

SEPTEMBER 05, 2019

A Pre-Agenda Meeting was held in preparation for the **September 10, 2019** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: Assistant County Administrator Lewis, County Administrator Sandrock, County Attorney Knowlton, Minutes Manager DiBerardino, Minutes Clerk Rasmussen, and various County staff members. The following members were absent: None

**The Meeting was called to order at 1:30 pm**

There was Board discussion on the following items:

**Purchasing: F-8, F-9, F-12, F-14, F-22**

**Real Estate Services: F-26**

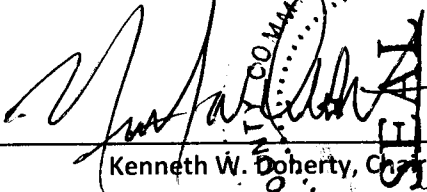
**Human Services: L-2**

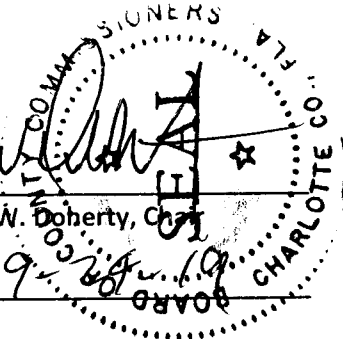
**Public Safety: M-4**

**Regular Agenda: R-2**

**2:00 P.M. Land Use Public Hearing: U-2**

**ADJOURNED: 2:02 pm**

  
 \_\_\_\_\_  
 Kenneth W. Doherty, Chair

DATE ADOPTED: 9-26-19


ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Michelle DiBerardino  
Deputy Clerk

# COUNTY OF CHARLOTTE

## Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

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SEPTEMBER 05, 2019

### County Commissioners

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Joseph Tiseo, District 5



### County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

## Regular and Land Use Meeting

September 10, 2019 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [David.Lyles@charlottecountyfl.gov](mailto:David.Lyles@charlottecountyfl.gov).

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

**9:00 A.M.**

### Call to Order and Roll Call

**Invocation-** If you wish, please rise for the invocation

Pastor Daniel Dagan  
Hope Apostolic United Pentecostal Church

### Pledge of Allegiance

**Changes to the Agenda:** See separate sheet.

### Proclamations - Commissioner Stephen R. Deutsch

Artist of the Month - September, Shelley Bell

Constitution Week

Gerald Mallet Day

Patriot Day

Recovery Month

### Employee Recognition

Employee Recognition

<b><u>Name</u></b>	<b><u>Department</u></b>
<b><u>5 Years</u></b>	
Crystal Breden Diff	Community Services
Michael Daumann	Community Services
Gary Davis	Public Works
Nevin Gerberick	Facilities Management
Robin Gibbs	Public Works
Kevin Howard	Community Services
Francine Lisby	Fiscal Services
Katherine Meier	Community Services
Jody Pressley	Utilities
Juan Quinones	Public Works
Martin Samuda	Community Services
Padmini Sooknanan	Community Services
June Villecco	Budget & Administration

<b><u>15 Years</u></b>	
Roland Bergeron, Jr.	Public Works
Joseph Dimina, Jr.	Community Development
Julia Galofre	Community Development
Patrick Garcia	Utilities
Beth Kovach	Public Works
Gerard Mallet	Public Safety
Christina Powell	Fleet Management

<b><u>20 Years</u></b>	
J.C. Cadenas	Public Safety
Maryann Franks	Community Development
David Stokes	Public Safety
James Wilcox	Public Safety

<b><u>25 Years</u></b>	
Monty Rodriguez	Community Services
Steve Sasher	Public Safety

<b><u>30 Years</u></b>	
Thomas Franz	Public Safety

**Award Presentations**

1. Toastmasters Club of the Year

Toastmasters Club was awarded the District 48, Division F Club of the Year for the 2018-2019 year. The award is part of an annual award program recognizing clubs that provide an outstanding member experience. The club also earned the President's Distinguished Club level of achievements. Both awards were earned by members of the club achieving their goals with Toastmasters.

No action needed.



## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



### COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**The Barrier Island Fire Service MSBU Advisory Board** is seeking two members to fill vacant unexpired term through October 31, 2022.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Boca Grande Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Buena Vista Area Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Burnt Store Village Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Charlotte Ranchettes Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Don Pedro and Knight Islands Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Edgewater North Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Grove City Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Gulf Cove Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.

