

JULY 8, 2019

A Pre-Agenda Meeting was held in preparation for the July 9, 2019 Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: Assistant County Administrator Lewis, County Attorney Knowlton, Deputy County Administrator Shoemaker, Minutes Clerk Light, and various County staff members. The following members were absent: None

The Meeting was called to order at 9:00 am

There was Board discussion on the following items:

Commission Office: C-3


Purchasing: F-4

Community Development: G-1

Recreation: H-1

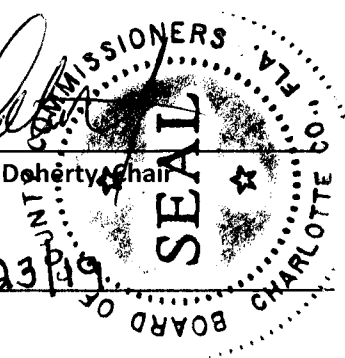
Regular Agenda: R-1, R-3

ADJOURNED: 9:09 am



 Kenneth W. Doherty, Chair

DATE ADOPTED: 7/23/19



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBuardino
Deputy Clerk

COUNTY OF CHARLOTTE

BOOK 77, PAGE 309
JULY 08, 2019

Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular and Land Use Meeting

July 9, 2019 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor Bill Frank
First Baptist Church of Punta Gorda

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Christopher Constance

Artist of the Month - Gloria Urban

Employee Recognition

Years of Service

Name

Department

5 Years

Brendan Betancourt	Public Safety
Kevin Mangels	Budget & Administrative Services
Brian Richardson	Community Development
Eve Sweeting	Human Resources

15 Years

Jonathan Baldwin	Utilities
Craig Soosh	Public Safety
David Watson	Facilities - Sheriff

25 Years

Victor Candelaria	Utilities
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30 Years

Christina Perin	Community Development
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Award Presentations



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Harbour Heights Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Mid-Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Rotonda Sands North Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Rotonda West Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **West Charlotte Stormwater Utility Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

Agriculture and Natural Resources Advisory Committee is seeking one volunteer to fill a vacancy for Commodity Production. The term will be effective immediately and will expire on December 31, 2023. To obtain an application, please contact Diane Clim at 941-743-1956 or email Diane.Clim@CharlotteCountyFL.gov.

Environmentally Sensitive Lands Oversight Committee is seeking one Community Representative. Volunteer must be a Charlotte County resident. Term will expire three years from the date of appointment. To obtain an application, please contact Morgan C. Cook at 941-743-1300 or email Morgan.Cook@CharlotteCountyFL.gov.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance
RECOMMENDED ACTION:
Approve the Clerk's Finance Memorandum.
BUDGETED ACTION:
No action needed.

B. Minutes Division

1. Minutes
RECOMMENDED ACTION:
Approve the following Minutes:
June 11, 2019 BCC Regular Meeting
June 18, BCC Special Meeting
June 18, 2019 BCC Focus Area Workshop- Economic & Community Development
June 20, 2019 BCC Pre-Agenda
BUDGETED ACTION:
No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Pirate Harbor Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Phillip Smallwood to fill the unexpired term of George Taylor on the Pirate Harbor Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

BUDGETED ACTION:

No action needed.

2. Appointment - 2020 Sales Tax Focus Group

RECOMMENDED ACTION:

Approve Kathi Obendorfer as the Englewood Area Board of Realtors representative to the 2020 Sales Tax Focus Group.

BUDGETED ACTION:

No action needed.

3. Southwest Florida Regional Planning Council Support Letters

RECOMMENDED ACTION:

Authorize the Chairman to sign the Southwest Florida Regional Planning Council support letters.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

1. Cancellation of October 15, 2019 BCC Monthly Workshop

RECOMMENDED ACTION:

Approve the cancellation of the October 15, 2019 BCC Monthly Workshop.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Construction Industry Licensing Board (CILB) Attorney Wideikis, Benedict & Berntsson LLC

RECOMMENDED ACTION:

Approve the contract between Charlotte County and Wideikis, Benedict & Berntsson, LLC to provide legal services to the Construction Industry Licensing Board (CILB) at an hourly rate of \$160.

BUDGETED ACTION:

No action needed.

2. Agreement with Economic Development Director - David Gammon

RECOMMENDED ACTION:

- a) Approve Agreement between Charlotte County and David A. Gammon for employment - Director of Economic Development; and
- b) Authorize the Chairman to sign the Agreement upon approval of the Board.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Boater Revolving Fund – Out of Cycle Funding Request - CCSO

RECOMMENDED ACTION:

- a) Approve Resolution and application requesting out-of-cycle grant funding from West Coast Inland Navigation District (WCIND) Navigation Improvement Funds for the Charlotte County Sheriff's Office for the sum of \$65,194; and
- b) Authorize the Chairman, or his designee, to sign the WCIND application and Resolution.

