

**MINUTES**  
REGULAR MEETING  
CHARLOTTE HARBOR  
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE  
**Monday, December 6, 2010 – 11:00 a.m.**  
County Administration Building – Room 119  
18500 Murdock Circle, Port Charlotte, FL 33948

**Members Present**

James Herston, *Chairman*  
Michael Haymans, *Vice Chairman*  
Grace Amodeo, *Secretary*  
Nathaniel Cooley  
Charlotte Ventola  
Garland Wilson

**Staff Present**

Debrah Forester, Redevelopment Manager  
Roxann Read, Planner II  
Elizabeth Spicer, Event Coordinator  
Kathy M. Knee, Recorder

**Guests**

**Members Absent**

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**I. Call to Order**

Chairman Herston called the December 6, 2010 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 11:02 a.m. in Room 119 of the Charlotte County Administration Building.

**II. Pledge of Allegiance**

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

**III. Roll Call/Determination of Quorum**

Roll call was taken; Secretary Grace Amodeo confirmed a quorum was present.

**IV. Additions/Deletions to Agenda** – Debrah Forester asked to add discussion of the two façade grant applications under New Business.

**V. Approval of Minutes**

**A Motion was presented by Charlotte Ventola and seconded by Grace Amodeo to approve the Minutes of the November 18, 2010 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee with the following corrections: at Page 2, 4<sup>th</sup> paragraph, 2<sup>nd</sup> line, it should read “the Committee to not move forward”; and at Page 3, 1<sup>st</sup> line it should read “they are working with a tight budget”. Motion carried unanimously.**

**VI. Commissioner Comments** - Commissioner Deutsch sat in for a part of the meeting to listen and learn.

**VII. Public Comments**

Erwin Wolf requested the Committee to consider putting an overhead sign on southbound 41 to indicate the need to merge well in advance of the bridge, a little south of Parmely. Mike Haymans indicated this is an FDOT issue and the Committee can only advise FDOT of the problem. It was the consensus of the Committee to recommend a fix to the FDOT. Charlotte Ventola advised this was brought to FDOT's attention a while back but agreed it should be readdressed. Debrah Forester mentioned she will be meeting with Public Works and FDOT and will advise them of the Committee's support.

Jay Buckley, Punta Gorda Boaters Alliance, thanked Debrah Forester for attending a recent meeting and giving a presentation on Charlotte Harbor. The Alliance is expanding and would like to be good neighbors with the Charlotte Harbor community. Mr. Buckley invited Committee members to participate in the Alliance and mentioned its next meeting will be on December 16 at the Punta Gorda Civic Association building at 9 a.m. Membership for government agencies is free.

Sarah Buck, President of the Punta Gorda Boaters Alliance, gave a brief history of the Alliance and noted it was created to protect boaters' rights and act as the watchdog of the Harbor. Ms. Buck mentioned the Alliance would like to work with other area boating organizations. Grace Amodeo noted the Marine Advisory Committee indicated an interest in having more input on the Harborwalk project which could lead to funding assistance. Mike Haymans suggested the Advisory Committee could benefit from participation in the Charlotte Harbor Boaters Alliance. Garland Wilson volunteered to represent the Committee.

**VIII. Development Review Report** – Jim Herston noted there was a lot of action taking place near the bridge and he is very optimistic.

**IX. Old Business**

**Code Enforcement Update** – Debrah Forester received a report by email from Erin Mullen-Travis regarding properties under investigation; 3 are pending. The outdoor storage issues with the palm reader are being addressed.

**Bayshore Park Special Events** – Elizabeth Spicer thanked everyone who has stopped by recent events and read a letter from a parent whose child was involved in the Dog Show play. Ms. Spicer reported on upcoming events. Debrah Forester suggested the purchase of a banner to hang from a pavilion or a sandwich sign to be used on the day of each event to better guide visitors to the location in the park. **A Motion was presented by Nate Cooley, seconded by Mike Haymans and unanimously approved to purchase a banner/sign if kept within a \$200 budget.**

**Growth Management Update** – Roxann Read gave an update of the properties along 41 and the status of the proposed change from NBR to CG:

- ✓ Pending (1): a McDonald's representative is talking with his corporate offices, which may take a little while.
- ✓ In Favor of CG Zoning (2): concrete company and Fuda, who has cleared the lot and has a garden shop interested in it.
- ✓ Against Rezoning (1): the palm reader.

Ms. Read noted the concrete company's property may need to be held up because without the palm reader's property a donut hole would be created. The Advisory Committee recommended the lot owned by the concrete company be rezoned with McDonalds and Fuda. Ms. Read will take this recommendation back to her department.

