

**MINUTES OF THE REGULAR MEETING OF  
THE CHARLOTTE COUNTY  
CONSTRUCTION INDUSTRY LICENSING BOARD  
18500 Murdock Circle, Room 119  
Port Charlotte, Florida 33948**

**December 1, 2011, 6 p.m.**

**I. CALL TO ORDER by Vice Chair, William Ambrose at 6:00 PM.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Members Present:**

**William Ambrose  
John Damon  
John Herston  
Erik Howard  
Stan Munson  
Carleton Strong  
Robert Koch, Board Attorney**

**Members Excused:**

**Mike Douglass  
Richard Eger**

**Staff Present:**

**Erin Mullen-Travis, Licensing and Code Enforcement Manager  
Paul Martineau, Contractor Licensing Investigator  
Wendy Pacheco, Contractor Licensing Investigator  
Aaron Schulze, Contractor Licensing Investigator  
Jim Evetts, Building Official  
Kira Honse, Assistant County Attorney  
Mary Ann Grey, Clerk**

**IV. AGENDA CHANGES**

**V. NEXT MEETING DATE:** January 5, 2012, at 6:00 p.m.

**VI. SWEARING IN OF ALL THOSE GIVING TESTIMONY**

**VII. QUASI-JUDICIAL HEARING**

**VIII. APPROVAL OF MINUTES:** November 3, 2011

**Stan Munson motioned to approve the minutes. Carleton Strong seconded and the minutes were approved unanimously.**

**IX. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES: None**

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$18.50 for the cost of recording the lien.**

**X. CONTESTING CITATION: None**

**XI. OLD BUSINESS:**

**A. Clifford Hall  
J & M Heating and Cooling  
Case No. CIL-11-00302**

**Paul Martineau**

**Mr. Hall is requesting permanent reinstatement of his permitting privileges and right to work as a contractor in Charlotte County.**

Paul Martineau, Licensing Investigator, provided testimony as stated in the investigative report. Mr. Hall was present to give testimony.

**Motion: Carleton Strong made the motion to close the public hearing and Stan Munson seconded the motion and it was approved unanimously.**

**Motion: Stan Munson made the motion to permanently reinstate Mr. Hall's permitting privileges and right to work as a contractor in Charlotte County. Carleton Strong seconded the motion and it was approved unanimously.**

**B. Timothy R. Baldwin  
d/b/a T Baldwin Environmental Service  
License No. CGC049747  
Case No. CIL-11-00425**

**Paul Martineau**

Paul Martineau, Licensing Investigator, provided testimony as stated in the investigative report. Mr. Baldwin was not present to give testimony.

**Mr. Baldwin was to report back to the Board on the status of the jobs on the expired permits and what course of action he was going to take to clear up the expired permits.**

**This case will be continued to January 5, 2012.**

**XII. LICENSE REVIEW:**

**A. Timothy Brady  
Tim Brady Concrete Inc.  
License No. AAA09515  
Local Clear and Fill Contractor**

**Wendy Pacheco**

Mr. Brady has requested a hearing for a waiver of the contractor's examination for Clear and Fill to renew his license. Grandfathered License Expired.

Wendy Pacheco, Licensing Investigator, provided testimony as stated in the investigative report. Mr. Brady was present to give testimony.

**Motion: Carleton Strong made the motion to close the public hearing and John Herston seconded the motion and it was approved unanimously.**

**Motion: Stan Munson made the motion to waive the requirement for an exam of Grade Fill and Clearing Contract. John Damon seconded the motion and it was approved unanimously.**

**B. Zelfh Ridgeway**

**License No. AAA006613**

**Local Ceramic Tile and Marble Contactor**

**Erin Mullen-Travis**

Mr. Ridgeway has requested a hearing for a waiver of the contractor's examination for Ceramic Tile and Marble to renew his license. Grandfathered License Expired.

Erin Mullen-Travis, Manager for Code Compliance and Contractor Licensing, provided testimony as stated in the investigative report. Mr. Ridgeway was present to give testimony.

**Motion: Erik Howard made the motion to close the public hearing and Stan Munson seconded the motion and it was approved unanimously.**

**Motion: Erik Howard made the motion to grant the waiver of the contractor's examination base on the testimony that was heard.. Carleton Strong seconded the motion and it was approved unanimously.**

**XIII. DISCIPLINE CASES:**

**A. Charles Frank Bean III  
d/b/a Premier Remodeling  
License No. RB29003279  
Case No. CIL-11-00417**

**Erin Mullen-Travis**

**Continued to February, 2012**

**B. Morgan Randolph  
d/b/a Morgan Randolph, Inc.  
State Certified Building Contractor  
License No. CBCA09038  
Case No. CIL-10-00518**

**Paul Martineau**

**Continued to January, 2012**

**C. Wendell W. Weller  
d/b/a Weller Roofing and Aluminum  
State Certified Roofing Contractor  
License No. CCC057997**

Continued to June 2012

**XIV. CITIZEN INPUT - None**

**XV. REPORT FROM THE LICENSING DIVISION MANAGER –**

**Erin Mullen-Travis reported to the Board that Paul Martineau, Contractor Licensing Investigator and Mary Ann Grey, CILB Clerk will be retiring. Aaron Schulze was introduced as the new Contractor Licensing Investigator. More Licensing Review cases will be coming to the Board, too. Because there is only one experience investigator left, there will not be many discipline cases in the next few months.**

**XVI. REPORT FROM THE BUILDING OFFICIAL - None**

**XVII. REPORT FROM THE ASSISTANT COUNTY ATTORNEY –**

**Reminded the Board members cannot sit on more than one decision making board regardless of whether it is another entity. It is in the Florida Constitution (Article II, Section 5(a). Kira informed the Board on the swimming pool ordinance – that it will be a couple of months before the ordinance will be finished. There was also some discussing on the Grandfathering clause and that there will be more cases coming to the Board for their decisions.**

**XVIII. BOARD ATTORNEY COMMENTS - None**

**XIX. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS**

**Election of Board Chairman and Vice Chairman  
Carleton Strong was nominated for the Chairman position on the Board by William Ambrose. John Damon seconded the nomination. All were in favor.  
Carleton Strong nominated William Ambrose as Vice Chairman. The nomination was seconded by John Herston. All were in favor.**

**XX. ADJOURNMENT**

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Stan Munson made the motion to adjourn. Carleton Strong seconded the motion and it was approved unanimously. The meeting was adjourned at 6:36 p.m.**