

BOARD OF COUNTY COMMISSIONERS

APRIL 18, 2019

A Pre-Agenda Meeting was held in preparation for the **April 23, 2019** Regular and Land Use Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex (via telephone conference). Also in attendance were: County Administrator Sandrock, Deputy County Administrator Flores, County Attorney Knowlton, Minutes Clerk Light, and various County staff members. The following members were absent: None

The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

Administration: D-1

Fiscal Services: F-1

Purchasing: F-4

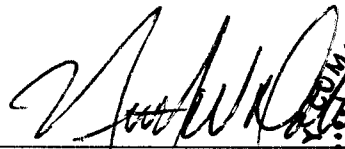
Real Estate Services: F-6

Community Development: G-1, G-2

Regular Agenda: R-1, R-2, R-4

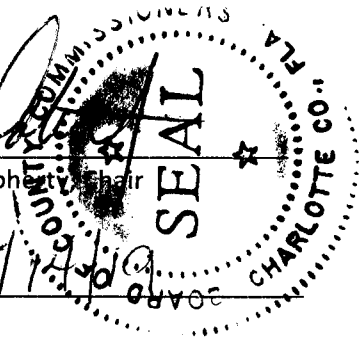
10:00 A.M. Public Hearing: S-1

ADJOURNED: 1:59 pm




Kenneth W. Doherty, Chair

DATE ADOPTED: 5/14/19



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular and Land Use Meeting

April 23, 2019 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor James Stultz
Peace River Baptist Church

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Christopher Constance

[Building Safety Month - May](#)
[Charlotte County Travel and Tourism Week](#)
[Child Care Provider Appreciation Day](#)
[Economic Development Week](#)
[Hibiscus Day](#)
[National Arab American Heritage Month](#)
[National Drinking Water Week 2019](#)

National Physical Fitness and Sports Month
Native Tree and Shrub Preservation Week
Water Safety Awareness Day

Employee Recognition

Employee of the Month

Employee of the Month-March 2019
Chad Sutter
Utilities

Award Presentations

1. Commissioners' Award for Customer Service - Commissioner Tiseo
Second Quarter Commissioners' Award FY 2018/19 - Tracy Herman



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Tourist Development Council is seeking one volunteer to represent the tourism industry. The applicant must be a resident of Charlotte County. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

- **Harbour Heights Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid-Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Rotonda Sands North Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.



REPORTS RECEIVED AND FILED



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following Minutes:
March 26, 2019 BCC Regular Meeting
April 4, 2019 BCC Pre-Agenda

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Englewood East Non-Urban Street & Drainage MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of Cathie Skoog to fill the unexpired term of Steven Meusel on the Englewood East Non-Urban Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

BUDGETED ACTION:

No action needed.

2. Naming Building Construction Services Building

RECOMMENDED ACTION:

Approve a naming request for Building Construction Services.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

1. Changes to the 2019 BCC Meeting Schedule

RECOMMENDED ACTION:

- a) Approve the cancelation of the May 13, 2019 MSBU Workshop; and
- b) Approve the cancelation of the June 18, 2019 Monthly Workshop; and
- c) Approve scheduling a BCC Meeting on June 18, 2019 at 9:00 a.m., in Room 119 at 18500 Murdock Circle, Port Charlotte; and
- d) Approve the cancelation of the July 16, 2019 Monthly Workshop; and
- e) Approve rescheduling the Presentation of Tentative Budget set for July 16, 2019 at 2:00 p.m. to July 17, 2019 at 2:00 p.m.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. Facility Use Agreement - Supervisor of Elections

RECOMMENDED ACTION:

- a) Approve the Facility Use Agreements with the Supervisor of Elections to authorize use of specified county facilities as polling places; and
- b) Approve the Resolution Authorizing the County Administrator or Designee to Enter Into (future) Facility Use Agreements with the Supervisor of Elections.

BUDGETED ACTION:

No action needed.

2. Executive Session concerning the civil lawsuit captioned David McLane v. Charlotte County

RECOMMENDED ACTION:

Conduct an Executive Session on April 23, 2019 at 3:00 p.m. (or as soon thereafter as possible) in the Charlotte County Attorney's Office Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned *David McLane v. Charlotte County* Case No. 18-0054CA.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Marine Advisory Committee FY 2020 Funding Recommendation

RECOMMENDED ACTION:

Approve the Resolution which funds West Coast Inland Navigation District (WCIND) and Boater Improvement Fund (BIF) expenditures for fiscal year 2020 in the amount of \$866,857. The Resolution authorizes the County Administrator to sign all necessary grant documents and subrecipient agreements.

BUDGETED ACTION:

No action needed. Funding will be budgeted in the Boater Revolving Fund in the FY2020 budget process. Matching funds are required at 50% for boater safety/education and boater recreation projects qualifying for WCIND funding.