- **Gulf Cove Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Harbour Heights Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Harbour Heights Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Manchester Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Mid Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Northwest Port Charlotte Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2020.
- **Pirate Harbor Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Pirate Harbor Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Placida Area Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Rotonda Heights Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Rotonda Sands North Street & Drainage Unit** is four members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Rotonda West Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **South Burnt Store Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **South Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **South Gulf Cove Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **West Charlotte Stormwater Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.

**Construction Industry Licensing Board** is seeking one volunteer to represent the consumer advocate category. Volunteer must be a resident of Charlotte County for at least two years and have no financial interest, direct or indirectly with the building trades. Filling an unexpired term until January 22, 2022. To obtain an application, please contact Diane Whidden at 941-743-1298 or via email at [Diane.Whidden@CharlotteCountyFL.gov](mailto:Diane.Whidden@CharlotteCountyFL.gov).



# REPORTS RECEIVED AND FILED



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Comptroller Division

1. Finance

**RECOMMENDED ACTION:**

Approve the Clerk's Finance Memorandum.

**BUDGETED ACTION:**

No action needed.

#### B. Minutes Division

1. Minutes

**RECOMMENDED ACTION:**

Approve the following Minutes:

July 9, 2019 BCC Regular and Land Use Meeting

July 17, 2019 BCC Tentative Budget Workshop

July 17, 2019 FY2019-20 MSBU Public Hearing

July 18, 2019 BCC Pre-Agenda

July 18, 2019 BCC FY2019-20 MSBU Public Hearing- Tringali

July 23, 2019 BCC Regular and Land Use Meeting

August 6, 2019 BCC Utilities Department Quarterly Update

**BUDGETED ACTION:**

No action needed.

### Board of County Commissioners

#### C. Commission Office

1. Appointment - Grove City Street & Drainage MSBU Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Arnall Cox to fill the vacant unexpired term on the Grove City Street & Drainage Municipal Service Benefit Unit (MSBU) Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

**BUDGETED ACTION:**

No action needed.

2. Appointment - Mid Charlotte Stormwater MSBU Advisory Board

**RECOMMENDED ACTION:**

Approve the appointment of Elizabeth Wong to fill the unexpired term of Benjamin Petrone on the Mid Charlotte Stormwater Municipal Service Benefit Unit (MSBU) Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

**BUDGETED ACTION:**

No action needed.

## D. County Administration

### Administration

No Items.

### Public Information Office

No Items.

## E. County Attorney

1. Adopt a Resolution Amending Charlotte County Towing Fees

### **RECOMMENDED ACTION:**

Adopt a Resolution amending Charlotte County's towing fee schedule to include the maximum fee schedule for tow truck operators that provide nonconsensual towing services.

### **BUDGETED ACTION:**

No action needed.

2. Set a Public Hearing for Ordinance to Update County Code 1-2

### **RECOMMENDED ACTION:**

Set a public hearing for September 24, 2019, 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving an ordinance to amend County Code Section 1-2-9 (County Seal); and repeal Sections 1-2-22, 1-2-25 and 1-2-26 (dealing with Board expenses and laundry services).

### **BUDGETED ACTION:**

No action needed.

3. Interlocal Agreement with State Attorney's Office

### **RECOMMENDED ACTION:**

Approve Interlocal Agreement with the State Attorney's Office for prosecution of County ordinances and authorize the Chair to execute same.

### **BUDGETED ACTION:**

No action needed.

4. Set a Public Hearing to Consider an Ordinance Amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142 and 2-5-145, Governing Security Alarm Systems

### **RECOMMENDED ACTION:**

Set a public hearing for September 24, 2019, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider an Ordinance amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142, and 2-5-145 of the Code of Laws and Ordinances of Charlotte County, Florida governing security alarm systems.

### **BUDGETED ACTION:**

No action needed.

## F. Budget and Administrative Services

### Fiscal Services

1. Set a Public Hearing to Adopt 2020 Capital Improvement Program Schedule

### **RECOMMENDED ACTION:**

Set a Public Hearing on September 24, 2019, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider adopting an Ordinance updating and modifying the Capital Improvements Program Schedule (CIP) FY2019/20 through FY2024/25.

**BUDGETED ACTION:**

No action needed.

