

BOARD OF COUNTY COMMISSIONERS

BOOK 77, PAGE 110
MARCH 21, 2019

MARCH 21, 2019

A Pre-Agenda Meeting was held in preparation for the **March 26, 2019** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance (via telephone conference), Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, County Attorney Knowlton, Deputy County Administrator Flores, Minutes Clerk Cash, and various County staff members. The following members were absent: None

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

Administration: D-1


Purchasing: F-5, F-6

Community Services: H-2

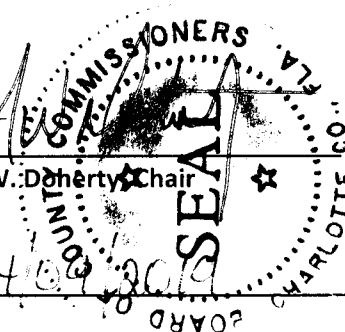
Public Works: N-1

Regular Agenda: R-3

ADJOURNED: 1:46 pm



 Kenneth W. Doherty, Chair

DATE ADOPTED: 04/09/2019


ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle Scardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

March 26, 2019 9:00 AM
18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Reverend Brian Stolarczyk
Lutheran Church of the Cross

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Joseph Tiseo

Autism Awareness Month
Charlotte County Easter Events
Child Abuse Prevention Month
Children of the American Revolution
Sexual Assault Awareness Week
Try Transit 2019

Employee Recognition

Employee of the Year 2018
Ellen Pinder
Public Safety

Award Presentations

1. Government Academy Graduation

Anna Gogadze
C.J. Metcalfe
Cindy Marsh-Tichy
Claudette Bennett
Denise Fowlie
George Swantek
Janie Moore
Jannette Rodriguez
Jeff Copeman
Joe Comeaux
Joree Charcut
Lisa Stein
Mary Tirado
Nancy Lokker
Olin Bell
Paula Hendrick
Stephen Bozman
Suzanne Herron
Vielka Wambold
Will Hendrick



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Affordable Housing Advisory Committee is seeking five (5) volunteers who must be Charlotte County residents to represent the following areas: (1) one member who is a Charlotte County employer, (1) one member who is in the home building industry, (1) one member who is a for-profit provider of affordable housing, (1) one member who resides within the jurisdiction and (1) one member who is an advocate for low-income persons. The term is two years from the date of the board approval. For an application, please contact 941-743-1300 or email assistant@charlottecountyfl.gov.

Beaches and Shores Advisory Committee is seeking one volunteer to serve as the member-at-large. Volunteer must be resident/elector of Charlotte County and have coastal knowledge or technical expertise in beach management or beach preservation. Term expiration is December 31, 2022. Committee meets the first Thursday of each month at 9:00 am in Building Construction Services conference room, 18400 Murdock Circle, Port Charlotte. To obtain an application, please contact Diane Whidden at 941-743-1300 or email Diane.Whidden@CharlotteCountyFL.gov.

Construction Industry Licensing Board is seeking one volunteer to represent the "licensed specialty contractor" category. Volunteer must be a resident of Charlotte County for at least two years and be a licensed specialty contractor. Length of term is until March 22, 2020. To obtain an application, please contact Diane Whidden at 941.743.1300 or email Diane.Whidden@CharlotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Charlotte Ranchettes Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Harbour Heights Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid-Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Rotonda Sands North Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda West Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following Minutes:

February 26, 2019 BCC Regular and Land Use Meeting

March 7, 2019 BCC Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Northwest Port Charlotte Waterway MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Rodger Francis to fill the vacant unexpired term on the Northwest Port Charlotte Waterway MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

2. Appointment - Charlotte Ranchettes Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Tracy Frank to fill the unexpired term of Mike Szuba on the Charlotte Ranchettes Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

3. Naming of West County Annex

RECOMMENDED ACTION:

Approve a naming request for West County Annex.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

1. Changes to the April 2, 2019 BCC Meeting Schedule

RECOMMENDED ACTION:

- a) Approve the cancellation of the April 2, 2019 Utilities Quarterly Update Meeting; and
- b) Approve In Kind Funding Meeting at 9:00 a.m. in Room 119 at 18500 Murdock Circle, Port Charlotte.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Set a Public Hearing to Consider Adoption of an Ordinance to Amend the Competitive Sealed Bid Process.