BUDGETED ACTION:

No action needed. Funding will be budgeted in the Boater Revolving Fund in the FY2020 budget process.

2. Authorize mailing of public hearing notices for sanitation and set public hearing for September 9, 2019

RECOMMENDED ACTION:

- a) Approve and authorize the mailing of the required first-class notification of proposed Municipal Services Benefit Unit (MSBU) assessment rates for FY2019/20 for the Charlotte County Sanitation Unit; and
- b) Set a public hearing for September 9, 2019 at 5:01 p.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider a resolution adopting the final assessment and an amended assessment roll for the Charlotte County Sanitation Unit for FY2019/20.

BUDGETED ACTION:

No action needed. Mailing costs are budgeted in the General Fund – BCC Control, and will be charged back to the sanitation MSBU.

Information Technology

No Items.

Purchasing

3. 16-196, Amendment #2, Consultant for Asset Management (EAM) / Work Order (CMMS) Procurement & Implementation (Public Works, Utilities / Facilities)

RECOMMENDED ACTION:

- a) Approve Amendment #2, to Contract 16-196, Consultant for Asset Management (EAM) / Work Order (CMMS) Procurement & Implementation, with LA Consulting, Inc. of Manhattan Beach, California for additional services in the amount of \$48,709 for additional scope of services processes for Maintenance & Operations, Facilities Construction and Maintenance and the Utilities Department; and
- b) Authorize the Chairman to sign Amendment #2 for additional services / processes in the asset management/work order system.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Enterprise Asset Management/Work Order System Upgrade" as approved in the FY2019 budget process.

4. 18-236, Amendment #1, Design/Build - Justice Center Forensic Evaluation & Repairs (Facilities)

RECOMMENDED ACTION:

- a) Approve Amendment #1 to Contract 18-236 Design/Build - Justice Center Forensic Evaluation & Repairs with Wharton-Smith, Inc. of Tampa, Florida in the amount of \$79,140 for a roofing replacement; and
b) Authorize the Chairman to sign Amendment #1 for the design/build phase of the Charlotte County Justice Center roofing replacement.

BUDGETED ACTION:

No action needed. Budgeted in the Facilities Capital Maintenance Plan, as approved in the FY2019 budget process. Funding is supplied from Capital Projects, ad valorem.

5. 19-483, Award, Purchase of Aerial Lift Truck (Public Works)

RECOMMENDED ACTION:

Approve award of "Piggyback," Purchase, File #19-483, Aerial Lift Truck, from Altec Industries, Inc. of Birmingham, Alabama (Piggyback off the Sourcwell Contract #012418-ALT, formerly NJPA) to purchase a Aztec Aerial Lift Truck with options for Public Works - Lighting District at the cost of \$208,138.

BUDGETED ACTION:

No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY2019 budget process. Funding is supplied from the Greater Charlotte Street Lighting District, ad valorem.

6. 19-406, Construction Manager at Risk - Fire Stations #2 and #5 (Facilities)

RECOMMENDED ACTION:

- a) Approve the ranking for RFP #19-406, Construction Manager at Risk - Fire Stations #2 and #5 as follows: 1st-Wharton-Smith of Punta Gorda, Florida, 2nd-Florida Premier Contractors, LLC of Punta Gorda, Florida, and 3rd-Willis Smith Construction of Sarasota, Florida; and
b) Approve the start of negotiations; and
c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified Contractor to provide professional Construction Manager (CM) at Risk services as part of a construction team, which includes design consultants and the County.

BUDGETED ACTION:

No action needed. Budgeted in CIP projects "Fire Station 2 Replacement/Relocate" and "Fire Station 5 Replacement/Relocate," as approved in the FY2019 budget process. Funding is supplied from Capital Projects, ad valorem.

7. Property Deletions for the Month of July, 2019 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of July, 2019.

BUDGETED ACTION:

No action needed.

Real Estate Services

8. Lot Donation to Charlotte County

RECOMMENDED ACTION:

Accept the donation of the lot as described on the attached Exhibit "A" entitled Lot Donation to Charlotte County.

BUDGETED ACTION:

No action needed.

Risk Management

No Items.

Transit

No Items.