2. Set a Public Hearing to Abolish the Lemon Bay Street and Drainage MSTU

**RECOMMENDED ACTION:**

Set a public hearing for September 24, 2019 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving an ordinance to abolish the Lemon Bay Municipal Service Taxing Unit (MSTU).

**BUDGETED ACTION:**

No action needed.

3. FY2020 and FY2021 United Way Agreement

**RECOMMENDED ACTION:**

a) Approve United Way of Charlotte County 2-year funding agreement in the amount of \$650,000 per year; and

b) Authorize the Chairman to sign the funding agreement; and

c) Authorize the County Administrator, or his designee, to sign documents associated with the approved agreement.

**BUDGETED ACTION:**

No action needed. Budgeted in the general fund to be approved in the FY2020 and FY2021 budget process.

**Information Technology**

No Items.

**Purchasing**

4. 18-501, Work Assignment #13, Geotechnical Testing for Burnt Store Road Widening, Phase II (PublicWorks)

**RECOMMENDED ACTION:**

Approve Work Assignment # 13, under annual Contract #18-501, Geotechnical Testing for Burnt Store Road Widening, Phase II, with Lomski Engineering, of Port Charlotte, Florida for a not-to-exceed amount of \$361,750.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Burnt Store Road Widening Phase 2" as approved in the FY2019 budget process. Funding is supplied from capital gas taxes.

5. 15-186, Novation of Name Change, FEMA Grant Management Services (Fiscal Division)

**RECOMMENDED ACTION:**

Approve the Novation of Name Change on Contract #15-186, FEMA Grant Management Services due to the acquisition, the change in the name of Adjusters International, Inc. to Tidal Basin Government Consulting LLC.

**BUDGETED ACTION:**

No action needed.

- 6.



16-052, Assignment, Water, Sewer, Reclaimed Water and Miscellaneous Fees - Rate Study (Utilities)

**RECOMMENDED ACTION:**

Approve the Assignment on Contract #16-052, Water, Sewer, Reclaimed Water and Miscellaneous Fees - Rate Study assigning the contract from Public Resources Management Group, Inc. to Raftelis Financial Consultants, Inc.

**BUDGETED ACTION:**

No action needed. Funding from the Operation & Maintenance Fund as approved in the FY2019 Budget process.

7. 19-544, Piggyback, Purchase of Datrium DVX Hardware and Software (Information Technology)

**RECOMMENDED ACTION:**

Approve "piggyback" of File #19-544, Datrium DVX Hardware and Software, to CDW Government LLC, of Vernon Hills, Illinois, in the amount of \$894,556, per Sourcewell Contract 100614#CDW.

**BUDGETED ACTION:**

No action needed. A budget adjustment will be brought forward in the first quarter of FY2020 to align the general ledger. Funding is supplied from the IT Equipment Replacement fund.

8. 19-347, Award, Traffic Signal and Roadway Lighting Maintenance (Public Works)

**RECOMMENDED ACTION:**

a) Approve award of Bid #19-347, Traffic Signal and Roadway Lighting Maintenance, at the unit prices bid to American Infrastructure Services of Fort Myers, Florida. Term of contract is to be from date of award through and including September 30, 2020; and  
b) Authorize the County Administrator, or his designee, to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

**BUDGETED ACTION:**

No action needed. To be budgeted in the FY2020 budget process.

9. 19-471, Review & Develop Impact Fee Plan (Community Development)

**RECOMMENDED ACTION:**

a) Approve the ranking Request for Proposal #19-471 Review & Develop Impact Fee Plan as follows: 1st - James Duncan & Associates of Austin, Texas; and 2nd - Tindale-Oliver & Associates of Tampa, Florida; and  
b) Approve start of negotiations; and  
c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a firm to review the existing impact fee schedule adopted on April 17, 2015 for all impact fees including transportation.

**BUDGETED ACTION:**

No action needed.

10. 19-466, Award, Reclaimed Pond Aeration System (Utilities)

**RECOMMENDED ACTION:**

Approve award of Bid #19-466 Reclaimed Pond Aeration System to the sole responsive, responsible, bidder, Earth Tech Enterprises, Inc., of Fort Myers, Florida in the amount of \$197,777.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "East Port Water Reclamation Facility (WRF) Reclaimed Pond Aeration System," approved by the Board on May 28, 2019. Funding is supplied from the Utility Operations & Maintenance Fund.