RECOMMENDED ACTION:

Set a public hearing for Tuesday, April 9, 2019 at 10:00 a.m. or as soon thereafter as can be heard in Room 119 at 18500 Murdock Circle, Port Charlotte, to consider adoption of an ordinance to amend the competitive sealed bid process to repeal the local business preference by amending general ordinances and special acts Chapter 1-2, Article VI, Section 1-2-186 of the Code of Laws and Ordinances of Charlotte County, Florida.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

No Items.

Information Technology

No Items.

Purchasing

1. 19-221, Potable Water Master Plan (Utilities)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #19-221, Potable Water Master Plan: 1st - Jones Edmunds & Associates of Sarasota, Florida, and 2nd - Black & Veatch Corporation of Fort Myers, Florida; and
- b) Approve start of negotiations with top ranked firm; and
- c) Authorize the Chairman to sign the contract upon completion of negotiations. This is for a firm to provide an all inclusive Potable Water Master Plan.

BUDGETED ACTION:

No action needed.

2. 19-193, Master Plan - SCADA (Utilities)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request For Proposal #19-193, Master Plan-Supervisory Control and Data Acquisition (SCADA): 1st - McKim & Creed, and 2nd - Woodard & Curran; and
- b) Approve start of negotiations; and

c) Authorize the Chairman to sign the contract upon completion of negotiations. This is for a firm to develop a SCADA Master Plan for the Charlotte County Utilities Department (CCUD).

BUDGETED ACTION:

No action needed.

3. 19-318, Award, Purchase of Furniture Punta Gorda Charlotte Library (Facilities)

RECOMMENDED ACTION:

Approve award of "piggyback" purchase, File #19-318 Furniture Punta Gorda Charlotte Library 1) off the Florida State Contract #425-001-12-1 Office Furniture and Files in the amount of \$166,375.68 and 2) off the Miami-Dade Contract RTQ-00439 Furniture Office and Non-Office in the amount of \$202,494.25 as awarded to R. George & Associates, Inc. of Deland, Florida for a total cost of \$386,869.93.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Punta Gorda Charlotte Library," as approved in the FY19 budget process. Funding is supplied from the 2014 Sales Tax Extension.

4. 19-219, Award, Sheehan Boulevard Improvements (Public Works)

RECOMMENDED ACTION:

Approve award of Bid #19-219, Sheehan Boulevard Improvements to the lowest responsive, responsible bidder, Manhattan Road and Bridge Company of Fort Myers, Florida for a total project cost of \$1,885,754.80.

BUDGETED ACTION:

No action needed. Budgeted in CIP projects "Sidewalks 2009 Sales Tax Extension," "Major Water Transmission Lines," and the "Bridge Capital Maintenance Plan," each approved in the FY19 budget process. Funding is supplied from 2009 Sales Tax Fund (\$990,787.76), Greater Port Charlotte Street & Drainage MSBU assessments (\$663,998.54), and Utility Water Connection Fees (\$230,968.50).

5. 19-213, Request for Proposal Ranking-Family Services Center Design (Facilities)

RECOMMENDED ACTION:

a) Approve ranking of firms for Request for Proposal #19-213, Family Services Center Design: 1st - Fawley Bryant Architects, Inc.; 2nd – ADG Architecture, and 3rd - Sweet Sparkman Architects, Inc.; and
b) Approve start of negotiations; and
c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide professional master site planning and design services of the Family Services Center.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Family Services Center Campus" as adopted in the FY19 budget process and later amended. Funding is supplied from the 2014 Sales Tax Extension.

6. 19-232, Ranking-Construction Manager (CM) at Risk, Family Services Center (Facilities)

RECOMMENDED ACTION:

a) Approve ranking of firms for Request for Proposal #19-232, Construction Manager (CM) at Risk, Family Services Center: 1st – P.J. Hayes, Inc. dba Tandem Construction, 2nd – Florida Premier Contractors, LLC, and 3rd – Wharton-Smith, Inc.; and
b) Approve start of negotiations; and
c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide professional Construction Manager (CM) at Risk Services as part of a construction team, which includes various design consultants and the County.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Family Services Center Campus" as approved in the FY19 budget process and later amended. Funding is supplied from the 2014 Sales Tax Extension.

Real Estate Services

No Items.

Risk Management

No Items.

Transit

No Items.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

No Items.

Libraries and Historical

1. Budget Amendment Punta Gorda Charlotte Library

RECOMMENDED ACTION:

Approve budget adjustment BA19-024 in the amount of \$158,052 to fund additional operating expenses and staffing (3 Full time, 5 Part time) through the end of the fiscal year.