G. Community Development

1. FP-05-04-06, Calusa Creek

RECOMMENDED ACTION:

Approve Release of Bond #SU1149161, in the amount of \$107,976.66, for D.R. Horton, Inc., under Petition #FP-05-04-06.

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

1. Timber Tech Release

RECOMMENDED ACTION:

Approve Release from claim for Timber Tech deck at the Charlotte Sports Park in exchange for replacement materials.

BUDGETED ACTION:

No action needed.

Libraries and Historical

No Items.

Community Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

1. Crisis Center of Tampa Bay (MyFL Vet Grant) Award

RECOMMENDED ACTION:

- a) Approve the allocation of 2 full-time positions (Resource Specialist and Care Coordinator) as funded at 100% by the Crisis Center of Tampa Bay, Veteran Peer Recovery Program grant; and
- b) Approve Resolution and budget adjustment #BA19-034 in the amount of \$140,000 to provide grant funding, and authorize change to the FY2019 budget; and
- c) Authorize the County Administrator, or designee, to sign and grant related documents.

BUDGETED ACTION:

Approve budget adjustment #BA19-034 in the amount of \$140,000.00. There is no required match as the grant is 100% funded.

2. State Housing Initiatives Partnership Loan Agreements

RECOMMENDED ACTION:

- a) Ratify State Housing Initiative Partnership (SHIP) 0% interest loan agreement with Charlotte County Habitat for Humanity in the amount of \$160,000 for the construction of affordable homes; and
- b) Ratify SHIP 0% interest loan agreement with the Punta Gorda Housing Authority in the amount of \$114,373.24 for the purchase and installation of hurricane shutters for 30 public housing units and the rehabilitation of two public housing units.

BUDGETED ACTION:

No action needed. Budgeted in SHIP Grant in FY2019 in the amount of \$274,373.24. There is no County match.

M. Public Safety

1. Request for Emergency Management Services (EMS) Positions

RECOMMENDED ACTION:

Approve 4 new positions (Firefighter/EMT and Firemedic) for Public Safety, Fire/EMS. These positions will facilitate the staffing of Rescue 9, that will be assigned to the Babcock Ranch area and surrounding district.

BUDGETED ACTION:

No action needed. Funding for this Fire/EMS expenditure will come from savings due to the discontinuation of the 10 hour Rescue 40 program.

N. Public Works

1. Set a Public Hearing to Repeal the Duplicative County Code Sections of the Alligator Creek Waterway MSBU

RECOMMENDED ACTION:

Set a public hearing for July 23, 2019 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving an Ordinance repealing the duplicative County Code Sections of the Alligator Creek Waterway Municipal Services Benefit Unit (MSBU).

BUDGETED ACTION:

No action needed.

O. Tourism Development

No Items.

P. Utilities

No Items.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Parkside Community Redevelopment Agency (CRA) Presentation
Economic Development
Presentation of Parkside CRA.
2. Transit Development Plan (TDP)
Transit
Approval and adoption of the Transit Development Plan.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. South Gulf Cove (Non-Urban) Street & Drainage MSBU Final Assessment Resolution
Public Works
Conduct a public hearing to consider the Final Assessment Resolution for the South Gulf Cove (Non-Urban) Street and Drainage (Municipal Services Benefit Unit) MSBU.
2. Repeal the duplicative County Code Sections of the South Gulf Cove (Non-Urban) Street & Drainage MSBU
Public Works
Conduct a public hearing for an Ordinance repealing the duplicative County Code Sections of the South Gulf Cove (Non-Urban) Street and Drainage Municipal Services Benefit Unit (MSBU).
3. Abolish the South Gulf Cove Beautification MSBU and Advisory Board
Public Works
Conduct a public hearing for the Ordinance abolishing the South Gulf Cove Beautification Municipal Services Benefit Unit (MSBU) and Advisory Board.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



LAND USE PUBLIC HEARING AGENDA

U. 2:00 P.M. Land Use Public Hearing

1. SV-19-02-02, Paar
Community Development
Approve Resolution granting Street Vacation to Gerald and Peggy Thomas, for a portion of Paar Waterway, under Petition #SV-19-02-02.
Legislative
2. PP-19-02-02, CoCoCove
Community Development
Approve Preliminary Plat for Monique Henyecz-Estevez, for CoCo Cove Subdivision, under Petition #PP-19-02-02.
Quasi-Judicial
3. PP-19-04-04, Babcock BB
Community Development
Approve Preliminary Plat for Babcock Property Holdings, LLC for a subdivision to be named Babcock Ranch Community Spine Road BB, under Petition #PP-19-04-04.
Quasi-Judicial

AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5