

JUNE 21, 2018

A Pre-Agenda Meeting was held in preparation for the June 26, 2018 Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, Assistant County Administrator Flores, County Attorney Knowlton, Minutes Clerk Cash, and various County staff members. The following members were absent: None

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

County Attorney: E-1

Budget and Administration Services: F-2, F-5, F-10

Community Development: G-1

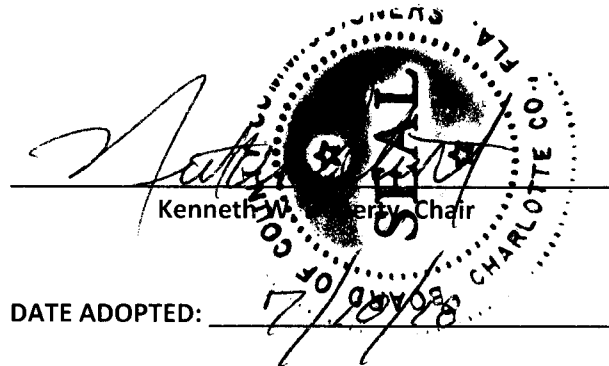
Community Services: H-1

Facilities Construction and Maintenance: J-1

Public Works: N-2

Regular Agenda: R-2

ADJOURNED: 1:58 pm



Kenneth W. Doherty, Chair

DATE ADOPTED: 7/10/18

ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Michelle L. Brardino  
Deputy Clerk

## COUNTY OF CHARLOTTE

Board of County Commissioners  
18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

### County Commissioners

Ken Doherty, District 1, Chairman  
Joseph Tiseo, District 5, Vice-Chairman  
Bill Truex, District 3  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4



### County Administrator

Raymond J. Sandrock

### County Attorney

Janette S. Knowlton

### Clerk of the Circuit Court

Roger D. Eaton

### Regular Meeting

June 26, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [David.Lyles@charlottecountyfl.gov](mailto:David.Lyles@charlottecountyfl.gov).

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

**9:00 A.M.**

### Call to Order and Roll Call

**Invocation-** If you wish, please rise for the invocation

Pastor Fennis Huggins  
Port Charlotte New Testament Church of God

### Pledge of Allegiance

**Changes to the Agenda:** See separate sheet.

### Proclamations - Commissioner Joseph Tiseo

Parks and Recreation Month

### Employee Recognition

Employee of the Month - May 2018  
Jeremy Wilkerson  
Community Services

### Award Presentations



## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



## COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Charlotte Ranchettes Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **South Gulf Cove Beautification Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.

**Construction Industry Licensing Board** is seeking a volunteer to represent the licensed mechanical contractor category. Volunteer must be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at [Diane.Whidden@CharlotteCountyFL.gov](mailto:Diane.Whidden@CharlotteCountyFL.gov).



## REPORTS RECEIVED AND FILED



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Comptroller Division

1. Finance

**RECOMMENDED ACTION:**

Approve the Clerk's Finance Memorandum.

**BUDGETED ACTION:**

No action needed.

#### B. Minutes Division

1. Minutes

**RECOMMENDED ACTION:**

Approve the following minutes:  
June 5, 2018 BCC Workshop  
June 7, 2018 BCC Pre-Agenda

**BUDGETED ACTION:**

No action needed.

### Board of County Commissioners

#### C. Commission Office

1. Appointment - Construction Industry Licensing Board - Engineer

**RECOMMENDED ACTION:**

Approve the appointment of Mr. Michael T. Melton to the Construction Industry Licensing Board representing the professional engineer category. Length of term is four years.

**BUDGETED ACTION:**

No action needed.

2. Appointment - Northwest Port Charlotte Street & Drainage MSBU Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of John Reif to fill the unexpired term of Roger Heller as well as an additional new three year term on the Northwest Port Charlotte Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

**BUDGETED ACTION:**

No action needed.

3. Appointment - Grove City Street & Drainage MSBU Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Audrey Shinske to fill the unexpired term of Alex Kelpsa as well as an additional new three year term on the Grove City Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

**BUDGETED ACTION:**

No action needed.

