

**MINUTES OF THE REGULAR MEETING OF
THE CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
18500 Murdock Circle, Room 119
Port Charlotte, Florida 33948**

December 6, 2012

- I. CALL TO ORDER by Chairman, Carleton Strong at 6:00 PM.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

Members Present:

**Thomas Burns
John Damon
Michael Douglass
Randy Fassett
John Herston
Erik Howard
Carleton Strong
Glenn Siegel, Board Attorney**

Members Excused: William Ambrose

Member Absent: None

Staff Present:

**Erin Mullen-Travis, Licensing and Code Enforcement Manager
Aaron Schulze, Certified Code Enforcement Licensing Investigator
Jim Evetts, Building Official
Joshua Moye, Assistant County Attorney
David White, Clerk**

Staff Excused:

**Wendy Pacheco, Certified Code Enforcement Licensing Investigator
Lorraine Lundblad, Certified Code Enforcement Licensing Investigator
Ira Bender, Certified Code Enforcement Licensing Investigator**

- IV. AGENDA CHANGES – Erin Mullen-Travis, Licensing and Code Enforcement Manager informed the board of the following changes:**

**Peter E. Pollock Citation # 3281 \$ 510.00 Dismissed December 4, 2012
Danny Wear Case Number CIL-12-00435 Continued to June 6, 2012
Dustin D. Anderson Case No. CIL-12-00489 Continued to January 10, 2012**

- V. NEXT MEETING DATE: January 10, 2013, at 6:00 p.m.
- VI. SWEARING IN OF ALL THOSE GIVING TESTIMONY
- VII. QUASI-JUDICIAL HEARING
- VIII. APPROVAL OF MINUTES: October 4, 2012

MOTION: *Erik Howard* motioned to approve the minutes. *Thomas Burns* seconded and the minutes were approved unanimously.

IX. **CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES:**

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien. None**

- X. **CONTESTING CITATION:** None
- XI. **OLD BUSINESS:**

A. **J. Bart Dixon**
d/b/a Dixon Mechanical, LLC.
License No. CFC1427873

Aaron Schulze

Mr. Dixon has requested a hearing to have temporary reinstatement of his contracting privileges to correct expired permits.

Aaron Schulze, Certified Contractor Licensing Inspector, provided testimony as stated in the investigative report. **Mr. Dixon** was present to give testimony to the board.

Motion: *Thomas Burns* made the motion that the permitting privileges of **J. Bart Dixon** be temporarily reinstated for the sole purpose of renewing the expired permits as cited. Once the permits have passed final inspections, **Mr. Dixon** will be required to reappear before the board to request his permanent privileges and the right to work as a contractor in Charlotte County be restored. *Randy Fassett* seconded and it was approved unanimously.

B. **Richard A. Foden**
d/b/a Foden Construction, Inc.
License No. CGC062302

Aaron Schulze

Mr. Foden has requested a hearing to have temporary reinstatement of his contracting privileges to correct expired permits.

Aaron Schulze, Certified Contractor Licensing Inspector, provided testimony as stated in the investigative report. **Mr. Foden** was present to give testimony to the board.

Motion: Thomas Burns made the motion that the permitting privileges of **Richard A. Foden** be temporarily reinstated for the sole purpose of renewing the expired permits as cited. Once the permits have passed final inspections, **Mr. Foden** will be required to reappear before the board to request his permanent privileges and the right to work as a contractor in Charlotte County be restored. **Randy Fasset** seconded and it was approved unanimously.

XII. LICENSE REVIEW: None

XIII. DISCIPLINE CASES: None

XIV. CITIZEN INPUT – Miss Katie Howard wished the Construction Industry Licensing Board members a merry Christmas.

XV. REPORT FROM THE LICENSING DIVISION MANAGER- Erin Mullen-Travis – discussed changes to the wording of notices to respondents. **James Evetts**, Building Official brought up the boards authority pertaining to respondents. Discussion ensued and questions pertaining to what authority the board has will be directed to the FCILB by Joshua Moye, Assistant County Attorney. Erin Mullen-Travis distributed a copy of the new approved local code changes.

XVI. REPORT FROM THE BUILDING OFFICIAL- James Evetts – None

XVII. REPORT FROM THE ASSISTANT COUNTY ATTORNEY- Joshua Moye - None

XVIII. BOARD ATTORNEY COMMENTS- None

XIX. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS- Randy Fasset suggested that the meeting be changed to mornings. A vote was taken and there was no interest. **Carleton Strong** stated that it was time to reappoint the chairman and vice-chairman of the CILB. He said that he enjoyed being chairman, but if there was anyone would like to take it please speak up. **Randy Fasset** made a motion to reappoint **Carleton Strong** as the chairman of the CILB. **Tomas Burns** seconded the motion it was approved unanimously. **Carleton Strong** made a motion to reappoint **William Ambrose** as the vice-chairman of the CILB. **Randy Fasset** seconded the motion it was approved unanimously.

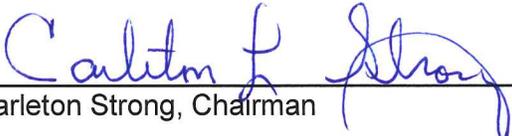
XX. ADJOURNMENT

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

MOTION: Erik Howard made the motion to adjourn. **Carleton Strong** seconded the motion and it was approved unanimously. The meeting was adjourned at 7:47 PM.

Charlotte County
Construction Industry Licensing Board
Minutes of December 6, 2012

Read and approved by:


Carleton Strong, Chairman

Date: January 10, 2013

STATE OF FLORIDA
COUNTY OF CHARLOTTE

The foregoing instrument was acknowledged before me this 10th day of January, 2013 who is personally known to me and who did not take an oath.


Signature of Notary



I hereby attest and affirm that the minutes of the December 6, 2012 Construction Industry Licensing Board meeting are true and accurate to the best of my ability. Complete files of all cases as well as taped recordings of all proceedings of this hearing are kept in the Building Construction Services and Contractor Licensing Division and are available to the public. Copies of the tapes are available upon request for a minimal fee.


David White, Administrative Assistant II/Clerk
Construction Industry Licensing Board
Community Development Department
Contractor Licensing Division