

**CHARLOTTE COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
MINUTES**

June 16, 2016

**Human Services Main Conference room
1050 Loveland Blvd.
Port Charlotte, FL 33980**

- I. ROLL CALL:** The meeting was called to order at 10:05 am by Chairman, Jim Kelley. Roll was taken with a quorum present.

A. Committee members present:

Jim Kelley, Chairman	Banking
Mike Mansfield	Not for Profit Housing Provider
Todd Peres	Essential Services Representative
Jeffrey Harvey	Charlotte County Employer – CCSB
Lynne Fitzpatrick	Real Estate Broker
E.K. Chandler	Planning & Zoning Board

Excused:

Commissioner Tricia Duffy	Liaison CC Board of County Commissioners
---------------------------	--

Unexcused:

Earlene Oliver	Citizen Resident Representative
----------------	---------------------------------

Others present:

Merritt Brown	Bernice Russell Community Development Corporation
Bob Hebert	Charlotte County Housing
Marilyn Miller	County Attorney's Office
Courtney Martin	Charlotte County Housing
Rose Brooks	Charlotte County Housing
Rich Gromalski	Charlotte County Housing
Doreen Stoquert	Charlotte County Fiscal Services
Heidi Maddox	Charlotte County Fiscal Services
Lori North	Charlotte County Family Services
Ken Quillen	Charlotte County Community Development

II. Public Comments on Agenda Items

- A. Mr. Merritt Brown of the Bernice Russell Development Corp. handed out information regarding the rehab project for the Andrews Building and the

request for funding assistance. Staff explained that there is support for this project but it has to be further along to obligate any funds to the project. A commitment has been made to provide some level of financial assistance dependent on the timing and fund availability.

III. Approval of Previous Meeting Minutes

A. January 28, 2016

**MOTION: Mansfield/Harvey – TO APPROVE THE MINUTES AS WRITTEN
- PASSED**

IV. Old Business

A. Management Report

1. Awarded 2016/2017 Funding Allocation

Staff reported on expected allocation

2. SHIP Quarterly Report

Staff went over the report as presented.

V. New Business

A. **Local Housing Assistance Plan change Considerations**

1. **The Rental Assistance/Homeless Prevention Activity** was presented in draft form. The concept was explained by staff with discussion by those present

**MOTION: Mansfield/Harvey: TO APPROVE THE PROPOSED CHANGES FOR
RECOMMENDATION – PASSED**

2. **Down Payment Assistance level change**

Staff explained the reasoning for the reduction was that the level of assistance doesn't match the market and Down Payment requirements.

**MOTION: Fitzpatrick/Chandler: TO APPROVE THE CHANGES AS PRESENTED FOR
RECOMMENDATION - PASSED**

It was explained that the proposed changes would be submitted to Florida Housing Finance Corporation for a decision on requiring Board approval or administrative changes not requiring Board approval. Items discussed included the role/cooperation with the Lead Agency (Gulf Coast Partnership), the common data system installation, the SHIP funds being utilized to augment the current ESG funds. Members discussed issues surrounding the overall problems with affordable rentals availability, rent escalation at a time when the U.S. HUD has reduced the area Fair Market rental levels and the lack of inventory.

B. Forgiveness Program

1. Report as submitted to the Board of County Commissioners was presented and discussed.

2. Recommendation to the BCC for continuance was discussed to be brought before the Committee for action at its next meeting.

VI. Other Business

A. **Punta Gorda Housing Authority** report – no report given

B. **Charlotte County Habitat for Humanity** Report

Mr. Mansfield gave a report regarding activities of this agency. Some discussion followed.

C. **County Departments** report

1. Community Services – Code

Mr. Quillen reported that there was nothing additional to report

2. Economic Development – no report given

D. Future meeting topics:

1. LHAP amendment and submission in 2017

2. Committee consideration of State mandated/recommended for County consideration for adoption. To be presented at the next meeting

VII. Next Meeting Date: To be Determined

VIII. Adjournment