

SEPTEMBER 19, 2019

A Pre-Agenda Meeting was held in preparation for the **September 24, 2019** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance (via teleconference), Commissioner Deutsch, and Commissioner Tiseo. Also in attendance were: County Administrator Sandrock, Deputy County Administrator Flores, Deputy County Attorney Tetreault, Minutes Manager DiBerardino, Minutes Clerk Rasmussen, and various County staff members. The following members were absent: Commissioner Truex.

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

County Administration: D-1

Purchasing: F-5, F-6, F-9, F-10, F-11, F-12

Community Services: H-1

ADJOURNED: 1:54 pm

Kenneth W. Doherty, Chair

DATE ADOPTED: 10/28/2019

ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DiBerardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle

Port Charlotte, FL 33948

www.CharlotteCountyFL.gov

BOOK 77, PAGE 435
SEPTEMBER 19, 2019

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

September 24, 2019 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor John Boutchia
Calvary Baptist

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Joseph Tiseo

Microplastics Awareness Month

Employee Recognition

Employee of the Month
Tracie Baird-July 2019
Public Safety

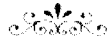
Award Presentations

Certificate of Commendation

Presentation of a Certificate of Commendation to Andrew Choken, Hal Daniels, Eric Jenkins, and Mary Hill.

Certificate of Achievement

Certificate of Achievement for Ashely Albritton, Julie Goodwin, Mark Hansen, and Lt. Jon Jensen.



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Boca Grande Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Buena Vista Area Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Burnt Store Village Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Charlotte Ranchettes Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Don Pedro and Knight Islands Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Edgewater North Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.

- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Grove City Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Gulf Cove Street & Drainage Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Gulf Cove Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Harbour Heights Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Harbour Heights Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Manchester Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Mid Charlotte Stormwater Utility Unit** is seeking one member to fill vacant unexpired term through October 31, 2022.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Northwest Port Charlotte Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2020.
- **Pirate Harbor Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Pirate Harbor Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Placida Area Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Rotonda Heights Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Rotonda Sands North Street & Drainage Unit** is four members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **Rotonda West Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021 and October 31, 2022.
- **South Burnt Store Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **South Gulf Cove Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **South Gulf Cove Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.

- **West Charlotte Stormwater Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.

AHAC - Affordable Housing Advisory Committee is seeking four (4) Charlotte County residents to serve as: 1) a citizen who is a for-profit provider of affordable housing, 2) a citizen who is actively serves on the local planning agency, 3) a citizen who is a representative of employers in the county, and 4) a citizen-at-large. Please submit an application to Colleen.Turner@charlottecountyfl.gov or Doreen.Stoquert@charlottecountyfl.gov or contact the Human Services Housing Division at (941) 833-6500.

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking two members to fill vacant unexpired term through October 31, 2022.

Charlotte Harbor Community Redevelopment Agency Advisory Committee is seeking two volunteers who must be residents of Charlotte County to fill at-large positions. The terms are for 3 years and will expire on October 31, 2022. To obtain an application, please contact Lisa Eby at 941.743.1300 or email Lisa.Eby@CharlotteCountyFL.gov.

Murdock Village Community Redevelopment Agency Advisory Committee is seeking three members to serve. One member-at-large, one licensed General Contractor and One Real Estate broker. Terms are for 3 years. Applicants must be residents of Charlotte County, meetings are held quarterly at 4:00 pm. To obtain an application, call 743-1309 or email joann.dillon@CharlotteCountyFL.gov.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following Minutes:
August 30, 2019 BCC Emergency Meeting
September 5, 2019 BCC Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

No Items.

D. County Administration

Administration

1. State Legislative Agenda

RECOMMENDED ACTION:

Approve the 2020 State Legislative Agenda.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

No Items.

F. Budget and Administrative Services

Fiscal Services

1. Health Department Contract FY20

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the FY20 Charlotte County/State of Florida Department of Health contract for the operation of the Charlotte County Health Department.

BUDGETED ACTION:

No action needed. Budgeted in the FY20 budget in the Charlotte County Health Department fund as the Charlotte County's portion of this contract.

2. Metropolitan Planning Organization Lease Agreement

RECOMMENDED ACTION:

Approve the amended and restated lease agreement between Charlotte County and Charlotte County-Punta Gorda Metropolitan Planning Organization.