11. 19-502, Award, Fencing - Installation, Maintenance and Repairs - Annual Contract (Facilities)

**RECOMMENDED ACTION:**

- a) Approve award of Bid #19-502, Fencing - Installation, Maintenance and Repairs - Annual Contract to the lowest responsive, responsible bidder, ERS Construction of Punta Gorda, Florida at the hourly rate bid. Term of contract is from October 1, 2019 through and including September 30, 2020; and  
b) Authorize the County Administrator, or his designee, to approve renewal options for up to two (2) additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

**BUDGETED ACTION:**

No action needed. Funding from various funds to be approved in the FY2020 budget process.

12. 19-480, Award, Gasparilla Road/Marathon Boulevard Signalization (Public Works)

**RECOMMENDED ACTION:**

Approve award of Bid #19-480, Gasparilla Road/Marathon Boulevard Signalization to the lowest responsive, responsible bidder, Highway Safety Devices Inc. of Tampa, Florida for a total project cost of \$587,009.54.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "CR771/Gasparilla Road Widening" as approved in the FY2019 budget process. Funding is supplied from capital gas taxes and the 2009 Sales Tax Extension.

13. 16-196, Amendment #3, Consultant for Asset Management (EAM) / Work Order (CMMS) Procurement & Implementation (Public Works, Utilities / Facilities)

**RECOMMENDED ACTION:**

- a) Approve Amendment #3, to Contract 16-196, Consultant for Asset Management (EAM)/Work Order (CMMS) Procurement & Implementation, with LA Consulting, Inc. of Manhattan Beach, California for additional services in the amount of \$288,144 for implementation needs for Solid Waste Division, Engineering Division and Traffic Engineering Division of the Public Works Department; and  
b) Authorize the Chairman to sign Amendment #3 for additional services/processes in the asset management/work order system.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Enterprise Asset Management/Work Order System Upgrade" as approved in the FY2019 budget process.

14. 19-403, Award, Burnt Store Road Widening Phase II (Public Works)

**RECOMMENDED ACTION:**

- a) Approve award of Bid #19-403 Burnt Store Road Widening Phase II to the lowest responsive, responsible, bidder, Wright Construction Group, Inc., of Fort Myers, Florida in the amount of \$26,079,227.56; and  
b) Approve Resolution and budget adjustment BA19-039 in the amount of \$1,027,075 to award the Utility element of the contract, including a 5% contingency.

**BUDGETED ACTION:**

Approve budget adjustment BA19-039 in the amount of \$1,027,075 to award the utility element of the contract including a 5% contingency. This adjustment increases the project only; a budget adjustment will be brought forward in the first quarter of FY2020 to align the general ledger as needed.

15. 16-334, Approve Change Order #17, County Right of Way Landscape Maintenance - Annual (PublicWorks)

**RECOMMENDED ACTION:**

Approve Change Order #17 to Contract #16-334, County Right of Way Landscape Maintenance - Annual Contract as awarded to Walkers Services Inc. for replacement landscaping in the amount of \$21,125.

**BUDGETED ACTION:**

No action needed. Budgeted in Road & Bridge Infrastructure, as approved in the FY2019 budget process. Funding is supplied from gas taxes.

16. 19-446, Ranking, Strategic Plan for Punta Gorda/Englewood Beach Visitor and Convention Bureau (Tourism)

**RECOMMENDED ACTION:**

a) Approve the ranking for Request for Proposal #19-446, Strategic Plan for Punta Gorda/Englewood Beach Visitor as follows: 1st – Streetsense Consulting of Bethesda, Maryland., and 2nd – Zehnder Communications dba Zehnder of New Orleans, Louisiana; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a contract for the development of a Strategic plan for Punta Gorda/Englewood Beach Visitor & Convention Bureau.

**BUDGETED ACTION:**

No action needed. Funding is from the Tourist Development Fund approved in the FY2019 budget process.

17. 19-514, Award, Tringali Park Restroom Construction (Facilities)

**RECOMMENDED ACTION:**

Approve award of Bid #19-514, Tringali Park Restroom Construction, to Liberty R & V Construction, Inc. of Englewood, Florida for the total amount of \$259,000. This is for the construction and renovation of the Tringali Park Restroom Building, located at 3460 North Access Road, Englewood, Florida.

**BUDGETED ACTION:**

No action needed. Budgeted in the Community Services Capital Maintenance Plan, as approved in the FY2019 budget process and later amended. Funding is supplied from Capital Projects, ad valorem.