Information Technology

No Items.

Purchasing

2. 19-256, Fire Rescue MSBU Methodology (Public Safety)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #19-256, Fire Rescue MSBU Methodology: 1st Tindale-Oliver & Associates, Inc; and 2nd Government Services Group, Inc.; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a firm to review the current assessment methodology utilized for Charlotte County Fire Rescue Municipal Services Benefits Units (MSBU).

BUDGETED ACTION:

No action needed. Budgeted in the Fire Rescue Fund during the FY19 budget process.

3. 19-283, Design-Charlotte County Transit Facility (Facilities)

RECOMMENDED ACTION:

- a) Approve the ranking for Request for Proposal #19-283, Design - Charlotte County Transit Facility with the sole submitting firm: Hall Architects of Sarasota, FL; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations. This is for professional design services for a vehicle transit facility.

BUDGETED ACTION:

No action needed. Grant funding for this expenditure is included in the FY18/19 Transit budget.

4. 19-376, Award, Carmalita Park Football Field Sports Lighting Upgrade (Facilities)

RECOMMENDED ACTION:

Approve File #19-376, Carmalita Park Football Field Sports Lighting Upgrade, a piggyback off of Sourcewell (Formerly NJPA) Contract #082114-msl, Athletic Field/Court and Parking Lot Lighting Systems, with Musco Sports Lighting, LLC, located in Muscatine, Iowa, for the total amount of \$269,800.

BUDGETED ACTION:

No action needed. Budgeted in the Community Services Capital Maintenance Plan, as approved in the FY19 budget process and later amended. Funding is supplied from Capital Projects, ad valorem.

5. 19-258, Ranking-Design Airport Rescue and Fire Fighter (ARFF) Training Simulator Facility (Facilities)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #19-258, Design Airport Rescue and Fire Fighter (ARFF) Training Simulator Facility: 1st – Morrison-Maierle Inc., and 2nd – Wilder Architecture Inc.; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide design services of an Airport Rescue and Fire Fighter (ARFF) Training Simulator Facility in Punta Gorda, Florida.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Airport Rescue and Fire Fighter Training Prop" as approved in FY19 budget process. Grant funding is budgeted in the Fire Rescue Fund and does not require a local match.

Real Estate Services

6. Radio Communications Lease (28100 Challenger Blvd. #107)

RECOMMENDED ACTION:

Approve (and authorize the Chairman to execute) a Lease for office and storage space on behalf of Radio Communications (Charlotte County Fire/EMS) for 1,964 square feet of office and warehouse space located at 28100 Challenger Boulevard, Unit #107.

BUDGETED ACTION:

No action needed. Budgeted in the Radio Communications Fund.

7. Authorization to Vote the County's Ownership Interests in Property Owners Associations, Homeowners Associations and Condominium Associations

RECOMMENDED ACTION:

Approve Resolution authorizing the County Administrator or Manager of the Real Estate Services Division to vote the County's Ownership Interests in Property Owners Associations, Homeowners Associations and Condominium Associations.

BUDGETED ACTION:

No action needed.

Risk Management

No Items.

Transit

No Items.

G. Community Development

1. FP-18-03-03, Bond Reduction

RECOMMENDED ACTION:

Approve a Bond Reduction for DR Horton, Inc., for Calusa Creek Section B, under Petition #FP-18-03-03.

BUDGETED ACTION:

No action needed.

2. FP-18-03-03, Amended Developer's Agreement

RECOMMENDED ACTION:

Approve an Amended Developer's Agreement for DR Horton, Inc., for Calusa Creek Section B, under Petition #FP-18-03-03.

BUDGETED ACTION:

No action needed.

H. Community Services

Parks and Natural Resources

No Items.

Recreation

No Items.

Libraries and Historical

1. Teen Area Naming - Punta Gorda-Charlotte Library

RECOMMENDED ACTION:

Approve naming the teen area of the Punta Gorda-Charlotte Library to the Mary Knowlton Teen Area.

BUDGETED ACTION:

No action needed.

Community Services

No Items.

I. Economic Development

1. Set a Charlotte Harbor Community Redevelopment Agency Meeting on May 14, 2019

RECOMMENDED ACTION:

Set a Charlotte Harbor Community Redevelopment Agency meeting on May 14, 2019 at 10:00 a.m., or as soon thereafter in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

BUDGETED ACTION:

No action needed

J. Facilities Construction and Maintenance

1. Public Facilities Strategic Master Space Plan

RECOMMENDED ACTION:

Received and accept "Phase 3 – Public Facilities Strategic Master Space Plan" to serve as a guideline for future general government facilities' design and development.

BUDGETED ACTION:

No action needed.

K. Human Resources

No Items.

