

MINUTES
REGULAR MEETING
CHARLOTTE HARBOR
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE
Monday, February 7, 2011 – 11:00 a.m.
County Administration Building – Room 119
18500 Murdock Circle, Port Charlotte, FL 33948

(These minutes are not official until they have been approved by the Charlotte Harbor CRA Advisory Committee.)

Members Present

James Herston, *Chairman*
Grace Amodeo, *Secretary*
Eddie Hale
Charlotte Ventola
Garland Wilson

Staff Present

Debrah Forester, Redevelopment Manager
Roxann Read, Planner II
Elizabeth Spicer, Event Planner
Kelly Slaughter, Projects Manager, Public Works
Chuck Koons, Projects Engineer, Public Works
Kathy M. Knee, Recorder

Members Absent

Michael Haymans, *Vice Chairman*
Nathaniel Cooley

Guests

Jim Powell, Wright Construction

I. Call to Order

Chairman Herston called the February 7, 2011 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 11:00 a.m. in Room 119 of the Charlotte County Administration Building.

II. Pledge of Allegiance

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

III. Roll Call/Determination of Quorum

Roll call was taken; Secretary Grace Amodeo confirmed a quorum was present. Jim Herston welcomed Eddie Hale, who said he looked forward to helping to make Charlotte Harbor a great place to live.

IV. Additions/Deletions to Agenda – Debrah Forester asked that Elizabeth Spicer's Report be added to the Agenda at the end of Old Business.

V. Approval of Minutes

A Motion was presented by Charlotte Ventola and seconded by Grace Amodeo to approve the Minutes of the January 10, 2011 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written. Motion carried unanimously.

A Motion was presented by Charlotte Ventola and seconded by Grace Amodeo to approve the Minutes of the February 1, 2011 Special Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written. Motion carried unanimously.

VI. Commissioner Comments – None. Grace Amodeo noted the commissioners are at the Beach Complex for meetings.

VII. Public Comments – None.

VIII. Development Review Report – Jim Herston noted a few signs were approved.

IX. Old Business

Melbourne Street Bridge Replacement – Chuck Koons, Public Works, noted the County has a contract with Wright Construction Group and asked the Committee for their input regarding aesthetical improvements to this bridge and would like to have all their ideas before going into the permitting stage. Mr. Koons introduced Jim Powell of Wright Construction and a copy of the proposed bridge plans were distributed to the Committee. Mr. Powell noted that some items shown on the plans are not part of the budget. The plans were prepared to show the maximum limits of what the project could look like. The budgeted limits of this project include the replacement of the bridge - same length, slightly wider, with new concrete approach, Texas classic barrier railways, sidewalk and multiuse path the lengths of the bridge and some lighting. The bridge will be closed during construction; detours will be required for all traffic.

Discussion followed and included:

- Difference between the Texas rail and the aluminum bullet rail. Texas rail is crash tested and the recommended choice.
- Lightning fixtures should match those used at Bayshore Park. Decorative lighting on the bridge should be attainable without going over budget.
- Elevation change of new bridge is not substantial and will met requirements.
- Multi-use path to Chester Roberts Park on the park side of the street.
- Pavement should be 2 colors. Decorative stamped concrete on vehicular lane.
- Dedication Plate.
- Cost out sidewalks/multi-use from 41 to Chester Roberts Park.
- Consult with Kimley Horn, who is working on the master stormwater drainage plan to avoid any adverse effects.
- CIP Gateway Project included costs for a sidewalk/multiuse path to Chester Roberts.

Bayshore Live Oak Park Meeting Date –Debrah Forester noted she had spoken with Deputy Miller to determine the best date for a special meeting in Bayshore Live Oak Park to discuss park issues and crime prevention through environmental design. Deputy Miller indicated February 25 would be better for him and Dale Phillips. John Jackson and Elizabeth Spicer will also be invited to this meeting. This special meeting will be held on February 25 from Noon until 1:30 p.m. at the Fireplace Pavilion. Having the meeting at the park will allow Committee members to look around and make suggestions regarding signage, picnic tables and other items that need to be improved or changed.