18. 16-349, Amendment #3, Construction Manager at Risk - Ann Dever Memorial and North Charlotte Regional Parks Guaranteed Maximum Price (Facilities)

**RECOMMENDED ACTION:**

a) Approve Amendment #3 to the Contract #16-349 Construction Manager at Risk - Ann Dever Memorial and North Charlotte Regional Parks with P.J. Hayes, Inc. d/b/a Tandem Construction of Sarasota, Florida for the GMP of the North Charlotte Aquatic Center for the Locker/Equipment Building and Competition Pool in the amount of \$6,443,589; and

b) Authorize the Chairman to sign Amendment #3 to the Contract for the North Charlotte Aquatic Center.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "North Charlotte Regional Park Aquatic Center," as adopted and amended via FY2019 budget adjustments. Funding is supplied from the 2014 Sales Tax Extension.

19. 19-523 Ranking, Master Site Plan and Design-Placida Boat Ramp West Expansion (Facilities)

**RECOMMENDED ACTION:**

a) Approve the ranking for Request for Proposal #19-523, Master Site Plan and Design-Placida Boat Ramp West Expansion, as follows: 1st - Coastal Engineering Consultants, Inc. of Naples, Florida; 2nd - Johnson Engineering, Inc. of Port Charlotte, Florida; and 3rd - Barraco & Associates, Inc. of Fort Myers, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the contract after successful negotiations. This project is for the professional master site planning and design services of Placida Boat Ramp West Expansion.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Placida West Boat Ramp" as adopted and amended via FY2019 budget adjustment. Funding is supplied from the 2014 Sales Tax extension.

20. 19-533, Award, Hillsborough-Flamingo 12-Inch Water Main (Utilities)

**RECOMMENDED ACTION:**

Approve award Bid #19-533, Hillsborough-Flamingo 12-Inch Water Main, to the lowest responsive, responsible Bidder, Andrew SiteWork LLC., of Fort Myers, Florida, at the unit prices bid, for an estimated total cost of \$159,146.40.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Hillsborough Potable Water Transmission System" as adopted in the FY2019 budget process. A project adjustment of \$47,104 will be made in the FY2019 fourth quarter budget adjustments. Funding comes from the Utility System Water Connection Fee Fund.

21. 19-607, Award, Microsoft Enterprise License Agreement (Information Technology)

**RECOMMENDED ACTION:**

Approve File #19-607, Microsoft Enterprise License Agreement, for the price of \$369,588.45, which this portion was awarded to CDW, LLC by the Sourcewell formerly National Joint Power Alliance (NJPA) # 100614CDW. Year Three of Three Year Microsoft Enterprise Agreement Number E8086011.

**BUDGETED ACTION:**

No action needed. Funding from the General Fund - IT Maintenance Budgeted as approved in the FY2020 budget process.

22. 15-307, Change Order #6, Tom Adams Bridge Tenderhouse Phase 2 (Public Works)

**RECOMMENDED ACTION:**

Approve Change Order #6 to Contract #15-307, Tom Adams Bridge Tenderhouse Phase 2 with Quinn Construction of Palmetto, Florida in the amount of \$338,414.19.

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Tom Adams Bridge Rehab," as approved in the FY2019 budget process. Funding is supplied from gas taxes.

23. 19-615, Award, Marchman Act Transports (Public Safety)

**RECOMMENDED ACTION:**

Approve File #19-615, Marchman Act Transports, with Ambitrans Medical Transport, Inc. of Port Charlotte, Florida for transport services of Marchman Act clients at the unit costs listed below for the period of date of award through and including December 31, 2019.

**BUDGETED ACTION:**

No action needed. Budgeted in the Emergency Medical Services operating budget.

24. Property Deletions for the Month of September, 2019 (Purchasing)

**RECOMMENDED ACTION:**

Approve the deletion of additional property inventory items listed on the attached for the month of September, 2019.

**BUDGETED ACTION:**

No action needed.

**Real Estate Services**

25. 28091 N. Twin Lakes Drive Drainage Easement Acquisition

**RECOMMENDED ACTION:**

Approve and execute the purchase agreement for the acquisition of an easement interest for drainage purposes.

