

## BOARD OF COUNTY COMMISSIONERS

DECEMBER 18, 2018

A BCC Workshop was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, and Minutes Clerk Cash. The following members were absent: Commissioner Deutsch.

The Meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

### 1. Economic Development Director - Comments

Lucienne Pears, Economic Development Director gave a brief overview of marketing directions.

Commissioner Constance spoke to marketing strategy.

### 2. Local Preference

Kim Corbett, Purchasing Senior Division Manager gave a brief overview of Local Preference, Local Preference Request for Bids, Local Preference Request for Proposal, and responded to Board inquiries.

Chair Doherty discussed policy process, request for proposals, and request for bids. Commissioner Constance commented on bidding firm investment and bidding process. Commissioner Tiseo mentioned local business definition and local preference applications. Commissioner Truex noted bidding firm investment.

### 3. Together Charlotte Housing Report

Carrie Hussey, Human Services Director introduced Angela Hogan, Gulf Coast Partnership CEO and gave a brief overview of Together Charlotte, Together Charlotte's Housing and Plans Committee, Facts, Seeing Our Community Clearly, Median Household income, 2018 Area Median Income (AMI) Range Punta Gorda MSA, Cost Burden, and responded to Board inquiries.

Ms. Hogan gave a brief overview of Recommendations, Advocacy, Opportunities, Coordination, Collaboration, and responded to Board inquiries.

Chair Doherty inquired about Florida Housing Finance Corporation's Local Area of Opportunity Funding policy. Commissioner Constance discussed housing unit needs and Sadowski funds. Commissioner Tiseo commented on affordable housing, Florida Housing Finance Corporation's Local Area of Opportunity Funding, Sadowski funds, and legislative advocacy. Commissioner Truex mentioned Sadowski funds.

### 4. Impact Fees Update

Gordon Burger, Budget and Administrative Services Director gave a brief overview of Impact Fees, Capital Funding Revenues, Gas Tax Revenue for Road Maintenance, Revenues for Capital Road Improvements,

Transportation Impact Fees, Growth Incremental Funding, Capital Projects Millage, Capital Funding Scenarios 2018, Transportation, Sheriff, General Government, Excess Funds returned by Sheriff, Local Sales Tax, Public Service Tax, Transportation Projects, and responded to Board inquiries.

Claire Jubb, Community Development Director gave a brief overview of Historical Fees 1998 - Present, Current Fees - Examples, Comparables - Transportation, and responded to Board inquiries.

Travis Mortimer, Capital Projects Manager spoke to Edgewater - Midway to SR 776 Project.

County Administrator Sandrock clarified impact fee history, holistic approach, and Transportation Projects.

**Chair Doherty** commented on Revenues for Capital Road Improvements, Capital Projects Millage, Local Sales Tax, Public Service Tax, Transportation Projects, Impact Fee Comparables, utilities project policy, cash flow analysis, Historical Fees 1998 – Present, and holistic approach. **Commissioner Constance** mentioned Growth Incremental Funding, General Government, Local Sales Tax, Public Service Tax, Transportation Projects, Historical Fees 1998 - Present, holistic approach, and comparables. **Commissioner Tiseo** noted Comparables - Transportation, Capital Needs Assessment, Local Sales Tax, Capital Funding Scenarios 2018, Impact Fee Act, Public Service Tax, holistic approach, affordable housing, and Technical Reports. **Commissioner Truex** spoke to Local Sales Tax, Public Service Tax, Transportation Projects, Impact Fee Comparables, Capital Projects Millage, holistic approach, housing affordability, and Historical Fees 1998 – Present.

**RECESS: 10:54 am - 11:05 am**

## **5. 2019 Budget Process**

Mr. Burger gave a brief overview of What is a Budget, Stages of the Budget Process, Stage I - Establish Strategic Goals, Stage II - Develop Approaches to Achieve Strategic Goals, Stage III - Develop a Budget to Achieve Strategic Goals, Stage IV - Evaluate Performance and make Adjustments, Strategic Focus Areas, Citizen Engagement, Community Trends / Issues, Economic & Community Development, Infrastructure, Public Services, Performance Based Budgeting, Budget Process Alignment, Performance Budgeting, In Performance Based Budget (PBB), Proposed Calendar, General Fund, Assumptions, General Fund Revenues vs Expenditures, Net Amended Budgets, Net Budget Capital vs Operating, Next Steps, and responded to Board inquiries.

Emily Lewis, Legislative Manager noted Citizen Engagement.

County Administrator Sandrock commented on Municipal Service Benefit Unit (MSBU) methodology update.

**Chair Doherty** mentioned Assumptions, General Fund Revenues vs Expenditures, and Net Amended Budgets. **Commissioner Constance** discussed Community Trends / Issues, Economic & Community Development, Infrastructure, General Fund Revenue vs Expenditures, and Net Budget Capital vs Operating. **Commissioner Tiseo** spoke to Infrastructure and General Fund.

**AA. County Administrator: None**

BB. County Attorney: None

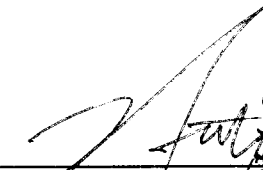
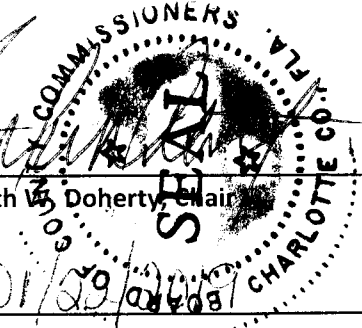
CC. Commissioner Comments:

Chair Doherty discussed Interim Economic Development Director salary range and Burnt Store Road. Commissioner Constance commented on Interim Economic Development Director salary range, Metropolitan Planning Organization (MPO) meeting, and Burnt Store Road. Commissioner Tiseo mentioned Interim Economic Development Director salary range. Commissioner Truex noted septic system mandatory inspection Bill.

County Attorney Knowlton spoke to Interim Economic Development Director salary range.

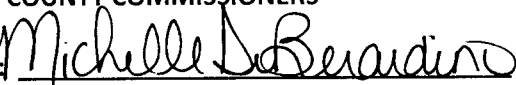
County Administrator Sandrock discussed Interim Economic Development Director salary range.

ADJOURNED: 12:01 pm

  
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Kenneth W. Doherty, Chair  
  
DATE ADOPTED: 01/29/2018

ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO OF THE BOARD  
OF COUNTY COMMISSIONERS

By:   
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Deputy Clerk