

MINUTES
REGULAR MEETING
CHARLOTTE HARBOR
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE
Monday, December 7, 2015 – 10:30 a.m.
County Administration Building – Room 119
18500 Murdock Circle, Port Charlotte, FL 33948

Members Present

James Herston, *Chairman*
Garland Wilson, *Vice Chair*
Charlotte Ventola, *Secretary*
Denise Garbacz
Michael Haymans
Vanessa Oliver
Delmar Wooden

Staff Present

Commissioner Ken Doherty
Debrah Forester, *Redevelopment Manager*
Matt Trepal, *Community Development*
Kathy M. Knee, *Recorder*

Members Absent

I. Call to Order

Chairman Herston called the December 7, 2015 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 10:34 a.m. in Room 119 of the Charlotte County Administration Building.

II. Pledge of Allegiance

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

III. Roll Call/Determination of Quorum

Roll call was taken by Charlotte Ventola. A quorum was present.

IV. Additions/Deletions to Agenda – None.

V. Approval of Minutes

Charlotte Ventola noted that at the top of Page 2, it should read Grant “from” the State instead of grant “for”. ***A Motion was presented by Charlotte Ventola, seconded by Michael Haymans and unanimously approved to accept the Minutes of the November 2, 2015 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee with corrections as noted.***

Jim Herston mentioned that Bill Schmitz, who is usually in the audience, is recovering from an auto accident. Please keep him in your prayers.

VI. Public Comments - None.

VII. Development Review Report - Jim Herston noted there were a few sign change outs but nothing major.

VIII. Old Business

Harbor Walk Update – Debrah Forester reported the Harbor Walk is moving along; the sidewalk is underway. Phase 1B – Design is at 100%. Comments have been received and resubmitted to FDOT. FDOT has 2 weeks to review and give final comments. Permitting is also in the works for that project. The funding from FDOT is ready to go and staff is continuing to look for additional funding to complete the project which includes the raised boardwalk connecting the two sides of US41. Staff is bringing forward the Harbor Walk Phase 2 Sales Tax Project at tomorrow’s BCC meeting to request authorization to move forward on land acquisition. Staff is working with Trust for Public Lands and Real Estate Services to close on the property if authorized by the Board.

Land Development Regulations Review – Debrah Forester said she hoped the memo which was sent to the Committee prior to this meeting will help facilitate this item. Ms. Forester turned this item over to Matt Trepal for discussion. Mr. Trepal reviewed the memo and answered questions as

they were asked. Discussions included front setbacks and street frontage and options for variances if necessary in the Riverwalk. Also discussion on what is the definition of "Primary Street."

A Motion was presented by Michael Haymans, seconded by Garland Wilson to revise the Riverwalk frontage to 10% / 10% on all roads. Approved 6-1. Vanessa Oliver voted No.

Matt Trepal moved on to discuss the Height section, where language has been changed for clarity. A fee still must be determined and it must relate to construction and maintenance of the Riverwalk and be equitable to the value of the easement given by waterfront lot owners. Staff is working with the County Attorney's Office on this formula. Discussion followed regarding the calculation of a fee and boardwalk locations – over land easement or over water. There will be hurdles if the boardwalk is over the water.

Matt Trepal noted the following section, Parking, is a new and allows for, in certain circumstances, the number of off-street parking spaces that are required. Mr. Trepal will confirm that parking lots are included in the use table.

Still to be discussed at a future meeting: Signs – Mr. Herston requested that monument signs should also include a ratio of width to height. Signage on 41 should also be discussed. Mr. Trepal had some comments on Architecture which was included in the meeting packet; if the Committee members could review that section and e-mail comments to Ms. Forester it might make for a quicker review next month.

Hands Across the Harbor – The 8th Annual Hands Across the Harbor event will take place on Saturday, January 30. Registration fees will be going up on January 15.

IX. New Business

2016 Meeting Schedule – Debrah Forester noted the 2016 schedule of meetings was included in the meeting packet. The consensus of the Committee was to set the schedule as presented.

X. Correspondence/Communications

The following items were included in the meeting packet:

- Minutes from Punta Gorda CRA meeting of November 2, 2015

XI. Public Comments – None.

XII. Staff Comments – Debrah Forester noted the final tax increment for 2015 is \$99,664, which is up 38% from the year before.

XIII. Attorney Comments – None.

XIV. Member Comments

- Mike Haymans recited his annual Christmas poem.

XV. Next Meeting Date

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, January 4, 2016 at 10:30 a.m., in Room 119 of the Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL.**

XVI. Adjournment - There being no further business, the meeting **ADJOURNED at 12:37 p.m.**

Respectfully submitted,


Charlotte Ventola, Secretary

Approved: 1-4-2016