

BOARD OF COUNTY COMMISSIONERS

OCTOBER 04, 2018

A Pre-Agenda Meeting was held in preparation for the **October 09, 2018** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Commissioner Constance (via telephone conference), Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex (via telephone conference). Also in attendance were: Assistant County Administrator Flores, County Attorney Knowlton, Deputy County Administrator Shoemaker, Minutes Clerk Light, and various County staff members. The following members were absent: Chair Doherty.

The Meeting was called to order at 1:30 pm

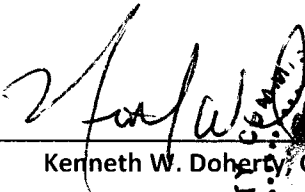
There was Board discussion on the following items:

Commission Office: C-1

Real Estate Services: F-6

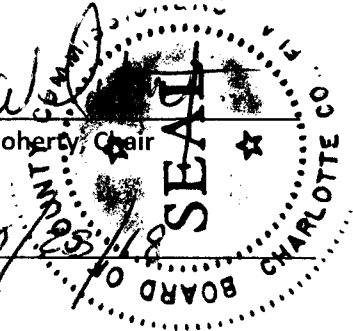
Human Services: L-1

ADJOURNED: 1:40 pm



Kenneth W. Doherty, Chair

DATE ADOPTED: 10/25/18



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle D. Beraudino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

October 9, 2018 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Brian Stolarczyk
Lutheran Church of the Cross

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Joseph Tiseo

4-H Week
Lindsay M. Harrington Day

Employee Recognition

5 Years
Elizabeth Nocheck

Community Development

David Plautz Community Services
Darla Sell Facilities

15 Years

Thomas Brooks Community Development
Larry Burns Utilities
Paul Sears Utilities

20 Years

Randy Cole Facilities
Stacey Dolleman Utilities
Larry Lippel Jr. Public Safety

25 Years

Steven Anderson Public Works

30 Years

Maryanne Sharkey Community Services
Jeffrey Siebelt Public Works

Award Presentations

1. Achievement of Excellence in Procurement Award 2018
Procurement Award 2018 - Achievement of Excellence



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Buena Vista Area Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.

- **Burnt Store Village Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Charlotte Ranchettes Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Don Pedro and Knight Islands Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Edgewater North Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Greater Port Charlotte Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gulf Cove Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Harbour Heights Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Manchester Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Mid Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Northwest Port Charlotte Waterway Unit** is seeking four members to fill vacant unexpired terms through October 31, 2019, October 31, 2020 and October 31, 2021.
- **Pirate Harbor Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Pirate Harbor Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.

- **Rotonda Heights Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Rotonda Sands North Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Rotonda West Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Burnt Store Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Gulf Cove Beautification Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Gulf Cove Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **West Charlotte Stormwater Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance
RECOMMENDED ACTION:
 Approve the Clerk's Finance Memorandum.
BUDGETED ACTION:
 No action needed.

B. Minutes Division

1. Minutes
RECOMMENDED ACTION:
 Approve the following Minutes:
 September 11, 2018 BCC Regular and Land Use Meeting
 September 18, 2018 BCC Workshop
 September 20, 2018 BCC Pre-Agenda
BUDGETED ACTION:
 No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Mid-Charlotte Stormwater Utility Unit Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Nicholas Theiss to fill the vacant term as well as an additional new three year term on the Mid-Charlotte Stormwater Utility Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

2. Appointment - Charlotte Ranchettes Street & Drainage Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Frieda Chambers to the Charlotte Ranchettes Street & Drainage MSBU Advisory Board. This will be a three year term replacing Charles Rinehart who has chosen not to seek reappointment. This appointment will be effective November 1, 2018 and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

3. Appointment - Rotonda West Street & Drainage Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Denise Burns to the Rotonda West Street & Drainage MSBU Advisory Board. This will be a three year term replacing Susan Killion who has chosen not to seek reappointment. This appointment will be effective November 1, 2018 and will expire on October 31, 2018.

BUDGETED ACTION:

No action needed.

4. Appointment - Board of Zoning Appeals and Planning & Zoning Board

RECOMMENDED ACTION:

Approve the appointment of Steve Vieira to the Board of Zoning Appeals and the Planning and Zoning Board as the District 1 representative. This appointment is effective immediately and will expire November 2020.