**BUDGETED ACTION:**

No action needed. Funding comes from savings in other accounts approved in the FY2019 budget process within the Tropical Gulf Acres Municipal Service Benefits Units (MSBU) work plan. Funding is supplied from assessments from the Tropical Gulf Acres MSBU.

26. 2019-0568 Water Control Structure - Elkcam at Peachland

**RECOMMENDED ACTION:**

Resolution authorizing Real Estate Services manager, or his designee, to acquire any real property interests via voluntary purchase for the Greater Port Charlotte Drainage Control Structure Replacement Project (Elkcam Waterway at Peachland Boulevard).

**BUDGETED ACTION:**

No action needed. Budgeted in CIP project "Greater Port Charlotte Drainage Control Structure Replacement," as approved in the FY2019 budget process.

**Risk Management**

No Items.

**Transit**

No Items.

**G. Community Development**

1. FP-17-06-04, Waterford Estates 2B & 2C

**RECOMMENDED ACTION:**

Approve Bond Reduction for DR Horton, Inc., for Waterford Estates 2B & 2C Subdivision, under Petition #FP-17-06-04.

**BUDGETED ACTION:**

No action needed.

2. FP-17-06-04, Waterford Estates 2B & 2C, Amended Developers Agreement

**RECOMMENDED ACTION:**

Approve Amended Developer's Agreement for DR Horton, Inc., for Waterford Estates 2B & 2C Subdivision, under Petition #FP-17-06-04.

**BUDGETED ACTION:**

No action needed.

**H. Community Services**

**Parks and Natural Resources**

No Items.

**Recreation**

No Items.

**Libraries and Historical**

No Items.

## Community Services

No Items.

### I. Economic Development

1. Re-Appointments - Charlotte County Industrial Development Authority

**RECOMMENDED ACTION:**

Approve the four year re-appointments of Rob Humpel, Florida Premier Contractors and Jeff Brown, Ashley & Brown CPA's to the Charlotte County Industrial Development Authority.

**BUDGETED ACTION:**

No action needed.

2. Set a Public Hearing to Consider an Ordinance Granting Ad Valorem Tax Exemption to Cheney Brothers Pursuant to Charlotte County Code Chapter 1-7, Article VII.

**RECOMMENDED ACTION:**

Set a public hearing for September 24, 2019, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider an Ordinance granting ad valorem tax exemption to Cheney Brothers pursuant to Charlotte County Code Chapter 1-7, Article VII.

**BUDGETED ACTION:**

No action needed.

### J. Facilities Construction and Maintenance

No Items.

### K. Human Resources

No Items.

### L. Human Services

1. Western Union Grant Award Agreement

**RECOMMENDED ACTION:**

Accept the award of \$5,622 from the Western Union Grant and agree to the terms of the award.

**BUDGETED ACTION:**

Budget amendment will be submitted with the first quarter budget adjustments of FY2020. Funding will be budgeted in the Human Services general fund budget. There is no match.

2. Proposed process for Local Government Area of Opportunity (LGAO) funding

**RECOMMENDED ACTION:**

Approve the Request for Application (RFA) and application for Local Government Area of Opportunity (LGAO) funding. Authorize the Affordable Housing Advisory Committee (AHAC) to review applications, recommend a developer, and recommend the required funding commitment.

**BUDGETED ACTION:**

No action needed.

3. State Housing Initiatives Partnership (SHIP) Annual Report

**RECOMMENDED ACTION:**

Approve State Housing Initiatives Partnership (SHIP) annual report and authorize the Chairman to sign the annual SHIP certification.

**BUDGETED ACTION:**

No action needed.

**M. Public Safety**

1. Tower Site Lease Agreement

**RECOMMENDED ACTION:**

Authorize the Chairman to execute the Tower Site License Agreement between the County and Crown Castle.

**BUDGETED ACTION:**

No action needed. Budgeted in the Radio Communications budget.

2. FY2019/2020 EMPG Grant Contract

**RECOMMENDED ACTION:**

Approve the FY2019/20 Emergency Management Performance Grant (EMPG) between Charlotte County and the Florida Division of Emergency Management in the amount of \$81,897.

**BUDGETED ACTION:**

No action needed. Grant funds are included in the budget process for FY2019/20 Emergency Management operating budget. The County match approved budget is \$81,897, and is satisfied by the State Emergency Management Preparedness & Assistance Base Grant.

