

NOVEMBER 08, 2018

A Pre-Agenda Meeting was held in preparation for the **November 13, 2018** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: Assistant County Administrator Flores, County Attorney Knowlton, Deputy County Administrator Shoemaker, Minutes Clerk Light, and various County staff members. The following members were absent: Chair Doherty and Commissioner Constance.

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

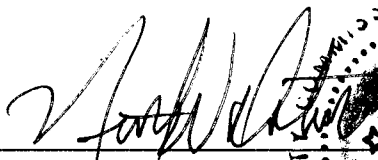
Fiscal Services: F-1

Purchasing: F-2

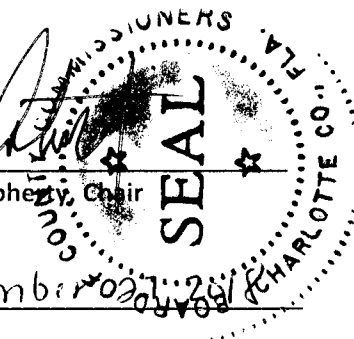
Transit: F-8

2:00 P.M. Land Use Public Hearing: U-5

ADJOURNED: 1:47 pm



 Kenneth W. Dohezy, Chair



DATE ADOPTED: November 8, 2018

ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DeBernardo
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular and Land Use Meeting

November 13, 2018 9:00 AM
18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor John Boutchia
Calvary Baptist

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Christopher Constance

Artist of the Month - Sharon Eng
Charlotte County Transit Food Drive
Service Above Self
Shop Charlotte Month
Small Business Saturday

Employee Recognition

Employee Recognition

Name	Department
5 Years	
Daniel Atkisson, Jr.	Utilities
William Jascomb, Jr.	Community Development
William Lyden	Public Safety
Kyle Vulgamore	Public Safety
Kevin Wagner	Utilities
Robert Whetsel	Public Safety
Dennis Woodruff	Budget & Admin Services
10 Years	
Maureen Broderick	Community Services
David Clyatt	Public Safety
William Feltus	Utilities
Eric Morazes	Public Safety
15 Years	
Roger Davis	Budget & Admin Services
Claire Jubb	Community Development
Thomas Lach	Facilities
Edward Levasseur	Public Works
Samantha Nichols	Community Development
Ernestine Scarlett	Budget & Admin Services
Kelly Slaughter	Public Works
Michael Vaughn	Facilities
25 Years	
Philip Carter	Public Works

Award Presentations



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

- **Alligator Creek Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.

- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Charlotte Ranchettes Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Northwest Port Charlotte Waterway Unit** is seeking four members to fill vacant unexpired terms through October 31, 2019, October 31, 2020 and October 31, 2021.
- **Rotonda Heights Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Rotonda Sands North Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda West Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **South Gulf Cove Beautification Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Gulf Cove Waterway** is seeking one member to fill a vacant unexpired term through October 31, 2019.

Murdock Village Community Redevelopment Agency Advisory Committee is seeking a volunteer for a member-at-large. Term is for three years and must be a resident of Charlotte County. Meetings are held quarterly at 4:00pm in Murdock. To obtain an application, call 743-1300.

The following MSBU Advisory Board is seeking volunteers who must be residents of Charlotte County and reside within the unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, FL. 33982, call 941.833.5600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Barrier Islands Fire Service Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following minutes:

October 9, 2018 BCC Regular Meeting

October 16, 2018 BCC Workshop

October 18, 2018 BCC Pre-Agenda

October 23, 2018 BCC Regular and Land Use Meeting

October 23, 2018 BCC Workshop

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Gulf Cove Waterway Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Clint Baker to fill the unexpired term of Joel Trefry on the Gulf Cove Waterway MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019.

BUDGETED ACTION:

No action needed.