Edgewater Site – Debrah Forester explained that the old YMCA daycare center is a County owned property and an economic development opportunity. This 1.5 acres on Edgewater has the potential to be offered as free land but a site plan needs to be done. Ms. Forester suggested getting bids from three engineering firms so the value of the property could be determined. It was suggested that Kimley Horn, Wilson Miller and another firm be contacted. This would be a CRA expense. Jim Herston advised that he would give the property a quick look to determine the size of the building, parking, etc. **A Motion was presented by Eddie Hale and seconded by Grace Amodeo to accept Jim Herston’s offer to determine the site specifications to the Edgewater property. Motion carried unanimously; Jim Herston did not vote.** Debrah Forester noted Mr. Herston is volunteering to do this assignment and he will not be paid.

Wayfinding Signs – Debrah Forester passed around samples of wayfinding signs created by Signs-R-Us. A price quote is not yet available. Ms. Forester will also ask the County sign shop for an estimate. Permits will be needed. Suggested sizes are those used by the City of Punta Gorda.

Lot Maintenance Status Report – Debrah Forester advised that 10 lots have been cleared. The contractor saw camps setting up again. Ms. Forester is hoping other property owners will now agree to have their lots maintained after seeing the results of the first ten.

Parmely and Sibley Bay Survey Work – Debrah Forester noted that since Parmely has been selected as the main entryway, survey work should be revisited to determine what will work. Once the survey is done work can begin. Kelly Slaughter stated she could make suggestions on behalf of the Committee to FDOT when meeting on other projects. Although there was a brief discussion regarding the big oak tree, it was placed on hold pending receipt of the survey. It was the consensus of the Committee that Ms. Forester should proceed to secure a survey for all of Parmely and all of Sibley Bay; the total cost should not exceed \$20,000.

2011 Hands Across the Harbor – Debrah Forester advised there were 205 Hands Across the Harbor race participants and the event came in under budget by \$1,600 even though sponsorship was not as good as expected this year. There will be a meeting this afternoon with the Planning Committee to review event. Main Street Punta Gorda holds a run in the Fall; a partnership opportunity is available.

Elizabeth Spicer's Report – Elizabeth Spicer reported the following:

- She will send a financial report by e-mail.
- Found a sponsor for Community Dog Show which will be held at pure profit on March 26 from 9 a.m. - Noon. Will talk with Hungry Hound to see if she can borrow a dog custom.
- Planning has started to create art on the park benches in Bayshore Park.
- Suggested a tree house in the park but this may have liability issues.
- Butterfly garden still on list of things to do. Should be installed and maintained for free.

X. New Business

Community Redevelopment Plan Revisions – Debrah Forester advised she will be doing a strike thru and underline version for discussion in March.

XI. Correspondence/Communications

- Minutes from the Punta Gorda CRA meetings of January 5 and February 2, 2011 were distributed to Committee members.

XII. Public Comments

Cassandra Wooden stated she had nothing but praise for the lot clean up project and asked if more lots would be cleared. Debrah Forester advised she is still working with property owners.

Pastor Peter Burnett of Port Charlotte International Church introduced himself and noted his church is providing child care and job training.

XIII. Staff Comments - None.

XIV. Attorney Comments - Attorney Rooney was not present.

Member Comments

Eddie Hale noted the importance of community input for naming the bridge.
Grace Amodeo recommended the bridge be name in honor of Dick Loftus, who has been involved with Charlotte Harbor for a very long time.
Garland Wilson noted the sailboat regatta was a huge success and the World Handicap Regatta will be at Lashley Park in 2012.

XVI. Next Meeting Date

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, March 7, 2011 at 11 a.m. in Room 119 of the Charlotte County Administration Center.**

Both Grace Amodeo and Garland Wilson will attend the upcoming Marine Advisory Board meeting.

XVII. Adjournment

There being no further business, the meeting **ADJOURNED** at 12:46 p.m.

Respectfully submitted,

Kathy M. Knee, Recorder

/kmk

Approved: _____