3. Alert Florida Memorandum of Agreement

**RECOMMENDED ACTION:**

Approve a memorandum of agreement between the Florida Division of Emergency Management and Charlotte County for the continued use of the Alert Florida notification system.

**BUDGETED ACTION:**

No action needed. The Everbridge notification system is provided to Florida counties at no charge.

4. 19/20 Hazard Analysis State Funded Grant Agreement

**RECOMMENDED ACTION:**

- a) Approve agreement with the Florida Division of Emergency Management for the FY2019/20 Hazard Analysis Update Grant in the amount of \$3,380.00; and
- b) Authorize the Chairman to sign any related documents.

**BUDGETED ACTION:**

No action needed. This grant is budgeted in the planned FY2020 budget process. There is no County match required.

5. Babcock Property Holdings License Agreement

**RECOMMENDED ACTION:**

Approve license agreement between Charlotte County and Babcock Property Holdings, LLC for improvements to Fire & EMS Station 9.

**BUDGETED ACTION:**

No action needed.

## N. Public Works

1. Right-of-Way Consent Agreement with Florida Power & Light

**RECOMMENDED ACTION:**

Approve the Right-of-Way Consent Agreement with Florida Power & Light (FPL) which will allow the County to make drainage improvements on the north side of Sandhill Boulevard.

**BUDGETED ACTION:**

No action needed. Funding for any expenditures incurred will come from the General Fund, Public Works Engineering - Right of Way/Stormwater Management.

2. Florida Department of Environmental Protection (FDEP), Beach Management Funding Assistance Program (BMFAP) FY2020/21, Grant Resolution

**RECOMMENDED ACTION:**

- a) Approve Resolution to apply for funding with Florida Department of Environmental Protection (FDEP) Beach Management Funding Assistance Program (BMFAP) for the amount of \$170,268.00; and
- b) Authorize the Chairman, or his designee, to sign all necessary documents.

**BUDGETED ACTION:**

No action needed. A budget amendment will be brought back to the Board for approval if awarded. There is a local cost share required in the amount of \$296,732 (63.5%).

3. Interlocal Agreement of the Manasota Key Beach Restoration Project

**RECOMMENDED ACTION:**

- a) Approve Interlocal Agreement between Sarasota County and Charlotte County for the Construction and Monitoring of the Manasota Key Beach Restoration Project; and
- b) Authorize the Chairman, or his designee, to sign all necessary documents related to the agreement.

**BUDGETED ACTION:**

No action needed.

4. Grant Award, 20CH1 Florida Department of Environmental Protection (FDEP) Beach Management Funding Assistance Program (BMFAP)

**RECOMMENDED ACTION:**

- a) Approval to accept Grant Award 20CH1 of the Florida Department of Environmental Protection (FDEP) Beach Management Funding Assistance Program (BMFAP) in the amount of \$7,802,174.00 for construction and monitoring associated with the Charlotte County Erosion Control and Manasota Key Beach Re-nourishment Projects; and
- b) Authorize the Chairman, or his designee, to sign the grant agreement and all necessary related documents.

**BUDGETED ACTION:**

No action needed. Funding is included in the FY2020 budget process in CIP projects "Don Pedro/Knight/Palm Island Re-nourishment" and "Manasota Key Beach Nourishment." There is a local cost share required in the amount of \$13,943,016 (64.12%).

## O. Tourism Development

No Items.

## P. Utilities

1. Burnt Store Water Reclamation Loan Application Submittal

**RECOMMENDED ACTION:**



- a) Approve submittal of State of Florida Department of Environmental Protection (FDEP) State Revolving Planning Loan Application for the Burnt Store Water Reclamation Facility Expansion Project; and
- b) Adopt Resolution authorizing County Administrator, or designee, to execute the loan agreement, any amendments to the loan agreement, and any other documents required for the loan.

**BUDGETED ACTION:**

No action needed. Future loan will be repaid by the Utilities Operations and Maintenance Fund. The project has been previously reviewed by the Finance Committee.

2. East Port Water Reclamation Loan Application Submittal

**RECOMMENDED ACTION:**

- a) Approve submittal of State of Florida Department of Environmental Protection (FDEP) State Revolving Planning Loan Application for the East Port Water Reclamation Facility Expansion Project; and
- b) Adopt Resolution Authorizing County Administrator, or designee, to execute the loan agreement, any amendments to the loan agreement, and any other documents required for the loan.