BUDGETED ACTION:

No action needed. Funding is budgeted in the Metropolitan Planning Organization FY20 operating budget. There is no local match required.

Information Technology

No Items.

Purchasing

3. 19-571 Award, Fiberglass Interceptor Tanks - Annual (Utilities)

RECOMMENDED ACTION:

a) Award Bid #19-571 Fiberglass Interceptor Tanks – Annual to Alpha General Services, Inc., of Sebring, Florida at the unit prices listed for the term October 1, 2019 up to and including September 30, 2020, with option to renew for two additional one-year terms; and

b) Authorize the County Administrator, or his designee, to approve annual renewals at the same prices, terms, and conditions. This is an annual contract for purchase of Fiberglass Interceptor Tanks.

BUDGETED ACTION:

No action needed. Funding from the Utility Operations & Maintenance Fund as approved in the FY19 Budget process.

4. 19-627, Award, Fire-EMS Uniforms and Uniform Accessories (Public Safety)

RECOMMENDED ACTION:

Approve award of a "piggyback" purchase off the Hillsborough County Contract # 17931, Fire Rescue Uniforms and Uniform Accessories, and award File #19-627, Fire-Emergency Management Services (EMS) Uniforms and Uniform Accessories to DesignLab Inc., of Greenville, South Carolina at the unit costs submitted. Term of contract is to be from date of award through and including March 6, 2024.

BUDGETED ACTION:

No action needed.

5. 19-630 Award, Furniture Purchase for State Attorney's Office (Facilities)

RECOMMENDED ACTION:

Approve the "piggyback" of File 19-630, Furniture Purchase for State Attorney Offices at the Justice Center, per the State of Florida, Contract #425-001-12-1, with Workscapes, Inc., located in Fort Myers, Florida for a total cost of \$174,775.49.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Justice Center Renovation," as approved in the FY19 budget process, and later amended. Funding is supplied from Capital Projects, ad valorem.

6. 19-028, Approve Change Order #4, 2019 County Paving Program (Public Works)

RECOMMENDED ACTION:

Approve Change Order #4 to Contract #19-028, 2019 County Paving Program as awarded to Ajax Paving Industries of Florida LLC of North Venice, Florida in the amount of \$3,430,152.44.

BUDGETED ACTION:

No action needed. Budgeted in the Paving Capital Maintenance Plan for Road & Bridge roads, as approved in the FY19 budget process. However, due to timing of the change order, it is anticipated that a budget adjustment will be forthcoming in the first quarter of FY20. Funding is supplied from maintenance gas taxes.

7. 10-281, Property & Casualty Renewal (Risk Management)

RECOMMENDED ACTION:

Approve renewal of Contract #10-281 Property & Casualty Insurance Coverage with Florida League of Cities located in Orlando, Florida for the term October 1, 2019 up to and including September 30, 2020, in the amount of \$3,041,383.

This is an annual contract for a comprehensive Risk Financing Program which includes self-insured funding and the procurement of excess insurance coverage.

BUDGETED ACTION:

No action needed. Expenditures are budgeted in the Self Insurance Fund.

8. 19-558, Award, Reinforced Concrete Culvert Pipe - Annual (Public Works)

RECOMMENDED ACTION:

a) Award Bid #19-558, Reinforced Concrete Culvert Pipe - Annual, to the lowest responsive, responsible bidder, Rinker Materials, Fort Myers, Florida at the unit prices indicated on their bid form, with the contract period of October 1, 2019 through and including September 30, 2020, with an option to renew for two additional one-year terms

at the same prices, terms and conditions, upon mutual consent; and
b) Authorize the County Administrator, or his designee, to approve renewal options for up to two additional one year terms, at the same prices, term and conditions, by mutual consent.

BUDGETED ACTION:

No action needed. Supplies stored in inventory and charged out as used to various Municipal Service Benefit Units (MSBUs) or Road & Bridge.

9. 19-163 Ranking, Computerized Maintenance and Asset Management System (CMAMS) (Public Works, Facilities, Utilities)

RECOMMENDED ACTION:

a) Approve the ranking of firms for Request for Proposal 19-163, Computerized Maintenance and Asset Management System (CMAMS): 1st – Jones Edmunds & Associates, Inc. of Tampa, Florida, 2nd - Cardno, Inc. of Clearwater, Florida, and 3rd - The Arcanum Group, Inc. of Englewood, Colorado; and
b) Approve start of negotiations; and
c) Authorize the Chairman to sign the contract after completion of negotiations for a Computerized Maintenance and Asset Management System (CMAMS) Software.

