, Florida Job Growth Grant Funding

RECOMMENDED ACTION:

- a) Accept award of \$800,000 from Florida Job Growth Grant Fund for Piper Road North Water Line extension; and
- b) Approve Budget Resolution and Budget Adjustment BA18-026, in the amount of \$800,000; and
- c) Authorize County Administrator or his designee to execute associated grant related documents.

BUDGETED ACTION:

Approve budget adjustment BA18-026, in the amount of \$800,000, increasing CIP project "Piper Road North", as amended, to recognize grant funding for the design and construction of a waterline.

2. Authorize the Economic Development Director to travel to Farnborough International Airshow

RECOMMENDED ACTION:

Authorize the Economic Development Director to travel to the Farnborough International Airshow.

BUDGETED ACTION:

No action needed. Funding from Economic Development Budget approved in the FY18 Budget Process.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

No Items.

M. Public Safety

1. 2018/2019 EMPA Grant

RECOMMENDED ACTION:

Approve the FY18/19 Emergency Management Preparedness & Assistance (EMPA) Base Grant between Charlotte County and the Florida Division of Emergency Management (FDEM) in the amount of \$115,806.

BUDGETED ACTION:

No action needed. Grant funds are included in the budget process for FY18/19 Emergency Management operating budget. The County match approved budget is \$115,806.

N. Public Works

No Items.

O. Tourism Development

No Items.

P. Utilities

1. Resolution Authorizing Execution of SRF Loan Agreement Amendments for the County's Sewer Master Plan

RECOMMENDED ACTION:

Adopt a Resolution authorizing the County Administrator to execute amendments to the SRF Loan Agreement for the County's Sewer Master Plan.

BUDGETED ACTION:

No action needed. Funding from the Utility Operations and Maintenance Fund as approved in the FY18 Budget Process.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Water Authority Agenda - May 30, 2018

Utilities

Discussion and direction on the Peace River Manasota Regional Water Supply Authority (Authority) Board agendas for the upcoming May 30, 2018 Meeting.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

No Items.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



LAND USE PUBLIC HEARING AGENDA

U. 2:00 P.M. Land Use Public Hearing

1. NOPC Application to Amend the Increment One Development Order (IDO) for the Murdock Center Development of Regional Impact (DRI)
Community Development
Approve a Resolution pursuant to Section 380.06, Florida Statutes, amending the Development Order for Increment 1 of the Murdock Center Development of Regional Impact (DRI) to extend the buildout date to March 1, 2022 to match the buildout date of the Master Development Order of the Murdock Center DRI; for property located in the general vicinity of Quesada Avenue and Cochran Boulevard, in the Port Charlotte area; containing 315± acres; Commission District V, Petition No. NOPC-18-02-04; applicant: Avesta Properties, LLC.
Quasi-Judicial
2. Z-17-09-30, Sattar/S&S Money
Community Development
Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Planned Development (PD). This is a major modification of an existing PD to revise the conditions of approval, for property located at 23371 Harborview Road, in the Port Charlotte area, containing 1.52± acres; Commission District I; Petition No. Z-17-09-30; Applicant: Abdool Zaheer Sattar; providing an effective date.
Quasi-Judicial
3. Ordinance Adopting Petition No. PA-18-02-06, Trout Property Holdings, LLC
Community Development
Approve an Ordinance adopting Petition PA-18-02-06, amending the Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Low Density Residential (LDR) to Commercial (COM) for Lots 1 & 2; for property located at 4021 Duncan Road, in the Punta Gorda area, containing 1± acres; Commission District I.
Legislative
4. Ordinance Adopting Petition No. Z-18-02-07, Trout Property Holdings, LLC
Community Development
Approve an Ordinance adopting Petition Z-8-02-07, amending the Charlotte County Zoning Atlas from Commercial General (CG) and Manufactured Home Conventional (MHC) to Planned Development (PD); for property located at 4021 or 4043 Duncan Road, in the Punta Gorda area, containing 1.97± acres; Commission District I; Petition No. Z-18-02-07; applicant: Trout Property Holdings, LLC.
Quasi-Judicial
5. Z-18-04-17, Amendments to Section 3-9-100.3, Tree Requirement to add item f
Community Development
Approve the Revisions to the Land Development Regulations referencing tree removal standards, based on the findings and analysis in the Planning Division staff report dated May 1, 2018, and the evidence presented at the public hearing.
Legislative
6. Z-18-04-18, Amending Chapter 3-5, Planning and Development by creating new Article XXV, Declaration of Unity of Title
Community Development
Approve the Revisions to Chapter 3-5, Planning and Development referencing "Unity of Title" based on the findings and analysis in the Planning Division staff report dated May 1, 2018, and the evidence presented at the public hearing.
Legislative

7. Z-18-04-24, Amending Chapter 2-1, Emergencies, by creating new Section 2-1-44,
Removal of storm shutters

Community Development

Approve Petition No. Z-18-04-24; Creating Section 2-1-44, Removal of Storm Shutters, based on the findings and analysis in the Planning Division staff report dated April 26, 2018, and the evidence presented at the public hearing.

Legislative

AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman

Joseph Tiseo, District 5, Vice-Chairman

Bill Truex, District 3

Christopher Constance, District 2

Stephen R. Deutsch, District 4