**BUDGETED ACTION:**

No action needed. Future loan will be repaid by the Utilities Operations and Maintenance Fund. The project has been previously reviewed by the Finance Committee.

**Q. Other Agencies**

No Items.



## REGULAR AGENDA

**R. Regular Agenda**

1. Appoint by Ballot - Rotonda West Street & Drainage MSBU Advisory Board

**Committee Vacancies**

Choose by ballot to fill the unexpired term of Steve Bandy as well as an additional new three-year term on the Rotonda West Street & Drainage Municipal Service Benefit Unit (MSBU) Advisory Board. This appointment will be effective immediately and will expire on October 31, 2022.

2. 19-428, Award, Olean Boulevard Widening (Public Works)

**Purchasing**

- a) Approve Bid #19-428, Olean Boulevard Widening, to Giannetti Contracting Corporation in the amount of \$16,241,354.58. This is for the widening of a portion of Olean Boulevard to five (5) lanes from US 41 to Easy Street, Multi-Use Paths on Aaron Street from Gertrude to Harbor Boulevard, and all new Charlotte County Utility upgrades; and
- b) Approve Resolution and budget adjustment BA19-038 in the amount of \$1,915,756 increasing funding for the award including 5% contingency.



## PUBLIC HEARING AGENDA

**S. 10:00 A.M. Public Hearing**

No Items.



**PRESENTATION AGENDA**

**T. 10:00 A.M.**

No Items.



**CITIZEN INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



**LAND USE PUBLIC HEARING AGENDA**

**U. 2:00 P.M. Land Use Public Hearing**

1. PP-07-05-09, Gramercy Street Development

**Community Development**

Approve a two-year extension of the Preliminary Plat approval for SRQ 999 Partners, LLC, for Gramercy Street Development, under Petition #PP-07-05-09.

**Quasi-Judicial**

2. FP-19-02-02, CoCo Cove

**Community Development**

Approve Final Plat for Monique Henyecz-Estevez, for CoCo Cove Subdivision, under Petition #FP-19-02-02.

**Quasi-Judicial**

3. DRC-19-00055 Sandhill Multi-Use Commercial

**Community Development**

Banks Engineering is requesting Final Detail Site Plan approval for a 5,663 sq. ft. multi-use commercial building and associated infrastructure. The project site is .83+/- acres and is located at 24080 Beatrix Blvd., Port Charlotte, Florida in Section 06, Township 40S, Range 23E.

**Quasi-Judicial**

4. PP-19-06-07, Heritage Landing

**Community Development**

Approve Preliminary Plat for Lennar Homes, LLC, for Heritage Landing Subdivision, under Petition #PP-19-06-07.

**Quasi-Judicial**

5. TDU-REL-19-03 Rotonda Golf Partners II, LLC

### **Community Development**

Resolution of the Board of County Commissioners of Charlotte County, Florida, approving Limited Relief to Section 3-9-150(d)(3)f. of the Transfer of Density Units (TDU) Code, Charlotte County Code of Laws and Ordinances, to allow for a certification of density units from nine platted lots located within the Coastal High Hazard Area and which are served by potable water or sanitary sewer service without retaining one density unit per platted lot, in the Rotonda area; applicant: Rotonda Golf Partners II, LLC; providing an effective date.

### **Quasi-Judicial**

6. PA-19-01-01-LS, 2019 Water Supply Facilities Work Plan

### **Community Development**

Transmit a Large Scale Plan Amendment to the Department of Economic Opportunity and other State review agencies for review and comments; this request is to amend the Potable Water and Sanitary Sewer (WSW) subelement of the Infrastructure Element to update the Water Supply Facilities Work Plan; and to amend WSW Policy 4.3.1: Adoption of Water Supply Facilities Work Plan, to reference the adoption date of the Water Supply Facilities Work Plan, CIE Policy 1.1.6: Concurrency Management System, to remove an outdated reference to the Florida Administrative Code, and ICE Policy 1.1.12: Coordination with Water Management Districts, to reference the adopted Water Management District regional water supply plans; Petition No. PA-19-01-01-LS; Applicant: Charlotte County Board of County Commissioners; providing an effective date.

### **Legislative**

## **AA. County Administrator**

## **BB. County Attorney**

## **CC. Commissioner Comments**

### **County Commissioners**

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Joseph Tiseo, District 5