4. Appointment - Gardens of Gulf Cove Street & Drainage MSBU Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Donna Sullivan to fill the vacant term as well as an additional new three year term on the Gardens of Gulf Cove Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

**BUDGETED ACTION:**

No action needed.

5. Re-appointment - Construction Industry Licensing Board - Mechanical

**RECOMMENDED ACTION:**

Approve the re-appointment of Mr. John W. Damon to the Construction Industry Licensing Board representing the licensed mechanical contractor category. Length of term is four years and will expire on June 9, 2022.

**BUDGETED ACTION:**

No action needed.

6. Re-appointment - Tourist Development Council - Tourism Industry

**RECOMMENDED ACTION:**

Approve the re-appointment of Julie Mathis to the Tourist Development Council representing the Tourism Industry category. Length of term is four years.

**BUDGETED ACTION:**

No action needed.

## D. County Administration

### Administration

1. Approve a Resolution to Sunset the RESTORE Advisory Board for Charlotte County

**RECOMMENDED ACTION:**

Approve a Resolution to sunset the RESTORE Act Advisory Board for Charlotte County.

**BUDGETED ACTION:**

No action needed.

### Public Information Office

No Items.

## E. County Attorney

1. Third Amendment ILA SWFL Workforce Development Board

**RECOMMENDED ACTION:**

Approve the third amended and restated interlocal agreement between Charlotte, Collier, Glades, Hendry, and Lee Counties providing for the operation and management of the Southwest Florida Job Training Consortium.

**BUDGETED ACTION:**

No action needed.

## F. Budget and Administrative Services

### Fiscal Services

No Items.

### Information Technology

No Items.

### Purchasing

1. 18-410, Award, In-Home Elder Care and Support Services (Human Services)

**RECOMMENDED ACTION:**

- a) Approve award of Bid #18-410, In-Home Elder Care & Support Services to multiple firms as listed on the attached for the term of July 1, 2018 up to and including June 30, 2019, with option to renew for two additional one-year terms by mutual consent; and
- b) Authorize Administrator to approve additional renewals.

This is an annual contract with firms to provide services such as, but not limited to, chores, companionship, emergency alert response, homemaker, personal care, and respite.

**BUDGETED ACTION:**

No action needed. Funds are budgeted in the Special Grants Fund. There is no match required by the County.

2. 18-275, Work Order #85, Harbor Heights Pier (Community Services)

**RECOMMENDED ACTION:**

Approve award of Request for Letter of Interest, File #18-275, Work Order #85 (Contract 15-421), Harbor Heights Pier-Inspection, Modification & Design/Build, with The Weiler Engineering Corporation of Punta Gorda, Florida, in the not-to-exceed amount of \$184,960. This is for a firm to inspect the overall structural integrity, report and recommend repairs and modifications by design to the existing pier/finger docks located at 27420 Voyageur Drive, Punta Gorda, Florida.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Boating Improvements", and an approved grant project from the Boater Improvement fund titled "Harbour Heights Park Boat and Fishing Finger Piers", each approved in the FY18 budget process.

3. 18-437, Piggyback, Purchase One (1) John Deere Tractor with Boom Mower (Public Works-M&O)

**RECOMMENDED ACTION:**

- a) Approve award of a "Piggyback" Purchase, File #18-437 John Deere 6154M Tractor with Boom Mower, from Dobbs Equipment LLC (fka Nortrax, Inc.) of Riverview, Florida, Piggyback off the Florida Sheriffs Association and Florida Association of Counties,

Contract # FSA 17-VEH15.0 Specification #23, for a total cost of \$192,097.90 to purchase a John Deere 6145M Tractor with 25' Saber Mower and 50" Mowing Deck, and additional options for Public Works-Maintenance and Operations; and  
b) Approve the property deletion of Asset #29353 (International Truck Pothole Patcher) to be sold via an on-line auction service with Gov-Deals, Inc.

**BUDGETED ACTION:**

No action needed. Budgeted in the Heavy Equipment Plan, as approved in the FY18 budget process.

