

BOARD OF COUNTY COMMISSIONERS

JUNE 4, 2019

A Focus Area Workshop – Efficient & Effective Government was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, and Commissioner Deutsch. Also in attendance were: County Attorney Knowlton, Deputy County Administrator Flores, and Minutes Clerk Cash. The following members were absent: Commissioner Tiseo and Commissioner Truex.

The Meeting was called to order at 2:00 pm, followed by the Pledge of Allegiance.

Deputy County Administrator Flores noted a schedule change for the next Focus Area Workshop.

Financial Trends for Efficient & Effective Government Goals

Gordon Burger, Budget and Administrative Services Director gave a presentation on Agenda, Financial Trends, Efficient & Effective Government, Where does the money go, Where does the money come from, Historical Trend total Expenditures by Department, Historical Trend Total FTE by Department, County Comparison \$ Spent Per Capital on General Government, County Comparison FTE Per 1,000 for General Government, Strategic Focus Areas, Efficient and Effective Government Bold Goals, and responded to Board inquiries.

Commissioner Deutsch commented on revenue sources.

Efficient & Effective Government Goals

1. Culture (Great place to work): Update and Integrate Mission, Vision and Values - Administration, Emily Lewis

Emily Lewis, Assistant County Administrator gave a presentation on Background, Mission, Values, Vision, and responded to Board inquiries.

Chair Doherty discussed Vision. **Commissioner Constance** commented on Vision. **Commissioner Deutsch** mentioned Mission and Vision.

2. Efficiencies

a. Identify core processes and improvement targets by 2020

Mr. Burger gave a brief overview of Identify Core Processes.

b. Health / Wellness update - Budget & Administration, Gordon Burger

Mr. Burger gave a presentation on Employee Health Center, Appointment Breakdown Trend, Unique Patient Participation, Rx Utilization Trends: Health Plan and Employee Health Center, Health Plan Rx Costs, CIGNA Gross Medical Plan Costs, CIGNA Gross Medical Plan Costs per Member, Impact of High Cost

Claimants, PHRA Participation Trend, Risk Movement, Chronic Disease Prevalence Diabetes, Chronic Disease Prevalence Hyperlipidemia, Chronic Disease Prevalence Hypertension, Projected Savings, and responded to Board inquiries.

Commissioner Constance commented on Rx Utilization Trends: Health Plan and Employee Health Center, Appointment Breakdown Trend, and Projected Savings. **Commissioner Deutsch** spoke to Rx Utilization Trends: Health Plan and Employee Health Center.

c. Animal Control - Public Safety, Chief Van Helden/Brian Jones

Brian Jones, Animal Control Division Manager gave a presentation on Animal Control, Department Reorganization, Animal Control Organizational Chart, Updating Computer Software, Outsourcing Pet Licensing, and responded to Board inquiries.

Commissioner Constance commented on Department Reorganization and Outsourcing Pet Licensing.

Mr. Burger noted software and staff utilization.

3. Positioning Technology for the Future

a. Target % of budget spent on run, grow, transform - Budget & Administration, Ray Desjardins

Ray Desjardins, Information Technology Senior Division Manager gave a presentation on The Run-Grow-Transform Model, IT Resources Fiscal Year 2018-2019, IT Resources Fiscal Year 2020-2021, and Overview of Department Strategic Technology Meetings.

b. Fixed Asset Management System - Administration, Travis Mortimer

Travis Mortimer, Assistant County Administrator gave a presentation on Asset Management System, Asset Management Software, Reports and Dashboards, Benefits of Asset Management, Lifecycle Costs and Expectancy, Life Expectancy Models, Inventory, Best Management Practices, Charlotte County AMS, Plan of Action & Milestones, and responded to Board inquiries.

Chair Doherty commented on the Best Management Practices and Plan of Action and Milestones. **Commissioner Constance** mentioned Best Management Practices.

c. Financial System Replacement - Clerk's Office, Sue Gervais

Mr. Burger noted financial system and Tyler Technologies MUNIS.

Mr. Desjardin responded to technology platform and analytics.

Sue Gervais, Charlotte County Clerk of the Circuit Court Finance Director gave a presentation on What is an ERP System, Tyler Technologies "EDEN", Why Tyler Technologies MUNIS, and responded to Board inquiries.

Commissioner Constance inquired about platform, Why Tyler Technologies MUNIS, and competitors. **Commissioner Deutsch** questioned Why Tyler Technologies MUNIS.

d. Document Management - Budget & Administration, Sandra Gaw


Sandra Gaw, Services Information Manager gave a brief overview of Enterprise Content Management, Electronic Plans Review, and responded to Board inquiries.

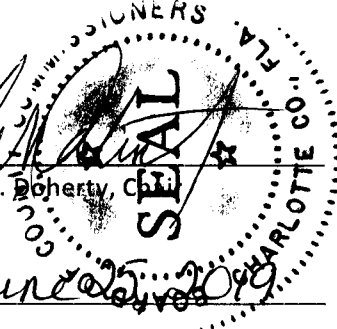
Jennifer Rodgers, Records Management Liaison Officer gave a brief overview of Laserfiche - Records Management.

Mr. Burger responded to electronic plans costs.

Chair Doherty spoke to the Electronic Plans Review. Commissioner Deutsch questioned Electronic Plans Review.


ADJOURNED: 3:56 pm



Kenneth W. Doherty, Chair

DATE ADOPTED: June 25, 2019

ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk