

**MINUTES OF THE REGULAR MEETING OF
THE CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
18500 Murdock Circle, Room 119
Port Charlotte, Florida 33948**

July 10, 2014

I. CALL TO ORDER

Erik Howard called the meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members Present:

Pamela Alexander

Thomas Burns

John Damon

Stephen Gardiner

Charles Hackbarth

Erik Howard

Carleton Strong

Glenn Siegel, Board Attorney

Members Excused:

John Herston - called

Member Absent:

Michael Douglass

Staff Present:

Erin Mullen-Travis, Certified Code Compliance Officer, Licensing Manager

Ira Bender, Certified Code Compliance Officer, Licensing Investigator

Jim Evetts, Building Official

Pooja Patel, Assistant County Attorney

Sandra Williamson, Administrative Assistant I

Keith Morgan, Administrative Assistant, II

IV. AGENDA CHANGES

A. *William Green – Continue, 08/07/2014*

B. *David M. Emerle – Continued, 08/07/2014*

V. NEXT MEETING DATE

August 7, 2014

VI. SWEARING IN OF ALL THOSE GIVING TESTIMONY

Sandra Williamson administered oath to those who gave testimony.

VII. QUASI-JUDICIAL HEARING

None

VIII. APPROVAL OF MINUTES

Pam Alexander moved to approve the minutes of June 5, 2014. The motion was seconded by *Carlton Strong* and was passed unanimously, with the exception that the failed motion from the June meeting be added to the prior minutes.

IX. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien:**

1. **Donald Cain – Citation 3928 - \$1,000.00**

Ira Bender

MOTION: *Carlton Strong* motioned to accept the fine as stated in the Affidavits of Noncompliance. *Tom Burns* seconded and was passed unanimously.

X. CONTESTING CITATION

None

XI. LICENSE REVIEW

Christopher Wallace – Waiver of credit report to obtain sponsorship for examination for a certificate of competency. *Ira Bender* Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. *Christopher Wallace* was present and provided testimony to the board. The owner, *Mrs. Jones*, was present and provided testimony for the Board. She stated that she has full confidence in *Christopher Wallace* being the qualifier of the company.

MOTION: *Tom Burns* moved to **APPROVE** the license request. *Charles Hackbarth* seconded and was passed unanimously.

XII. SPONSORSHIP

None

XIII. OLD BUSINESS

None

XIV. DISCIPLINE CASES

None

XII. REPORT ON UNLICENSED CONTRACTING - SHERIFF'S OFFICE

None

XIII. CITIZEN INPUT

Christopher Wallace thanked the Board for allowing him to take the tests to be a qualifier for J. J. Kitchens.

XIV. REPORT FROM THE LICENSING DIVISION MANAGER

Erin Mullen-Travis informed the Board that she attended a meeting of a proposed SW Florida Unlicensed Contractor (UC) Task-Force. Advised of their efforts to begin a coordinated effort to crack down on UC's in the region. Focus areas are to build a consolidated data-base and other efforts to increase intra-departmental coordination because of the proliferation of UCs in the area that travel from one jurisdiction to the next. Also, mentioned that when Collier County reprimands their contractors, the results are posted in the newspaper or other public forums. She would like the Board to give it some consideration and she will follow up at the next meeting.

XV. REPORT FROM THE BUILDING OFFICIAL

James Evetts commended Erin Mullen-Travis on how many citations that she has issued with her minimal staff. He also stated that when a contractor lies to the Building Official that this against the statutes and they will be bringing these cases before the Board.

XVI. REPORT FROM THE ASSISTANT COUNTY ATTORNEY

None

XVII. BOARD ATTORNEY COMMENTS

None

XVIII. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

➤ **Chairman Howard** recommended that the staffing matter (increased levels) be brought back the Board in December.

➤ **John Damon** inquired about increasing the monies for stop orders that are place at the property.

XIX. ADJOURNMENT

Carlton Strong made the motion to adjourn and **Pam Alexander** seconded the motion and it was approved unanimously at 6:33 PM.