4. 18-404 Insecticides & Herbicides-Supply & Deliver (Public Works)

**RECOMMENDED ACTION:**

a) Approve a multi-award by line item of Bid #18-404, Insecticides & Herbicides - Supply and Deliver to the following vendors as indicated on the attached bid tabulation and recommendation sheet: Adapco, Inc. of Sanford, Florida; Clark Mosquito Control Products, Inc. of Kissimmee, Florida; Helena Chemical Co. of Immokalee, Florida; Crop Production Services Inc. of Parrish, Florida; Univar USA of Clearwater, Florida; Valent Biosciences of Libertyville, Illinois; and Siteone Landscape Supply of Port Charlotte, Florida, for the period of date of award through and including May 31, 2019; and  
b) Authorize the County Administrator to approve renewal options for up to two (2) one-year terms, at the same prices, terms and conditions, by mutual consent. This is an annual contract to purchase insecticides and herbicides, to be utilized on an "as required" basis by Public Works-Mosquito and Aquatic Weed Control Division.

**BUDGETED ACTION:**

No action needed. Funding from General Fund/Mosquito Control approved in the FY18 Budget Process.

5. 17-172, Justice Center Renovation / Remodeling Amendment #1 (Facilities)

**RECOMMENDED ACTION:**

a) Approve Amendment #1 to Contract #17-172, Justice Center Renovation / Remodeling - Construction Manager (CM) at Risk with Ajax Building Corporation for the Guaranteed Maximum Price (GMP) of \$2,078,134 for Phase I construction of the project; and  
b) Authorize the Chairman to sign Amendment #1 for the Phase I GMP.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project, "Justice Center Expansion", as approved in the FY18 budget process. Funding is supplied from Growth Increment Funding (ad valorem).

6. 18-155, Fishing Pier & Boardwalk Assessments (Community Services)

**RECOMMENDED ACTION:**

Approve award of Request for Letters of Interest, File #18-155, Work Order #70 (Contract #15-421), Fishing Pier & Boardwalk Assessments with Coastal Engineering Consultants, Inc. (CEC) of Naples, Florida in the not to exceed amount of \$189,230. This is for a firm to inspect for safety and structural integrity all the County's fishing piers and boardwalks.

**BUDGETED ACTION:**

No action needed. Budgeted in the Community Services Capital Maintenance Plan as approved in the FY18 budget process.

7. 18-397, Award, Spring Lake Plumbing Contract 10 (Utilities)

**RECOMMENDED ACTION:**

Approve award of Bid #18-397, Spring Lake Plumbing Contract 10 to the lowest responsive, responsible bidder, Rohaley and Sons Plumbing Contractors, Inc. of Fort Myers, Florida in the amount of \$197,220.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Spring Lake MSBU Wastewater Expansion" as adopted in the FY18 budget process. Funding is supplied from Utilities Operating Fund.

8. 17-163, Change Order #3, 2017 County Paving Program (Public Works)

**RECOMMENDED ACTION:**

Approve Change Order #3, to Contract #17-163, 2017 County Paving Program as awarded to Ajax Paving Industries of Florida LLC of North Venice, Florida in the amount of \$182,683.90 with an additional 15 calendar days.

**BUDGETED ACTION:**

No action needed. Budgeted in the Public Works Road & Bridge Capital Maintenance Paving program, as adjusted. Funding is supplied from maintenance gas taxes.

9. 17-056, Change Order #1, Work Order #24, Design Pavilion, Restrooms and Parking Additions at South County Regional Park & Carmalita Park (Facilities)

**RECOMMENDED ACTION:**

Approve Change Order #1 on Request for Letter of Interest #15-421, Work Order #24, File #17-056, Design Pavilion, Restrooms and Parking at South County Regional Park and Carmalita Park to ADG Architecture, LLC of Fort Myers, Florida, for design services for additional parking for a not-to-exceed amount of \$5,600 for a revised project cost of not-to-exceed \$139,077.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project, "Parking & Stormwater Improvements", as approved in the FY18 budget process.

**Real Estate Services**

10. Surplus Property

**RECOMMENDED ACTION:**

Approve a Resolution that declares the real property listed on Exhibit "A" to be surplus to county needs and authorizes county staff to dispose of the real property in accordance with the provisions of Chapter 125, Florida Statutes.

**BUDGETED ACTION:**

No action needed.

**Risk Management**

No Items.

**Transit**

No Items.

