

MINUTES
REGULAR MEETING
CHARLOTTE HARBOR
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE
Monday, April 11, 2016 – 10:30 a.m.
County Administration Building – Room 119
18500 Murdock Circle, Port Charlotte, FL 33948

Members Present

James Herston, *Chairman*
Garland Wilson, Vice Chair
Charlotte Ventola, *Secretary*
Denise Garbacz
Vanessa Oliver

Members Absent

Michael Haymans
Delmar Wooden

Staff Present

Commissioner Ken Doherty
Debrah Forester, Redevelopment Manager
Matt Trepal, Community Development
Kathy M. Knee, Recorder

I. Call to Order

Chairman Herston called the April 11, 2016 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 10:30 a.m. in Room 119 of the Charlotte County Administration Building.

II. Pledge of Allegiance

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

III. Roll Call/Determination of Quorum

Roll call was taken by Charlotte Ventola. A quorum was present.

IV. Additions/Deletions to Agenda – None.

V. Approval of Minutes

A Motion was presented by Charlotte Ventola, seconded by Garland Wilson and unanimously approved to accept the Minutes of the March 7, 2016 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written.

VI. Public Comments - None.

VII. Development Review Report

Florida Cancer Center Expansion - Debrah Forester noted an application from Florida Cancer Center was included in the meeting packet. Ms. Forester introduced Todd Rebol of Banks Engineering who was present to address any questions or concerns. (Vanessa Oliver arrived at the meeting.) Mr. Rebol advised that this project is an expansion to the Center's existing facility. Mr. Rebol noted a recommendation from the Committee to the BCC is needed so they can proceed to DRC with the final site plan. Jim Herston mentioned the project includes more than the required 4 points. ***A Motion was presented by Garland Wilson, seconded by Denis Garbacz and unanimously approved to recommend approval of the Florida Cancer Center expansion to the BCC.***

VIII. Old Business

Harbor Walk Update – Debrah Forester reported staff has been working on finalizing Phase IA and will be going before the BCC asking for a change order to the contract with CDM Smith so the project can continue to be monitored for engineering and design work and assure compliance with FDOT requirements. This project should be finished by the end of this month so a May ribbon cutting will be planned. Phase 1B design is finished and the permits from the State should be received by the end of June; construction should start by the end of the year.

Land Development Regulations Review (Continued from March meeting) – Debrah Forester mentioned she spoke with Mike Haymans who was unable to attend today's meeting but asked her to suggest to the Committee that they move forward without him. Matt Trepal noted the inconsistencies found in March were corrected. The changes between last month's copy and this month's copy were included in meeting packet. Mr. Trepal asked if there were questions or comments.

Jim Herston suggested, and the Committee agreed, the first sentence should not be deleted from Page 1 as shown because the blank background language has solved sign issues in the past. At Page 2 Mr. Herston asked that the resolution numbers be double checked because the referenced resolutions have the same date but identifying numbers are far apart; Mr. Trepal will look into this.

Debrah Forester recommended a Community Meeting allowing public input be held because there are significant changes; the Committee agreed. Staff will coordinate a Community Meeting at the Event Center in the evening.

Matt Trepal noted staff does not recommend requiring landscaping around signs. When specifying a height for plantings, full growth can conflict with signs. Irrigation would be necessary to maintain landscaping and this adds more to property owner's cost. Mr. Herston suggested including low shrubs or ground cover; height will be in accordance with the site triangle clearance code; landscaping must be maintained for the life of the sign; and landscaping around the sign will be equal to at least 40% of area of sign.

Height and the enhancement fund for the Riverwalk District was discussed. Language describing the enhancement fund will be ready in time for the community meeting.

A Motion was presented by Charlotte Ventola, seconded by Vanessa Oliver and unanimously approved to recommend approval to the BCC of the Land Development Regulations with modifications as presented today.

IX. New Business

2017 Hands Across the Harbor – Debrah Forester asked everyone to mark their calendars for January 28, 2017 - the 9th Annual Hands Across the Harbor event. Looking for sponsors and volunteers. Mark your calendar.

X. Correspondence/Communications

The following were included in the meeting packet:

- Minutes from Punta Gorda CRA meeting of March 2, 2016

The 2015 Annual Report for the Charlotte Harbor CRA was distributed at the start of the meeting. The Annual Report will be filed with the BCC at its meeting tomorrow.

XI. Public Comments – None.

XII. Staff Comments – Today's is Matt Trepal birthday; finalizing the land development regulations is a great present.

XIII. Attorney Comments – None.

XIV. Member Comments

Garland Wilson read an editorial which appeared in the Charlotte Sun – Trumpety Dumpety. Denise Garbacz thanked Debrah Forester for all her work with the Fun Day Sunday event in Parkside. It was a great event and very successful.

XV. Next Meeting Date

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, May 2, 2016 at 10:30 a.m., in Room 119 of the Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL.**

XVI. Adjournment - There being no further business, the meeting **ADJOURNED** at 11:28 a.m.

Respectfully submitted,


Charlotte Ventola, Secretary

Approved: 5-2-2016

/kmk