

**CHARLOTTE COUNTY  
AFFORDABLE HOUSING ADVISORY COMMITTEE  
MINUTES  
June 19, 2013  
Human Services  
Main Conference room  
1050 Loveland Blvd.  
Port Charlotte, FL 33980**

- I. ROLL CALL:** The meeting was called to order at 10:00 am by James Kelley. Roll was taken and a quorum was present.

**Committee members present:**

James Kelley, Chairman	Banking/Mortgage
Mike Mansfield	Not for Profit Housing Provider
Barbara Melanson	Charlotte County Employee -CCSB
Michael Gravesen	Planning & Zoning Board
Diana Bello	Not-for- Profit

**Committee members Excused:**

Earlene Oliver	Citizen Resident Representative
James Sweeney	Low Income Advocate

**Others present:**

Bob Hebert	Charlotte County Housing
Doreen Stoquert	Charlotte County Budget & Fiscal Services
Wilda Rock	Charlotte County Housing
Rose Brooks	Charlotte County Housing
Richard Gromalski	Charlotte County Housing
Commissioner Stephen R. Deutchsh	Board of County Commissioner
Marty Burton	County Attorney's Office
Victoria Carpenter	Charlotte County Human Services
Debrah Forester	Charlotte County Economic Development Office
Lorraine Helber	Punta Gorda Housing Authority

**II. Approval of Previous Meeting Minutes**

Minutes for March 20, 2013 meeting – Approved Motion Mansfield, 2<sup>nd</sup> Melanson

**III. Funding status report**

**1. SHIP** – Staff: F/Y 2010/2011 will be closing this year with the annual report. It will be presented to the Committee at the next meeting and also to the Board of County Commissioners.

**2. NSPI** – Staff: This grant is finished. We are waiting for Department of Economic Opportunity to get instructions to close it out. All NSP 1 funds have been spent. There were 27 properties which, were rehabbed or rebuilt.

**3. NSP3** – Staff: We currently in the process of finishing the construction phase, eleven (11) properties were bought and eight (8) of them were issued certificate of occupancy. Three other houses, one of them were demolished, and will be building four bedrooms house for special needs or senior housing. The other two houses were over 50 years old and were submitted for historical clearances to the County and State Historical Review, which we received negative responses. Now we are waiting for Native American tribes for their response from the required information mailed to them. We will call for status update of their historical review. Both houses are to be demolished and rebuilt by December 1, 2013 or earlier The projected use of all these funds is December 2013.

**4. Other** – Committee members were polled and all agreed on time and location for future meetings. Schedule for meetings are as follows: October 16, 2013, January 15, 2014, April 16, 2014, and July 16, 2014; at 10:00am location: 1050 Loveland Blvd., Port Charlotte, FL. We may have an additional meeting regarding SHIP

Staff discussed terms will be expiring soon for some members. These members will have to re-apply if they wish to stay on the AHAC. They would need to send a letter request to re-apply attached with a resume to Joanne Dillon via email; she will then send you an application.

Also discussed were the positions that are vacant and which are filled.

Staff went over the presentation regarding the new SHIP funds 2013-2014 which is administered by FHFC (see attached Webinar PowerPoint presentation from Florida Housing Coalition - consultant). The strategies are in the LHAP and in place currently. Certification of acceptance should be submitted by June 2013. The County just received notice of the award \$350,000.00. The City of Punta Gorda will receive \$36,400.00 of these funds. 20% for Special Needs Housing rehab and 3% for Administration costs. Owner occupied no new constructions, rehab or addition to home allowed.

These funds must be encumbered by June 2014. We will need to be advertised 30 days prior to acceptance of applications. The \$40 million allocated to SHIP is from the National Mortgage Settlement. Of that amount, \$30 million will go to Habitat for Humanity.

Administrative cost now includes title searches, and those who rescind or do not qualify for the program due to foreclosure, liens, taxes not paid. Housing still has administrative funds from SHIP from previous years and other grants to run department until June 2014. Regarding the three percent (3%) administrative costs,

State Legislature approved it not FHFC. Human Services will be absorbing some of the administrative cost.

It was explained that the CDBG program is a competitive grant and the County is not an entitlement community. Punta Gorda is an entitlement city and receives a direct grant for DCBG.

County does have a responsibility to provide a safe and secure housing even as an oversight.

Mr. Mansfield: stated that he would not the County to get out of housing. Then the County may not be able to obtain any housing funds. Grants that are approved for a community generally have to go through the County.

Ms. Bello stated that Solstice Community Services, Inc., has received support letters from the County so they are able to obtain grants.

Recommend to proceed to accept SHIP funds; then complete numbers and present to the Board and later report to the members of this committee. MOTION to proceed made by Mansfield, 2<sup>nd</sup> Melanson. Committee polled and agreed that we should accept funds for 2013/2014 SHIP funds

**IV.** Next meeting date: October 16, 2013 at 10:00am, location:  
Human Services Building – Main conference room,  
1050 Loveland Blvd., Port Charlotte, FL 33980.

**V.** Adjournment at 10:50 am