BUDGETED ACTION:

No action needed.

5. Re-Appointment - Englewood East Non-Urban Street & Drainage Advisory Board

RECOMMENDED ACTION:

Approve the re-appointment of Steven Meusel to the Englewood East Non-Urban Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

6. Re-Appointments - MSBU-TU Advisory Boards

RECOMMENDED ACTION:

The following list of Advisory Board members terms expire on October 31, 2018 and have requested re-appointment. Approve the re-appointments to the following Advisory Boards:

- Buena Vista Area Waterway: Donna Elliott
- Buena Vista Area Waterway: Eugene Extejt
- Burnt Store Village Street & Drainage: Charles Costa
- Burnt Store Village Street & Drainage: Robert Mercier
- Edgewater North Waterway: Stephanie King
- Greater Port Charlotte Street & Drainage: Stephanie King
- Grove City Street & Drainage: John Donovan
- Gulf Cove Street & Drainage: Edward Toth
- Gulf Cove Waterway: Leon Demere
- Gulf Cove Waterway: James Wernicke
- Harbour Heights Waterway: William Brewster
- Harbour Heights Waterway: Margaret Scott
- Manchester Waterway: Cliff McMahon
- Manchester Waterway: Patrick Randall
- Northwest Port Charlotte Waterway: Ron Larrivee
- Pirate Harbor Street & Drainage: Lynn McCulloch
- Pirate Harbor Street & Drainage: Jeffery Nilsson
- Pirate Harbor Waterway: Kenneth Ice
- Placida Area Street & Drainage: Dr. Carlo de Rosa
- Rotonda Sands North Street & Drainage: Peter Dowling
- South Gulf Cove Street & Drainage: Jules Feldmann
- West Charlotte Stormwater: Henry Killion
- West Charlotte Stormwater: Edward Toth

These appointments will be effective November 1, 2018 and expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

7. Re-Appointment - Tourist Development Council

RECOMMENDED ACTION:

Approve the re-appointment of Kelly Williamson to the Tourist Development Council as a Tourism Accommodations Member. This appointment will be effective immediately and will expire October 9, 2022.

BUDGETED ACTION:

No action needed.

8. Reschedule November Regular and Land Use Meeting

RECOMMENDED ACTION:

Reschedule the Regular and Land Use Meeting scheduled for November 27, 2018 at 2:00 p.m. to November 13, 2018 at 2:00 p.m.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

No Items.

Public Information Office

No Items.

E. County Attorney

1. Red Tide Extension
RECOMMENDED ACTION:
Approve Resolution extending the Red Tide State of Local Emergency.
BUDGETED ACTION:
No action needed.
2. Administrative Code Policies
RECOMMENDED ACTION:
Approve Administrative Code Policies 2.09, 4.03 and 4.05 regarding Litigation Holds, Legal Services Requests, and Posting Meeting Notices, respectively.
BUDGETED ACTION:
No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Florida Department of Law Enforcement Justice Assistant Grant Countywide 51% Letter
RECOMMENDED ACTION:
Approve projects submitted by the Charlotte County Sheriff's Office and the Punta Gorda Police Department.
BUDGETED ACTION:
No action needed.

Information Technology

No Items.

Purchasing

2. 18-502, Award, 16" Potable Water Main - Cornelius to Biscayne (Utilities)
RECOMMENDED ACTION:
Approve Award of Bid #18-502, 16" Potable Water Main - Cornelius to Biscayne, to the lowest responsive, responsible bidder, LaGrow Irrigation & Well Drilling, Inc., of Sebring, Florida, in the amount of \$974,736.
BUDGETED ACTION:
No action needed. Budgeted in CIP project "Myakka Potable Water Booster Station" as adopted in the FY19 budget process. Funding is supplied from Utility Water Connection Fees.
3. 17-206, Amendment #3, Construction Manager at Risk-Capital Maintenance Repair, Guaranteed Maximum Price (Facilities)
RECOMMENDED ACTION:
 - a) Approve Amendment #3 to Contract 17-206 Construction Manager at Risk Capital Maintenance Repair - Annual with Florida Premier Contractors, LLC for the Guaranteed Maximum Price (GMP) in the amount of \$4,658,442 for the FY19 projects list; and
 - b) Authorize the Chairman to sign Amendment #3 to the Contract for the GMP for the Construction Manager at Risk Capital Maintenance Repair - Annual.**BUDGETED ACTION:**

No action needed. Budgeted in the Facilities Capital Maintenance Plan, as approved in the FY19 budget process. Funding comes from various sources and is based on the building occupant.