2. Appointment - Northwest Port Charlotte Waterway Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Blair McVety to the Northwest Port Charlotte Waterway MSBU Advisory Board. This will be a three year term replacing Paul Elliott. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

3. Appointment - Northwest Port Charlotte Street & Drainage Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Blair McVety to the Northwest Port Charlotte Street & Drainage MSBU Advisory Board. This will be a three year term replacing Karen Totten who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

4. Appointment to Beaches and Shores Advisory Committee, District 2
RECOMMENDED ACTION:
Approve the appointment of Donald McCormick as the District 2 representative to the Beaches and Shores Advisory Committee for a four (4) year term expiring November 30, 2022.
BUDGETED ACTION:
No action needed.
5. Re-Appointment - Rotonda Heights Street & Drainage Advisory Board
RECOMMENDED ACTION:
Approve the re-appointment of James Kussow to the Rotonda Heights Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.
BUDGETED ACTION:
No action needed.
6. Re-Appointment - Rotonda Heights Street & Drainage Advisory Board
RECOMMENDED ACTION:
Approve the re-appointment of Christopher Simmons to the Rotonda Heights Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.
BUDGETED ACTION:
No action needed.
7. Re-Appointment - Planning & Zoning Board, District 2
RECOMMENDED ACTION:
Approve the re-appointment of Donald McCormick as the District 2 representative to the Planning and Zoning Board for a four (4) year term expiring November 30, 2022.
BUDGETED ACTION:
No action needed.
8. Re-Appointment - Parks and Recreation Advisory Board, District 2
RECOMMENDED ACTION:
Approve the re-appointment of Donald McCormick as the District 2 representative to the Parks and Recreation Advisory Board for a four (4) year term expiring November 30, 2022.
BUDGETED ACTION:
No action needed.
9. Re-Appointment - Board of Zoning Appeals, District 2
RECOMMENDED ACTION:
Approve the re-appointment of William Abbatematteo as the District 2 representative to the Board of Zoning Appeals for a four (4) year term expiring November 30, 2022.
BUDGETED ACTION:
No action needed.

D. County Administration

Administration

1. State Legislative Agenda

RECOMMENDED ACTION:

Approve the 2019 State Legislative Agenda.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Red Tide Extension

RECOMMENDED ACTION:

Approve Resolution extending the Red Tide State of Local Emergency.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Fleet Replacement Policy & Procedures

RECOMMENDED ACTION:

Approve updated Fleet Replacement Policy and Procedures of County vehicles and equipment.

BUDGETED ACTION:

No action needed.

Information Technology

No Items.

Purchasing

2. 18-556 Transit Development Plan (Budget & Administrative Services)

RECOMMENDED ACTION:

- a) Approve the start of negotiations with Tindale-Oliver of Tampa, Florida for Request for Proposal #18-556, Transit Development Plan; and
- b) Authorize the Chairman to sign the contract once negotiated.

This is for affirm to prepare a 10-Year Transit Development Plan (TDP) to ensure compliance with the current TDP Rule.

BUDGETED ACTION:

No budget action needed. Grant funding for this expenditure is included in the FY 18/19 Transit operating budget.

3. 18-574, Cleaning Services, Charlotte County Parks Restrooms - Annual (Facilities)

RECOMMENDED ACTION:

- a) Award Bid #18-574 Cleaning Services, Charlotte County Parks Restrooms - Annual to the lowest responsive, responsible bidder: At Your Service Cleaning Group, Inc. of Sarasota, Florida for their "Best and Final Offer" at the unit prices listed on the attached tabulation, from date of award up to and including September 30, 2019, with option to

renew for two additional one-year terms at the same prices, terms and conditions; and
b) Authorize County Administrator to approve annual renewals.
This is for cleaning services for Charlotte County Parks Restrooms.

BUDGETED ACTION:

No action needed. Funding from the General Fund approved in the FY 19 Budget Process.

4. 18-501 Construction / Geotechnical Services-Annual (Public Works)

RECOMMENDED ACTION:

a) Approve the ranking of firms for Request for Proposal #18-501, Construction / Geotechnical Services - Annual: 1st - Lomski Engineering & Testing of Port Charlotte, Florida; 2nd - Terracon Consultants, Inc. of Sarasota, Florida ; and 3rd - Ardaman & Associates of Sarasota, Florida; and
b) Authorize negotiations; and
c) Authorize the Chairman to sign the contracts for the top three (3) firms; and
d) Authorize the County Administrator to approve annual renewals.
This is an annual contract for construction/geotechnical testing and inspection services for Charlotte County.