BUDGETED ACTION:

Approve Budget Amendment BA19-024 in the amount of \$158,052.

Community Services

2. Guidelines for Requesting In-Kind Services

RECOMMENDED ACTION:

Approval of Second Amended Guidelines for Requesting In-Kind Services

BUDGETED ACTION:

No action needed.

I. Economic Development

No Items.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

1. Tampa Bay Crisis Center Agreement

RECOMMENDED ACTION:

- a) Approve Human Services to enter into sub-contract with Tampa Crisis Center which received a grant from Department of Children & Families, and Veterans Assistance (DCF/VA) to make the MyFL Vet Peer Recovery Initiative a statewide partnership with local 2-1-1 programs. Human Services sub-contract would fall under DCF; and
- b) Authorize the Chairman, or designee to sign any grant related documents.

BUDGETED ACTION:

No action needed. A budget adjustment will be submitted once the award is accepted. The grant is 100% funded and there is no local match required.

M. Public Safety

1. Sun Tower Lease Amendment

RECOMMENDED ACTION:

Approve lease amendment between Charlotte County and SBA Communications to install new P-25 antenna system.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Digital Radio System" as part of the FY19 budget process. Funding is supplied from the 2014 Sales Tax Extension.

2. Equipment Use Agreement

RECOMMENDED ACTION:

- a) Approve Equipment Use Agreement between Charlotte County and the City of Lakeland Florida.
- b) Approve Resolution authorizing the County Administrator to execute subsequent equipment use agreements with the City of Lakeland that contain terms substantially similar to the attached agreement.

BUDGETED ACTION:

No action needed.

N. Public Works

1. FDOT Maintenance Agreement - US 41 and SR 776

RECOMMENDED ACTION:

- a) Approve three-year agreement with the Florida Department of Transportation (FDOT) for maintenance of US 41 from the Peace River Bridge to South Toledo Blade Boulevard and SR 776 from US 41 to Cornelius Boulevard to include mowing, litter removal, and edging/sweeping; and
- b) Approve Resolution authorizing the Chairman to execute the agreement.

BUDGETED ACTION:

No action needed.

O. Tourism Development

No Items.

P. Utilities

1. State of Florida Department of Environmental Protection Clean Water State Revolving Fund Construction Loan Agreement WW080251

RECOMMENDED ACTION:

- a) Approve State of Florida Department of Environmental Protection Clean Water State Revolving Fund Construction Loan Agreement WW080251; and
- b) Authorize County Administrator to execute the loan agreement for the Deep Creek Force Main Project; and
- c) Adopt Resolution authorizing County Administrator to execute amendments to the loan agreement for the Depp Creek Force Main Project.

BUDGETED ACTION:

No action needed. Loan repayment will be provided by the renewal and replacement fund.

2. 2019 Water Authority Demand Projections

RECOMMENDED ACTION:

Approve the 2019 Charlotte County 20-year projected water demands for submittal to the Peace River/Manasota Regional Water Supply Authority.

BUDGETED ACTION:

No action needed.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. 2019 Federal Legislative Agenda

County Administration

Discussion and approval of the 2019 Federal Legislative Agenda.

2. Transit Development Plan, Phase I

Transit

- a) Presentation of the Transit Development Plan, Phase I by Tindale-Oliver; and
- b) Discussion and direction.

3. WCIND Agenda - April 5, 2019

Community Services

Discussion and direction on the West Coast Inland Navigation District (WCIND) agenda for the upcoming April 5, 2019 Meeting.

4. Water Authority Agenda - April 3, 2019

Utilities

Discussion and direction on the Peace River Manasota Regional Water Supply Authority (Authority) Board agenda for the upcoming April 3, 2019 Meeting.

5. Appoint by Ballot - Construction Industry Licensing Board - Specialty Contractor

Commission Office

Choose by ballot to fill the unexpired term vacated by Mr. Carleton Strong, Sr. who resigned on the Construction Industry Licensing Board representing the "Specialty Contractor" category. This appointment will expire on March 22, 2020.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. Conduct Public Hearing to Consider Amending Chapter 3-3.5 Impact Fees of the Code of Laws and Ordinances of Charlotte County, Florida

Community Development

Conduct a public hearing to consider amendments to Chapter 3-3.5, Impact Fees, of the Code of Laws and Ordinances of Charlotte County, Florida. This includes amendments to the adopted impact fee schedule, additions and changes to the definitions, and minor changes to clarify existing language.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5