**Zoning Code Changes** – Debrah Forester stated she has been working on the updated zoning code draft with Roxann Read and Nicole Dozier and hopes to have a copy to the Committee in January. Ms. Forester is currently trying to determine the status of the comp plan changes and noted there originally were two changes the Committee supported - a stand alone language change to NBR and the Smart 2050 Plan. The stand alone plan did not proceed and with the Smart 2050 Plan under challenge there is concern. Ms. Forester will report back on this issue in January.

**Hands Across the Harbor Event** – Michael Haymans noted the event will take place on January 29, 2011. Posters are available and sponsorship from the business community is still available. Great prizes are being offered and a big turn out is expected.

**Wayfinding Signage Report** – Charlotte Ventola reported that drives from both the fast and slow lanes were taken to determine the best locations for signage. Locations were suggested and reasons were given for the selections. Debrah Forester mentioned that Kelly Slaughter is working on sign estimates. A meeting is scheduled with FDOT and Public Works to discuss cost and direction. Michael Haymans requested that a map be prepared showing the potential sites and asked that this item be revisited in January.

**X. New Business**

**Proposed Street Vacation** – The proposed Petition and Resolution to Vacate Broad Street, Seneca Avenue and an unnamed alley or street in Block 5 of Seward's Subdivision were distributed with the meeting packet. Roxann Read noted that Public Works was waiting for the Watershed Master Plan Study to be completed before moving forward. The map in the packet does not show the extended view of the vacation. Discussion followed regarding the reason for this request. Mike Haymans explained the vacation process and public street dedication/use. Mr. Haymans asked that this item be tabled so that Mr. Hart and Dr. Levy can be notified and invited to the January meeting. **A Motion was presented by Mike Haymans, seconded by Nate Cooley and unanimously approved to table the street vacation recommendation until the January 10, 2011 meeting so that Mr. Hart and Dr. Levy can be invited to attend and offer their input on this issue.**

**Rehab Applications** – Debrah Forester reported two rehab applications were received from Peggy Keen, each for \$2,000. Ms. Forester mentioned the rehab funds are running low but there are a few applications that have been withdrawn and some are nearing the expiration date to complete work. Ms. Forester recommended the program be put on hold once funds have run out. Discussion followed. The Committee requested staff to send letters to the applicants whose applications are expiring. **A Motion was presented by Nate Cooley and seconded by Mike Haymans to approve both of Ms. Keen's applications conditional on the fact that funds are available. The motion was unanimously approved.**

**XI. Correspondence/Communications**

The following correspondence/communications were distributed with the meeting packet:

- Thank You Note from the Turners regarding their façade grant.
- Elizabeth Spicer's Monthly Report.

**XII. Public Comments – None.**

**XIII. Staff Comments**

**Lot Maintenance Program Update** – Debrah Forester noted the first place contractor is unable to participate in the program but there are a few options: 1) the County's Code Enforcement Program contractor comes to the area to do the Edgewater property (old YMCA daycare) and we may be able to use this contractor for properties where permission has been obtained and the lot is not completely overgrown; or 2) we may be able to use the contractor being used for the conservation program. Ms. Forester stated the second place contractor was not interested since only 8 properties were now involved. The Sheriff's Office will stay vigilant in area.

**Riverwalk Partnership Meeting** – Debrah Forester stated a meeting is scheduled for tomorrow at 5:30 p.m. Mr. Herston and Commissioner Starr will be present. The concept of forming a partnership to market the area as one site will be discussed. Representatives from FDOT will also be present to discuss the Brownfield designation.

**Harborwalk Project Update** – Debrah Forester announced the FDOT's tentative workplan for 2011-2016 provides for additional funding for the Harborwalk Project, the boardwalk phase. (\$1.2M will be available in 2013-2014; \$1.4M will be available in 2015-2016. Ms. Forester reported that \$146,000 has also been put in the 2011-2012 tentative workplan for the retrofitting of the Kings Highway and Parmely intersections. Staff will talk with FDOT about funding the retrofitting at an upcoming meeting. There could also be funds for a wayfinding project in 2015-2016. The MPO will be asked to endorse the workplan at its next meeting and then will it will go to the Governor for approval in July 2011.

Ms. Forester was contacted by Ring Around the Circle of Punta Gorda, who would like to include Bayshore Park and the Historic District on to its tour map. Ms. Forester suggested they also include the church and the cemetery to the map. This will be another tool to help Charlotte Harbor get noticed.

**XIV. Attorney Comments** - Attorney Rooney was not available for today's meeting.

**XV. Member Comments** - Michael Haymans shared his holiday poem.

**XVI. Next Meeting Date**

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, January 10, 2011 at 11 a.m. in Room 119 of the Charlotte County Administration Center.**

**XVII. Adjournment**

There being no further business, the meeting **ADJOURNED** at 12:42 p.m.

Respectfully submitted,

*Kathy M Knee*

Kathy M. Knee, Recorder

/kmk

Approved: \_\_\_\_\_ 1/10/11