BUDGETED ACTION:

No action needed. Budgets are funded in individual projects which will be brought forward as they are awarded.

5. 19-070 Purchase of Harris XL-200 Portable Radios and Accessories (Public Safety)

RECOMMENDED ACTION:

Approve File #19-070, Purchase of Harris XL-200 Portable Radios and Accessories, from Communications International of Vero Beach, Florida for a total cost of \$152,924.70. (Includes trade-in allowance)

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Digital Radio System", as approved in the FY19 budget process.

6. Property Deletions for the month of November, 2018 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of November, 2018.

BUDGETED ACTION:

No action needed.

Real Estate Services

7. Exchange of Real Property

RECOMMENDED ACTION:

Approve Resolution authorizing the Board of County Commissioners to approve the Agreements for Exchange of Real Property between the County and P.G.B.K. Properties, LC.

BUDGETED ACTION:

No action needed.

Risk Management

No Items.

Transit

8. Senior Friendship Centers Inc. Contract

RECOMMENDED ACTION:

Approve Contract with Senior Friendship Centers, Inc. to provide Congregate Dining Transportation Services.

BUDGETED ACTION:

No action needed. Associated revenue and expenses are included in the FY19 Transit operating budget.

G. Community Development

1. Set a Public Hearing for Code Enforcement Citation Process

RECOMMENDED ACTION:

Set a Public Hearing for Tuesday November 27, 2018, at 10:00 a.m., or as soon thereafter as may be heard, to consider an Ordinance revising the Code Enforcement Citation Process.

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

1. Charlotte Sports Park Stadium Improvements

RECOMMENDED ACTION:

Approve Charlotte Sports Park Improvements list for a total estimated costs of \$66,072. This is an annual process between the County and the Tampa Bay Rays per the Charlotte Sports Park Agreement.

BUDGETED ACTION:

No action needed. Funding from the Stadium Improvement Fund included in the FY19 budget process.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

No Items.

M. Public Safety

No Items.

N. Public Works

No Items.

O. Tourism Development

1. Sugar Bert Boxing Agreement Amendment

RECOMMENDED ACTION:

Approve Amendment #1 to Memorandum of Agreement - Sugar Bert Boxing - add additional year to original contract.

BUDGETED ACTION:

No action needed. Funding is budgeted in the FY19 Tourism Development Tax Fund.

2. Waterfest In-kind Funding Adjustment

RECOMMENDED ACTION:

Approve the redistribution of funds within the existing in-kind funding agreement increasing the transit line item and decreasing the public safety line item by the same amount. Waterfest will pay public safety directly for any expenditures over and above the new line item amount.

BUDGETED ACTION:

No action needed.

P. Utilities

1. FY18/19 Master Plans

RECOMMENDED ACTION:

Approve Resolution to adopt a budget adjustment BA19-008 in the amount of \$650,000 that amends the FY 18/19 Budget. This adjustment, which impacts the Utilities' O&M Fund, is needed to align the FY 18/19 Budget with required changes and actual activity.

BUDGETED ACTION:

Approve Budget adjustment # BA19-008 in the amount of \$650,000

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Appoint by Ballot - Alligator Creek Waterway Advisory Board Committee Vacancies

Choose by ballot a member for the Alligator Creek Waterway MSBU Advisory Board. This will be a three year term replacing Mark Vaivoda who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2021.

2. Appoint by Ballot - Rotonda West Street & Drainage Advisory Board

Committee Vacancies

Choose by ballot a member for the Rotonda West Street & Drainage MSBU Advisory Board. This will be a three year term replacing John Peszko who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2021.