4. 18-429, Award, Bridge Repairs - Washington Loop Over Prairie Creek (Public Works)

RECOMMENDED ACTION:

Approve Award of Bid #18-429, Bridge Repairs - Washington Loop Over Prairie Creek, at the unit prices bid to V&H Construction, Inc. of Fort Myers, Florida for a total cost of \$166,530.

BUDGETED ACTION:

No action needed. Budgeted in the Bridge Capital Maintenance Master Plan, as approved in the FY19 budget process.

5. Property Deletions for the Month of September, 2018 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of September, 2018.

BUDGETED ACTION:

No action needed.

Real Estate Services

6. Surplus Property

RECOMMENDED ACTION:

Approve Resolution that declares the real property listed on Exhibit "A" to be surplus to county needs and authorizes county staff to dispose of the real property in accordance with the provisions of chapter 125, Florida Statutes.

BUDGETED ACTION:

No action needed.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

1. FY19-20 FRDAP Grant Application - William R Gaines Jr. Veterans Memorial Park

RECOMMENDED ACTION:

a) Approve submittal of a grant request in the amount of \$200,000 from the Florida Recreation Development Assistance Program (FRDAP) for William R. Gaines Jr. Veterans Memorial Park; and

b) Approve Resolution authorizing the County Administrator or designee to sign the grant application.

BUDGETED ACTION:

A budget amendment will be returned to the Board, if awarded. The grant requires a 50% match (\$200,000) which will be provided from the adopted capital improvement project titled "William R. Gaines Jr. Veterans Memorial Park."

2. FY19-20 FRDAP Grant Application GC Herring Park

RECOMMENDED ACTION:

- a) Approve grant application request in the amount of \$112,500 from the Florida Recreation Development Assistance Program (FRDAP) for GC Herring Park; and
- b) Approve Resolution authorizing the County Administrator or designee to sign the grant application.

BUDGETED ACTION:

A budget adjustment will be returned to the Board, if awarded. The grant requires a 25% match (\$37,500), which will be provide from the adopted Community Services Capital Maintenance Plan for GC Herring Park.

3. Rum Bay Preserve Land Condominium

RECOMMENDED ACTION:

Approve Resolution terminating the Condominium designation as currently recorded on Charlotte County Thornton Key Preserve.

BUDGETED ACTION:

No action needed.

Recreation

No Items.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

1. Lease Agreement - C.A.R.E. at West County Annex

RECOMMENDED ACTION:

- a) Approve Lease Agreement between Charlotte County and the Center for Abuse and Rape Emergencies, Inc. to lease space at the West County Annex; and
- b) Approve Resolution authorizing the Chairman to sign and execute Lease Agreement.

BUDGETED ACTION:

No action needed.

K. Human Resources

No Items.

L. Human Services

1. Punta Gorda Housing Authority Loan for Verandas Phase III

RECOMMENDED ACTION:

- a) Approve Agreement between the County and the Punta Gorda Housing Authority; and
- b) Authorize the Chair to execute the Florida Housing Finance Corporation Local Government Verification of Contribution - Loan Form confirming Charlotte County's commitment of \$425,625 toward the construction of Verandas III - a Punta Gorda Housing Authority 56 unit multi-family housing project in the City of Punta Gorda.

BUDGETED ACTION:

No action needed. Budgeted in the Local Housing Trust Fund.

2. Family Services Center Tenant Leases

RECOMMENDED ACTION:

- a) Approve 3 Resolutions for new 12-month lease agreements for existing tenants - American Association of Retired Persons (AARP), Hearing Impaired Persons, Inc., and Boys & Girls Clubs of Charlotte County, Inc., at the Family Services Center; and
- b) Authorize the Board Chair to execute the three leases.

