

MAY 09, 2019

A Pre-Agenda Meeting was held in preparation for the **May 14, 2019** Regular Meeting at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty (via telephone conference), Commissioner Constance (via telephone conference), Commissioner Deutsch, Commissioner Tiseo, and Commissioner Truex (via telephone conference). Also in attendance were: County Administrator Sandrock, Deputy County Administrator Flores, County Attorney Knowlton, Minutes Clerk Cash, and various County staff members. The following members were absent: None


The Meeting was called to order at 1:30 pm

There was Board discussion on the following items:

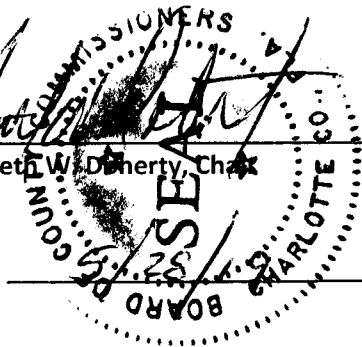
Public Works: N-1

Regular Agenda: R-2, R-5, R-7

ADJOURNED: 1:44 pm



 Kenneth W. Doherty, Chair

DATE ADOPTED: _____


ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle DeBuardino
Deputy Clerk

COUNTY OF CHARLOTTE

Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.gov

County Commissioners

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5



County Administrator

Raymond J. Sandrock

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Roger D. Eaton

Regular Meeting

May 14, 2019 9:00 AM

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

9:00 A.M.

Call to Order and Roll Call

Invocation- If you wish, please rise for the invocation

Pastor Bob White
Liberty Community Church

Pledge of Allegiance

Changes to the Agenda: See separate sheet.

Proclamations - Commissioner Bill Truex

Artist of the Month - Christine Brunette
Charlotte Trauma Awareness Month
El Jobean Pre-Memorial Day Remembrance Celebration
Emergency Medical Services Week
Girl Scout Leadership Week
Ken Roberson Day
Memorial Day
Mental Health Month

Military Heritage Museum's Memorial Day
National Drug Court Month
National Safe Boating Week
OCEAN's Sunflower Senior Appreciation Month
Water Safety Month

Employee Recognition

Name **Department**

5 Years

Lorene Armara Utilities
Thurman Owens, Jr. Utilities
Ellen Pinder Public Safety
Felix Reynoso Utilities
Sara Weber Public Safety
Wendy Welsh Community
 Development
Luke West Utilities

15 Years

Joseph Bonner Public Works
James Leitz Public Safety
Anthony Messina Public Safety
Michael O'Connell Public Works
Mark Pelletier Public Safety
Thomas Peters Public Works
Dwayne Smith Public Works
Gloyd Stadel III Public Safety

20 Years

Felix Hernandez Public Safety
William MacDonald Community Services

25 Years

Danny White Human Services

30 Years

Judy Hunter Utilities

Award Presentations



CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2021.
- **Grove City Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Harbour Heights Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2019.
- **Mid-Charlotte Stormwater Utility Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2019 and October 31, 2020.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Rotonda Sands North Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.

Beaches and Shores Advisory Committee is seeking one volunteer to serve as a member-at-large. Volunteer must be resident/elector of Charlotte County and have coastal knowledge or technical expertise in beach management or beach preservation. Term will expire on December 31, 2022. Committee meets the first Thursday of each month at 9:00 am in Building Construction Services conference room, 18400 Murdock Circle, Port Charlotte. To obtain an application, please contact Diane Whidden at 941-743-1300 or email Diane.Whidden@CharlotteCountyFL.gov



REPORTS RECEIVED AND FILED

2018 Utilities Department Annual Report

2018 Murdock Village CRA Annual Report. Revised

Clerk of Court's County Investment Report. May 14, 2019



CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

RECOMMENDED ACTION:

Approve the Clerk's Finance Memorandum.

BUDGETED ACTION:

No action needed.

B. Minutes Division

1. Minutes

RECOMMENDED ACTION:

Approve the following Minutes:

April 9, 2019 BCC Regular and Land Use Meeting

April 18, 2019 BCC Pre-Agenda

April 23, 2019 BCC Regular and Land Use Meeting

BUDGETED ACTION:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Marine Advisory Committee

RECOMMENDED ACTION:

Approve the appointment of Mr. Steven F. Scott to the Charlotte County Marine Advisory Committee representing the USCGA Flotilla 98-Port Charlotte. Mr. Scott was recommended by Conrad M. Smith, Flotilla 98 Commander, USCGA, to serve as their representative on the Marine Advisory Committee to fill a vacated position. The Marine Advisory Committee considered the recommendation by Commander Smith and Mr. Scott's appointment was approved on May 9, 2019. This position commences immediately and the term will expire on December 31, 2021.

BUDGETED ACTION:

No action needed.