BUDGETED ACTION:

No action needed at this time. An FY20 budget adjustment will be brought forward once a price has been negotiated.

10. 20-002 Award, Playground Equipment - Franz Ross Park (Community Services)

RECOMMENDED ACTION:

Approve, award of a "piggyback," Purchase, File #20-002, Playground Equipment – Franz Ross Park, to GameTime of Longwood, Florida ("piggyback off the Omnia Partners, Contract # 2017001134) for a cost of \$191,262.35.

BUDGETED ACTION:

No action needed. Budgeted in the Community Services Capital Maintenance Plan, as approved in the FY19 budget process and later amended. Funding is supplied from Capital Projects, ad valorem.

11. 19-551, Award, Transit Contract Drivers and Bus Washer (Budget and Administrative Services)

RECOMMENDED ACTION:

a) Approve award of Bid #19-551, Transit Contract Drivers and Bus Washer, to Ameditrans, Inc., of Port Charlotte, Florida, at the unit prices listed below for the term October 1, 2019, through and including September 30, 2020; and
b) Authorize County Administrator, or his designee, to approve renewal of two additional one-year terms, at the unit prices stated on the attached for Year 2 and Year 3, by mutual consent; and
c) Approve Resolution authorizing budget adjustment #BA20-001 in the amount of \$423,737 to increase funding and authorize change to the FY20 budget effective October 1, 2019.

BUDGETED ACTION:

Approve budget adjustment #BA20-001 in the amount of \$423,737 to provide additional funding for Transit contract drivers and authorize a change to the FY20 Transit Operating budget effective October 1, 2019. County match of up to 50% will be provided by general funds based on each grants requirement.

12. Bid 19-539, Award, Gasoline and Diesel Fuel, Supply and Deliver - Annual Contract (Budget and Administrative Services)

RECOMMENDED ACTION:

a) Approve award of Bid #19-539, Gasoline and Diesel Fuel, Supply and Deliver - Annual Contract to the lowest responsive, responsible bidder for both Group A: Tankwagon Lots and Group B: Transport Lots to James River Solutions of Ashland, Virginia at the unit prices bid with an initial contract term beginning October 1, 2019 through and including September 30, 2020; and

b) Authorize the County Administrator, or his designee, to approve renewal options for up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent.

BUDGETED ACTION:

No action needed. Funding was approved during the FY2019 budget process.

13. 08-359 Self-Insured Medical, Dental, Life, Short-term (Risk Management)

RECOMMENDED ACTION:

a) Approve the annual renewal of Contract #08-359, Self-Insured Medical, Dental, and Employee Assistance Program at the same terms and conditions, by mutual consent. Term of renewal is for the period October 1, 2019 up to and including September 30, 2020.

BUDGETED ACTION:

No action needed. Expenditures for this item are budgeted in the Health Insurance Fund.

Real Estate Services

14. Resolution to Grant Utility Easements

RECOMMENDED ACTION:

Approve Resolution authorizing the Real Estate Services Manager, or his designee, to grant Utility Easements to utility providers for the purpose of providing utility services to County Facilities.

BUDGETED ACTION:

No action needed.

15. Resolution to Acquire Property Interests

RECOMMENDED ACTION:

Approve Resolution authorizing the Real Estate Services Manager, or his designee, to acquire property interests up to five thousand dollars (\$5,000) that may be required for County Drainage or Utility Projects.

BUDGETED ACTION:

No action needed.

16. Fire Station Interlocal Agreement

RECOMMENDED ACTION:

Approve the Interlocal Agreement with the City of Punta Gorda and authorize execution by the Chairman. This agreement will allow the County to continue to locate Advanced Life Support (ALS) transport ambulances in the City of Punta Gorda's Fire Stations No. 1 & 3.