L. Human Services

1. Family Services Center New Tenants Lease

RECOMMENDED ACTION:

- a) Approve resolutions for two new 12 month lease agreements - Charlotte Alliance for a Safe and Drug Free Community, Inc Dba Drug Free Charlotte County - The Loveland Center, Inc Dba The Loveland Center; and
- b) Authorize the Board Chair to execute the two 12-month lease agreements.

BUDGETED ACTION:

Approved in Family Services Center budget in FY19.

M. Public Safety

No Items.

N. Public Works

1. South Gulf Cove Street & Drainage MSBU Initial and Final Assessment Resolutions

RECOMMENDED ACTION:

- a) Approve the Initial Assessment Resolution; and
- b) Set a public hearing for July 9, 2019 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving the Final Assessment Resolution.

BUDGETED ACTION:

No action needed. No Financial Impact. Budget will be approved through the regular budget process.

2. Set a public hearing to repeal the duplicative County Code Sections of the South Gulf Cove Street & Drainage MSBU

RECOMMENDED ACTION:

Set a public hearing for July 9, 2019 at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider approving an Ordinance repealing the duplicative County Code Sections of the South Gulf Cove Street and Drainage MSBU.

BUDGETED ACTION:

No action needed. No Financial Impact. Budget will be approved through the regular budget process.

3. Set a public hearing to abolish the South Gulf Cove Beautification Unit and Advisory Board on July 9, 2019

RECOMMENDED ACTION:

Set a public hearing for July 9, 2019, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider adoption of an ordinance abolishing the South Gulf Cove Beautification Unit and Advisory Board.

BUDGETED ACTION:

No action needed. No Financial Impact. Budget will be approved through the regular budget process.

O. Tourism Development

No Items.

P. Utilities

1. Off-Site Utility Agreement WAWA

RECOMMENDED ACTION:

Approve Off-Site Utility Agreement between the County and the WAWA, Inc.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Water Transmission/Wastewater Collection Reimbursement" as adopted in the FY19 budget process. Funding is supplied from Sewer Connection Fees.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. Legislative Update from Congressman Steube
County Administration
Congressman Steube to provide Legislative update.
2. 2019 Englewood Beach Waterfest Request for In-kind funding
Tourist Development
 - a) Review and approve in-kind services application for 2019 Englewood Beach Waterfest; and
 - b) Authorize the Chairman to execute the in-kind Event Funding Agreement.
Value of in-kind services requested: \$50,000
3. Punta Gorda Library Use
County Administration
Discussion and Direction on the use of the current Punta Gorda Library.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. 2019 Speed Limit Ordinance for Various County Roadway Sections
Public Works
Conduct a public hearing to consider approving an ordinance setting new or modifying existing speed limits on various sections of Charlotte County Roadways as depicted in Exhibits 1 through 6.
2. No Parking Along Harbour Drive, Kenesaw Street and Rampart Blvd
Public Works
Conduct a public hearing to consider approving an ordinance prohibiting the parking (all day or overnight) of vehicles along various roadway sections listed below:
 - Harbour Drive: Addington Place to Voyageur Drive (All Day)
 - Kenesaw Street: Cedarwood Street to Castlerock Lane (Overnight)

- Rampart Blvd: 100 feet from either side of the entrance to Lakeshore of Charlotte County Condominium Association (Overnight)
3. Amending Chapter 1-4, General Ordinances and Special Acts Section 1-4-36, Animals Prohibited in Public Parks, etc.

County Attorney

Conduct a public hearing to consider adoption of an ordinance to amend the Charlotte County Code to provide clarification of service animals allowed in Charlotte County public parks, public playgrounds, public school premises, public buildings and on public beaches.

4. Second Quarterly Budget Adjustments

Budget and Administrative Services

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY18/19 budget. These adjustments which impact various funds are needed to align the FY18/19 budget with required changes and actual activity.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



LAND USE PUBLIC HEARING AGENDA

U. 2:00 P.M. Land Use Public Hearing

1. DRC-19-00019 Murdock Village Phase I

Community Development

Private Equity Group, LLC is requesting Final Detail Site Plan approval for infrastructure only to serve the future residential/commercial development (Murdock Village Phase I). The project site is 434.68+/- acre and is located at 1051 O'Donnell Blvd., Port Charlotte, FL, in Section 11, Township 40, Range 21.

Quasi-Judicial

2. MMPD to the Existing KIA PD, Z-19-03-04

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Planned Development (PD) to PD. This is a major modification of an existing PD to revise Condition i (Signage) of approval; for property located northeast of Tamiami Trail (U.S. 41), south of Hillsborough Boulevard, southeast

of Cranberry Boulevard and west of Bamboo Drive, in the Port Charlotte area, containing
77± acres; Commission District IV; Petition No. Z-19-03-04; applicant: WBF Florida
Properties III LLC; providing an effective date.

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Quasi-Judicial

AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5