2. Appointment - Mid-Charlotte Stormwater Utility MSBU Advisory Board

RECOMMENDED ACTION:

Approve the appointment of David Marshall to fill the unexpired term of Mark Pricer as well as an additional new three year term on the Mid-Charlotte Stormwater Utility MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2022.

BUDGETED ACTION:

No action needed.

3. Appointment - Affordable Housing Advisory Committee

RECOMMENDED ACTION:

Approve the appointment of Angela Hogan to fill the vacant unexpired term on the Affordable Housing Advisory Committee. This appointment will be effective immediately and will expire on May 22, 2021.

BUDGETED ACTION:

No action needed.

4. Re-Appointment - Tourist Development Council, Tourism Industry

RECOMMENDED ACTION:

Approve the re-appointment of Robin Madden to the Tourist Development Council representing the "Tourism Industry" category. Length of term is four years, and will expire on September 8, 2023.

BUDGETED ACTION:

No action needed.

D. County Administration

Administration

1. Proposed 2020 Sales Tax Focus Group

RECOMMENDED ACTION:

Approve the proposed 2020 Sales Tax Focus Group.

BUDGETED ACTION:

No action needed.

Public Information Office

No Items.

E. County Attorney

1. SOE FY18-19 Federal Election Activities Fund

RECOMMENDED ACTION:

a) Approve and authorize the Chairman to sign the Certificate Regarding Matching Funds for the Supervisor of Elections to meet the State requirement to receive Charlotte County's share of the 2018-2019 Legislature appropriated funds to be distributed to State Supervisor of Elections for federal election activities; and

b) Approve and authorize the Chairman to sign the Certificate of Equipment for Casting and Counting Ballots.

BUDGETED ACTION:

No action needed.

F. Budget and Administrative Services

Fiscal Services

1. Crime Prevention Fund

RECOMMENDED ACTION:

Approve the transfer of \$108,150 to the Sheriff's office.

BUDGETED ACTION:

No action needed.

Information Technology

No Items.

Purchasing

2. 19-279, Design Components - Intersection Improvements (Public Works)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #19-279, Design Components - Intersection Improvements: 1st - Florida Transportation Engineering; 2nd - DMK Associates; and 3rd - CES/American; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a firm to design and permit new turn lanes on various roadways in Charlotte County.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Intersection Improvements at Various Locations," as approved in the FY19 budget process. Funding is supplied from capital gas taxes.

3. 17-414, Amendment #2, South Gulf Cove Lock Assessment and Repair (Public Works)

RECOMMENDED ACTION:

- a) Approve Amendment #2 to Contract #17-414 South Gulf Cove Lock Assessment and Repair with Electro Hydraulic Machinery, Inc. for additional repairs and parts replacement in the amount of \$8,577.11; and
- b) Authorize the Chairman to sign Amendment #2 to the Contract for the repair phase of the South Gulf Cove Lock Assessment and Repair.

BUDGETED ACTION:

No action needed. Budgeted in South Gulf Cove Waterway MSBU as approved in the FY19 budget process. Funding is supplied from assessments in South Gulf Cove Waterway MSBU.

4. 19-311, Ranking - Construction Manager at Risk, Airport Rescue and Fire Fighter (ARFF) Training Simulator Facility (Facilities)

RECOMMENDED ACTION:

- a) Approve ranking of firms for Request for Proposal #19-311, Airport Rescue and Fire Fighter (ARFF) Training Simulator Facility: 1st – Wharton-Smith, Inc., 2nd – Halfacre Construction Inc., and 3rd - A2 Group, Inc.; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a qualified firm to provide Construction Manager (CM) at Risk services as part of a project team, which includes various design and engineering consultants and the County.

BUDGETED ACTION:

No action needed. Budgeted in CIP project "Airport Rescue and Fire Fighter Training Prop" as approved in FY19 budget process. Grant funding is budgeted in the Fire Rescue Fund and does not require a local match.

5. 18-530, Live Oak Shoreline, Approve Change Order #1 (Facilities)

RECOMMENDED ACTION:

Approve the funding of Change Order #1, to Contract #18-530, Live Oak Parks Restoration, in the amount of \$49,931.64 using TIF funds. This is for additional work required for the complete restoration.

BUDGETED ACTION:

No action needed. Budgeted in the Charlotte Harbor Community Redevelopment Agency (CRA) Fund as approved in the FY19 budget process. Funding is provided from savings in construction activities at the park using Tax Increment Fund (TIF) revenues.

6. 16-431, Change Order# 1, Sandhill Boulevard Improvements - Phase I (Public Works)

RECOMMENDED ACTION:

Approve Change Order #1 to Work order #18, File #16-431, Sandhill Boulevard Improvements - Phase I, with Kisinger Campo & Associates Corp. of Fort Myers, Florida in the amount of \$3,584 for a revised cost of \$199,968.