3. Appoint by Ballot - South Gulf Cove Waterway Advisory Board

Committee Vacancies

Choose by ballot to fill the unexpired term of David Gervais on the South Gulf Cove Waterway MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2019.

4. Bachmann Tract Request for Proposal

Economic Development

Approve RFP NO. 2019 - 53 - Development and Disposition of Real Property - Bachmann Tract

5. Charlotte County Local Bill

County Administration

Approve local bill repealing two special acts relating to Charlotte County to be heard by the Charlotte County Legislative Delegation and filed on behalf of Charlotte County for the 2019 Legislative Session.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. Fourth Quarter Budget Adjustments

Budget and Administrative Services

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY17/18 budget. These adjustments which impact various funds are needed to align the FY17/18 budget with required changes and actual activity.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



LAND USE PUBLIC HEARING AGENDA

U. 2:00 P.M. Land Use Public Hearing

1. PP-18-08-07, Babcock 2B
Community Development
Approve Preliminary Plat for Babcock Ranch Community Phase 2B Subdivision, for Babcock Property Holdings, LLC, under Petition PP-18-08-07.
Quasi-Judicial
2. SV-18-06-04, Louisiana
Community Development
Approve a Street Vacation for John and Susan Hooper, for a portion of Louisiana Avenue and an unnamed alley, under Petition #SV-18-06-04.
Legislative
3. SV-18-07-05, Placida
Community Development
Approve a Resolution granting a street vacation to Affordable Lawn Care Services, Inc., Rice Holdings, LLC and Wean Family LTD Partnership for an excess portion of the right-of-way of Placida Road, under Petition #SV-18-07-05.
Legislative
4. SV-18-08-06, Iliushkin
Community Development
Approve a Resolution granting a Street Vacation for Vladimir and Marina Iliushkin, for a portion of an unnamed alley, under Petition #SV-18-08-06.
Legislative
5. Major Modification to Final Detail Site Plan, DRC-18-00060
Community Development
Approval of a Resolution for a Major Modification to the Final Detail Site Plan approval for Tern Bay Resort, Phase II (DRC-PD-90-6B) by renaming the project to Heritage Landing and amending condition 7. b. set forth in Resolution Number 2006-194 to be consistent with the buildout date established in the Tern Bay Development of Regional Impact (DRI) Development Order. This project is within the Tern Bay DRI, which is located northwest of Burnt Store Road, in portions of Sections 13, 17, 18, 19, and 20, Township 42 South, Range 23 East, in the Burnt Store area.
Quasi-Judicial
6. PA-18-08-39 Shindhelm
Community Development
Approve an Ordinance adopting Petition PA-18-08-39, a Small Scale Plan Amendment to change Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Parks and

Recreation (PKR) and Low Density Residential (LDR) to Low Density Residential (LDR), with an annotation to the Future Land Use Map limiting the density to two units and increasing the base density from zero units to two; for property located at 13632 Isabell Avenue, in the Englewood area, containing 0.76± acres; Commission District IV; Applicant: Arthur and Chun Shindhelm; providing an effective date.

Legislative

7. Z-18-04-22 Charlotte Harbor Community Development Code Revisions

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending Charlotte County Code Chapter 3-9, Zoning, by amending Section 3-9-47 Charlotte Harbor Community Development Code; deleting existing Section 3-9-47(d), Development review procedure, revising existing Section 3-9-47(e)(2) to delete reference to review of post-disaster development applications by the Charlotte Harbor Community Redevelopment Area Advisory Committee, revising existing Section 3-9-47(f)(7)b to delete reference to review of development applications by the Charlotte Harbor Community Redevelopment Area Advisory Committee, deleting existing Section 3-9-47(f)(14), and adjusting the numbering of the Section to reflect these revisions; providing for conflict with other ordinances; providing for severability; and providing for an effective date. Applicant: Charlotte County Board of County Commissioners.

Legislative

AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman
Joseph Tiseo, District 5, Vice-Chairman
Bill Truex, District 3
Christopher Constance, District 2
Stephen R. Deutsch, District 4