BUDGETED ACTION:

Funding for this expenditure is provided from the general fund, in the Emergency Management Services (EMS) Rentals & Leases-Land/Building account.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

1. Stadium Capital Improvements Program (CIP) 2020

RECOMMENDED ACTION:

Approve the Charlotte County Sports Park improvements list for a total estimated cost of \$98,308.00. This is an annual process between the County and the Tampa Bay Rays per the Charlotte Sports Park Agreement.

BUDGETED ACTION:

No action needed. Funding from the Stadium Improvement Fund included in the Proposed FY20 budget process.

Libraries and Historical

No Items.

Environmental Services

No Items.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

1. IUPAT Successor Agreement

RECOMMENDED ACTION:

Approve a three (3) year collective bargaining agreement with the International Union of Painters and Allied Trades (IUPAT), AFL-CIO, Local 1010, for the period of October 1, 2019 through September 30, 2022, and authorize the Administrator, or his designee, to execute the agreement.

BUDGETED ACTION:

No action needed. The contract is consistent with what has been proposed for FY 2019/20 & FY 2020/21 budgets.

L. Human Services

1. Proposed Process for Selecting Tenants in the Family Services Center Facility, Phase I.

RECOMMENDED ACTION:

Approve the proposed process, Request for Applications (RFA), application and scoring matrix for selecting non-profit organizations for tenancy in the Family Services Center

Facility, Phase I. Designate the Community Action Agency Advisory Board (CAAAB) to review and score applications and recommend non-profit organizations to the County Commission for inclusion in the facility Phase I.

BUDGETED ACTION:

No action needed.

M. Public Safety

1. Tower Site Lease Agreement

RECOMMENDED ACTION:

Authorize the Chairman to execute the Tower Site License Agreement between the County and Crown Castle.

BUDGETED ACTION:

No action needed. Budgeted in the Radio Communications budget.

N. Public Works

1. Adjusted Rates for Non-Residential Solid Waste Disposal

RECOMMENDED ACTION:

Approve Resolution adopting the adjusted rates for non-residential Solid Waste Disposal.

BUDGETED ACTION:

No action needed.

O. Tourism Development

No Items.

P. Utilities

No Items.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Water Authority Agenda - October 2, 2019

Utilities

Discussion and direction on the Peace River Manasota Regional Water Supply Authority (Authority) Board agenda for the upcoming October 2, 2019 Meeting.

2. County Administrator Position

Commission Office

Discussion and direction on the replacement of the County Administrator.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. Conduct a Public Hearing to Adopt the 2020 CIP
Budget and Administrative Services
Conduct a public hearing to consider adopting an Ordinance updating and modifying the Capital Improvements Program Schedule FY19/20 through FY24/25.
2. Conduct a Public Hearing to Consider an Ordinance Abolishing the Lemon Bay Street and Drainage MSTU
Budget and Administrative Services
Approve the Ordinance abolishing the Lemon Bay Street and Drainage Municipal Service Taxing Unit(MSTU).
3. Consider an Ordinance amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142 and 2-5-145 governing security alarm systems
County Attorney
Conduct a public hearing to consider an Ordinance amending Chapter 2-5, Article VI, Sections 2-5-141, 2-5-142, and 2-5-145 of the Code of Laws and Ordinances of Charlotte County, Florida governing security alarm systems.
4. Ad Valorem Tax Exemption Ordinance for Cheney Brothers, Inc.
Economic Development
 - a) Conduct a public hearing to consider an Ordinance approving an ad valorem tax exemption for Cheney Bros., as an inducement to expand a warehouse and office facility and create new jobs in Charlotte County; and
 - b) Adopt Resolution recommending Cheney Bros., Inc., be approved as a qualified business pursuant to section 288.106, Florida Statutes; providing for local financial support in the form of an ad valorem tax exemption or through an economic development incentive; and
 - c) Authorize the Chairman to execute the Performance Agreement for Cheney Bros., Inc.
5. Public Hearing for Ordinance to update County Code 1-2
County Attorney
Conduct a public hearing to consider approving an Ordinance to amend Section 1-2-9, Chapter 1-2, Article 1 (County Seal); and repeal Sections 1-2-22, 1-2-25 and 1-2-26 of Chapter 1-2, Article II of the County Code (dealing with Board expenses and laundry services).



PRESENTATION AGENDA

T. 10:00 A.M.

1. The State of Hemp in Florida
Presentation by Holly Bell, Director of Cannabis on the State of Hemp in Florida.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5