BUDGETED ACTION:

No action needed. Budgeted in CIP project, "Sandhill Blvd Widening," as approved in the FY19 budget process. Funding is supplied from Capital Gas Taxes, reimbursed from impact fees.

7. 19-295, Award, Softball Dugout Renovations - Harold Avenue Park (Community Services)

RECOMMENDED ACTION:

- a) Approve award of Bid #19-295, Softball Dugout Renovations - Harold Avenue Park to the lowest responsive, responsible bidder, Boromei Construction, Inc. of Okeechobee, Florida for a total project cost of \$240,286; and
b) Approve budget adjustment BA19-029 in the amount of \$240,286, to carryforward funding from Community Services 2018 Capital Maintenance Plan.

BUDGETED ACTION:

Approve budget adjustment BA19-029 in the amount of \$240,286, amending the adopted Community Services 2019 Capital Maintenance Plan by carrying forward funding from the 2018 CMP. Funding is supplied from Capital Projects, ad valorem.

8. 16-334, Approve Change Order #11, Right of Way Landscape Maintenance - Annual (Public Works)

RECOMMENDED ACTION:

Approve Change Order #14 to Contract #16-334, County Right of Way Landscape Maintenance - Annual Contract as awarded to Walker's Service Inc. for additional landscape maintenance in the amount of \$42,917.

BUDGETED ACTION:

No action needed. Budgeted in Road and Bridge Infrastructure and various MSBU's as approved in the FY19 budget process. Funding is supplied from gas taxes (\$29,190), Greater Port Charlotte St/Dr (\$3,717) MSBU, and Rotonda West St/Dr (\$10,010) MSBU assessments.

9. 16-420, Change Order #16, Cleaning Services, Charlotte County Facilities (Facilities)

RECOMMENDED ACTION:

Approve Change Order #16 to Contract #16-420 Cleaning Services, Charlotte County Facilities-Annual with At Your Service Cleaning Group, Inc. of Sarasota, Florida, for adding a location, Record Center, 1544 Market Circle Building, Port Charlotte, Florida, 33984 for once a week cleaning for \$395 per month, and additional services at an existing location: Fleet Building, 18000 Paulson Drive, Port Charlotte, Florida, 33948 for an additional \$125 per month for a new total monthly price of \$1,500.

BUDGETED ACTION:

No action needed. Funding from the General Fund approved in the FY19 budget process.

10. 16-420, Change Order #17, Cleaning Services, Charlotte County Facilities (Facilities)

RECOMMENDED ACTION:

Approve Change Order #17 to Contract #16-420 Cleaning Services, Charlotte County Facilities-Annual with At Your Service Cleaning Group, Inc. of Sarasota, Florida, for adding a location, Fire/EMS Vehicle Maintenance building, 26581 Airport Road, Punta Gorda, Florida, for once a week cleaning for \$795 per month, and additional services at an existing location: Firing Range Support Building, Airport Road Annex, 25500 Airport Road, Punta Gorda, Florida, for an additional \$895 per month.

BUDGETED ACTION:

No action needed. Funding from the General Fund and the Charlotte County Fire Rescue Fund approved in the FY19 budget process.

11. Property Deletions for the Month of May, 2019 (Purchasing)

RECOMMENDED ACTION:

Approve the deletion of the property inventory items listed on the attached for the month of May, 2019.

BUDGETED ACTION:

No action needed.

Real Estate Services

No Items.

Risk Management

No Items.

Transit

12. Section 5310 Grant Award

RECOMMENDED ACTION:

- a) Approve Agreement with the Florida Department of Transportation (FDOT) to affirm an award in the amount of \$52,500 from the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. 5310) for grant funding Year 2019 operating expenses; and
- b) Approve Resolution authorizing the County Administrator or designee to modify or terminate such grant, unless specifically rescinded.

BUDGETED ACTION:

No action needed. Grant funds in the amount of \$52,500 and the required match of \$52,500 are included in the FY18/19 Operating budget.

13. Section 5311 Grant Award

RECOMMENDED ACTION:

Approve Agreement with the Florida Department of Transportation (FDOT) to affirm an award in the amount of \$82,000 from the Formula Grants for Rural Areas Program (49 U.S.C 5311) for Grant funding Year 2019 operating expenses.

BUDGETED ACTION:

No action needed. Grant funds in the amount of \$82,000 and the required match of \$82,000 are included in the FY18/19 Operating Budget under Budget and Administrative Services Transit Division.

14. FDOT-Block Grant Program

RECOMMENDED ACTION:

Approve Agreement with the Florida Department of Transportation (FDOT) to affirm an award in the amount of \$377,335 from the Block Grant Program for Grant funding Year 2019.

