

**MINUTES OF THE REGULAR MEETING OF  
THE CHARLOTTE COUNTY CONSTRUCTION  
INDUSTRY LICENSING BOARD  
18500 Murdock Circle, Room 119  
Port Charlotte, Florida 33948  
January 6, 2011, 6 p.m.**

The Charlotte County Commission meeting room (Room #119) is accessible to the physically disabled. However, if you need assistance or require auxiliary aids and services please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk. If Sound Enhancement Units are insufficient for you, please contact our office TTY # 941-743-1234.

**I. CALL TO ORDER**

**Chairman Pat Laurendine called the meeting to order at 6:00 pm. The Chairman read the opening statement.**

**II. ROLL CALL**

**Members Present:**

William Ambrose  
John Damon  
Mike Douglass  
Richard Egger  
Erik Howard  
Pat Laurendine  
Stan Munson  
Carleton Strong  
John Herston

**Members Excused Absence:**

Robert Koch, Board Attorney – absent

**Staff Present:**

Erin Mullen-Travis, Licensing/Code Enforcement Manager  
Shonna Jenkins, Contract Licensing Investigator  
Tom Burns, Inspections Manager  
Kira Honse, Assistant County Attorney  
Pamela J. Alexander, Clerk

**III. AGENDA CHANGES - None**

**IV. NEXT MEETING DATE: February 3, 2011, at 6:00 p.m.**

**V. SWEARING IN OF ALL THOSE GIVING TESTIMONY – Sworn in by Pam Alexander.**

**VI. QUASI-JUDICIAL HEARING - No disclosures**

**VII. APPROVAL OF MINUTES: December 2, 2010**

On motion by Stan Munson, seconded by Richard Egger and carried unanimously, the minutes were approved as corrected to show that John Herston was present at the December 2, 2010 meeting

**VIII. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES: none**

**IX. CONTESTING CITATION: None**

**X. OLD BUSINESS:**

- A. Joshua Campbell- Request to have permitting privileges restored  
d/b/a Campbell Roofing & Sheet Metal of Florida, Inc.  
State Certified Roofing Contractor  
License No. CCC057963  
Case No. 2008-036**

**Shonna Jenkins**

Shonna Jenkins, Certified Code Compliance Officer/Contract Licensing Investigator, provided a summary of his case. Mr. Campbell was present and provided testimony and responded to questions from the Board.

On motion by Stan Munson, seconded by Carleton Strong and carried unanimously to close the public hearing. Discussion ensued.

On motion by Erik Howard, seconded by Stan Munson and carried unanimously, Joshua Campbell's licensing privileges were temporarily reinstated to allow the expired permits to be renewed and finished, and for him to present himself before the CILB at the next scheduled CILB meeting (February 3, 2011) for further discussion of the status of his license.

- B. Matthew Lackey – Request to have permitting privileges restored  
d/b/a Lackey Roofing Inc.  
State Registered Roofing Contractor  
License No. RC29027052  
Case No. 2006-001**

**Shonna Jenkins**

Shonna Jenkins, Certified Code Compliance Officer/Contract Licensing Investigator, provided a summary of his case. Mr. Lackey was present and provided testimony and responded to questions from the Board.

On motion by Erik Howard, seconded by Stan Munson and carried unanimously to close the public hearing. Discussion ensued.

On motion by Richard Egger, seconded by Stan Munson and carried unanimously, Matthew Lackey's permitting privileges were reinstated but he will be on probation for a period of two (2) years.

- XI. LICENSE REVIEW:** None
- XII. DISCIPLINE CASES:** - None
- XIII. CITIZEN INPUT** - none
- XIV. REPORT FROM THE LICENSING DIVISION MANAGER** - none
- XV. REPORT FROM THE INSPECTIONS MANAGER** - none
- XVI. REPORT FROM THE ASSISTANT COUNTY ATTORNEY** – Kira Honse advised the Board that there is a legal request in process to escalate expired permitting renewal fees so that when permits are renewed over again, the fees would escalate with each renewal.
- XVII. BOARD ATTORNEY COMMENTS** - absent
- XVIII. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS**  
**None**
- XIX. ADJOURNMENT**

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Carlton Strong made a motion to adjourn, Stan Munson seconded the motion. The meeting was adjourned at 6:37 pm.

Charlotte County  
Construction Industry Licensing Board

Minutes of January 6, 2011

Read and approved by:

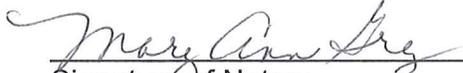
  
Pat Laurendine, Chairman

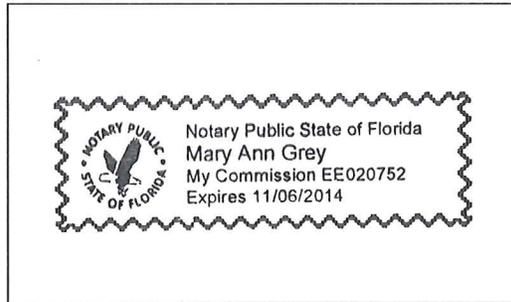
Date:

2-7-11

STATE OF FLORIDA  
COUNTY OF CHARLOTTE

The foregoing instrument was acknowledged before me this 7<sup>th</sup> day of February, 2011 who is personally known to me and who did not take an oath.

  
Signature of Notary



Notary Stamp

I hereby attest and affirm that the minutes of the February Construction Industry Licensing Board meeting are true and accurate to the best of my ability. Complete files of all cases as well as taped recordings of all proceedings of this hearing are kept in the Building and Growth Management Department and in the Licensing and Code Compliance Division and are available to the public. Copies of the tapes are available upon request for a minimal fee.

  
Mary Ann Grey, Administrative Assistant II  
Construction Industry Licensing Board  
Building and Growth Management Department/  
Licensing and Code Compliance Division