BUDGETED ACTION:

Budgeted in the Family Services Center rentals revenue in the General Fund - will be approved in the FY19 budget process.

M. Public Safety

No Items.

N. Public Works

No Items.

O. Tourism Development

No Items.

P. Utilities

1. El Jobean Vac-Pump Station

RECOMMENDED ACTION:

Approve Resolution and budget adjustment BA19-005, in the amount of \$1,600,000 increasing the FY19 adopted CIP project "Charlotte Harbor Water Quality Initiative Phase II – El Jobean."

BUDGETED ACTION:

Approve Resolution and budget adjustment BA19-005, in the amount of \$1,600,000 increasing the FY19 adopted CIP project "Charlotte Harbor Water Quality Initiative Phase II – El Jobean." Funding for this expenditure will come from the BP Settlement Fund (\$1,100,000) and Grants (\$500,000).

2. Utility Relocation - US 41 Enterprise to Midway

RECOMMENDED ACTION:

Approve Resolution and budget adjustment BA19-004, in the amount of \$3,620,000 increasing the FY19 adopted budget for new CIP project "US 41 Southbound Utility Improvements Enterprise Drive to Midway Blvd/Morningstar Waterway."

BUDGETED ACTION:

Approve Resolution and budget adjustment BA19-004, in the amount of \$3,620,000 increasing the FY19 adopted budget for new CIP project "US 41 Southbound Utility

Improvements Enterprise Drive to Midway Blvd./Morningstar Waterway." Funding is supplied from the Utility Renewal and Replacement Fund (\$3,420,000) and O&M Fund (\$200,000).

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Appoint by Ballot - Deep Creek Non-Urban Street & Drainage Advisory Board
Committee Vacancies
Choose by ballot two members for the Deep Creek Non-Urban Street & Drainage MSBU Advisory Board to fill the unexpired terms of Phillip Jacobus and George Kearns. These appointments will be effective November 1, 2018 and will expire on October 31, 2021.
2. Appoint by Ballot - Don Pedro and Knight Islands Street & Drainage Advisory Board
Committee Vacancies
Choose by ballot two members for the Don Pedro and Knight Islands Street & Drainage MSTU Advisory Board to fill the unexpired terms of Ralph Artigliere and Jeffery Jacobson. These appointments will be effective November 1, 2018 and will expire on October 31, 2021.
3. Appoint by Ballot - Harbour Heights Street and Drainage Advisory Board
Committee Vacancies
Choose by ballot one member for the Harbour Heights Street & Drainage MSBU Advisory Board to fill the unexpired term of Margaret Scott. This appointment will be effective November 1, 2018 and will expire on October 31, 2021.
4. Appoint by Ballot - Manasota Key Street and Drainage Advisory Board
Committee Vacancies
Choose by ballot one member for the Manasota Key Street & Drainage MSTU Advisory Board to fill the unexpired term of Francisco Carlin. The appointment will be effective November 1, 2018 and will expire on October 31, 2021.
5. Appoint by Ballot - South Gulf Cove Waterway Advisory Board
Committee Vacancies
Choose by ballot two members for the South Gulf Cove Waterway MSBU Advisory Board to fill the unexpired terms of Richard Redican and C. Dale Ritchhart Jr. These appointments will be effective November 1, 2018 and will expire on October 31, 2021.
6. Appoint by Ballot - South Burnt Store Street & Drainage Advisory Board
Committee Vacancies
Choose by ballot two members for the South Burnt Store Street & Drainage MSBU Advisory Board to fill the unexpired terms of Sandra Funk and Robert Hancik. These appointments will be effective November 1, 2018 and will expire on October 31, 2021.
7. Performance Evaluation - County Attorney, Janette Knowlton

County Attorney

Discussion of County Attorney, Janette Knowlton's annual performance evaluation.

8. Performance Evaluation - Economic Development Director, Lucienne Pears'

Economic Development

Discussion of Economic Development Director, Lucienne Pears' annual performance evaluation.

9. Performance Evaluation - County Administrator, Raymond J. Sandrock

County Administration

Discussion of County Administrator, Raymond Sandrock's annual performance evaluation.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

No Items.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4