**G. Community Development**

1. Annual Update to Impact Fee Schedules

**RECOMMENDED ACTION:**

Approve the recommended annual update to the impact fee schedules pursuant to Section 3-3.5-13 of the Charlotte County Code of Laws and Ordinances.

**BUDGETED ACTION:**

No action needed.

**H. Community Services**

**Parks and Natural Resources**



1. Renaming Ann Dever Regional Park

**RECOMMENDED ACTION:**

Approve a park naming request for Ann Dever Regional Park.

**BUDGETED ACTION:**

No action needed.

**Recreation**

No Items.

**Libraries and Historical**

No Items.

**Environmental Services**

No Items.

**I. Economic Development**

No Items.

**J. Facilities Construction and Maintenance**

1. McGuire Park Phase I - Budget Adjustment

**RECOMMENDED ACTION:**

Approve a Resolution and Budget Adjustment BA18-027 in the amount of \$107,000, to provide additional funding for the CIP project titled "McGuire Park Phase I," and reducing CIP project "Piper Road North" by the same amount.

**BUDGETED ACTION:**

Approve Budget Adjustment BA18-027 in the amount of \$107,000 for the "McGuire Park Phase 1" project, reducing "Piper Road North" project by the same amount.

**K. Human Resources**

No Items.

**L. Human Services**

No Items.

**M. Public Safety**

No Items.

**N. Public Works**

1. Approve Grant Award from USDA-NRCS-EWP

**RECOMMENDED ACTION:**

a) Approve the grant award for funding from the United States Department of Agriculture (USDA), Natural Resources Conservation Service(NRCS), Emergency Watershed Protection Program (EWP) in the amount of \$733,247.36 for removal of Hurricane Irma related debris from waterways, primary ditches, and to repair damaged water control structures; and

- b) Authorize the Chairman of the Board, County Administrator, or designee, to sign and submit the Notice of Grant and Agreement Award, and any other related documents through the federal online portal; and
- c) Approve the Resolution authorizing Budget Adjustment BA18-031 in the amount of \$838,705.
- d) Approve hurricane related CIP, "Water Control Structures Irma Damage Restoration."

**BUDGETED ACTION:**

Approve Budget Adjustment BA18-031 in the amount of \$838,705. Grant funding in the amount of \$565,072 requires a local match of \$168,176 (25% of construction costs), which will be provided within the corresponding MSBU fund, as well as additional non-reimbursable capital project expenses of \$105,457.

- 2. Letter of Support - Proposed Landscape Project on 776

**RECOMMENDED ACTION:**

Approve a letter of support for a proposed landscaping project on SR 776 from Murdock Circle to El Jobean.

**BUDGETED ACTION:**

No action needed.

**O. Tourism Development**

No Items.

**P. Utilities**

No Items.

**Q. Other Agencies**

No Items.



## REGULAR AGENDA

**R. Regular Agenda**

- 1. Appointment by Ballot - Charlotte Ranchettes Street & Drainage MSBU Advisory Board

**Committee Vacancies**

Appoint by ballot to fill the unexpired term of Christopher Hallinan on the Charlotte Ranchettes Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

- 2. Tipping Fee and Sanitation Assessment

**Public Works**

Presentation to Board of County Commissioners of the current Tipping Fee and Sanitation Assessment and present recommendations from staff regarding necessary adjustments to maintain adequate funding for the Solid Waste Division.



## PUBLIC HEARING AGENDA

**S. 10:00 A.M. Public Hearing**

1. Conduct Public Hearing Charlotte County Sanitation Unit MSBU

**Budget and Administrative Services**

Conduct a Public Hearing to consider a Resolution adopting the final assessment for first time assessed properties and an amended assessment roll, to assess for the first time twelve (12) properties, with a total of 43 ERUs, in the Charlotte County Sanitation Municipal Service Benefit Unit (MSBU) for FY18/19.



## PRESENTATION AGENDA

**T. 10:00 A.M.**

No Items.



## CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



**AA. County Administrator**

**BB. County Attorney**

**CC. Commissioner Comments**

**County Commissioners**

Ken Doherty, District 1, Chairman  
Joseph Tiseo, District 5, Vice-Chairman  
Bill Truex, District 3  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4