BUDGETED ACTION:

No action needed. Grant funds in the amount of \$377,335 and the required match of \$377,335 are included in the FY18/19 Operating Budget under Budget and Administrative Services Transit Division.

G. Community Development

No Items.

H. Community Services

Parks and Natural Resources

1. Agreement to accept donation of flagpole at William R. Gaines Jr. Veterans Memorial Park

RECOMMENDED ACTION:

Approve the agreement between Charlotte County and the William R. Gaines JR., Veteran Memorial Fund, Inc. accepting the donation of a flagpole to be placed at the William R. Gaines Jr. Veterans Memorial Park.

BUDGETED ACTION:

No action needed. The installation of the flagpole will be done under the CIP project "Wm R. Gaines Veterans Memorial Park," as approved in the FY19 budget process. Funding for the flagpole installation is supplied from the Capital Projects Fund, ad valorem.

Recreation

No Items.

Libraries and Historical

No Items.

Community Services

No Items.

I. Economic Development

1. Approve Settlement Agreement with Western Michigan University

RECOMMENDED ACTION:

Request Chairman to execute a Settlement Agreement with Western Michigan University with regard to premature termination of Economic Development Investment Agreement and termination of Sublease.

BUDGETED ACTION:

No action needed. Settlement funds of \$400,000 will be received back into the General Fund.

J. Facilities Construction and Maintenance

No Items.

K. Human Resources

No Items.

L. Human Services

No Items.

M. Public Safety

No Items.

N. Public Works

1. Grant Agreement, Burnt Store Road Phase II Construction

RECOMMENDED ACTION:

- a) Approve Grant Agreement between the State of Florida Department of Transportation (FDOT), through its Transportation Regional Incentive Program (TRIP), and Charlotte County Board of County Commissioners to assist in funding the construction to widen Burnt Store Road (Phase II) from Zemel Road to Notre Dame Blvd (Scham Road); and
- b) Approve Resolution authorizing the Chairman to execute the grant agreement and the County Administrator to execute all necessary documents related to the grant agreement.

BUDGETED ACTION:

No action needed. Budgeted in approved CIP project "Burnt Store Road Phase 2 Widening from Notre Dame to Zemel." Budget will be adjusted during the FY20 budget process to include additional \$1,000,000 in grant funding. Although no match is required, local participation for this project is \$29,400,000.

2. Traffic Calming Options on Fruitland Road

RECOMMENDED ACTION:

- a) Approve staff to move forward with development of traffic calming options for Fruitland Road; and
- b) Bring back to the Board for consideration.

BUDGETED ACTION:

No action needed.

O. Tourism Development

No Items.

P. Utilities

1. Authorize Additional Utility Vehicles

RECOMMENDED ACTION:

Authorize the addition of six vehicles to the County's Fleet (Rolling Stock) and approve budget adjustment Number BA19-027 in the amount of \$211,000.

BUDGETED ACTION:

No action needed. Funding for this expenditure comes from the Utilities Operations & Maintenance fund.

Q. Other Agencies

No Items.



REGULAR AGENDA

R. Regular Agenda

1. 2019 Florida International Airshow Request for In-kind funding

Tourist Development

- a) Review and approve in-kind services application: 2019 Florida International Airshow; and
- b) Authorize the Chairman to execute the in-kind Event Funding Agreement. Value of in-kind services requested: \$50,000.

2. Exclusive Franchise Agreement with Waste Management
Public Works
Approval of the Franchise Agreement with Waste Management.
3. Fire Station 10 Site Selection
Facilities Management
 - a) Approve and accept Fire Station 10 future site evaluation report, as amended; and
 - b) Authorize Chairman to execute a resolution for Real Estate Services Manager, or designee, to proceed with necessary steps to negotiate and submit purchase and sale agreement for Board approval.
4. Resolution Lake Okeechobee operations
Commission Office
Approve Resolution related to the re-evaluation of Lake Okeechobee operations by the U.S. Army Corps of Engineers (Corps).
5. Renaming of Harbor Walk Public Access Walkway
Economic Development
Adopt Resolution to rename Harbor Walk public access walkway as Riverwalk.
6. County Event Support
Community Services
Discussion and direction on Event Funding and In-Kind policies.
7. Economic Development Director Hiring
Commission Office
 - a) Discussion and direction on the Economic Development Director hiring timeline; and
 - b) Set skype interviews for May 20, 2019 at 9:00 a.m. as previously discussed.



PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

No Items.



PRESENTATION AGENDA

T. 10:00 A.M.

No Items.



CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



AA. County Administrator

BB. County Attorney

CC. Commissioner Comments

Ken Doherty, District 1, Chairman
Bill Truex, District 3, Vice-Chairman
Christopher Constance, District 2
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5